

**NOT APPROVED**



**Agenda Packet - DRAFT  
Village of Clemmons Council  
Regular Meeting**

**August 24, 2020**

**AGENDA  
REGULAR MEETING OF THE  
VILLAGE OF CLEMMONS COUNCIL  
AUGUST 24, 2020 at 6:00 p.m.**

- I. Call to Order & Pledge of Allegiance – Mayor Wait
- II. Public Comments
- III. Minutes - Approval of Minutes – August 10, 2020 Regular Meeting
- IV. Changes and/or Approval of the Agenda
- V. Announcements
  - A. Women's Equality Day – August 26, 2020
  - B. Village of Clemmons will be closed for Labor Day on Monday, September 7, 2020  
(Trash pickup will be delayed 1 day – Pickups will be Tuesday – Saturday)
- VI. **Business – Information**
  - A. Marketing & Communications Director's Report
    - 1. Events Update

**Business – Action Items**

  - B. Site Plan Amendment for TMP of Clemmons, LLC (Animal Ark Veterinary Services) - Zoning Docket C-SPA-20-001
  - C. Facility Upgrade Quote
    - 1. Audio System
  - D. Coronavirus Relief Fund
    - 1. Interlocal Agreement with Forsyth County
    - 2. Clemmons CRF Plan
    - 3. 2020-07 Coronavirus Relief Funds Special Revenue Ordinance

**Business – Review and Items for Future Action**

  - E. Manager's Report
    - 1. Financial Report for July 2020
    - 2. FCSO Report for July 2020
  - F. Attorney's Report
  - G. Planner's Report
    - 1. August 18, 2020 Draft Planning Board Meeting Minutes
  - H. Council Comments
- VII. Adjournment



DRAFT

**REGULAR MEETING OF  
THE VILLAGE OF CLEMMONS COUNCIL  
August 10, 2020**

The Village of Clemmons Council met on Monday, August 10, 2020, at 6 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Wait, Council Members Barson, Binkley, Cameron, and Rogers. Council Member Wrights was absent. Attorney Elliot Fus was also present.

**Call to Order & Pledge of Allegiance**

Mayor Wait called the meeting to order at 6:05 p.m. and led the Pledge of Allegiance.

**Public Comments**

There was one citizen in attendance. There was one individual that spoke during public comments:

-Allen Daniel, 100 Fernworth Court, Clemmons, NC – expressed his concerns regarding the flooding that has taken place on the low-lying lots in Clemmons West and attributes the majority of the problem to upstream development. He requested the Village of Clemmons come up with a solution to this ongoing problem by collaborating with Forsyth County or some other means.

**Approval of the Minutes**

Council Member Cameron moved to approve the minutes of the July 27, 2020 regular meeting as presented. The motion was seconded by Council Member Barson and unanimously approved.

**Approval of the Agenda**

Mayor Wait advised that Item C. would be moved under Manager's Report as Item 2.

Council Member Barson moved to approve the agenda as amended. The motion was seconded by Council Member Rogers and unanimously approved.

**Announcements**

There were none.

**Business – Information**

- A. *Marketing and Communications Director's Report.*
1. *Events Update* – Clerk Shortt advised of the following updates:
    - The Lewisville Clemmons Chamber has postponed Clemmons Community Day until 2021
    - A new stormwater brochure has been created
    - There were 272 customers at the Clemmons Farmers Market last week
    - We are accepting one artisan/crafter each week at the market – it has been well received – the application is on our website

**Business – Action Items**

- B. Citizen Boards Remote Participation Policy – Manager Buffkin advised Council of the amendment made to the Remote Participation Policy (per Council’s direction) to include Village of Clemmons citizen boards with the exception of Zoning Board of Adjustment (attached hereto as Exhibit A and incorporated as a part of the minutes).

Council Member Rogers moved to approve the Citizen Boards Remote Participation Policy as amended. The motion was seconded by Council Member Barson and unanimously approved.

- C. Facility Upgrade Quote (Carpet) – Director of Operations Gearren provided Council with the quote for the carpet upgrade for Village Hall which was budgeted for this year (attached hereto as Exhibit B and incorporated as a part of the minutes).

Council Member Barson moved to approve the carpet quote for Village Hall carpet squares in the amount of \$18,705 plus a 10% contingency for overages. The motion was seconded by Council Member Cameron and unanimously approved.

**Business – Review and Items for Future Action**

- D. Manager’s Report.  
1. Resolution 2020-R-6 to Adopt the Northern Piedmont Regional Hazard Mitigation Plan – Resolution 2020-R-6 to Adopt the Northern Regional Hazard Mitigation Plan was presented (attached hereto as Exhibit C and incorporated as a part of the minutes).

Council Member Rogers moved to adopt Resolution 2020-R-6 for the Northern Piedmont Regional Hazard Mitigation Plan. The motion was seconded by Council Member Cameron and unanimously approved.

2. Coronavirus Relief Fund Plan – Manager Buffkin provided an update on federal funding that came via the state then via the county to local municipalities for Coronavirus Relief with various usage categories. He advised of the County Commissioners adopting a resolution this week which encourages Congress to allow flexibility with the use of those funds (which came out of a meetings of the Reopening Forsyth Committee). Manager Buffkin recommends holding off on adopting a plan for now in order to see the direction taken as there has been some indication that it may happen in the foreseeable future and could possibly include lost revenue replacement. He requested Council share thoughts and possibilities on usage of these funds. Mayor Wait stated that the first round of funding was not very much and Forsyth County (for its size) did not get very much and feels they need to do better. Council Member Barson encouraged everyone to complete the Census as this is how funding is determined.

- E. Attorney’s Report – Attorney Fus advised notice was received that a lawsuit has been filed by Allegro Investment Properties against the Village of Clemmons with

regard to the denial of their rezoning request and our Insurer has been put on notice. He will keep Council apprised and stated the lawsuit has been filed with Forsyth County Superior Court (Action 20 CVS 3514). He updated Council on a letter he sent to a company challenging the Village's peddling ordinance stating we were going to enforce our peddling ordinance and has not received a response. He advised of working with Sam's Ice Cream with regard to correction of some stormwater violations on that site and the amount of impervious surface and are making progress. Recently, some drainage and construction easements have been put in place for the drainage improvement project on Breckinridge Lane.

F. Planner's Report – Planner Rahimzadeh introduced Jeff Vaughn, Part-time Code Administrator to Council. Mr. Vaughn recently retired from Winston-Salem / Forsyth County Inspections Division of the Planning and Development Services Department with decades of experience. Council welcomed Mr. Vaughn.

1. Intern Presentation – Mary Kathryn Harward, Intern from UNCG, is currently pursuing her Master's degree in Urban Planning. She made a presentation to Council on the final product that arose from a need to improve transparency with the Planning Department and citizens. She explained how an interactive map she created that is accessible on the Village of Clemmons website was derived and how it can be utilized (attached hereto as Exhibit D and incorporated as a part of the minutes).

Council expressed their appreciation for Ms. Harward's work on this project and the outstanding job she did.

G. Council Comments – Council Member Barson thanked Mr. Daniel for his comments. She and Mayor Wait advised of their recent discussions of the stormwater issues on private property and stated this is something that is being looked into for solutions.

### Adjournment

Council Member Barson moved to adjourn the meeting at 6:51 p.m. The motion was seconded by Council Member Cameron and unanimously approved.

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John Wait  
Mayor

ATTEST:

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Lisa Shortt, NCCMC  
Village Clerk

**From:** [Steve Gearren](#)  
**To:** [Lisa Shortt](#); [Scott Buffkin](#)  
**Cc:** [Ann Stroud](#)  
**Subject:** audio video options for council considerations  
**Date:** Monday, August 17, 2020 9:33:21 AM  
**Attachments:** [Audio.video.2020.pdf](#)

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Just 6 council mics- \$8,957.62

Small video upgrade to what we have- \$2,398.93

Install 12 new wireless mics \$ 15,985.59

Significant pushbutton video upgraded system- \$ 9,264.34

*Steve Gearren*

Director of Operations

Village of Clemmons

336-766-9170

[sgearren@clemmons.org](mailto:sgearren@clemmons.org)

Please be aware that e-mail and attachments sent to and from this address are subject to the North Carolina Public Records Law and may be disclosed to third parties.



Strategic Connections

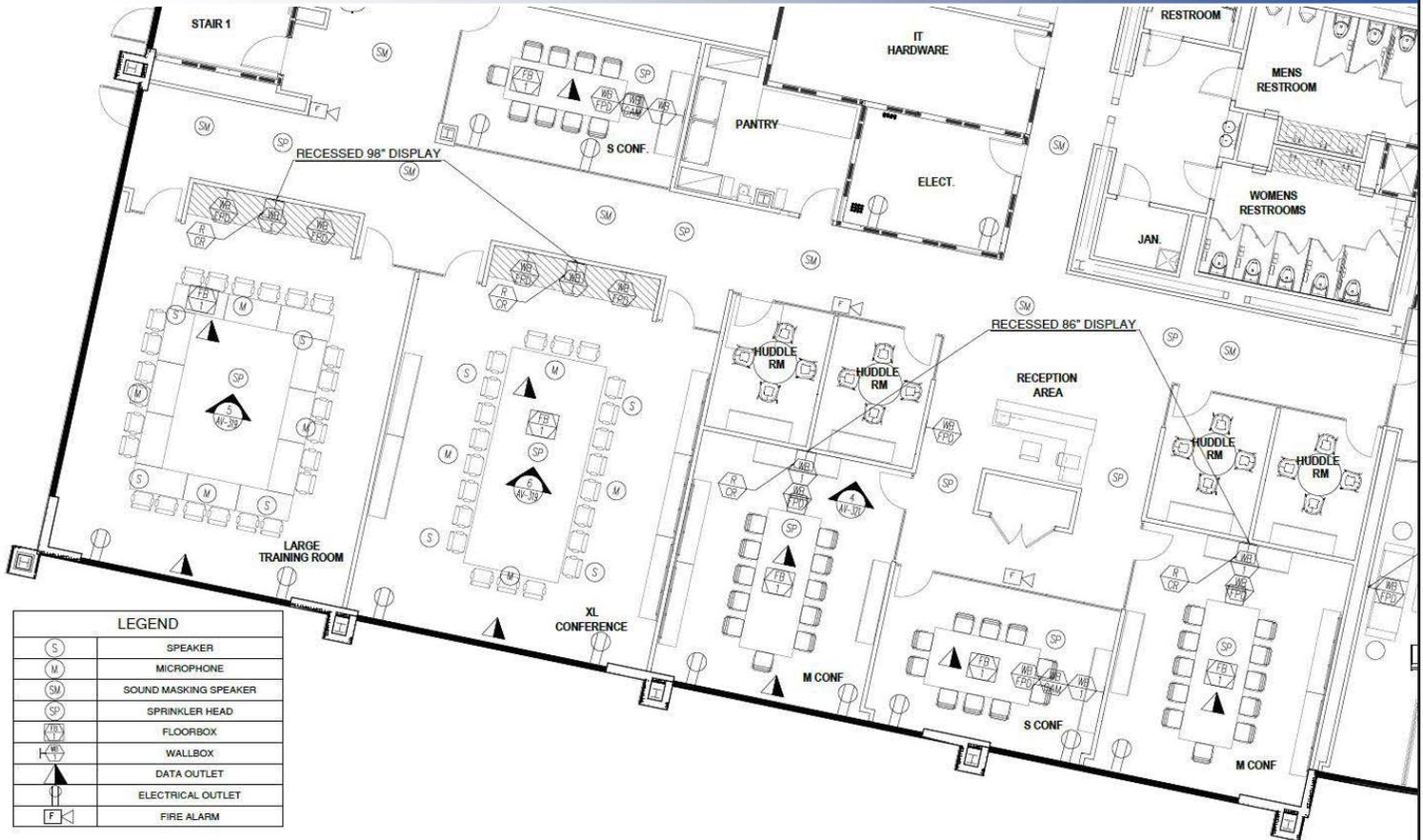
Choose an item.

### Village Of Clemmons

3715 Clemmons Road  
Clemmons, NC. 27012 United States  
(336) 766-9170  
Steve Gearren

Reference: AW-138317

Modified: 06/01/2020



LEGEND	
(S)	SPEAKER
(M)	MICROPHONE
(SM)	SOUND MASKING SPEAKER
(SP)	SPRINKLER HEAD
(FB)	FLOORBOX
(WB)	WALLBOX
(DO)	DATA OUTLET
(EO)	ELECTRICAL OUTLET
(FA)	FIRE ALARM

Presented By:

### Strategic Connections

John Rhodes  
961 Burke Street  
Winston Salem, NC 27101  
(336) 714-0573  
John.Rhodes@strategicmail.net

Presented To:



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## Wireless Microphones

- Install 6 new wireless headset microphones into the council room chamber onto open inputs in the existing mixers.
- Program preset into audio mixer to mute the 6 existing table microphones or the 6 new wireless microphones.
- Install new USB 2.0 extender from equipment rack at the front of the room to the computer table at the back of the room.
- Train end user on new functions of the room.
- The Owner Furnished Computer will be the device used to connect to the internet and stream the audio from the microphones. OFE PC must be provided at the time of installation to confirm functionality.

**Cost \$ 8,957.62**

## USB PTZ Camera

- Install 1 new ceiling mounted USB camera to capture Council table and podium.
- Program camera presets to cover most of the table, the center of the table, either end of the table and the podium
- Install new USB 2.0 extender from the new camera location to the computer table at the back of the room.
- Train end user on new functions of the room.
- The Owner Furnished Computer will be the device used to connect to the internet and stream the video from the camera

**Cost \$ 2,398.93**

### Wireless Headset Microphones

Manufacturer	Description	Quantity
	Section-1	Lot
MIPRO	4 CHANNEL RECEIVER	1
MIPRO	2 CHANNEL RECEIVER	1
MIPRO	BODY PACK TRANSMITTER	6
MIPRO	DUAL WELL CHARGING CRADLE	3
MIPRO	HEADSET MICROPHONES	6
MIPRO	ANTENNA EXTENSION CABLES	2
MIPRO	ANTENNA COMBINER	1
MIPRO	ANTENNA CABLES	1
ICRON	USB EXTENDER	1
SCI	Cabling & Hardware	1

### USB PTZ Camera

Manufacturer	Description	Quantity
HUDDLE CAM	10x Camera USB 2.0	1
HUDDLE CAM	Ceiling Mount	1
ICRON	USB EXTENDER	1
SCI	Cabling & Hardware	1



**Strategic Connections**

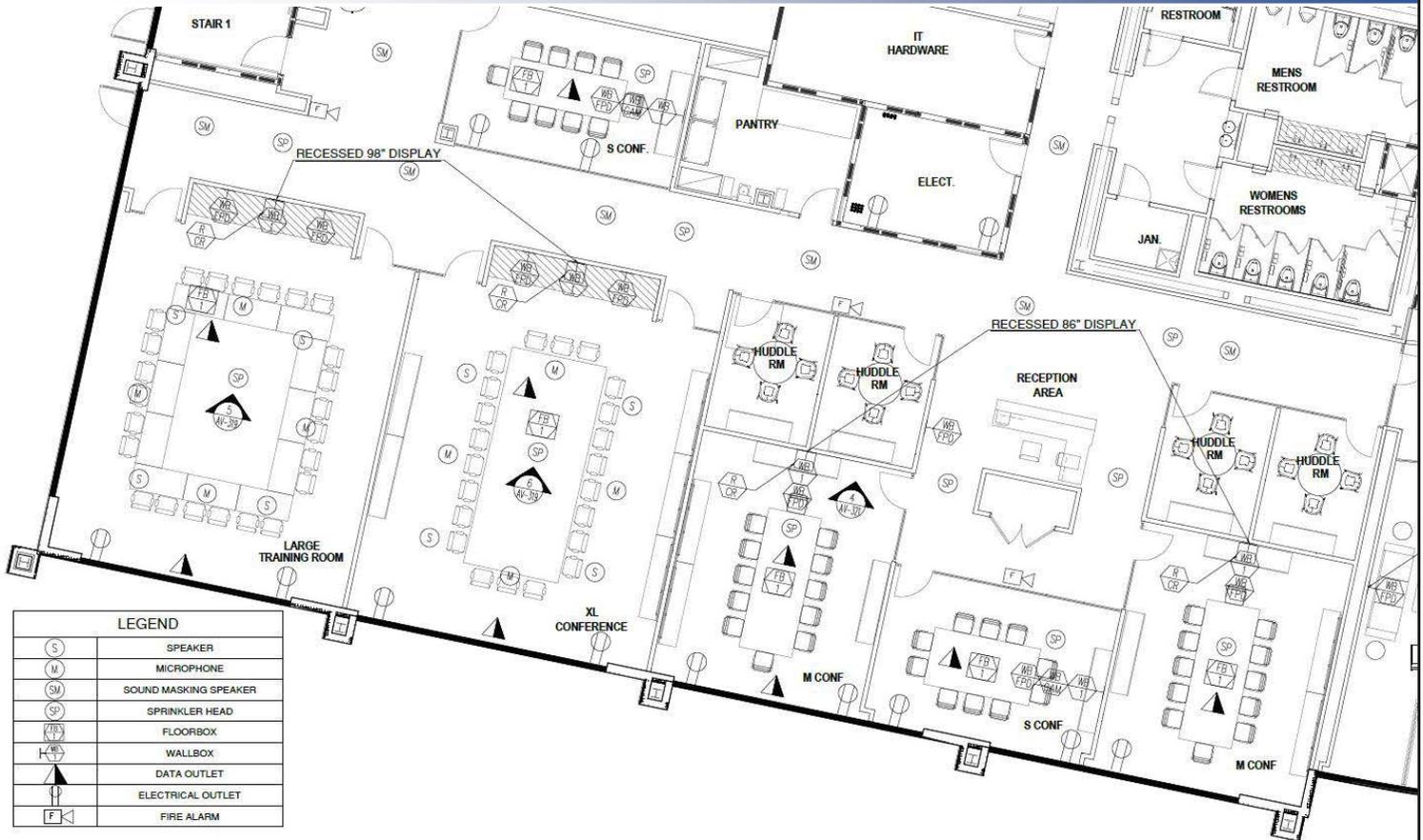
Choose an item.

### Village Of Clemmons

3715 Clemmons Road  
Clemmons, NC. 27012 United States  
(336) 766-9170  
**Steve Gearren**

Reference: AW-138317

Modified: 07/24/2020



LEGEND	
(S)	SPEAKER
(M)	MICROPHONE
(SM)	SOUND MASKING SPEAKER
(SP)	SPRINKLER HEAD
(FB)	FLOORBOX
(WB)	WALLBOX
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# Scope of Work

## Wireless Microphones

- Install 12 new wireless headset microphones into the council room chamber onto open inputs in the existing mixers.
- Program preset into audio mixer to mute the 6 existing table microphones or the 12 new wireless microphones.
- Install new AVB Data switch and connect existing audio DSP's with the new audio DSP.
- Install new USB 2.0 extender from equipment rack at the front of the room to the computer table at the back of the room.
- Train end user on new functions of the room.
- The Owner Furnished Computer will be the device used to connect to the internet and stream the audio from the microphones. OFE PC must be provided at the time of installation to confirm functionality.

**Cost \$ 15,985.59**

## USB PTZ Camera

- Install 1 new ceiling mounted USB camera to capture Council table and podium.
- Program camera presets to cover most of the table, the center of the table, either end of the table and the podium
- Install new USB 2.0 extender from the new camera location to the computer table at the back of the room.
- Train end user on new functions of the room.
- The Owner Furnished Computer will be the device used to connect to the internet and stream the video from the camera

**Cost \$ 2,398.93**



# Equipment

## Wireless Headset Microphones

Manufacturer	Description	Quantity
	Section-1	Lot
MIPRO	4 CHANNEL RECEIVER	3
Biamp	Audio DSP	1
MIPRO	BODY PACK TRANSMITTER	8
MIPRO	DUAL WELL CHARGING CRADLE	3
MIPRO	HEADSET MICROPHONES	15
MIPRO	ANTENNA EXTENSION CABLES	2
MIPRO	ANTENNA COMBINER	1
MIPRO	ANTENNA CABLES	1
ICRON	USB EXTENDER	1
SCI	Cabling & Hardware	1
Biamp	5 Port AVB Expansion	1

## USB PTZ Camera

Manufacturer	Description	Quantity
HUDDLE CAM	10x Camera USB 2.0	1
HUDDLE CAM	Ceiling Mount	1
ICRON	USB EXTENDER	1
SCI	Cabling & Hardware	1

**Note:**

Cost of individual headsets are \$ 87.50 plus applicable tax



**Strategic Connections**

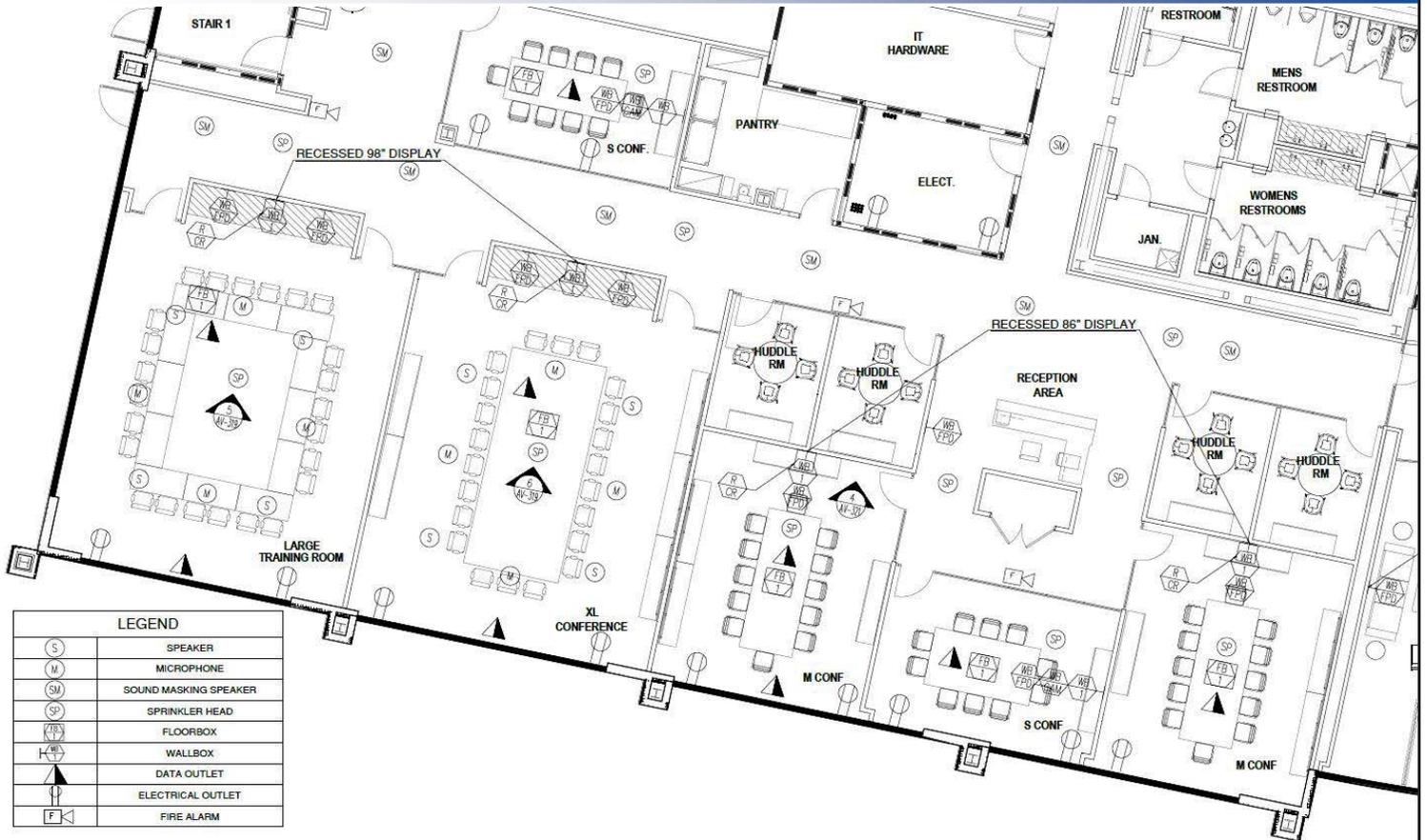
Choose an item.

### Village Of Clemmons

3715 Clemmons Road  
Clemmons, NC. 27012 United States  
(336) 766-9170  
**Steve Gearren**

Reference: AW-138317

Modified: 08/10/2020



LEGEND	
(S)	SPEAKER
(M)	MICROPHONE
(SM)	SOUND MASKING SPEAKER
(SP)	SPRINKLER HEAD
(FB)	FLOORBOX
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## Wireless Microphones

- Install 12 new wireless headset microphones into the council room chamber onto open inputs in the existing mixers.
- Program preset into audio mixer to mute the 6 existing table microphones or the 12 new wireless microphones.
- Install new AVB Data switch and connect existing audio DSP's with the new audio DSP.
- Install new USB 2.0 extender from equipment rack at the front of the room to the computer table at the back of the room.
- Train end user on new functions of the room.
- The Owner Furnished Computer will be the device used to connect to the internet and stream the audio from the microphones. OFE PC must be provided at the time of installation to confirm functionality.

**Cost \$ 15,985.59**

## One Button Streaming

- Install 1 new ceiling mounted USB camera to capture Council table and podium.
- Program camera presets to cover most of the table, the center of the table, either end of the table and the podium
- Install new streaming recorder.
- Install new control processor
- Install new USB 2.0 extender from the new camera location to the computer table at the back of the room.
- Install new 5" touch panel to control camera and streaming device
- Train end user on new functions of the room.
- The owner will provide streaming location information to set up the new streaming device.
- The owner will provide an internet drop for the new streaming device.

**Cost \$ 9,264.34**

### Wireless Headset Microphones

Manufacturer	Description	Quantity
	Section-1	Lot
MIPRO	4 CHANNEL RECEIVER	3
Biamp	Audio DSP	1
MIPRO	BODY PACK TRANSMITTER	8
MIPRO	DUAL WELL CHARGING CRADLE	3
MIPRO	HEADSET MICROPHONES	15
MIPRO	ANTENNA EXTENSION CABLES	2
MIPRO	ANTENNA COMBINER	1
MIPRO	ANTENNA CABLES	1
ICRON	USB EXTENDER	1
SCI	Cabling & Hardware	1
Biamp	5 Port AVB Expansion	1

### UOne Button Streaming

Manufacturer	Description	Quantity
	Section-1	Lot
HUDDLE CAM	10x Camera USB 2.0	1
HUDDLE CAM	Ceiling Mount	1
ICRON	USB EXTENDER	1
SCI	Cabling & Hardware	1
Extron	Single Channel H.264 Streaming Processor	1
Extron	5" Table Mount Touch Panel	1
TP Link	5 port POE network switch	1
Extron	Control Processor	1

**Note:**

Cost of individual headsets are \$ 87.50 plus applicable tax

**STATE OF NORTH CAROLINA**

**INTERLOCAL AGREEMENT FOR THE  
GRANT OF CORONAVIRUS RELIEF FUNDS**

**FORSYTH COUNTY**

THIS AGREEMENT, made and effective this 24<sup>th</sup> day of August 2020, by and between Forsyth County, North Carolina (the “County”), and Village of Clemmons (the “Grantee”);

WHEREAS Congress enacted P.L. 116-136 on March 27, 2020, which established the federal Coronavirus Relief Fund (“CRF”) and distributed funds to States and localities with populations over 500,000, including North Carolina and 4 North Carolina local governments;

WHEREAS on May 4, 2020, the North Carolina General Assembly enacted Session Law 2020-04, which established a \$150 million fund to be distributed to the 97 counties that did not receive direct CRF funds;

WHEREAS on July 1, 2020, the North Carolina General Assembly enacted Session Law 2020-80, which amended Session Law 2020-04 and increased to \$300 million the CRF funds to be distributed to the 97 counties that did not receive direct CRF funds and required each such county to allocate at least 25 percent of such funds for use by municipalities within the county for allowable uses;

WHEREAS Forsyth County received \$13,889,626 in CRF funds from the General Assembly, and is required to share such funds with municipalities; and

WHEREAS any entity receiving CRF funds may use such funds only for uses authorized by P.L. 116-136, section 601(d) of the Social Security Act, and the requirements set forth in Session Law 2020-04, as amended by Session Law 2020-80;

NOW, THEREFORE, for the purpose and subject to the terms and conditions hereinafter set forth, the County and the Grantee agree as follows:

**1. Services.** The Grantee shall expend Grant funds to provide services to citizens of Forsyth County in response to COVID-19. The Grant funds are from the Coronavirus Relief Fund established by North Carolina Session Law 2020-04, as amended by Session Law 2020-80, Section 3.3(2), and are subject to requirements of Session Laws 2020-04 and 2020-80, P.L. 116-136, and section 601(d) of the Social Security Act. The Grant funds are restricted to the following uses: medical expenses; public health expenses; payroll expenses for public safety, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency; expenses of actions to facilitate compliance with COVID-19-related public health measures; expenses associated with the provision of economic support in connection with the COVID-19 public health emergency; and any

other COVID-19-related expenses necessary to the function of government that satisfy the CRF's eligibility criteria. The Grantee shall use the Grant funds exclusively for the particular purposes set forth in its plan which is attached hereto as Exhibit A and incorporated herein by reference. If the Grantee does not complete its plan and submit it to the County by September 1, 2020, this Agreement will immediately terminate, the Grantee shall return any Grant funds to the County, and the County may use the Grant funds for any use allowed for CRF funds. The Grantee may not use Grant funds for any expense that has been reimbursed by another grant.

**2. Term.** The services of the Grantee shall begin on March 1, 2020, and, unless sooner terminated by mutual consent or as hereinafter provided, shall be provided until December 30, 2020, and all Grant funds must be expended no later than December 30, 2020. Any unexpended funds must be repaid to the County.

**3. Grant.** As full compensation for the Grantee's services, the County agrees to pay the Grantee grant in the sum of \$221,664.00.

**4. Independent Contractor.** The Grantee shall operate as an independent contractor, and the County shall not be responsible for any of the Grantee's acts or omissions. The Grantee, its employees, and subcontractors shall not be treated as an employee with respect to the services performed hereunder for federal or state tax, unemployment or workers' compensation purposes. Neither federal, state, nor payroll tax of any kind shall be withheld or paid by the County on behalf of the Grantee or the employees of the Grantee. The Grantee is fully responsible for the payment of any and all taxes arising from the payment of monies under this Agreement. The Grantee shall comply with the North Carolina Workers' Compensation Act and shall ensure that its subcontractors also comply. The Grantee shall not be treated as an employee with respect to the services performed hereunder for purposes of eligibility for, or participation in, any employee pension, health, or other fringe benefit plan of the County. The Grantee has no authority to enter into contracts or agreements on behalf of the County. The County shall not be liable to the Grantee for any expenses paid or incurred by the Grantee unless otherwise agreed in writing. The Grantee shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide contracted services unless otherwise agreed in writing.

**5. Reports.** Beginning October 1, 2020, and then quarterly thereafter, the Grantee shall report to the County and to the North Carolina Office of State Budget and Management on the use of Grant funds until all funds are expended and accounted for. Grantee shall also comply with any reporting requirements set forth by the State of North Carolina or by the CARES Act or other federal requirement. When the Grantee has completed its Services, but in no event later than December 30, 2020, the Grantee shall provide a complete Report containing a summary of its Services completed, the amounts expended, and their impact on the community. Failure to provide any required Report shall constitute a breach of this Agreement.

**6. Records, Audit.** The Grantee agrees that it will supply such records, information or verification relating to expenditures of the funds or the operations of the Grantee as may reasonably be requested by the County. The Grantee agrees that the County shall have access to the records and premises of the Grantee at all reasonable times, and the Grantee agrees to submit such reports as the County shall request pertaining to the funds granted herein or the operation of the Grantee. The Grantee shall maintain a written accounting and documentation of all of its receipts and disbursements relating to the grant funds which are the subject of this Agreement. The County reserves the right to require a certified audit pertaining to the use of the grant funds, or may perform the audit through the use of its staff. The Grantee shall furnish to the County a copy of its audit report performed by a certified public accountant as soon as such becomes available to the Grantee.

**7. Termination.** The County may terminate this Agreement for any violation thereof by Grantee. In the event of termination, the Grantee shall promptly remit any payments received which the County deems to have been paid in violation of this Agreement. The County may terminate the Agreement based upon, but not limited to, the following reasons, which shall be determined in the sole discretion of the County:

- a. Improper use of grant funds;
- b. Failure to comply with the terms of this Agreement;
- c. Submission to the County of reports which are incorrect or incomplete in any material respect;
- d. Any circumstance rendering the completion of the Services improper, illegal, or infeasible; or
- e. Failure to make satisfactory progress in completion of the Services.

**8. Indemnification.** The Grantee agrees to indemnify, defend, and hold the County harmless from and against any and all claims, expenses (including attorney fees), costs or liability for acts or omissions of the Grantee relating to this Agreement, the use of CRF funds, or services provided pursuant to it. If the federal government or the State of North Carolina, or any agency of either, determines that the Grantee has expended Grant funds in an illegal or disallowed manner, Grantee shall reimburse the County for the amount of such disallowed expenses.

**9. Notice.** All notices permitted or required to be given by one party to the other party shall be addressed and delivered in writing as follows:

**For the County:**

J. Dudley Watts, Jr.  
County Manager  
201 North Chestnut St.  
Winston-Salem, NC 27101

**For the Grantee:**

Scott Buffkin  
Village Manager  
3715 Clemmons Rd.  
Clemmons, NC 27012

**10. Assignment.** The Grantee may not assign its obligations under this Agreement unless it has received prior written approval from the County, which may be withheld at the sole discretion of the County.

**11. Waiver.** No action or failure to act by the County shall constitute a waiver of any of its rights or remedies or as approval or acquiescence in a breach thereunder, except as may be specifically agreed in writing.

**12. Governing Law.** This Agreement shall be governed by North Carolina law, except that provisions regarding conflicts of laws shall not apply. The venue for any legal proceeding shall be in Forsyth County, North Carolina.

**13. Survival of Provisions.** All obligations arising prior to termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the parties shall survive the completion of services and termination of this Agreement.

**14. Modification.** This Agreement may only be modified in writing and signed by both the Grantee and by the County Manager or other authorized County official.

**15. Conflict with Attachments.** In the event of any conflict between the provisions in this Agreement and any provisions in an attachment thereto, the provisions in this Agreement shall take precedence over any provision in an Attachment.

**16. Miscellaneous.** The Grantee shall comply with all applicable laws and regulations including but not limited to federal, state and local laws regarding business permits, certificates, and licenses that may be required to carry out the services to be performed under this Agreement and all federal immigration laws in its hiring and contracting practices. Grantee and its subcontractors shall comply with Article 2 of Chapter 64 of the North Carolina General Statutes relating to the required use of the federal E-Verify program to verify the work authorization of newly hired employees. Failure of the Grantee to comply with this provision or failure of its subcontractors to comply could render this contract void under North Carolina law. Grantee hereby certifies that it is not on the North Carolina State Treasurer's lists of persons engaging in business activities in Sudan (Darfur), Iran, or boycotting Israel, prepared pursuant to NCGS §§ 147-86.43, 147-86.58, and 147-86.81, nor will Grantee utilize for this Agreement any subcontractor on such lists. This agreement is intended for the benefit of the County and the Grantee and not for any other party. If any provision of this Agreement shall be unenforceable, the remainder of the Agreement shall be enforceable to the extent allowed by law.

**17. Future Grants.** The County has limited resources and must prioritize its obligations required by law. This Grant does not guarantee that the County will fund the Grantee in future years.

**18. Supersede.** This Agreement supersedes all prior agreements between the parties regarding the Services.

IN WITNESS WHEREOF, the authorized officials of the County and the Grantee have set their hands and seals as of the day and year first above written.

FORSYTH COUNTY, NORTH CAROLINA

(SEAL)

By: \_\_\_\_\_  
J. Dudley Watts, Jr., County Manager

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ashleigh M. Sloop, Clerk to the Board

Date: \_\_\_\_\_

GRANTEE

Forsyth County, NORTH CAROLINA

(SEAL)

By: \_\_\_\_\_  
Scott Buffkin, Village Manager

Date: 8/24/2020

ATTEST:

\_\_\_\_\_  
Lisa M. Shortt, NCCMC, Village Clerk

Date: 8/24/2020

## EXHIBIT A



# North Carolina Pandemic Recovery Office Coronavirus Relief Fund (CRF) Municipality Plan

## Instructions

1. This document is to be used by municipalities to document the planned use of the CRF monies allotted in Session Law 2020-4.

2. Under Categories. Please aggregate the amount of all expenses for that specific category. Example amounts should be removed and you can enter the municipality amounts. The total must agree with your allotment.

**The Municipality is responsible for maintaining adequate documentation to support expenditures. If estimates are being used the methodology must be documented and defensible. The Municipality is responsible for following the Federal *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* promulgated by the United States Office of Management and Budget unless the US Treasury publishes guidance stating otherwise.**

## Municipality Information

**Name of Municipality** Village of Clemmons  
**Person Submitting:** K. Ann Stroud, CPA  
**Title:** Finance Officer  
**Email:** [astroud@clemmons.org](mailto:astroud@clemmons.org)  
**Phone Number:** 336-766-7511

Planned Expenditures	
Categories	Amount
<p><b>1. Medical expenses such as:</b></p> <ul style="list-style-type: none"> <li>• COVID-19-related expenses of public hospitals, clinics, and similar facilities.</li> <li>• Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.</li> <li>• Costs of providing COVID-19 testing, including serological testing.</li> <li>• Emergency medical response expenses, including emergency medical transportation, related to COVID-19.</li> <li>• Expenses for establishing and operating public telemedicine capabilities for COVID-19 related treatment.</li> </ul>	
<p><b>2. Public health expenses such as:</b></p> <ul style="list-style-type: none"> <li>• Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.</li> <li>• Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.</li> <li>• Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.</li> <li>• Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.</li> <li>• Expenses for public safety measures undertaken in response to COVID-19.</li> <li>• Expenses for quarantining individuals.</li> </ul>	19,450
<p><b>3. Payroll expenses</b> for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.</p>	170,298
<p><b>4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:</b></p> <ul style="list-style-type: none"> <li>• Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.</li> <li>• Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.</li> <li>• COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.</li> </ul>	31,916

<p><b>5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:</b></p> <ul style="list-style-type: none"> <li>• Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.</li> <li>• Expenditures related to a State, territorial, local, or Tribal government payroll support program.</li> <li>• Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.</li> </ul>	
<p><b>6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.</b></p>	
<p><b>Grand Total</b></p>	<p>221,664</p>

*K. Anne Strand*

Signature \_\_\_\_\_

Title            Finance Officer  
 \_\_\_\_\_

Date            8/24/2020  
 \_\_\_\_\_



ORDINANCE # 2020-07  
SPECIAL REVENUE ORDINANCE FOR  
CORONAVIRUS RELIEF FUND

BE IT ORDAINED by the Village Council of the Village of Clemmons, North Carolina at its regular meeting on the 24<sup>th</sup> day of August, 2020 that the following special revenue authorization for expenditures and revenues be approved for Coronavirus Relief Funds.

Section 1: Authorization for expenditures related to the coronavirus relief fund.

Public Health Expenditures	\$ 19,450
Facilitate Compliance with COVID-19 related Public Health	31,916
Transfer to General Fund for Public Safety Salaries	170,298

SECTION 2. It is estimated that the following revenues will be available to meet the special revenue appropriation.

Conoravirus Relief Fund Municipal Allocation	\$ 221,664
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SECTION 3. The Village manager and finance officer is hereby authorized to make any fund accounting adjustments necessary to establish, implement and maintain this Special Revenue Fund.

SECTION 4. The Finance Office is directed to include an accounting of this fund on monthly basis to the Village Council.

SECTION 5. Copies of this special revenue fund shall be furnished to the Clerk, Finance Officer, and to the Budget Officer.

SECTION 6. This ordinance shall take effect July 1, 2020.

Adopted this 24<sup>th</sup> day of August, 2020

Attest:

Lisa M. Shortt, NCCM  
Village Clerk

John L. Wait  
Mayor

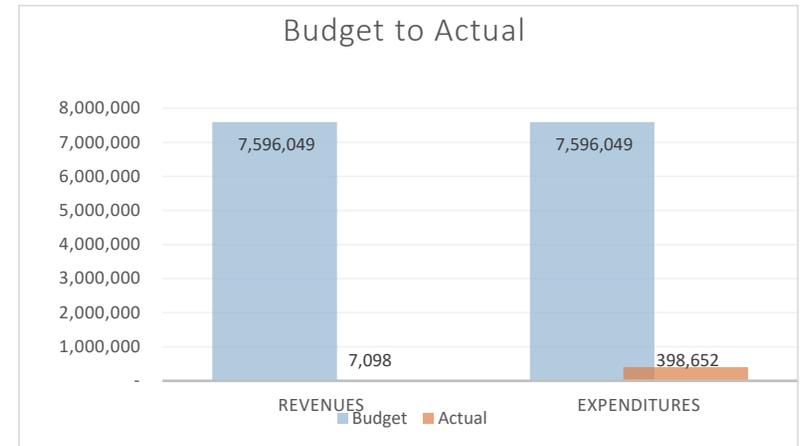


VILLAGE OF CLEMMONS  
FINANCIAL SUMMARY  
FOR JULY 31, 2020

GENERAL FUND						
	Original Budget 6/30/2021	Revised Budget 6/30/2021	Actual as of 7/31/2020	%	Prior Year Actual 7/31/2019	
<b>REVENUES</b>						
Ad Valorem Taxes	2,683,555	2,683,555	-	0%	-	
Other taxes and licenses	3,000	3,000	-	0%	-	
Unrestricted intergovernmental	2,224,300	2,224,300	-	0%	-	
Restricted intergovernmental	821,690	821,690	-	0%	-	
Permits and fees	22,325	22,325	3,415	15%	2,980	
Investment earnings	59,500	59,500	630	1%	17,048	
Sponsorships & donations	3,000	3,000	3,050	102%	-	
Other revenues	-	-	3	0%	100	
<b>Subtotal</b>	<b>5,817,370</b>	<b>5,817,370</b>	<b>7,098</b>	<b>0%</b>	<b>20,128</b>	
Developer Contribution	-	-	-	-	-	
Service-Other Governments	11,240	11,240	-	-	11,891	
Sale of capital asset	-	-	-	-	50,000	
Undesignated Fund Balance Appr	614,979	655,060	-	-	-	
Restricted fund balance appr.	1,041,531	1,112,379	-	-	-	
<b>Total general fund revenues</b>	<b>7,485,120</b>	<b>7,596,049</b>	<b>7,098</b>	<b>0%</b>	<b>82,019</b>	
<b>EXPENDITURES</b>						
				<b>Encumbrances</b>		
Governing Body	78,010	78,010	2,853	-	3,002	
Administration	800,435	800,435	99,004	21,449	101,771	
Public Safety	1,628,620	1,628,620	3,576	1,619,205	4,520	
Public Works	2,576,830	2,591,711	252,168	1,131,768	230,169	
Powell Bill-Streets	1,526,535	1,597,383	11,254	68,921	8,127	
Planning & Zoning	492,405	517,605	13,127	25,791	8,439	
Clemmons Events & Marketing	131,785	131,785	3,370	142	3,729	
Park & Recreation	9,500	9,500	148	276	783	
Major repairs & renovations	27,000	27,000	-	-	-	
Capital Outlay	14,000	14,000	13,152	-	6,072	
Transfer to Capital Projects	200,000	200,000	-	-	-	
	<b>7,485,120</b>	<b>7,596,049</b>	<b>398,652</b>	<b>2,867,552</b>	<b>43.0%</b>	<b>366,612</b>
<b>Revenue Over (Under) Expenditures</b>			<b>(391,554)</b>			<b>(284,593)</b>

Encumbrances are contracts or purchases approved, but not paid.

STORMWATER FUND					
	Budget 6/30/2021	Actual As of 7/31/2020	%	Prior Year Actual 7/31/2019	
<b>REVENUES</b>					
Storm Water Fee	798,975	-	0%	-	
Storm Water Permits	5,000	250	5%	200	
Interest	17,000	111	1%	3,589	
Sponsorships	1,000	500	50%	-	
Other revenue	-	-	0%	-	
<b>Subtotal</b>	<b>821,975</b>	<b>861</b>	<b>0%</b>	<b>3,789</b>	
<b>Sale of Capital Assets</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	
<b>Services Other Governments</b>	<b>3,900</b>	<b>-</b>	<b>0%</b>	<b>-</b>	
Appropriated fund balance	829,080	-	0%	-	
<b>Total</b>	<b>1,654,955</b>	<b>861</b>	<b>0%</b>	<b>3,789</b>	
<b>EXPENSES</b>					
					<b>Enc.</b>
Stormwater Operating Expense	511,085	35,934	12%	45,236	
Capital Improvement & Capital	1,143,870	39,031	33%	3,500	
Transfers to Capital Project	-	-	0%	-	
	<b>1,654,955</b>	<b>74,965</b>	<b>5%</b>	<b>48,736</b>	
<b>Revenue Over(Under)Expenditures</b>		<b>(74,104)</b>			<b>(44,947)</b>



FUND BALANCE	
Fund Balance as of June 30, 2020	9,909,129
Revenue over(under)expenditures	(391,554)
Fund Balance as of July 31, 2020	9,517,575



VILLAGE OF CLEMMONS  
 FINANCIAL SUMMARY  
 FOR JULY 31, 2020

BUDGET INFORMATION	
Beginning Budget	7,485,120
Amendments:	
20-G-1 re appropriate encumbrances	110,929
Revised Budget	<u>7,596,049</u>

CASH BALANCES AS OF JULY 31, 2020	
General Fund	9,527,243
Hwy 158 Sidewalk	-
Stormwater Fund	1,867,426
Market Center Dr	144,011
	<u>11,538,680</u>

Market Center Drive	Budget	Project to Date	
Grant NC Dept. of Commerce	194,340	269,340	
Developer Payment	-	9,200	
Sewer Reserve	25,000	-	
Sales Tax Refund		531	
Transfers from General Fund	\$ 824,740	\$ 354,167	43%
Transfers from Stormwater	\$ 109,200	\$ 104,916	96%
<b>Total Revenue</b>	<b>\$ 1,153,280</b>	<b>\$ 738,154</b>	<b>64%</b>
<b>Phase I</b>			
Design	\$ 49,300	\$ 49,300	\$ - 100%
Stormdrainage	\$ 105,200	\$ 14,664	\$ - 14%
Road & Sidewalk Construction	\$ 764,994	\$ 305,306	\$ - 40%
Stamped Crosswalks	\$ 13,106	\$ 13,105	\$ - 100%
Backflow Preventor Upfit	\$ 48,000	\$ 47,850	\$ - 100%
Enhancements	\$ 43,000	\$ 37,581	\$ - 87%
<b>Phase II</b>			
Design	\$ 76,000	\$ 75,998	\$ - 100%
Storm drainage	\$ 26,000	\$ -	\$ - 0%
Sidewalk Phase II	\$ 454,000	\$ 16,342	\$ - 4%
Road Construction	\$ 453,800	\$ 7,958	\$ - 2%
Stamped Crosswalks	\$ -	\$ -	\$ -
Enhancements	\$ 45,000	\$ 26,206	\$ - 58%
<b>Total Expenditures</b>	<b>\$ 2,078,400</b>	<b>\$ 594,310</b>	<b>\$ - 29%</b>

SIDEWALK TO TANGLEWOOD ALONG 158			
Revenues	Budget	Project to Date	
STDP Grant	2,110,400	172,858	<u>8%</u>
Transfers from General Fund	1,569,100	68,657	<u>4%</u>
Total	<b>3,679,500</b>	<b>241,515</b>	<u>7%</u>
<b>Expenditures</b>			
Construction and Engineering	<b>3,679,500</b>	<b>254,514</b>	<u>- 7%</u>

Village of Clemmons  
 PAID CHECKS REPORT  
 7/1/2020 to 7/31/2020

Check#	Paid To	Description	Check Date	Amount
21328	C&K PROPERTIES, LLC	Rent Neudorf	7/2/2020	\$1,200.00
21329	CINTAS	Mat Rental	7/2/2020	\$18.38
21330	JAN-PRO CLEANING SYSTEMS	Janitorial Service	7/2/2020	\$400.00
21331	North Carolina League of Municipalities	20-21 Dues	7/2/2020	\$17,631.00
21332	Piedmont Triad Regional Council	Dues 20-21	7/2/2020	\$4,212.00
21333	ALLIED ASSOCIATES, PA	Utility Location for Glengarriff CIP Project	7/8/2020	\$3,000.00
21334	BB&T Financial, FSB	Purchase Card Transactions	7/8/2020	\$8,790.59
21335	CINTAS	Mat & Uniform Rental	7/8/2020	\$197.16
21336	DUKE ENERGY	Utilities Village Hall	7/8/2020	\$559.56
21337	Forsyth Mower Works LLC	Plugger	7/8/2020	\$3,842.99
21338	M&M Engraving	name plates	7/8/2020	\$41.73
21339	S.T. Wooten Corp.	Skid of asphalt patch	7/8/2020	\$956.48
21340	Salisbury Newsmedia, LLC	Advertising PH 7.13.20 Meeting	7/8/2020	\$86.83
21341	Time Warner Cable	Telephone & Internet	7/8/2020	\$979.85
21342	WM Corporate Services, Inc	Residential Trash & Recycling	7/8/2020	\$81,910.42
21343	T.J.'s Body Shop	Repair 2014 F350	7/8/2020	\$7,807.40
21344	AT&T	Telephone Deputy Office	7/15/2020	\$430.11
21345	Blanco Tackabery & Matamoros, PA	ZBOA Appeal	7/15/2020	\$7,834.40
21346	CINTAS	Mat Village Hall	7/15/2020	\$36.81
21347	DLT Solutions, LLC	Civil 3D Government & Architecture Engineering Annual Subscription	7/15/2020	\$3,271.77
21348	DUKE ENERGY	Street Lights	7/15/2020	\$8,176.21
21349	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	ArcGIS	7/15/2020	\$1,506.06
21350	LJB Inc.	Greenbrook 10688.73 Mendelssohn 10646.22	7/15/2020	\$21,334.95
21351	RCJ Contracting, LLC	Replace Pipe Glengariff	7/15/2020	\$15,000.00
21352	Stone Auto Parts/ Traction	Fuel Filter	7/15/2020	\$4.74
21353	Verizon	Cell phone	7/15/2020	\$565.87
21354	WEX Bank	June Gas	7/15/2020	\$3,316.70
21355	WM Corporate Services Inc.	Trash Compactor	7/15/2020	\$5,338.58
21356	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	Arcpad	7/15/2020	\$267.51
21357	Vulcan Materials Company	Stone Glengarriff CIP Project	7/15/2020	\$762.25

Village of Clemmons

PAID CHECKS REPORT

7/1/2020 to 7/31/2020

Check#	Paid To	Description	Check Date	Amount
21358	4S SIGN & SUPPLY, INC	Street signs & Dead End	7/23/2020	\$526.34
21359	ALLIED ASSOCIATES, PA	ROW Strip Mapping and Easement and ROW Staking Market Center Phase III	7/23/2020	\$3,350.00
21360	Arthur V. Finney	Business Use Cell 6.30.20	7/23/2020	\$87.00
21361	Atlantic Coast Toyotalift & ACT Construction Co.	Used Forklift	7/23/2020	\$5,136.00
21362	Blue Cross and Blue Shield of North Carolina	Health Insurance	7/23/2020	\$26,377.20
21363	CAROLINA TRACTOR AND EQUIPMENT CO	BackProtector L7	7/23/2020	\$160.88
21364	CINTAS	Mat & Uniform Rental	7/23/2020	\$234.02
21365	GENTRY, EDDIE	Business Use Cell 6.30.20	7/23/2020	\$130.35
21366	Gregory K. Wagoner	Business Use Cell 6.30.20	7/23/2020	\$75.87
21367	KIMLEY-HORN AND ASSOCIATES INC	Coordination with Planner	7/23/2020	\$1,120.00
21368	Leonard A. Owens	Business Use Reimb 6.30.20	7/23/2020	\$178.08
21369	Leonard, Brandon B.	Business Use Cell 6.30.20	7/23/2020	\$87.00
21370	Lester, Sammy L	Buisness Use Reimb. 6.30.20	7/23/2020	\$87.00
21371	Morris Business Solutions	Per Copy Village Hall & Stormwater	7/23/2020	\$185.60
21372	Municipal Insurance Trust	Dental Vision STD Life	7/23/2020	\$2,650.96
21373	Owens, David	Business Use Cell phone 6.30.20	7/23/2020	\$87.00
21374	Public Works Equipment	Tips & Bolts Tub Grinder	7/23/2020	\$1,202.42
21375	RCJ Contracting, LLC	Replace Pipe Glengariff	7/23/2020	\$20,000.00
21376	Robert J Young Company	Per Copy Charges	7/23/2020	\$162.27
21377	School of Government Foundation, Inc.	Dues 20-21	7/23/2020	\$2,671.86
21378	Serpan, Wendy P.	Business Use Cell 6.30.20	7/23/2020	\$114.00
21379	Servpro of West Forsyth County	Proactive Cleaning Covid	7/23/2020	\$1,325.00
21380	Stone Auto Parts/ Traction	Lube Filter	7/23/2020	\$8.18
21381	Vulcan Materials Company	Stone Glengariff CIP Project	7/23/2020	\$376.17
21382	NC Child Support	Child Support	7/23/2020	\$413.54
21383	CINTAS	Medicine Cabinets	7/30/2020	\$473.76
21384	CITY OF WINSTON-SALEM	Zoning 4th Qtr	7/30/2020	\$1,688.53
21385	CIVICPLUS INC	Web Page	7/30/2020	\$8,500.00
21386	DUKE ENERGY	Utilities	7/30/2020	\$1,697.80
21387	Fox, Austin	Business Use Reimb	7/30/2020	\$87.00

Village of Clemmons  
 PAID CHECKS REPORT  
 7/1/2020 to 7/31/2020

Check#	Paid To	Description	Check Date	Amount
21388	HORN'S GARAGE INC	Employer Inspection	7/30/2020	\$30.00
21389	JAN-PRO CLEANING SYSTEMS	Janitorial Service	7/30/2020	\$350.00
21390	Mark Mize	Grass Loads 13	7/30/2020	\$585.00
21391	Parker Farm Service	Grasshopper parts	7/30/2020	\$124.20
21392	Quality Oil Company LLC	Oil Tubgrinder	7/30/2020	\$338.80
21393	Servpro of West Forsyth County	proactive cleaning meeting room	7/30/2020	\$1,250.00
21394	The Kercher Group	Software Sub 8.1.20-7.31.21	7/30/2020	\$5,350.00
21395	Trident Insurance	Deductible	7/30/2020	\$731.29
21396	Vulcan Materials Company	Stone Glengarriff CIP Project	7/30/2020	\$1,513.70
		Total Checks:		\$288,947.17
		Total For GENERAL FUND		\$212,297.33
		Total For STORM WATER UTILITY		\$72,829.84
		Total For MARKET CENTER DRIVE		\$3,820.00
		GRAND TOTAL		\$288,947.17

Organization: Village of Clemmons	BB&T Purchase Card Transactions	Fiscal Year: 2020			
Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	0625855 6.18.20	\$125.96	Strapping coil	21334	7/8/2020
BB&T Financial, FSB	4imprint 06.04.20	\$748.86	Hand Sanitizer Public Education	21334	7/8/2020
BB&T Financial, FSB	8138656	\$113.10	Urinal Mat & Block	21334	7/8/2020
BB&T Financial, FSB	Ace 06.05.20 (2)	\$17.06	Oil Mix	21334	7/8/2020
BB&T Financial, FSB	Ace 06.12.20	\$28.59	Small Hand Tools	21334	7/8/2020
BB&T Financial, FSB	Ace Hardware	\$38.42	Hose	21334	7/8/2020
BB&T Financial, FSB	Amazon 06.01.20	\$350.14	Banding Material	21334	7/8/2020
BB&T Financial, FSB	Amazon 06.05.20	\$51.22	screen protector & surge protector	21334	7/8/2020
BB&T Financial, FSB	Amazon 6.22.20	\$101.40	Quiet Tower Fan	21334	7/8/2020
BB&T Financial, FSB	Apple 6.5.20	\$0.99	Phone Backup	21334	7/8/2020
BB&T Financial, FSB	AutoZone 6.19.20	\$21.24	Wash Sponge Public Education	21334	7/8/2020
BB&T Financial, FSB	BigLots 6.19.20	\$21.35	Public Education Supplies	21334	7/8/2020
BB&T Financial, FSB	Canva 06.20	\$25.90	Canva subscription June	21334	7/8/2020
BB&T Financial, FSB	Carrot Top 05.28.20	\$1,202.66	Flags	21334	7/8/2020
BB&T Financial, FSB	ConstantContact 02.20	\$66.50	Constant Contact June	21334	7/8/2020
BB&T Financial, FSB	Costco 6.18.20	\$34.14	Clorox Wipes Bath tissue	21334	7/8/2020
BB&T Financial, FSB	CrescentGoodies62720	\$50.00	Free Cookie First 50 Farmers Market	21334	7/8/2020
BB&T Financial, FSB	DogWaste 6.12.2020	\$108.89	Dog Waste Bags	21334	7/8/2020
BB&T Financial, FSB	DollarTree 6.19.20	\$24.55	Public Education Supplies	21334	7/8/2020
BB&T Financial, FSB	Drop Box 2020	\$119.88	Drop box	21334	7/8/2020
BB&T Financial, FSB	Forsyth Mower 06.11.20	\$240.14	Hedge Trimmer Attachmt	21334	7/8/2020
BB&T Financial, FSB	ForsythM 6.17.20	\$36.22	BR600 2&3	21334	7/8/2020
BB&T Financial, FSB	ForsythMower 6.23.20	\$114.01	Pole Saw parts	21334	7/8/2020
BB&T Financial, FSB	ForsythMower 62420	\$11.69	Filter Oil	21334	7/8/2020
BB&T Financial, FSB	HG Greenes 06.16.20	\$150.00	Boots for AF	21334	7/8/2020
BB&T Financial, FSB	Hobby Lobby 6.19.20	\$37.30	Public Education Supplies	21334	7/8/2020
BB&T Financial, FSB	Home Depot 06.17.20	\$414.31	Wood for Community Garden	21334	7/8/2020
BB&T Financial, FSB	HomeTeam 0620	\$54.40	Pest Control June	21334	7/8/2020
BB&T Financial, FSB	Horns17	\$43.60	Annual Inspection SW1 & DT4	21334	7/8/2020
BB&T Financial, FSB	InstitutTransportation615	\$995.00	Trip Generation 10th Edition	21334	7/8/2020
BB&T Financial, FSB	James River 06.01.20	\$73.48	Maintenance 524JD	21334	7/8/2020
BB&T Financial, FSB	James River 06.05.20	\$78.29	Maintenance JD524K	21334	7/8/2020

Organization: Village of Clemmons

BB&amp;T Purchase Card Transactions

Fiscal Year: 2020

Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	Latefee	\$39.00	Late fee	21334	7/8/2020
BB&T Financial, FSB	Lowe's 06.05.20	\$20.79	Termite stakes	21334	7/8/2020
BB&T Financial, FSB	Lowe's 06.16.20	\$108.71	Supplies	21334	7/8/2020
BB&T Financial, FSB	Lowe's 62520	\$166.04	Supplies & Hand Tools	21334	7/8/2020
BB&T Financial, FSB	Michaels 6.19.20	\$29.27	Public Education Supplies	21334	7/8/2020
BB&T Financial, FSB	Napa 06.02.20	\$4.41	Heat Shrink Tubing	21334	7/8/2020
BB&T Financial, FSB	Napa 06.09.20	\$117.46	Oil & Cleaners	21334	7/8/2020
BB&T Financial, FSB	Napa 6.23.20	\$21.02	Screws	21334	7/8/2020
BB&T Financial, FSB	NAPA 6.24.20	\$27.51	Air compressor oil	21334	7/8/2020
BB&T Financial, FSB	Napa 62520	\$23.66	Maintenance PT 4	21334	7/8/2020
BB&T Financial, FSB	NCLGBA2020	\$50.00	Virtual Budget Conference	21334	7/8/2020
BB&T Financial, FSB	Northern 6.19.20	\$198.45	Supplies	21334	7/8/2020
BB&T Financial, FSB	NorthernTool62420	\$318.12	Tools	21334	7/8/2020
BB&T Financial, FSB	Performance 06.09.20	\$25.72	Supplies	21334	7/8/2020
BB&T Financial, FSB	Performance6.19.20	\$92.08	Shop Supplies	21334	7/8/2020
BB&T Financial, FSB	Poindexter 05.28.20	\$22.08	Supplies to fix mailbox	21334	7/8/2020
BB&T Financial, FSB	Sams 06.04.20	\$208.13	Supplies	21334	7/8/2020
BB&T Financial, FSB	Sam's 6.18.20	\$222.61	Water coffee, Propel Gatorade	21334	7/8/2020
BB&T Financial, FSB	Shellisland62420	(\$293.92)	Refund Conference	21334	7/8/2020
BB&T Financial, FSB	SinkFarm 62420	\$21.83	Oil Filter	21334	7/8/2020
BB&T Financial, FSB	SiteOne 06.11.20	\$175.93	Herbicide	21334	7/8/2020
BB&T Financial, FSB	SOG 612	\$78.75	Online Class Planner	21334	7/8/2020
BB&T Financial, FSB	SOG474914	\$75.00	Cyber Security & Preaudit	21334	7/8/2020
BB&T Financial, FSB	SOG474915	\$75.00	LGC & Single Audit update	21334	7/8/2020
BB&T Financial, FSB	SOG474916	\$75.00	State Auditor & New Yellowbook requireme	21334	7/8/2020
BB&T Financial, FSB	Southern 06.05.20	\$11.37	Flag screws	21334	7/8/2020
BB&T Financial, FSB	Stamps.com 6.13.20	\$19.20	Stamps.com	21334	7/8/2020
BB&T Financial, FSB	Staples 06.02.20	\$89.95	Office Supplies	21334	7/8/2020
BB&T Financial, FSB	Staples 06.16.20	\$96.05	Webcam & adapter	21334	7/8/2020
BB&T Financial, FSB	Staples 6.22.20	\$225.21	Office Supplies	21334	7/8/2020
BB&T Financial, FSB	Steelman 6.17.20	\$1.59	FBD 8	21334	7/8/2020
BB&T Financial, FSB	Steelman 6.22.20	\$21.73	Sockets	21334	7/8/2020

Organization: Village of Clemmons

BB&T Purchase Card Transactions

Fiscal Year: 2020

Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	Steelman 61920	\$17.06	Gas Mix	21334	7/8/2020
BB&T Financial, FSB	Tractor 06.16.20	\$86.41	Small Hand Tools	21334	7/8/2020
BB&T Financial, FSB	Tractor 06.16.20 (2)	\$35.20	Repair Arm Mower Stand	21334	7/8/2020
BB&T Financial, FSB	Tractor 06.16.20 (3)	\$58.70	Repair Wheelbarrow	21334	7/8/2020
BB&T Financial, FSB	Triad Freightliner 06.05.20	\$141.36	Maintenance TD2	21334	7/8/2020
BB&T Financial, FSB	TriadFreightliner 6.18.20	\$130.07	L 5	21334	7/8/2020
BB&T Financial, FSB	TSC 6.23.20	\$15.99	Batteries Flashing lights	21334	7/8/2020
BB&T Financial, FSB	USALaundry	\$3.25	Laundry	21334	7/8/2020
BB&T Financial, FSB	USPS 06.12.20	\$110.00	Stamps	21334	7/8/2020
BB&T Financial, FSB	USPS 6/22/2020	\$26.35	Overnight Letter of Credit	21334	7/8/2020
BB&T Financial, FSB	USPS62520	\$31.10	Overnight & Certified Mail	21334	7/8/2020
BB&T Financial, FSB	Walmart 06.16.20	\$88.67	Oil & cleaners	21334	7/8/2020
BB&T Financial, FSB	Wiley.6.19.20	\$150.52	Fundamentals of Bldg Construction	21334	7/8/2020
BB&T Financial, FSB	Zips 06.04.20	\$13.88	Wash PT1	21334	7/8/2020
BB&T Financial, FSB	Zoom 06.05.20	\$14.99	monthly fee	21334	7/8/2020
		<u>\$8,790.59</u>			

**FORSYTH COUNTY SHERIFF'S OFFICE  
000 EVENTS FOR SERVICE**

07/01/2020 - 07/31/2020

**CLEMMONS**

Total of Priority 2: 8

Total of Priority 3: 1

Total of Priority 5: 1

**TOTAL 000 EVENT COUNT: 10**

**CLEMMONS**

**FORSYTH COUNTY SHERIFF'S OFFICE  
ACTIVITY REPORT  
8/1/2019 - 7/31/2020**

COUNT OF  
CRIMES / OFFENSES

	JAN		FEB		MARCH		APRIL		MAY		JUNE		JULY		AUG		SEPT		OCT		NOV		DEC		Total
	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	
<b>CRIMES AGAINST PERSONS</b>	24	10	18	8	18	7	15	5	19	6	22	9	13	9	23	6	16	11	21	2	15	2	12	3	<b>294</b>
<b>CRIMES AGAINST PROPERTY</b>	20	9	11	7	38	8	24	9	16	5	27	8	22	8	29	11	25	6	28	5	34	3	47	12	<b>412</b>
<b>CRIMES AGAINST SOCIETY</b>	5	10	5	14	15	13	8	16	14	6	18	12	12	6	10	5	1	7	8	8	7	11	11	6	<b>228</b>
<b>GROUP B</b>	61	33	66	43	66	32	49	32	71	19	82	26	63	23	80	25	100	31	96	16	115	12	79	23	<b>1,243</b>
<b>Total</b>	110	62	100	72	137	60	96	62	120	36	149	55	110	46	142	47	142	55	153	31	171	28	149	44	<b>2,177</b>

	CPC	OTHER	Total
<b>Total</b>	1,579	598	2,177

	CPC	OTHER	Total
<b>Total</b>	72.53	27.47	100.00%

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

8/1/2019 - 7/31/2020

**CLEMMONS**

**COUNT OF CHARGES**

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		GRAND TOTAL
	CPC UNITS	OTHER UNITS																							
<b>FELONY</b>	2	11	2	8	5	13	10	2	0	6	2	21	1	10	0	3	6	3	2	16	9	2	33	2	169
<b>MISDEMEANOR</b>	107	51	120	37	185	94	103	82	170	55	138	96	110	30	143	76	134	70	143	45	155	57	145	62	2,408
<b>INFRACTION</b>	117	11	149	4	123	19	86	14	164	11	133	15	88	2	101	14	64	13	108	21	128	24	143	11	1,563
Total	226	73	271	49	313	126	199	98	334	72	273	132	199	42	244	93	204	86	253	82	292	83	321	75	<b>4,140</b>

	CPC UNITS	OTHER UNITS	Total
<b>Total</b>	3,129	1,011	4,140

	CPC UNITS	OTHER UNITS	Total
<b>Total</b>	75.58%	24.42%	100.00%

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

**8/1/2019 - 7/31/2020**

CID ASSIGNED CASES	AUG		SEP		OC	NO	DEC		JAN		FEB		MA	APR		MAY		JUN		JUL		Total
	CPC	OTHER	CPC	OTHER	OTHER	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	
	0	0	0	0	5	0	1	0	0	0	0	0	2	0	0	0	0	0	0	0	3	11
<b>CBA</b>	1	0	1	1	1	0	0	0	2	1	0	1	0	0	1	1	0	0	0	0	1	11
<b>CLOSED/ NON-REPORTABLE</b>	1	1	1	0	1	1	0	4	1	1	0	2	0	1	0	0	1	1	0	0	0	16
<b>EXCEPT. CLEAR</b>	0	0	0	1	1	1	2	0	0	1	0	0	1	0	0	0	0	1	1	0	0	9
<b>INACTIVE</b>	0	0	1	1	1	4	0	0	2	2	0	1	0	0	1	2	0	0	0	0	0	15
<b>OPEN</b>	0	0	0	0	0	0	0	0	2	2	1	2	0	0	0	3	1	7	2	2	7	29
<b>UNFOUNDED</b>	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>9</b>	<b>6</b>	<b>3</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>1</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>9</b>	<b>3</b>	<b>2</b>	<b>11</b>	<b>92</b>

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

**8/1/2019 - 7/31/2020**

CPC	OTHER	Total
1	10	11
5	6	11
5	11	16
3	6	9
5	10	15
15	14	29
0	1	1
34	58	92

CPC	OTHER
9%	91%
45%	55%
31%	69%
33%	67%
33%	67%
52%	48%
0%	100%
<b>37%</b>	<b>63%</b>

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

**8/1/2019 - 7/31/2020**

**CALLS FOR SERVICE**

AUG		SEP		OCT		NOV		DEC		JAN		FEB		MAR		APR		MAY		JUN		JUL	
CPC	OTHER																						
1,115	449	1,034	434	1,132	324	1,246	341	1,153	396	1,187	432	1,141	420	1,376	535	1,104	526	1,253	447	1,163	489	1,048	390

CPC	OTHER
13,952	5,183

CPC	OTHER
73 %	27 %

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

07/01/2020 - 07/31/2020

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
1050 PROPERTY DAMAGE	19		19	100 %	
1050 WITH INJURIES	1		1	100 %	
10-54 HIT AND RUN	6		6	100 %	
50B PROCESS SERVICE		2	2		100 %
911 HANG UP	16	12	28	57 %	43 %
ABANDONED VEHICLE	1	1	2	50 %	50 %
ALARM BANK HOLD UP	1		1	100 %	
ALARM BUSINESS	31	16	47	66 %	34 %
ALARM BUSINESS HOLD UP	1		1	100 %	
ALARM PANIC	4	1	5	80 %	20 %
ALARM RESIDENCE	12	7	19	63 %	37 %
ASSAULT ALREADY OCCURED	9	6	15	60 %	40 %
ASSAULT IN PROGRESS	1		1	100 %	
ASSIST AGENCY	24	7	31	77 %	23 %
ASSIST MOTORIST	8	11	19	42 %	58 %
AUTO BREAKING ALREADY OCCURED	1	1	2	50 %	50 %
BLOCKED ROADWAY	5	2	7	71 %	29 %
CARELESS AND RECKLESS DRIVING	2	1	3	67 %	33 %
CODE WHITE	4		4	100 %	
COMMITMENT PROCESS		1	1		100 %
COMMUNICATING THREATS	2		2	100 %	
COUNTERFEITING		1	1		100 %
DEATH INVESTIGATION		1	1		100 %
DISCHARGING FIREARMS	5		5	100 %	
DISORDERLY CONDUCT	1		1	100 %	
DISTURBANCE	7		7	100 %	
DISTURBANCE WITH WEAPONS	1	2	3	33 %	67 %
DOMESTIC DISTURBANCE	5	3	8	63 %	38 %

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

07/01/2020 - 07/31/2020

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
DOMESTIC ORDER VIOLATION		1	1		100 %
DRIVING WHILE IMPAIRED	1		1	100 %	
ESCORT	1	1	2	50 %	50 %
FIGHT IN PROGRESS		1	1		100 %
FOOT PATROL	19		19	100 %	
FOUND PROPERTY	3	1	4	75 %	25 %
FRAUD	2	1	3	67 %	33 %
HARASSMENT	1	1	2	50 %	50 %
HBL ALREADY OCCURED	4		4	100 %	
HOUSE BREAKING IN PROGRESS	1		1	100 %	
INVESTIGATIVE FOLLOWUP	26	11	37	70 %	30 %
K9 ACTIVITY		2	2		100 %
LARCENY	6	3	9	67 %	33 %
LARCENY OF VEHICLE	2		2	100 %	
LOST OR STOLEN PROPERTY		1	1		100 %
MENTAL PATIENT NON VIOLENT	2		2	100 %	
NOISE DISTURBANCE	10	5	15	67 %	33 %
POLICE SERVICE	34	18	52	65 %	35 %
PROCESS SERVICE	4	46	50	8 %	92 %
PUBLIC RELATIONS	8		8	100 %	
RECOVER STOLEN VEHICLE	1		1	100 %	
RECOVERY STOLEN PROPERTY	1		1	100 %	
RESISTING PUBLIC OFFICIAL		1	1		100 %
RUNAWAY		1	1		100 %
SECURITY CHECK	330	113	443	74 %	26 %
SEX OFFENDER VIOLATION		1	1		100 %
SUICIDE ATTEMPT	1		1	100 %	
SUICIDE THREAT	1	2	3	33 %	67 %

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

07/01/2020 - 07/31/2020

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
SUSPICIOUS PERSON OR PROWLER	10	3	13	77 %	23 %
SUSPICIOUS VEHICLE	9	4	13	69 %	31 %
TRESPASSING	1		1	100 %	
TROUBLE WITH JUVENILE	3	1	4	75 %	25 %
TROUBLE WITH NEIGHBOR	2	1	3	67 %	33 %
UNKNOWN TROUBLE	1		1	100 %	
UNSECURED PREMISE	1		1	100 %	
VANDALISM	2	2	4	50 %	50 %
VIOLATION OF AUTO LAW	368	74	442	83 %	17 %
VIOLATION OF CONTROL SUBSTANCE	7	4	11	64 %	36 %
WARRANT FOR ARREST	3	8	11	27 %	73 %
WELFARE CHECK	16	8	24	67 %	33 %
<b>Total</b>	<b>1,048</b>	<b>390</b>	<b>1,438</b>	<b>73 %</b>	<b>27 %</b>

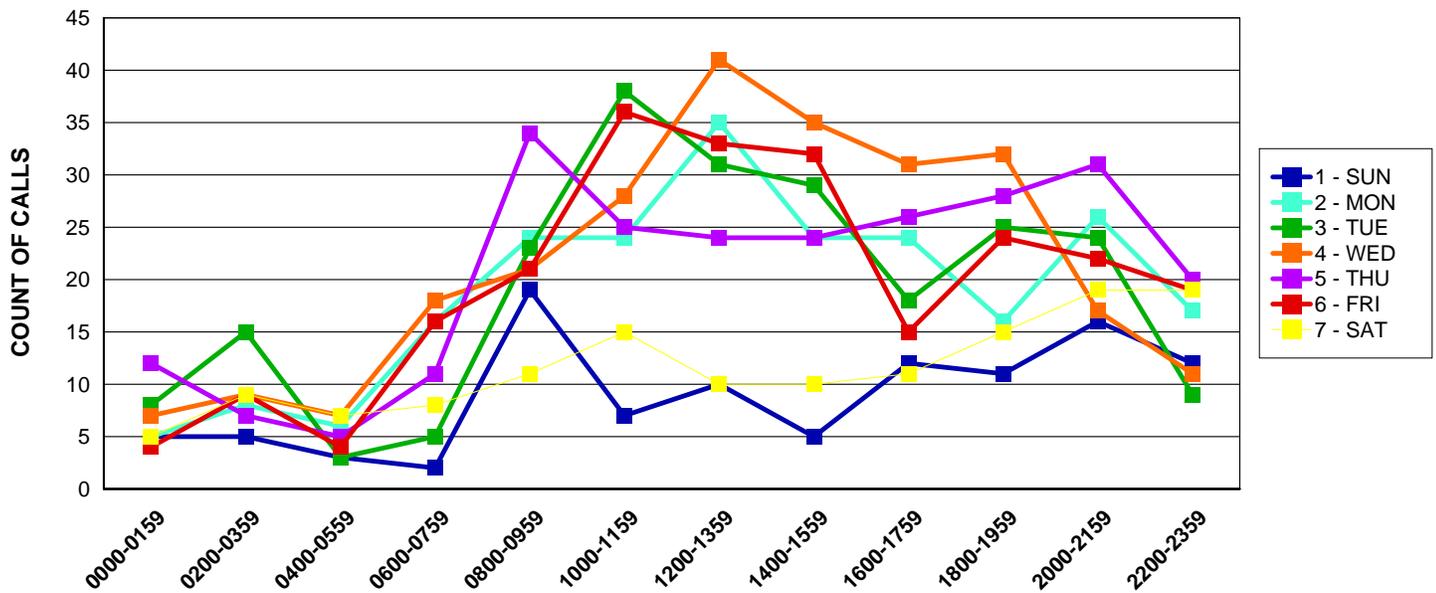
# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

07/01/2020 - 07/31/2020

### CLEMMONS

### CALLS FOR SERVICE BY HOUR AND DOW

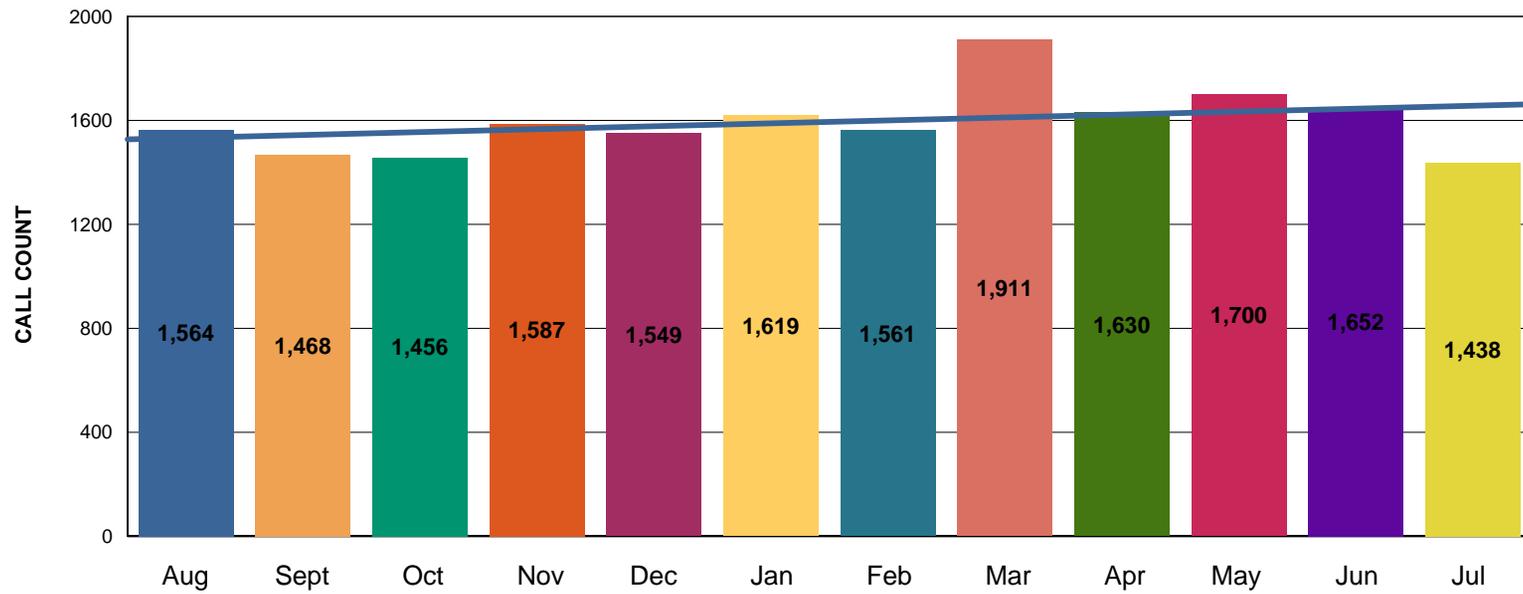


	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
<b>0000-0159</b>	5	5	8	7	12	4	5	46
<b>0200-0359</b>	5	8	15	9	7	9	9	62
<b>0400-0559</b>	3	6	3	7	5	4	7	35
<b>0600-0759</b>	2	16	5	18	11	16	8	76
<b>0800-0959</b>	19	24	23	21	34	21	11	153
<b>1000-1159</b>	7	24	38	28	25	36	15	173
<b>1200-1359</b>	10	35	31	41	24	33	10	184
<b>1400-1559</b>	5	24	29	35	24	32	10	159
<b>1600-1759</b>	12	24	18	31	26	15	11	137
<b>1800-1959</b>	11	16	25	32	28	24	15	151
<b>2000-2159</b>	16	26	24	17	31	22	19	155
<b>2200-2359</b>	12	17	9	11	20	19	19	107
<b>Total</b>	107	225	228	257	247	235	139	1,438

**FORSYTH COUNTY SHERIFF'S OFFICE  
COUNT OF CALLS FOR SERVICE WITH TRENDLINE**

08/01/2019 - 07/31/2020

**CLEMMONS**



**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

7/1/2020 - 7/31/2020

**CLEMMONS**

**COUNT OF CHARGES**

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
<b>CRIMES AGAINST PERSONS</b>	SIMPLE ASSAULT			0	1	2	3			0	3
	<b>Total</b>	0	0	0	1	2	3	0	0	0	3
<b>CRIMES AGAINST PROPERTY</b>	LARCENY			0		1	1			0	1
	STOLEN PROPERTY		1	1			0			0	1
	VANDALISM			0		1	1			0	1
	<b>Total</b>	0	1	1	0	2	2	0	0	0	3
<b>CRIMES AGAINST SOCIETY</b>	DRUG OFFENSES		7	7	3	6	9			0	16
	WEAPONS VIOLATIONS		2	2		2	2			0	4
	<b>Total</b>	0	9	9	3	8	11	0	0	0	20
<b>GROUP B</b>	ALL OTHER OFFENSES			0	3	3	6			0	6
	DISORDERLY CONDUCT			0	1	1	2			0	2
	DWI			0	1		1			0	1
	TRAFFIC VIOLATIONS	1		1	99	14	113	88	2	90	204
	TRESPASSING			0	2		2			0	2

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

7/1/2020 - 7/31/2020

**CLEMMONS**

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
<b>GROUP B</b>	<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>106</b>	<b>18</b>	<b>124</b>	<b>88</b>	<b>2</b>	<b>90</b>	<b>215</b>
Total		1	10	<b>11</b>	110	30	<b>140</b>	88	2	<b>90</b>	<b>241</b>

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

7/1/2020 - 7/31/2020

**CLEMMONS**

**COUNT OF PERSONS  
ARRESTED / CITED**

	FELONY			MISDEMEANOR			INFRACTION		
	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total
CRIMES AGAINST PERSONS			0	1	2	3			0
CRIMES AGAINST PROPERTY		1	1		1	1			0
CRIMES AGAINST SOCIETY		1	1	2	4	6			0
GROUP B	1		1	93	16	109	86	2	88

**CLEMMONS**

**FORSYTH COUNTY SHERIFF'S OFFICE  
COUNTYWIDE OFFENSES  
7/1/2020 - 7/31/2020**

	<b>Total</b>	
<b>CRIMES AGAINST PERSONS</b>	AGG. ASSAULT	5
	COMMUNICATING THREATS	1
	SIMPLE ASSAULT	16
	<b>Total</b>	<b>22</b>
<b>CRIMES AGAINST PROPERTY</b>	BURGLARY	5
	LARCENY	12
	MOTOR VEHICLE THEFT	2
	FORGERY	1
	FRAUD	5
	STOLEN PROPERTY	1
	VANDALISM	4
	<b>Total</b>	<b>30</b>
<b>CRIMES AGAINST SOCIETY</b>	DRUG OFFENSES	17
	WEAPONS VIOLATION	1
	<b>Total</b>	<b>18</b>
<b>GROUP B</b>	ALL OTHER OFFENSES	81
	DISORDERLY CONDUCT	2
	DWI	1

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

**CLEMMONS**

**FORSYTH COUNTY SHERIFF'S OFFICE  
COUNTYWIDE OFFENSES  
7/1/2020 - 7/31/2020**

		Total
<b>GROUP B</b>	TRESPASSING	2
	<b>Total</b>	<b>86</b>
<b>Total</b>		<b>156</b>

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

# FORSYTH COUNTY SHERIFF'S OFFICE

## ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

7/1/2020 - 7/31/2020

<b>CLEMMONS</b>	<b>ASSIGNED UNITS AVG RESPONSE IN MINS</b>	<b>ASSIGNED UNITS CALL COUNT</b>
<b>PRIORITY 2</b>		
CLEMMONS ASSIGNED UNITS	8.8	198
OTHER UNITS	11.1	76
<b>PRIORITY 2 OVERALL AVG RESPONSE IN MINS</b>	9.5	
<b>PRIORITY 3</b>		
CLEMMONS ASSIGNED UNITS	10.1	50
OTHER UNITS	11.6	28
<b>PRIORITY 3 OVERALL AVG RESPONSE IN MINS</b>	10.6	
<b>PRIORITY 5</b>		
CLEMMONS ASSIGNED UNITS	5.8	13
OTHER UNITS	12.4	14
<b>PRIORITY 5 OVERALL AVG RESPONSE IN MINS</b>	9.3	
<b>PRIORITY P</b>		
CLEMMONS ASSIGNED UNITS	4.2	20
OTHER UNITS	5.5	6
<b>PRIORITY P OVERALL AVG RESPONSE IN MINS</b>	4.5	
<b>TOTAL COUNT OF CALLS</b>		<b>405</b>
<b>OVERALL AVG RESPONSE IN MINS</b>		<b>9.3</b>

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

# FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

2/1/2020 - 7/31/2020

COUNT OF CRIMES / OFFENSES	FEB		MAR		APR		MAY		JUN		JUL	
	BOYSEL	LUFFMAN										
CRIMES AGAINST PERSONS	0	0	1	0	0	0	0	0	0	0	0	0
CRIMES AGAINST PROPERTY	0	0	0	0	0	0	0	0	0	0	1	0
CRIMES AGAINST SOCIETY	0	0	0	0	0	0	0	0	0	3	0	0
GROUP B	8	15	5	11	5	2	9	11	10	11	6	9
Total	8	15	6	11	5	2	9	11	10	14	7	9

TOTAL	
BOYSEL	LUFFMAN
1	0
1	0
0	3
43	59
45	62

**AVG TOTAL CRIMES / OFFENSES**

BOYSEL	LUFFMAN
8	10

COUNT OF ARREST CHARGES	FEB		MAR		APR		MAY		JUN		JUL	
	BOYSEL	LUFFMAN										
FELONY	0	0	0	0	0	0	0	0	0	0	0	1
MISDEMEANOR	32	30	39	56	21	9	21	56	20	48	24	48
INFRACTION	61	49	48	34	39	15	60	69	37	58	44	25
Total	93	79	87	90	60	24	81	125	57	106	68	74

TOTAL	
BOYSEL	LUFFMAN
0	1
157	247
289	250
446	498

**AVG TOTAL ARREST CHARGES**

BOYSEL	LUFFMAN
74	83

**Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.**

# FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

2/1/2020 - 7/31/2020

COUNT OF  
WARNING TICKETS

FEB		MAR		APR		MAY		JUN		JUL	
BOYSEL	LUFFMAN										
52	53	36	43	35	8	44	38	40	45	42	62

TOTAL

BOYSEL	LUFFMAN
249	249

AVG TOTAL WARNING  
TICKETS

BOYSEL	LUFFMAN
42	42

COUNT OF CALLS FOR  
SERVICE

FEB		MAR		APR		MAY		JUN		JUL	
BOYSEL	LUFFMAN										
209	158	155	155	121	31	162	165	164	153	170	154

TOTAL

BOYSEL	LUFFMAN
981	816

AVG TOTAL CFS

BOYSEL	LUFFMAN
164	136

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**REGULAR MEETING OF  
THE VILLAGE OF CLEMMONS PLANNING BOARD  
August 18, 2020 Minutes**

The Village of Clemmons Planning Board met on Tuesday, August 18, 2020 at 6:00 p.m. via Zoom as members shelter in place in Phase II of COVID-19. Members present were: Rob Cockrum, Brad Hunter, Tressa Kenzer, Martin Majorel, Thomas Mekis, Carolyn Miller, David Orrell, Bobby Patterson and Edee Wilcox. No member was absent.

**I. CALL TO ORDER**

The regular meeting was called to order at 6:00 p.m. by Chair Brad Hunter via Zoom.

**II. APPROVAL OF MINUTES**

David Orrell made a motion to approve the June 16, 2020 minutes as written. Martin Majorel seconded the motion which was unanimously approved.

**III. ANNOUNCEMENTS**

Chair Brad Hunter welcomed newcomer Tressa Kenzer to the Planning Board. Ms. Kenzer was appointed by Council to replace Greg Conlon.

Planner Nasser Rahimzadeh reminded the Board of the training session scheduled for Thursday, August 20, 2020, at 4:00 p.m. via Zoom.

Elections of Officers was discussed by the Board. David Orrell made a motion to reappoint all current officers. Martin Majorel seconded the motion which was unanimously approved.

Chair – Brad Hunter  
Vice Chair – Martin Majorel  
Secretary – Bobby Patterson  
Stormwater Liaison – Bobby Patterson

**IV. PUBLIC COMMENTS**

There were no comments.

**I. BUSINESS**

- A. Site Plan Amendment** of real property owned by TMP of Clemmons, LLC and known as Animal Ark Veterinary Services located at 3515 Lawrence Street and described by the Forsyth County Register as PIN 5892-39-7620. Said property contains a total of 1.2 acres, more or less. The site plan is on file at the Village of Clemmons office and website (**Zoning Docket C-SPA-20-001**).

Planner Rahimzadeh reviewed the request of the petitioner as a site plan amendment for an existing site that was approved in 2001. The addition will consist of 1,840 square feet and three (3) parking spaces. The elevation and color scheme of the addition will match the existing building. The proposed addition meets all the requirements of the Unified Development Ordinances.

Luke Dickey, Stimmel, 601 N. Trade Street, Suite 200, Winston-Salem, NC 27101, representing the petitioner Mitch Spindel, was available to answer questions.

Tom Mekis made a motion to recommend approval of the site plan amendment for Animal Ark as presented in SPA-20-001. (Attached hereto as Exhibit A and incorporated as a part of the minutes.) Rob Cockrum seconded the motion which was unanimously approved.

- B. Planning Board Review** for Piedmont Natural Gas for a receiving station on property located on Gayray Street described as PIN 5894-29-2028. Said property contains a total of 0.50 acres, more or less. The site plan is on file at the Village of Clemmons office and website (**Zoning Docket C-PBR-001-20**).

The Planner advised the Board that the petitioner is proposing an above ground receiving station that will be surrounded by a vegetative buffer along with a chain link fence with slats. The petitioner is combining two lots to make it 0.9 acres. The fence will be padlocked at the entry point, there are no stormwater requirements, no plans for future development and the proposed site meets all requirements of the Unified Development Ordinance.

Representing the petitioner:

Rick Douglas, AECOM, 1600 Perimeter Park Drive, Suite 400, Morrisville, NC 27560

Ryan Houck, Piedmont Natural Gas, 4720 Piedmont Row Drive, Charlotte, NC 28210

Bobby Patterson made a motion to recommend approval of the proposed receiving station as submitted for C-PBR-001-20. (Attached hereto as Exhibit B and incorporated as a part of the minutes.) David Orrell seconded the motion which was unanimously approved.

- C. Planning Board Review** for Piedmont Natural Gas for a receiving station on property located on Southwest Acres Drive described as PIN 5894-27-2893. Said property contains a total of 2.66 acres, more or less. The site plan is on file at the Village of Clemmons office and website (**Zoning Docket C-PBR-002-20**).

Planner Rahimzadeh advised this is the same receiving station as approved on C-PBR-001-20. The property consists of 2.66 acres, will not require stormwater measures, will have bufferyard all around, and is exempt from parking space as there will be no employee on site.

Representing the petitioner:

Rick Douglas, AECOM, 1600 Perimeter Park Drive, Suite 400, Morrisville, NC 27560

Ryan Houck, Piedmont Natural Gas, 4720 Piedmont Row Drive, Charlotte, NC 28210

Martin Majorel made a motion to recommend approval as presented for C-PBR-002-20. (Attached hereto as Exhibit C and incorporated as a part of the minutes.) Carolyn Miller seconded the motion which was unanimously approved.

- D. Planning Board Review** for Winston-Salem Forsyth County Schools for proposed modular classroom at Clemmons Elementary School located at 6200 Bingham Avenue and described by

the Forsyth County Register as PIN 5893-20-8670. Said property contains a total of 17.56 acres, more or less. The site plan is on file at the Village of Clemmons office and website (**Zoning Docket C-PBR-003-20**).

The Planner advised that a 7,000+ square foot modular addition has been proposed by Winston-Salem Forsyth County Schools at the southwest rear corner of Clemmons Elementary School beside the bus lot. The proposal meets setback requirements, has sufficient parking already in place and meets all requirements of the Unified Development Ordinance.

Carolyn Miller made a motion to recommend approval as submitted for C-PBR-003-20. (Attached hereto as Exhibit D and incorporated as a part of the minutes.) Edee Wilcox seconded the motion which was unanimously approved.

**E. Staff Report** – Next scheduled meeting on September 16, 2020.

The Planner advised of a potential rezoning case coming in for a large development in the near future.

**V. ADJOURNMENT**

David Orrell made a motion to adjourn the meeting at 6:50 p.m. Tressa Kenzer seconded the motion which was unanimously approved.

Respectfully submitted:

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Patricia A. Fife, Sr. Admin. Assistant

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Bobby Patterson, Secretary