



**REGULAR MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
March 22, 2021**

The Village of Clemmons Council met on Monday, March 22, 2021, at 6 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Pro Tempore Wrights, Council Members Barson, Binkley, Cameron and Rogers. Mayor Wait was absent. Attorney Elliot Fus was also present.

Call to Order & Pledge of Allegiance

Mayor Pro Tempore Wrights called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comments

There were no citizens in attendance. There were no individuals that spoke during public comments.

Approval of the Minutes

Council Member Cameron moved to approve the minutes of the March 8, 2021 regular meeting as presented. The motion was seconded by Council Member Barson and unanimously approved.

Approval of the Agenda

Council Member Barson moved to approve the agenda as presented. The motion was seconded by Council Member Cameron and unanimously approved.

Announcements

Mayor Pro Tempore Wrights announced the Medicine Drop was held today, March 22, at the Clemmons Fire Department (James Street location) with the help of the Forsyth Sheriff's Office and the Village of Clemmons' Stormwater Department. There were 158 participants and 137.71 pounds of medication collected. He thanked everyone who participated and disposed of medication safely and correctly.

Business – Action Items

- A. *Call for Public Hearing - Zoning Map Amendment for real properties owned by TMP of Clemmons, LLC, known as vacant parcels used Animal Ark Veterinary Services located at 3507 Lawrence Street and described by the Forsyth County Register as PIN 5892-39-5645 and PIN 5892-39-5563 from RS-15 (Residential, Single Family) to LB-S (Limited Business - Special). Property contains a total of .43 acres, more or less (Zoning Docket C-239).*

Council Member Cameron moved to call for public hearing on Zoning Map Amendment for real properties owned by TMP of Clemmons, LLC, known as vacant parcels used Animal Ark Veterinary Services located at 3507 Lawrence Street and described by the Forsyth County Register as PIN 5892-39-5645 and PIN 5892-39-5563 from RS-15 (Residential, Single Family) to LB-S (Limited Business - Special). Property contains a total of .43 acres, more or less (Zoning

Docket C-239) on Monday, April 12, 2021 at the Regular Village Council Meeting. The motion was seconded by Council Member Barson and unanimously approved.

Business – Review and Items for Future Action

- B. Marketing & Communications Director's Report / Events Update.
- Clemmons Quarantlean CleanUp – March – May – Details and registration on website
 - Clemmons Farmers Market's Easter Pop-Up Market – Saturday, April 3, 2021 from 8:30am-11:30am (Jerry Long YMCA)
 - E-Recycle – Saturday, June 26, 2021 from 9:00am-3:00pm (Public Works Facility)
- E. Manager's Report.
1. FCSO Report for February – report was presented.
 2. Village of Clemmons' Adopt-a-Street Draft Proposal - Manager Buffkin provided Council with a draft of the Village of Clemmons' Adopt-a-Street Program for their consideration (attached hereto as Exhibit A and incorporated as a part of the minutes).
- Council Member Rogers moved to adopt the Village of Clemmons' Adopt-a-Street Program as presented. The motion was seconded by Council Member Barson and unanimously approved.
3. Consideration of Changing IT Providers – Manager Buffkin presented Council the Service Advantage Work Order from VC3 for their consideration.
- Council Member Cameron moved to approve the Service Advantage Work Order from VC3 as presented. The motion was seconded by Council Member Barson and unanimously approved.
4. TAC Update – Council Member Rogers provided an update from the March 18, 2021 TAC meeting. He advised on the meeting's agenda: "Consideration of the Draft Fiscal Year 2021-2022 Unified Planning Work Program for WS MPO" dealt with our bike/ped study and was moved to the 2022 budget year from the 2021 budget year; "Consideration of Fiscal Year 2020-2029 Metropolitan Transportation Improvement Program (MTIP) amendments and modifications were approved; and several municipalities applied for federal functional classification on several roads which was also approved and sent to Raleigh to be forwarded to the federal level for approval.
- F. Attorney's Report – Attorney Fus advised Council he has been providing assistance for Planning regarding proposed procedural rules for the Planning Board, upcoming UDO changes to conform with the new 160D general statutes (primarily deals with land-use statutes), reviewed a violation notice that will be used in conjunction with our recently adopted nuisance ordinances, and dealing with ongoing property acquisition items.

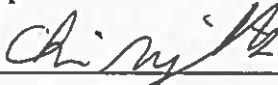
- G. Planner's Report.
1. *Draft Planning Board Meeting Minutes from March 16, 2021* – minutes were presented.

Planner Rahimzadeh introduced Caroline Drake as she was recently hired as Planning Technician for the Village of Clemmons.

- H. Council Comments – Council Member Cameron advised Council of the deadline for signing up to be considered for the NCLM's Board of Directors is March 31, 2021, if any member is interested (information can be found on their website).

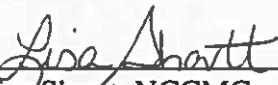
Adjournment

Council Member Rogers moved to adjourn the meeting at 6:17 p.m. The motion was seconded by Council Member Cameron and unanimously approved.



Christopher Wrights
Mayor Pro Tempore

ATTEST:



Lisa Shortt, NCCMC
Village Clerk



VILLAGE OF CLEMMONS' ADOPT-A-STREET PROGRAM AGREEMENT

The Village of Clemmons (hereafter “the Village”) and _____ (name of business, organization or individual, hereafter the “Entity”) recognize the need and the desirability for clean and litter-free Village streets.

The Adopt-A-Street program has been established for community and civic organizations as well as private businesses and industry to contribute toward the effort of maintaining cleaner and more beautiful streets in the Village of Clemmons. The purpose of the Village’s Adopt-A-Street program is to encourage community residents and organizations to adopt a Village street or streets and keep them clean and litter-free. The adopted street(s) are to be cleaned **no less than every 3 months** in an effort to maintain a healthy environment and to produce feelings of pride in our beautiful Village.

The Entity understands that the work to be performed can result in physical injury or damage to property and agrees to assume the risk. The Entity hereby agrees to release and hold harmless the Village of Clemmons, any neighborhood committee, their officers, employees and agents respectively from liability for any and all claims, damages or injuries of any kind or nature which the Entity, its employees, members or agents may cause or suffer as a result of participation in the program. All participants must sign a waiver of liability. All participants must be age 12 or older. The Entity agrees that a sign bearing the group’s name will be installed solely at the discretion of the Village.

The text to be placed on the sign is: _____

The Village recognizes the Entity of the adopting organization for:

Name and location of street(s)

The Entity volunteers are to pick up litter and recyclables **at least every 3 months** (or more if desired) at their adopted street for a period beginning:

_____, 20__, and ending _____, 20__.

Contract commitment is for at least 4 years. Items provided by the Village for clean-up are: Clean-up reports (to be turned in after every clean-up), gloves, trash and recycling bags, and safety vests. **If safety vests are misplaced, the Entity will be responsible for their replacement.**

NOTE: Most items collected by Adopt-A-Street participants should be litter or recyclables that can fit into bags provided. Bags should not exceed 20-25 pounds. Bags will be collected by Village staff if there are more than 3 bags and they are placed in a location easily accessible by a Village truck. Please place bags in convenient clusters. Bags should NOT be placed in the road or on sidewalks. Bulky items should be placed in a separate pile and NOT on top of under the trash bags. DO NOT collect yard waste like branches and leaves. An Adopt-A-Street contact person should call the Village (336-766-9170) the working day following the cleanups to report the location of bags and bulky items. Disposal of 3 or fewer bags are the responsibility of the Entity.

ADOPTING GROUP CONTACT INFORMATION

Primary Contact Person

Signature: _____

Print Name: _____

Mailing Address: _____

City, State, Zip: _____

E-mail Address: _____

Home Phone: _____ Daytime phone: _____

Secondary Contact Person

Signature: _____

Print Name: _____

Mailing Address: _____

City, State, Zip: _____

E-mail Address: _____

Home Phone: _____ Daytime phone: _____

RETURN TO:
Village of Clemmons Public Works
Attn: Adopt-A-Street Program
3800 Dillon Industrial Drive
Clemmons, NC 27012
Phone: 336-766-9170

WAIVER OF LIABILITY

I, _____, of _____ County, North Carolina, for and in consideration of the Village of Clemmons' permission to participate in the Adopt-A-Street Program, whereby volunteers from the community collect trash along roadways throughout the Village of Clemmons, do hereby agree to release, indemnify and hold harmless the Village of Clemmons, its agents, officers and employees and volunteers from any and all claims, liabilities, demands, damages, actions or causes of action of any kind or character (including, without limitation, attorney's fees, costs and expenses) that may arise in any manner by reason of death, injury, damage to my person or property or both as a result of my participation in the Adopt-A-Street Program

I understand that during my participation in the Adopt-A-Street Program, I am subject to the rules and regulations of the Village's Public Works Division. I also understand and agree that this Waiver of Liability is binding upon my executors, administrators, personal representatives, collectors, heirs, successors and assigns. This the ____ day of _____, 20____.

_____ Signature of Participant	_____ Printed Full Name
_____ Signature of Witness	_____ Printed Full Name
_____ Signature of Parent or Guardian if under 18	_____ Printed Full Name

WAIVER OF LIABILITY

I, _____, of _____ County, North Carolina, for and in consideration of the Village of Clemmons' permission to participate in the Adopt-A-Street Program, whereby volunteers from the community collect trash along roadways throughout the Village of Clemmons, do hereby agree to release, indemnify and hold harmless the Village of Clemmons, its agents, officers and employees and volunteers from any and all claims, liabilities, demands, damages, actions or causes of action of any kind or character (including, without limitation, attorney's fees, costs and expenses) that may arise in any manner by reason of death, injury, damage to my person or property or both as a result of my participation in the Adopt-A-Street Program

I understand that during my participation in the Adopt-A-Street Program, I am subject to the rules and regulations of the Village's Public Works Division. I also understand and agree that this Waiver of Liability is binding upon my executors, administrators, personal representatives, collectors, heirs, successors and assigns. This the ____ day of _____, 20____.

_____ Signature of Participant	_____ Printed Full Name
_____ Signature of Witness	_____ Printed Full Name
_____ Signature of Parent or Guardian if under 18	_____ Printed Full Name



ADOPT-A-STREET CLEANUP REPORT

Name of Adopting Group: _____

Contact Name: _____ Phone: _____

Address: _____

E-mail Address: _____

Date of Cleanup: _____ Time: _____
(Month/Day/Year)

Area Cleaned: _____

Location of trash and recyclables (for pick-up): _____

Report of Activities:

Number of
Volunteers

Number of
Hours Worked

Number of
Trash Bags

*****Most litter collected by Adopt-A-Street participants should fit into trash bags provided. Bags of trash should not exceed 20 pounds. IF 3 OR LESS BAGS OF TRASH ARE COLLECTED, WE ASK THAT THE ADOPTING GROUP DISPOSE OF THEM. The Adopt-A-Street contact person should call the Village of Clemmons Public Works (336-766-9170) the following work day to tell where bags have been left.**

Please mail or email this report back to the Village after each cleanup.

PLEASE KEEP ANY UNUSED BAGS, GLOVES, OR VESTS FOR NEXT CLEANUP!