



**Agenda Packet - DRAFT
Village of Clemmons Council
Regular Meeting**

February 24, 2020

**AGENDA
REGULAR MEETING OF THE
VILLAGE OF CLEMMONS COUNCIL
FEBRUARY 24, 2020 at 6:00 p.m.**

- I. Call to Order & Pledge of Allegiance – Mayor Wait
- II. Public Comments
- III. Minutes - Approval of Minutes – February 10, 2020 Regular Meeting
- IV. Changes and/or Approval of the Agenda
- V. Announcements
 - A. Proclamation – March 2020 as March for Meals Month
- VI. **Business – Information/Review Items for Future Action**
 - A. Marketing & Communications Director's Report
 - B. Manager's Report
 - 1. Financial Summary Report for January 2020
 - 2. Sheriff's Office Report for January 2020
 - 3. Speed Limit Evaluation for State Roads Discussion
 - 4. Library Project Update
 - 5. Unsealing of Closed Session Minutes related to Attorney-Client Privilege in accordance with NCGS 143-318.11(a)(3); Property Acquisition in accordance with NCGS 143-318.11(a)(5); and Personnel Matters in accordance with NCGS 143-318.11(a)(6) - (September 25, 2017 – October 14, 2019)
 - C. Attorney's Report
 - D. Planner's Report
 - 1. February 18, 2020 Draft Planning Board Meeting Minutes
- Business – Action Items**
 - E. Resolution 2020-R-2 Concerning the Proposed Forsyth County Additional 1/4 Cent Sales Tax For Teacher Pay
 - F. Resolution 2020-R-3 Blanket Resolution for Street Dedications
 - G. Budget Amendment – Capital Project Ordinance CPO-HWY158-2020-1
 - H. Major Subdivision Preliminary Site Plan Review for Greenfield Park by Penny Engineering for property located at 6191 Parkfield Lane, PIN 5893-33-5641, consisting of approximately 4.1 +/- acres and zoned RS-15 (residential single-family) - Zoning Docket C-19-005
 - I. Preliminary Site Plan Review for Whiteheart Construction for property located at 3843 Clemmons Road, PIN 5882-88-8656, consisting of 0.739 acres and zoned LO-S (office) - Zoning Docket C-001b
 - J. Council Comments
- VII. Adjournment



DRAFT

**REGULAR MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
February 10, 2020**

The Village of Clemmons Council met on Monday, February 10, 2020, at 6 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Wait, Council Members Barson, Binkley, Cameron, Rogers and Wrights. Attorney Elliot Fus was also present.

Call to Order & Pledge of Allegiance

Mayor Wait called the meeting to order at 6 p.m. and led the Pledge of Allegiance.

Public Comments

There were approximately 16 citizens in attendance. There were eight individuals signed in to speak:

- Stuart Egan, 824 Chester Road, Winston-Salem, NC – expressed that local teacher supplements are important in recruiting and retaining teachers and stated his disappointment in current Council voting to not paint the water tower.
- David Barson, 3929 Woodhaven Court, Clemmons, NC – representing the Clemmons Civic Club stating he wanted to put any rumors to rest regarding the water tower discussion mentioned at the previous Council meeting. He advised the club does not discuss politics or take any sort of action related to politics. He also expressed his support for the ¼ cent sales tax resolution mentioning the passage of the increase would reduce property taxes by one cent.
- Barbara Bell, Clemmons, NC – expressed she is an orchestra teacher that supports the ¼ cent sales tax increase for teacher supplements.
- Suzanne Caroon, 3420 Brookland Drive, Clemmons, NC – asked Council to draft a resolution supporting the ¼ cent sales tax for teacher supplements as the wording on the ballot is ambiguous.
- Lynette Fox, 3505 Meadow Glen Drive, Clemmons, NC – expressed the need for WS/FCS to be competitive with our neighboring counties to retain, recruit and reward teachers.
- Jim Smith, 895 Cameron Village Drive, Winston-Salem, NC – expressed his support of the ¼ cent sales tax increase as it provides the ability to increase teacher's salaries and decrease property taxes.
- Allen Daniel, 100 Fernworth Court, Clemmons, NC – expressed his concerns over the new bridge over Lasater Lake and the unprecedented flooding that occurred with last week's rain. He advised he has a proposal on remedying the problem and if we continue to build, we need to build responsibly. He stated he would support a property tax increase for teacher pay but not the ¼ cent sales tax increase as it can't be guaranteed where it goes.
- Jerry Hobbs, 2510 Caudle Place Lane, Winston-Salem, NC – expressed his concerns regarding the 45mph speed limit traveling north on Peacehaven Road at Hickman Drive. He stated there is a blind curve from behind leading downhill and requested Council consider a 35mph speed limit be put in place at that location.

Approval of the Minutes

Council Member Rogers moved to approve the minutes of the January 27, 2020 regular meeting as presented. The motion was seconded by Council Member Barson and unanimously approved.

Approval of the Agenda

Mayor Wait requested an additional item to “Closed Session” to consult with an attorney employed or retained by the public body in order to preserve attorney-client privilege in accordance with NCGS 143-318.11(a)(3).

Council Member Barson moved to approve the agenda as amended. The motion was seconded by Council Member Rogers and unanimously approved.

Announcements

There were none.

Business – Information/Review Items for Future Action

- A. *Marketing and Communications Director’s Report* – Marketing and Communications Director Ford provided an update on the following items and events:
- The month of February is “Neighbors Helping Neighbors” – donation to be made to Clemmons Food Pantry. She advised that last week the scouts collected 4,900 lbs of food.
 - March 6, 2020 will be March Madness in Clemmons with a Lip Sync Battle competition between various participants at Southwest Elementary School. Admission is free but tangible donations will be accepted for the local foster children. The emcee will be WXII’s Kenny Beck.
- B. *Manager’s Report.*
Council Member Barson requested Dr. Hairston make her presentation as she had another engagement to attend.

Council consensus was to allow Dr. Hairston to present.

1. *¼ Cent Sales Tax for Teacher Pay Presentation* – Dr. Angela Hairston, WS/FCS Superintendent, made a presentation to Council regarding the ¼ cent sales tax for teacher pay that will be on the upcoming ballot for Forsyth County voters’ consideration (attached hereto as Exhibit A and incorporated as a part of the minutes). She advised of the current challenges in filling classrooms with qualified teachers. Forsyth County Commissioner Ted Kaplan also spoke advising this was a unanimous board decision to support the ¼ cent sales tax increase for teacher pay. He stated that if this does not pass, the County will be forced to look at increasing property taxes by 3.5 cents. If the sales tax does pass, there would be a one cent reduction in property taxes. He pointed out that this money will stay in Forsyth County and not be shared across other counties like other tax dollars. When asked why the property tax rate in Forsyth County is as high as other urban counties yet teacher supplements are less, Commissioner Kaplan stated Forsyth County operates the entire library

system along with Tanglewood Park and the schools within the system. Each county has its distinct distributions based upon resources within their respective areas so it is not an even comparison. He said the Forsyth County Board of Commissioners is encouraging the passing of the state budget as well as voted unanimously that all ¼ cent sales tax increase goes to teacher supplements.

2. *Pavement Condition Study* – Steve Lander presented to Council the pavement condition survey information performed by The Kercher Group (attached hereto as Exhibit B and incorporated as a part of the minutes). He advised that 80.2 miles of streets within the Village of Clemmons were studied. The Pavement Condition Index (PCI) is 77.5. Anything greater than 80 is considered “Good” and anything less than 60 is considered “Poor”. Their recommendation is to maintain (as in presentation) with a budget consideration of \$825,000 which is an increase from the \$500,000 amount designated from Powell Bill.
3. *Budget Amendment – Capital Project Ordinance CPO-HWY158-2020-1* – Manager Buffkin advised this is to amend Highway 158 Sidewalk and Tanglewood Greenway Project for reallocation of Sidewalk 158 Stadium to Kinnamon Village and Intersections Improvements Grants to the Highway 158 Sidewalk and Tanglewood Greenway Capital Project in the amount of \$630,400. This will be placed on next meeting’s agenda for consideration.
4. *Declaration of Surplus Item – 1996 Bucket Truck* – Manager Buffkin advised Council the 1996 Bucket Truck was sold to the Town of Atlantic Beach for \$4,800.

Council Member Rogers made a motion to declare 1996 bucket truck as surplus. The motion was seconded by Council Member Wrights and unanimously approved.

5. *Peter Clemmons House Discussion* – Mayor Wait advised that Mr. Ogburn (current owner of the house) is exploring options to sell the home along with the historical preservation of the house. He is working with Michelle McCullough from the City of Winston-Salem. He is requesting monetary assistance with the preservation (approximately \$8,000-\$10,000). Council Member Cameron inquired if Occupancy Tax funds can be used for this purpose. This will be looked into further.

Council Member Cameron requested two additional items be discussed under “Manager’s Report”. These items are the Manager’s Weekly Report and Kinnamon Village Loop.

Council Member Cameron made a motion to amend the agenda for discussion of two additional items: Manager’s Weekly Report and Kinnamon Village Loop. The motion was seconded by Council Member Barson and unanimously approved.

6. *Manager's Weekly Report* – Manager Buffkin will resume sending out weekly updates to Council.
 7. *Kinnamon Village Loop* – Manager Buffkin advised that in reviewing records, this street had never been taken over by the Village. He will move forward compiling all necessary information to have the Village accept this street into the system.
- C. *Attorney's Report* – nothing to report.
- D. *Planner's Report* – Planning Board will be meeting next week to discuss two cases.

Business – Action Items

Council Member Binkley asked to be excused from the discussion of Business Item E. as he is a teacher with WS/FCS.

Council Member Barson made a motion for Council Member Binkley to be excused for Business Item E. and abstain from the discussion. The motion was seconded by Council Member Cameron and unanimously approved.

- E. *Resolution 2020-R-2 Supporting Forsyth County to Add ¼ Cent Sales Tax for Teacher Pay* - Resolution 2020-R-2 Supporting Forsyth County to Add ¼ Cent Sales Tax for Teacher Pay was presented. Council Member Barson read a prepared statement (attached hereto as Exhibit C and incorporated as a part of the minutes). A discussion followed. Council Member Rogers identified language within the resolution that he wanted to be removed as he stated they can show support for something but do not need to tell voters how to vote. Other members all expressed similar sentiments.

Council consensus was to direct Staff to amend Resolution 2020-R-2 Supporting Forsyth County to Add ¼ Cent Sales Tax for Teacher Pay by removing language urging voters to vote a certain way and providing an explanation of how property taxes could potentially be impacted.

Council consensus was to direct Staff to share information avenues via social media and email directing the public so they can educate themselves on the topic that will be placed on the ballot in order to make an informed decision.

- F. *Consideration of Contract from Gibson & Company, P.A. for Audit Services* – Manager Buffkin presented the Audit Contract from Gibson & Company, P.A. in the amount of \$15,700.

Council Member Barson moved to approve the Audit Contract with Gibson & Company, P.A. as presented. The motion was seconded by Council Member Rogers and unanimously approved.

- G. *Council Comments* – Council Member Barson requested Staff share the information regarding the speed limit evaluation from state roads (referring to Mr.

Hobbs' public comment specifically Peacehaven Road). Council Member Barson clarified a point made earlier on teacher raises being 3.9% biennial.

- H. Closed Session to Discuss Property Acquisition in accordance with NCGS 143-318.11(a)(5) and to consult with an attorney employed or retained by the public body in order to preserve attorney-client privilege in accordance with NCGS 143-318.11(a)(3) - Council Member Wrights moved to go into closed session to discuss Property Acquisition in accordance with NCGS 143-318.11(a)(5) and to consult with an attorney employed or retained by the public body in order to preserve attorney-client privilege in accordance with NCGS 143-318.11(a)(3) at 7:59 p.m. The motion was seconded by Council Member Cameron and unanimously approved.

At 9:17 p.m., Mayor Wait stated that by unanimous vote Council chose to reconvene the open session with no action taken.

Adjournment

Council Member Rogers moved to adjourn the meeting at 9:18 p.m. The motion was seconded by Council Member Barson and unanimously approved.

John Wait
Mayor

ATTEST:

Lisa Shortt, NCCMC
Village Clerk



**A PROCLAMATION PROCLAIMING MARCH 2020 AS THE
18th ANNUAL MARCH FOR MEALS MONTH**

WHEREAS, on March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older; and

WHEREAS, Meals on Wheels America established the March for Meals campaign in March 2002 to recognize the historic month, the importance of the Older Americans Act Nutrition Programs, both congregate and home-delivered, and raise awareness about the escalating problem of senior hunger in America; and

WHEREAS, the 2020 observance of March for Meals celebrates 18 years of providing an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about senior hunger and isolation; and

WHEREAS, Meals on Wheels programs – both congregate and home-delivered, in Forsyth County have served our communities admirably for more than 56 years; and

WHEREAS, volunteers for Meals on Wheels programs in Forsyth County are the backbone of the program and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS, Meals on Wheels programs in Forsyth County provide nutritious meals to seniors throughout that help them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS, Meals on Wheels programs in Forsyth County provide a powerful socialization opportunity for millions of seniors to help combat loneliness and isolation; and

WHEREAS, Meals on Wheels programs in Forsyth County deserve recognition for the contributions they have made and will continue to make to local communities, our State and our Nation.

NOW, THEREFORE, I John L. Wait, as Mayor of the Village of Clemmons, do hereby proclaim March 2020 as the 18th Annual March for Meals Month and urge every citizen to take this month to honor our Meals on Wheels programs, the seniors they serve and the volunteers who care for them. Our recognition of, and involvement in, the national 2020 March for Meals can enrich our entire community and help combat senior hunger and isolation in America.

Dated this 24th day of February, 2020.

John L. Wait
Mayor

Attest:

Lisa M. Shortt
Village Clerk



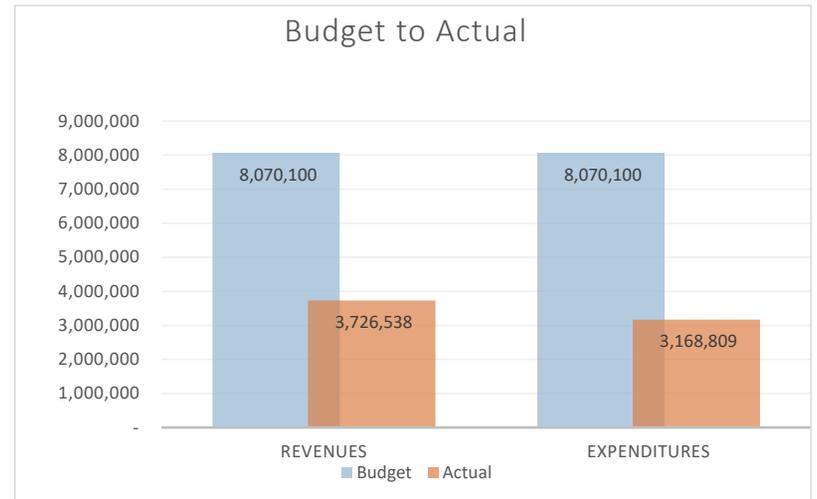


VILLAGE OF CLEMMONS
FINANCIAL SUMMARY
FOR JANUARY 31, 2020

GENERAL FUND						
	Original Budget 6/30/2020	Revised Budget 6/30/2020	Actual as of 1/31/2020	Encumbrances	%	Prior Year Actual 1/31/2019
REVENUES						
Ad Valorem Taxes	2,642,700	2,642,700	2,015,043		76%	1,984,524
Other taxes and licenses	3,000	3,000	1,693		56%	1,259
Unrestricted intergovernmental	2,360,200	2,360,200	792,647		34%	760,427
Restricted intergovernmental	833,315	953,315	789,460		83%	575,785
Permits and fees	17,675	17,675	23,010		130%	19,825
Investment earnings	155,000	155,000	94,785		61%	96,414
Sponsorships & donations	8,000	8,000	5,100		64%	4,000
Other revenues	-	-	4,800		0%	100
Subtotal	6,019,890	6,139,890	3,726,538		61%	3,442,334
Developer Contribution	147,480	147,480	-			-
Service-Other Governments	11,240	11,240	-			-
Sale of capital asset	26,000	26,000	-			50,000
Undesignated Fund Balance Appr	309,250	363,850	-			-
Restricted fund balance appr.	1,381,640	1,381,640	-			-
Total general fund revenues	7,895,500	8,070,100	3,726,538		46%	3,492,334
EXPENDITURES						
Governing Body	75,650	79,250	51,296	-	64.7%	47,306
Administration	773,100	773,100	390,331	12,576	52.1%	352,232
Public Safety	1,445,315	1,445,315	716,888	707,598	98.6%	682,600
Public Works	2,336,275	2,336,275	1,288,616	513,799	77.1%	1,143,018
Powell Bill-Streets	1,203,005	1,203,005	32,544	10,324	3.6%	62,704
Planning & Zoning	278,745	428,745	92,333	25,609	27.5%	88,440
Clemmons Events & Marketing	125,860	125,860	61,192	1,100	49.5%	42,740
Park & Recreation	9,500	9,500	3,616	107	39.2%	2,843
Major repairs & renovations	-	-	-	-	0.0%	-
Capital Outlay	412,350	433,350	305,648	12,499	73.4%	577,151
Transfer to Capital Projects	1,235,700	1,235,700	226,345	-	18.3%	-
	7,895,500	8,070,100	3,168,809	1,283,612	55.2%	2,999,034
Revenue Over (Under) Expenditures			557,729			493,300

Encumbrances are contracts or purchases approved, but not paid.

STORMWATER FUND					
	Budget 6/30/2019	Actual As of 1/31/2020	Enc.	%	Prior Year Actual 1/31/2019
REVENUES					
Storm Water Fee	785,125	643,181		82%	631,566
Storm Water Permits	6,000	400		7%	2,375
Interest	45,500	17,791		39%	22,503
Sponsorships	1,000	775		78%	175
Other revenue	-	-		0%	500
Subtotal	837,625	662,147		79%	657,119
Sale of Capital Assets	25,000	-		0%	50,000
Services Other Governments	3,900	-		0%	-
Appropriated fund balance	1,456,180	-		0%	-
Total	2,322,705	662,147		29%	707,119
EXPENSES					
Stormwater Operating Expense	736,305	295,817	30,692	44%	251,946
Capital Improvement & Capital	1,586,400	230,234	616,719	53%	298,606
Transfers to Capital Project	-	-	-	0%	-
	2,322,705	526,051	647,411	23%	550,552
Revenue Over(Under)Expenditures		136,096			156,567





VILLAGE OF CLEMMONS
FINANCIAL SUMMARY
FOR JANUARY 31, 2020

FUND BALANCE	
Fund Balance as of June 30, 2019	9,516,476
Revenue over(under)expenditures	557,729
Fund Balance as of January 31, 2020	<u>10,074,205</u>

BUDGET INFORMATION	
Beginning Budget	7,895,500
Amendments:	
20-G-1 for Transportation Study	100,000
20-G-2 Bike & Pedestrian Plan	50,000
20-G-4 James Street Ext	21,000
20-G-5 Board Appreciation	3,600
Revised Budget	<u>8,070,100</u>

CASH BALANCES AS OF JANUARY 31, 2020	
General Fund	10,320,467
Hwy 158 Sidewalk	8,926
Stormwater Fund	2,067,873
Market Center Dr	226,298
	<u>12,623,564</u>

Market Center Drive	Budget	Project to Date		
Grant NC Dept. of Commerce	194,340	269,340		
Developer Payment	-	9,200		
Sewer Reserve	25,000	-		
Transfers from General Fund	\$ 824,740	\$ 354,167		43%
Transfers from Stormwater	\$ 109,200	\$ 104,916		96%
Total Revenue	\$ 1,153,280	\$ 737,623		64%
Phase I				
Design	\$ 48,300	\$ 48,300	\$ -	100%
Stormdrainage	\$ 15,000	\$ 14,664	\$ -	98%
Road & Sidewalk Construction	\$ 389,300	\$ 300,772	\$ 27,109	84%
Stamped Crosswalks	\$ 8,000	\$ -	\$ 8,000	100%
Backflow Preventor Upfit	\$ 48,000	\$ 3,500	\$ -	7%
Enhancements	\$ 89,500	\$ 31,455	\$ 8,125	44%
Phase II				
Design	\$ 59,300	\$ 60,733	\$ -	102%
Storm drainage	\$ 94,200	\$ -	\$ -	0%
Sidewalk Phase II	\$ 400,000	\$ 13,867	\$ -	3%
Road Construction	\$ 274,780	\$ 3,280	\$ -	1%
Stamped Crosswalks	\$ 37,400	\$ -	\$ -	0%
Enhancements	\$ 89,500	\$ 24,206	\$ -	27%
Total Expenditures	\$ 1,553,280	\$ 500,777	\$ 43,234	35%

SIDEWALK TO TANGLEWOOD ALONG 158			
Revenues	Budget	Project to Date	
STDP Grant	1,480,000	172,858	12%
Transfers from General Fund	370,000	59,131	16%
Total	<u>1,850,000</u>	<u>231,989</u>	<u>13%</u>
Expenditures			
Construction and Engineering	<u>1,850,000</u>	<u>223,064</u>	- 12%

Village of Clemmons
PAID CHECKS REPORT
1/1/2020 to 1/31/2020

Check#	Paid To	Description	Check Date	Amount
20947	4S SIGN & SUPPLY, INC	Street Signs	1/9/2020	\$105.32
20948	Altec Industries, INC	Bucket Ttruck	1/9/2020	\$115,502.00
20949	ASCAP	2020 License	1/9/2020	\$363.00
20950	BB&T Financial, FSB	Stamps.com Dec	1/9/2020	\$151.84
20951	CINTAS CORPORATION	Medicine Cabinet	1/9/2020	\$21.94
20952	Claudia Carter	Council Portrait & Digital Picture	1/9/2020	\$393.91
20953	DUKE ENERGY	Utilities Amp Drive	1/9/2020	\$54.19
20954	Fishel steel Company, Inc.	Snow Plow Blades	1/9/2020	\$2,562.00
20955	Forsyth County	2nd Qtr FY 20 Sheriff Contract	1/9/2020	\$349,130.00
20956	Mark Mize	191 Loads Leaves	1/9/2020	\$3,820.00
20957	Nasser Rahimzadeh	Mileage 10.24.19-12.13.19	1/9/2020	\$145.00
20958	NC Child Support	Child Support 1.9.20 Payroll	1/9/2020	\$206.77
20959	Parkway Ford, Inc	Repair Escape	1/9/2020	\$350.00
20960	RCJ Contracting, LLC	Marketcenter Dr Water Line Repair	1/9/2020	\$800.00
20961	RCJ Contracting, LLC	Filters	1/9/2020	\$904.33
20962	Salisbury Newsmedia, LLC	Public Hear Street Modification Ad	1/9/2020	\$41.53
20963	Staples Credit Plan	Office Supplies Sheriff Office	1/9/2020	\$225.29
20964	Triad Cleaning Crew	December Janitorial Service	1/9/2020	\$480.00
20965	Unifirst	Uniform & Mat Rental	1/9/2020	\$364.02
20966	YMCA of Northwest North Carolina	Wellness Benefit & Employee Portion	1/9/2020	\$378.50
20967	BB&T Financial, FSB	Purchase Card Transaction	1/15/2020	\$8,878.16
20968	DIESEL EQUIPMENT COMPANY	Controller Cable	1/15/2020	\$20.05
20969	DUKE ENERGY	Utilites	1/15/2020	\$9,186.37
20970	GRADEWORKS LLC	Drainage Impr 3851 Overview Drive	1/15/2020	\$2,400.00
20971	M&M Engraving	Flag Name Plate Cameron	1/15/2020	\$20.82
20972	MLA Design Group, Inc.	Landscape Plan Public Works	1/15/2020	\$700.00
20973	Piedmont Triad Computer Consulting, Inc.	Upgrade Server to Window 2012R	1/15/2020	\$421.67
20974	SHI International Corp.	2 Acrobat 2017 Licenses	1/15/2020	\$587.04

Village of Clemmons
PAID CHECKS REPORT
1/1/2020 to 1/31/2020

Check#	Paid To	Description	Check Date	Amount
20975	The Clemmons Courier	Courier Subscription	1/15/2020	\$21.35
20976	Time Warner Cable	Telephone & Internet	1/15/2020	\$1,005.81
20977	Verizon	Cell Phone	1/15/2020	\$585.29
20978	WEX Bank	Gas December	1/15/2020	\$3,689.66
20979	WM Corporate Services Inc.	Trash Condos & Townhomes	1/15/2020	\$5,185.23
20980	WM Corporate Services, Inc	Residential Trash & Recycling	1/15/2020	\$81,910.42
20981	Arthur V. Finney	Required Cell 2nd Qtr Reimb	1/15/2020	\$87.00
20982	Fox, Austin	Required Cell Reimb. 2nd QTR	1/15/2020	\$87.00
20983	GENTRY, EDDIE	Required cell reimb 2nd qtr.	1/15/2020	\$204.00
20984	Gregory K. Wagoner	Required Cell Reimb. 2nd QTR	1/15/2020	\$87.00
20985	Hartley, Jimmy D.	Required cell reim 2nd qtr	1/15/2020	\$87.00
20986	Ledford, Chris	Required Cell Reim 2nd Qtr	1/15/2020	\$87.00
20987	Leonard A. Owens	Cell Phone Reimb 2nd Qtr.	1/15/2020	\$178.08
20988	Leonard, Brandon B.	Required Cell Reimb 2nd Qtr	1/15/2020	\$87.00
20989	Lester, Sammy L	Required Cell Phone Reimb 2nd Qtr	1/15/2020	\$87.00
20990	Neely, Ryan A	Required Cell Reimb 2nd Qtr	1/15/2020	\$87.00
20991	Owens, David	Required cell reimb 2nd qtr	1/15/2020	\$87.00
20992	Salem Services	Humidifier Repair Town Hall	1/15/2020	\$190.85
20993	Serpan, Wendy P.	Required Cell Phone Reimb. 2nd QTR	1/15/2020	\$114.36
20994	AT&T	Telephone Neudorf	1/17/2020	\$433.07
20995	CITY OF WINSTON SALEM	Water & Sewer	1/17/2020	\$891.90
20996	LJB Inc.	Professional Services	1/17/2020	\$4,319.00
20997	UHS Premium Billing	Health Insurance Feb	1/17/2020	\$26,518.56
20998	C&K PROPERTIES, LLC	Jan & Feb Rent Neudorf	1/23/2020	\$2,400.00
20999	Custom Advertising, Inc.	Village Event Magnet	1/23/2020	\$933.53
21000	DUKE ENERGY	Utilities	1/23/2020	\$1,712.75
21001	Forsyth Woman, Inc.	2020 Forsyth Community	1/23/2020	\$13,000.00
21002	Mark Mize	18 Loads Leaves	1/23/2020	\$360.00

Village of Clemmons
PAID CHECKS REPORT
1/1/2020 to 1/31/2020

Check#	Paid To	Description	Check Date	Amount
21003	Martha Fields Clark	Clemmons Tax Refund	1/23/2020	\$51.10
21004	Morris Business Solutions	Per Copy Xerox 2/14/2020	1/23/2020	\$185.60
21005	Municipal Insurance Trust	dental Vision Life STD	1/23/2020	\$2,340.10
21006	NC Child Support	Child Support 1.23.20 Payroll	1/23/2020	\$206.77
21007	Neely, Ryan A	Spraying Test	1/23/2020	\$70.00
21008	Quality Oil Company LLC	Oil and Grease	1/23/2020	\$1,413.70
21009	RCJ Contracting, LLC	Waterford Village Drive Road Repairs	1/23/2020	\$2,700.00
21010	Robert J Young Company	Per Copy Contract	1/23/2020	\$81.49
21011	Sunbelt Rentals, Inc.	Rent Mini Excavator Right of Way Repairs	1/23/2020	\$992.81
21012	Unifirst	Uniform & Mat Rental	1/23/2020	\$364.02
21013	4S SIGN & SUPPLY, INC	70 25 Speed Limit & 6 Stop Signs	1/30/2020	\$1,929.05
21014	AMERICAN HERITAGE LIFE INSURANCE COMP	Supplemental Insurance	1/30/2020	\$608.14
21015	CITY OF WINSTON-SALEM	Zoning Services 2nd Qtr 2019-2020	1/30/2020	\$3,166.21
21016	KIMLEY-HORN AND ASSOCIATES INC	Revision Market Center Dr Design Phase II	1/30/2020	\$1,432.50
21017	Parrish Tire Company	Tire LV34	1/30/2020	\$735.45
21018	Piedmont Natural Gas	Natural Gas Dillon Industrial	1/30/2020	\$919.70
21019	Triad Cleaning Crew	Janitorial Service January	1/30/2020	\$480.00
21020	Triad Freightliner of Greensboro	L7 Repair	1/30/2020	\$5,427.89
21021	Unifirst	Uniform Rental	1/30/2020	\$182.01
		Total Checks:		\$665,937.15
		Total For GENERAL FUND		\$641,966.33
		Total For STORM WATER UTILITY		\$22,538.32
		Total For MARKET CENTER DRIVE		\$1,432.50
		GRAND TOTAL		\$665,937.15

Village of Clemmons Purchase Card Transactions

Fiscal Year: 2020

Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	4Imprint 1220	\$1,419.39	Public Education Events	20967	1/15/2020
BB&T Financial, FSB	Ace 12.13.19	\$8.53	Oil Mix	20967	1/15/2020
BB&T Financial, FSB	Amazon 11.27.19	\$167.04	Charger	20967	1/15/2020
BB&T Financial, FSB	amazon 12.11.19	\$61.69	Id Tags for vehicles	20967	1/15/2020
BB&T Financial, FSB	BigLots 12.03.19	\$62.45	Tree Lighting Decorations	20967	1/15/2020
BB&T Financial, FSB	BuckWholesale 120919	\$224.05	Blank Tshirts	20967	1/15/2020
BB&T Financial, FSB	Canva December	\$25.90	Canva Subscription	20967	1/15/2020
BB&T Financial, FSB	ConstantCont Dec	\$66.50	Constant Contact Dec	20967	1/15/2020
BB&T Financial, FSB	Costco 12.19.19	\$128.08	Battery Chargers	20967	1/15/2020
BB&T Financial, FSB	Cross 12.05.19	\$70.19	L5 Hose	20967	1/15/2020
BB&T Financial, FSB	Cross 12.19.19	\$20.47	L5 Elbow	20967	1/15/2020
BB&T Financial, FSB	DogWasteDepot 120919	\$620.69	Dog Waste Station Materials	20967	1/15/2020
BB&T Financial, FSB	Domingo 120419	\$200.69	Pictures Tree Lighting	20967	1/15/2020
BB&T Financial, FSB	EastPen 12.2.19	\$246.42	Battery FBD9	20967	1/15/2020
BB&T Financial, FSB	Fastenal 12.16.19	\$5.87	PT9 Maintenance	20967	1/15/2020
BB&T Financial, FSB	GFOA	\$530.00	Application CAFR Reporting Program	20967	1/15/2020
BB&T Financial, FSB	Goin Postal 12.10.19	\$55.00	Stamps	20967	1/15/2020
BB&T Financial, FSB	HamptonInn 12.6.19	\$177.42	APWA Board Mtg Steve Gearren	20967	1/15/2020
BB&T Financial, FSB	HomeTeam 1219	\$54.40	Pest Control December	20967	1/15/2020
BB&T Financial, FSB	Horns 12.09	\$27.20	NC Inspection	20967	1/15/2020
BB&T Financial, FSB	JamesRiver 121719	\$338.13	LV 34	20967	1/15/2020
BB&T Financial, FSB	Kmart 12.3.19	\$21.12	Tree Lighting Decorations	20967	1/15/2020
BB&T Financial, FSB	Leonards 121619	\$853.99	Truck Box PT9	20967	1/15/2020
BB&T Financial, FSB	LexingtonFarm	(\$7.00)	Difference Credit Card Charge	20967	1/15/2020
BB&T Financial, FSB	LexingtonFarm 12.1.19	\$107.00	Safety Boots Wes	20967	1/15/2020
BB&T Financial, FSB	Lowes 12.11.19	\$47.98	PW Supplies	20967	1/15/2020
BB&T Financial, FSB	Lowes 12.13.19	\$56.56	Termite Stakes	20967	1/15/2020
BB&T Financial, FSB	Lowes 12.18.19	\$5.85	Quikrete	20967	1/15/2020
BB&T Financial, FSB	Lowes 12.4.19	\$25.26	Repair Snowflake	20967	1/15/2020
BB&T Financial, FSB	Napa 12.10.19	\$29.11	Supplies	20967	1/15/2020
BB&T Financial, FSB	Napa 12.11.19	\$11.42	Wheel Cleaner	20967	1/15/2020
BB&T Financial, FSB	Napa 12.12.19	\$21.35	Wire	20967	1/15/2020

Village of Clemmons Purchase Card Transactions

Fiscal Year: 2020

Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	Napa 12.17.19	\$65.33	Antifreeze LV34	20967	1/15/2020
BB&T Financial, FSB	NAPA 12.23.19	\$34.45	Air Compressor	20967	1/15/2020
BB&T Financial, FSB	NAPA 122019	\$240.19	Blue Def	20967	1/15/2020
BB&T Financial, FSB	NC B E& S	\$75.00	License Gunnell	20967	1/15/2020
BB&T Financial, FSB	NC B of E 12.10.19	\$75.00	Renewal	20967	1/15/2020
BB&T Financial, FSB	NC Bd Engineers 121619	\$75.00	License NC Board of Engineers & Surveyor:	20967	1/15/2020
BB&T Financial, FSB	NCSocietyofSurveyors 12.2	\$125.00	Seminar Mike Gunnell	20967	1/15/2020
BB&T Financial, FSB	ncsu 121319	\$47.00	Ryan Pesticide Safety	20967	1/15/2020
BB&T Financial, FSB	Northern Tool 12.3.19	\$286.09	Cordless Drill and Batteries	20967	1/15/2020
BB&T Financial, FSB	Northerntool1217	\$40.53	Supplies	20967	1/15/2020
BB&T Financial, FSB	Oreilly 12.3.19	\$76.77	SW4 Spark Plug	20967	1/15/2020
BB&T Financial, FSB	Performance 12.10	\$25.72	PT-9 circuit	20967	1/15/2020
BB&T Financial, FSB	Pope 12.09.19	\$424.27	Sand	20967	1/15/2020
BB&T Financial, FSB	Sam's 12.04.19	\$44.50	Batteries	20967	1/15/2020
BB&T Financial, FSB	Sams 12.10.19	\$263.04	Supplies	20967	1/15/2020
BB&T Financial, FSB	Sams Club 12.18.19	\$107.18	Supplies	20967	1/15/2020
BB&T Financial, FSB	Stamp.com1219	\$17.99	Stamps.com	20967	1/15/2020
BB&T Financial, FSB	Staples 12.17.19	\$147.01	Paper & office supplies	20967	1/15/2020
BB&T Financial, FSB	Staples 12.3-13.19	\$26.68	Label Tape	20967	1/15/2020
BB&T Financial, FSB	Staples 120419	\$130.48	Office Supplies	20967	1/15/2020
BB&T Financial, FSB	Steelman 122319	\$8.85	Village Hall Maint Plumbing	20967	1/15/2020
BB&T Financial, FSB	Steelman 122319R	(\$1.60)	Return	20967	1/15/2020
BB&T Financial, FSB	Techmedia Llc 1192	\$347.23	Promotional Items	20967	1/15/2020
BB&T Financial, FSB	Tractor Supply 12.17.19	\$5.33	Shop Supplies	20967	1/15/2020
BB&T Financial, FSB	Tractor Supply 12.20.19	\$29.87	Simple Green	20967	1/15/2020
BB&T Financial, FSB	Tractor Supply 12.21.19	\$4.52	Gloves	20967	1/15/2020
BB&T Financial, FSB	TriadFreight 121719	\$88.98	Fuel Filter	20967	1/15/2020
BB&T Financial, FSB	UNCSOG	\$385.00	Manager Conference	20967	1/15/2020
	Total	\$8,878.16			

**FORSYTH COUNTY SHERIFF'S OFFICE
000 EVENTS FOR SERVICE**

01/01/2020 - 01/31/2020

CLEMMONS

Total of Priority 2: 8

Total of Priority 3: 2

Total of Priority 5: 4

TOTAL 000 EVENT COUNT: 14

FORSYTH COUNTY SHERIFF'S OFFICE

ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

1/1/2020 - 1/31/2020

CLEMMONS	ASSIGNED UNITS AVG RESPONSE IN MINS	ASSIGNED UNITS CALL COUNT
PRIORITY 2		
CLEMMONS ASSIGNED UNITS	8.5	247
OTHER UNITS	8.0	40
PRIORITY 2 OVERALL AVG RESPONSE IN MINS	8.4	
 PRIORITY 3		
CLEMMONS ASSIGNED UNITS	15.6	55
OTHER UNITS	25.2	7
PRIORITY 3 OVERALL AVG RESPONSE IN MINS	16.7	
 PRIORITY 5		
CLEMMONS ASSIGNED UNITS	10.9	24
OTHER UNITS	8.6	4
PRIORITY 5 OVERALL AVG RESPONSE IN MINS	10.6	
 PRIORITY P		
CLEMMONS ASSIGNED UNITS	3.6	16
OTHER UNITS	4.5	4
PRIORITY P OVERALL AVG RESPONSE IN MINS	3.8	
 TOTAL COUNT OF CALLS		397
 OVERALL AVG RESPONSE IN MINS		9.6

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

8/1/2019 - 1/31/2020

COUNT OF CRIMES / OFFENSES	AUG		SEP		OCT		NOV		DEC		JAN	
	BOYSEL	LUFFMAN										
CRIMES AGAINST PROPERTY	0	0	0	0	0	0	1	0	1	2	0	0
GROUP B	10	12	10	21	8	21	14	28	4	10	9	16
Total	10	12	10	21	8	21	15	28	5	12	9	16

TOTAL	
BOYSEL	LUFFMAN
2	2
55	108
57	110

AVG TOTAL CRIMES / OFFENSES

BOYSEL	LUFFMAN
10	18

COUNT OF ARREST CHARGES	AUG		SEP		OCT		NOV		DEC		JAN	
	BOYSEL	LUFFMAN										
FELONY	0	0	0	0	0	0	0	1	0	0	0	0
MISDEMEANOR	49	29	46	20	30	48	30	32	21	18	31	17
INFRACTION	41	28	28	15	34	42	44	44	39	65	30	59
Total	90	57	74	35	64	90	74	77	60	83	61	76

TOTAL	
BOYSEL	LUFFMAN
0	1
207	164
216	253
423	418

AVG TOTAL ARREST CHARGES

BOYSEL	LUFFMAN
71	70

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

8/1/2019 - 1/31/2020

**COUNT OF
WARNING TICKETS**

AUG		SEP		OCT		NOV		DEC		JAN	
BOYSEL	LUFFMAN										
24	58	12	42	43	80	25	34	25	15	23	40

TOTAL

BOYSEL	LUFFMAN
152	269

**AVG TOTAL WARNING
TICKETS**

BOYSEL	LUFFMAN
25	45

**COUNT OF CALLS FOR
SERVICE**

AUG		SEP		OCT		NOV		DEC		JAN	
BOYSEL	LUFFMAN										
179	159	181	151	218	199	170	142	163	118	174	155

TOTAL

BOYSEL	LUFFMAN
1085	924

AVG TOTAL CFS

BOYSEL	LUFFMAN
181	154

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

8/1/2019 - 1/31/2020

COUNT OF CRIMES / OFFENSES	AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	Total	CPC	OTHER										
CRIMES AGAINST PERSONS	23	6	16	11	21	2	15	2	12	3	24	10	111	34	145	77 %	23 %
CRIMES AGAINST PROPERTY	29	11	25	6	28	5	34	3	47	12	20	9	183	46	229	80 %	20 %
CRIMES AGAINST SOCIETY	10	5	1	7	8	7	7	11	11	6	5	10	42	46	88	48 %	52 %
GROUP B	80	25	100	31	96	16	115	12	79	23	60	33	530	140	670	79 %	21 %
Total	142	47	142	55	153	30	171	28	149	44	109	62	866	266	1,132	77 %	23 %

COUNT OF ARREST CHARGES	AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	Total	CPC	OTHER										
FELONY	0	3	6	3	2	16	9	2	33	2	2	11	52	37	89	58%	42%
MISDEMEANOR	164	55	137	67	146	43	157	55	148	58	106	51	858	329	1187	72%	28%
INFRACTION	103	12	65	12	109	20	129	23	143	11	115	11	664	89	753	88%	12%
Total	267	70	208	82	257	79	295	80	324	71	223	73	1,574	455	2,029	78%	22%

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

8/1/2019 - 1/31/2020

CID ASSIGNED CASES	AUGUST		SEPTEMBER		OCTO ---	NOVE ---	DECEMBER		JANUARY	
	CPC	OTHER	CPC	OTHER	OTHER	OTHER	CPC	OTHER	CPC	OTHER
	0	0	0	0	4	0	0	0	0	1
CBA	1	0	1	1	0	0	0	0	1	1
CLOSED/NON-REPORTABLE	1	1	0	0	1	0	0	2	1	1
EXCEPT. CLEAR	0	0	0	1	1	0	2	0	0	1
INACTIVE	0	0	1	1	1	3	0	0	1	2
OPEN	0	0	1	0	1	3	1	2	4	1
UNFOUNDED	0	1	0	0	0	0	0	0	0	0
Total	2	2	3	3	8	6	3	4	7	7

6 MONTH TOTALS AND PERCENTAGES

CPC	OTHER	Total	CPC	OTHER
0	5	5	0%	100%
3	2	5	60%	40%
2	5	7	29%	71%
2	3	5	40%	60%
2	7	9	22%	78%
6	7	13	46%	54%
0	1	1	0%	100%
15	30	45	33%	67%

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

8/1/2019 - 1/31/2020

CALLS FOR SERVICE

AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY	
CPC UNITS	OTHER										
1,115	449	1,034	434	1,132	324	1,246	341	1,153	396	1,187	432

6 MONTH TOTALS AND PERCENTAGES

CPC UNITS	OTHER	CPC UNITS	OTHER
6,867	2,376	74 %	26 %

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

01/01/2020 - 01/31/2020

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
1050 PROPERTY DAMAGE	25		25	100%	
1050 WITH INJURIES	5		5	100%	
10-54 HIT AND RUN	4		4	100%	
50B PROCESS SERVICE		4	4		100%
911 HANG UP	20	1	21	95%	5%
ABANDONED VEHICLE	2		2	100%	
AFFRAY		1	1		100%
ALARM BANK HOLD UP	3		3	100%	
ALARM BUSINESS	50	7	57	88%	12%
ALARM BUSINESS HOLD UP		1	1		100%
ALARM PANIC	3	1	4	75%	25%
ALARM RESIDENCE	11	5	16	69%	31%
ASSAULT ALREADY OCCURED	18	4	22	82%	18%
ASSAULT IN PROGRESS		1	1		100%
ASSIST AGENCY	26	7	33	79%	21%
ASSIST MOTORIST	7	6	13	54%	46%
AUTO BREAKING ALREADY OCCURED	10	1	11	91%	9%
BLOCKED ROADWAY	20	3	23	87%	13%
CARELESS AND RECKLESS DRIVING		1	1		100%
CHILD ABUSE	1		1	100%	
CHILD NEGLECT		1	1		100%
CODE WHITE	1		1	100%	
COMMITMENT PROCESS	2	1	3	67%	33%
COMMUNICATING THREATS	2	1	3	67%	33%
DISCHARGING FIREARMS	5		5	100%	
DISTURBANCE	9		9	100%	
DISTURBANCE WITH WEAPONS	1		1	100%	
DOMESTIC DISTURBANCE	6	1	7	86%	14%

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

01/01/2020 - 01/31/2020

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
DOMESTIC STANDBY		1	1		100%
DRIVING WHILE IMPAIRED	3		3	100%	
ESCORT	1	4	5	20%	80%
FIGHT IN PROGRESS	2		2	100%	
FOOT PATROL	20	2	22	91%	9%
FOOT PURSUIT	1		1	100%	
FRAUD	6	3	9	67%	33%
HARASSING PHONE CALL	1		1	100%	
HARASSMENT	3	1	4	75%	25%
HBL ALREADY OCCURED	1		1	100%	
ILLEGAL PARKING	1	1	2	50%	50%
INVESTIGATIVE FOLLOWUP	26		26	100%	
INVOLUNTARY COMMITMENT		1	1		100%
K9 ACTIVITY		7	7		100%
LARCENY	8	2	10	80%	20%
LARCENY OF VEHICLE	1	2	3	33%	67%
LOCATE WANTED PERSON		1	1		100%
LOST OR STOLEN PROPERTY	2		2	100%	
MAJOR CRIME SCENE RESPONSE		1	1		100%
MENTAL PATIENT NON VIOLENT	1		1	100%	
MISSING PERSON	3		3	100%	
NOISE DISTURBANCE	3	1	4	75%	25%
POLICE SERVICE	42	7	49	86%	14%
PROCESS SERVICE	6	101	107	6%	94%
PUBLIC RELATIONS	9	1	10	90%	10%
RAPE	1		1	100%	
RECOVER STOLEN VEHICLE	1		1	100%	
RECOVERY STOLEN PROPERTY	1		1	100%	

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

01/01/2020 - 01/31/2020

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
RESISTING PUBLIC OFFICIAL	1		1	100%	
RUNAWAY	2		2	100%	
SECURITY CHECK	400	101	501	80%	20%
SEXUAL ASSAULT ALREADY OCC	1		1	100%	
SHOPLIFTING	1		1	100%	
SUICIDE THREAT	2		2	100%	
SUSPICIOUS PERSON OR PROWLER	14	3	17	82%	18%
SUSPICIOUS VEHICLE	17	6	23	74%	26%
TROUBLE WITH JUVENILE	1		1	100%	
UNKNOWN TROUBLE		1	1		100%
UNSECURED PREMISE		1	1		100%
VANDALISM	2		2	100%	
VIOLATION OF AUTO LAW	348	121	469	74%	26%
VIOLATION OF CONTROL SUBSTANCE	2	5	7	29%	71%
WARRANT FOR ARREST	7	7	14	50%	50%
WEAPON ON CAMPUS	1		1	100%	
WELFARE CHECK	14	4	18	78%	22%
Total	1,187	432	1,619	73%	27%

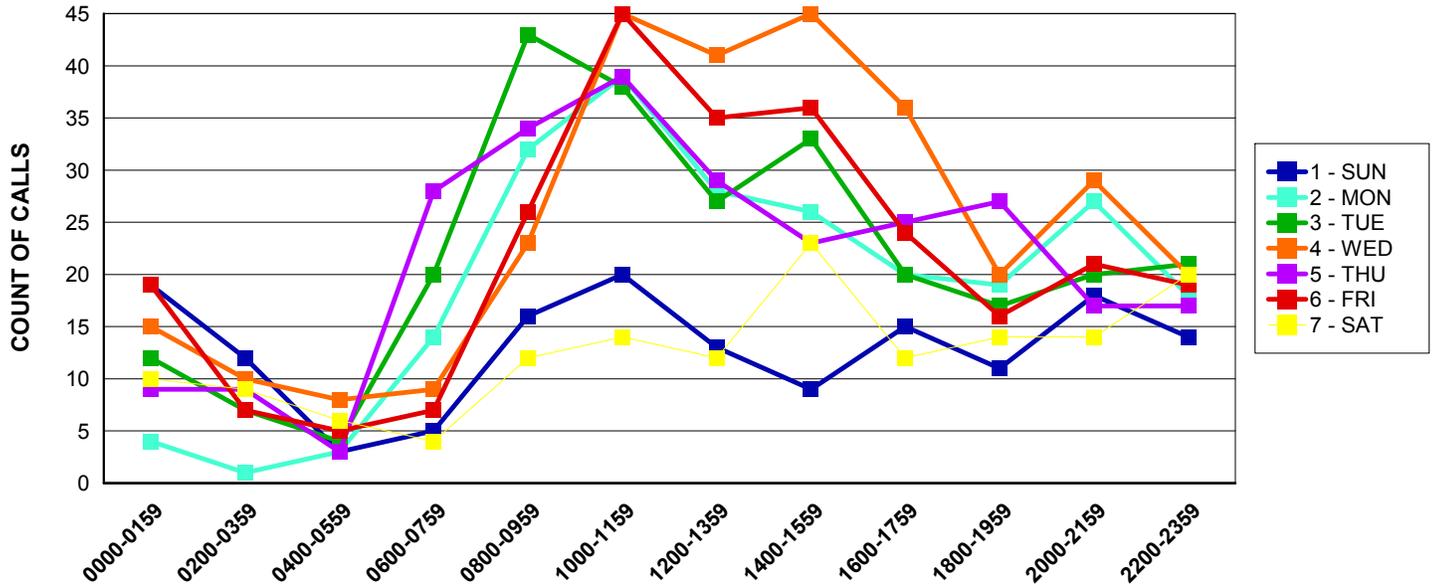
FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

01/01/2020 - 01/31/2020

CALLS FOR SERVICE BY HOUR AND DOW



	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
0000-0159	19	4	12	15	9	19	10	88
0200-0359	12	1	7	10	9	7	9	55
0400-0559	3	3	4	8	3	5	6	32
0600-0759	5	14	20	9	28	7	4	87
0800-0959	16	32	43	23	34	26	12	186
1000-1159	20	39	38	45	39	45	14	240
1200-1359	13	28	27	41	29	35	12	185
1400-1559	9	26	33	45	23	36	23	195
1600-1759	15	20	20	36	25	24	12	152
1800-1959	11	19	17	20	27	16	14	124
2000-2159	18	27	20	29	17	21	14	146
2200-2359	14	18	21	20	17	19	20	129
Total	155	231	262	301	260	260	150	1,619

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2020 - 1/31/2020

CLEMMONS

COUNT OF CHARGES

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
CRIMES AGAINST PERSONS	HOMICIDE		1	1			0			0	1
	SIMPLE ASSAULT			0	6	3	9			0	9
	Total	0	1	1	6	3	9	0	0	0	10
CRIMES AGAINST PROPERTY	LARCENY		10	10		7	7			0	17
	STOLEN PROPERTY	1		1			0			0	1
	Total	1	10	11	0	7	7	0	0	0	18
CRIMES AGAINST SOCIETY	DRUG OFFENSES			0	7		7			0	7
	Total	0	0	0	7	0	7	0	0	0	7
GROUP B	ALL OTHER OFFENSES	1		1	8	2	10			0	11
	DWI			0	1	1	2			0	2
	LIQUOR LAWS			0	1		1			0	1
	TRAFFIC VIOLATIONS			0	81	34	115	115	11	126	241
	Total	1	0	1	91	37	128	115	11	126	255
Total	2	11	13	104	47	151	115	11	126	290	

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2020 - 1/31/2020

CLEMMONS

**COUNT OF PERSONS
ARRESTED / CITED**

	FELONY			MISDEMEANOR			INFRACTION		
	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total
CRIMES AGAINST PERSONS		1	1	6	3	9			0
CRIMES AGAINST PROPERTY	1	2	3		2	2			0
CRIMES AGAINST SOCIETY			0	5		5			0
GROUP B	1		1	76	30	106	111	11	122

FORSYTH COUNTY SHERIFF'S OFFICE

PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE

1/1/2020 - 1/31/2020

CLEMMONS

		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS
CRIMES AGAINST PERSONS	AGG. ASSAULTS	3	0	3	100.00%	0.00%
	HOMICIDE	1	0	1	100.00%	0.00%
	RAPE	1	0	1	100.00%	0.00%
	SEX OFFENSES	1	0	1	100.00%	0.00%
	SIMPLE ASSAULT	18	10	28	64.29%	35.71%
	TOTAL	24	10	34	70.59%	29.41%
CRIMES AGAINST PROPERTY	BURGLARY	2	0	2	100.00%	0.00%
	FORGERY	0	1	1	0.00%	100.00%
	FRAUD	3	0	3	100.00%	0.00%
	LARCENY	14	7	21	66.67%	33.33%
	MOTOR VEHICLE THEFT	0	1	1	0.00%	100.00%
	STOLEN PROPERTY	1	0	1	100.00%	0.00%
	TOTAL	20	9	29	68.97%	31.03%
CRIMES AGAINST SOCIETY	DRUG OFFENSES	4	10	14	28.57%	71.43%
	WEAPONS VIOLATIONS	1	0	1	100.00%	0.00%
	TOTAL	5	10	15	33.33%	66.67%
GROUP B	ALL OTHER OFFENSES	57	30	87	65.52%	34.48%
	DISORDERLY CONDUCT	0	1	1	0.00%	100.00%
					66.67%	33.33%

Homicides, rape, aggravated assaults use victim count and all others use incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE

1/1/2020 - 1/31/2020

CLEMMONS

		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS
GROUP B	DWI	2	1	3	0.00%	100.00%
	FAMILY OFFENSES	0	1	1	100.00%	0.00%
	LIQUOR LAWS	1	0	1	64.52%	35.48%
	TOTAL	60	33	93	63.74%	36.26%
Total		109	62	171		

Homicides, rape, aggravated assaults use victim count and all others use incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE

1/1/2020 - 1/31/2020

CLEMMONS

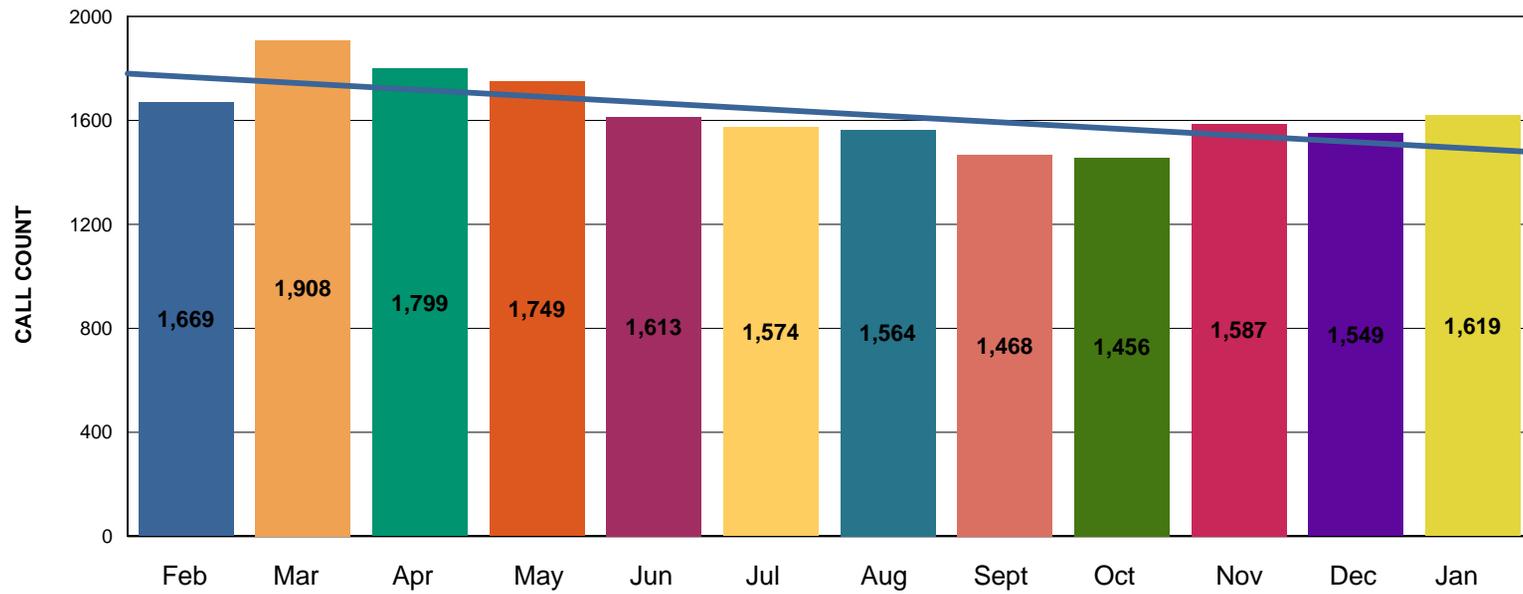
Homicides, rape, aggravated assaults use victim count and all others use incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CALLS FOR SERVICE WITH TRENDLINE

02/01/2019 - 01/31/2020

CLEMMONS



**REGULAR MEETING OF
THE VILLAGE OF CLEMMONS PLANNING BOARD
February 18, 2020 Minutes**

The Village of Clemmons Planning Board met on Tuesday, February 18, 2020 at 6:00 p.m. at Village Hall, Clemmons, North Carolina. Members present were: Rob Cockrum, Gregory Conlon, Brad Hunter, Martin Majorel, Thomas Mekis, David Orrell, Bobby Patterson and Edee Wilcox. Carolyn Miller was absent.

I. CALL TO ORDER

The regular meeting was called to order at 6:00 p.m. by Chair Brad Hunter.

II. APPROVAL OF MINUTES

Greg Conlon made a motion to approve the November 19, 2019 minutes as written. Rob Cockrum seconded the motion which was unanimously approved.

III. ANNOUNCEMENTS

There were no announcements.

IV. PUBLIC COMMENTS

There were several residents signed in for public comments and twenty citizens in attendance.

Matthew Ragan, 4723 Greenfield Way Drive, Winston-Salem, NC, is very concerned about the entrance to the proposed development, the tree buffer between the neighborhoods and the necessity for streetlights.

Bob Semanco, 4735 Greenfield Way Drive, Winston-Salem, NC, is very concerned about his driveway at the entrance to the proposed development and also wants to make sure the drainage is angled away from his property.

Penny Sekado, 101 Chestnut Street, Winston-Salem, NC, is the petitioner for Zoning Docket C-19-005. Ms. Sekado advised the hammerhead will be removed, drainage downhill will not affect any property owners and they are asking for approval of the preliminary site plan as presented as they have met all the requirements of the Unified Development Ordinance.

Wayne VonSeggen, 4550 Greenfield Way Drive, Winston-Salem, NC, president of the home owners association for Greenfield Way, is concerned about the removal of the hammerhead apron, the tree save area and the swales being used for drainage must be positioned correctly so as not to cause water issues for existing neighbors.

BUSINESS

- A. Major Subdivision Preliminary Site Plan Review request for Greenfield Park** by Penny Engineering for property located at 6191 Parkfield Lane, PIN 5893-33-5641, consisting of approximately 4.1 +/- acres and zoned RS-15 (residential single-family) as shown on a site plan located in the Village of Clemmons Planning Department. **(Zoning Docket C-19-005).**

Planner Rahimzadeh presented Zoning Docket C-19-005. The site plan meets all requirements set forth by the Unified Development Ordinances.

Staff recommends approval of the preliminary site plan as submitted.

The Board held a brief discussion regarding:

- Entrance road to the development. The Planner explained that t-turnarounds or hammerheads are built as temporary access until further development demands the road extension. The turnaround will be removed and the road into the proposed development will be properly aligned per the standards in the Unified Development Ordinance.
- Streetlights. Developer stated the development would have streetlights. Village of Clemmons Public Works will be responsible for streetlights at intersections only and the home owners association will be responsible for any others.
- Stormwater pond responsibility. Mike Gunnell, Director of Public Works for the Village of Clemmons advised it would be the responsibility of the home owners association to maintain to standard.

Bobby Patterson made a motion to adopt the statement of conformity as stated in the Site Plan Review Record (Attached hereto as Exhibit A and incorporated as a part of the minutes) and recommend APPROVAL of the preliminary site plan review as presented for the proposed major subdivision consistent with the statement for Zoning Docket C-19-005. Thomas Mekis seconded the motion which was unanimously approved.

- B. Preliminary Site Plan Review for Whiteheart Construction** for property located at 3843 Clemmons Road, PIN 5882-88-8656, consisting of 0.739 acres and zoned LO-S (office) as shown on a site plan located in the Village of Clemmons Planning Department. **(Zoning Docket C-001b).**

Planner Rahimzadeh gave a brief presentation of the proposed addition to the existing property. The property was rezoned to Limited Office – Special Use in 1991. The petitioner is requesting to amend the existing site plan to expand the building footprint. Village has secured right-of-way and payment-in-lieu from the petitioner for the Clemmons Road sidewalk project. The Planner advised all requirements of the Unified Development Ordinances have been met.

Staff recommends approval for Zoning Docket C-001b.

There being no questions or discussion of the proposed site plan amendment Greg Conlon made a motion to adopt the statement of conformity as stated in the Site Plan Review Record (Attached

hereto as Exhibit B and incorporated as a part of the minutes) and recommend APPROVAL of the preliminary site plan amendment as presented for the proposed site plan amendment for Zoning Docket C-001b. David Orrell seconded the motion which was unanimously approved.

C. Staff Report – Next scheduled meeting on March 17, 2020.

The Planner advised there is one case to be heard but petitioner has been asked to review their site plan and make several revisions requested by the Technical Review Committee. Meeting date to be heard will depend on when the revised site plan is submitted.

V. ADJOURNMENT

Martin Majorel made a motion to adjourn the meeting at 7:00 p.m. David Orrell seconded the motion which was unanimously approved.

Respectfully submitted:

Patricia A. Fife, Sr. Admin. Assistant

Bobby Patterson, Secretary

**RESOLUTION CONCERNING THE PROPOSED FORSYTH COUNTY
ADDITIONAL ¼ CENT SALES TAX FOR TEACHER PAY**

WHEREAS, Providing our children with quality education is critical for their success in life, the success of our community in attracting and keeping good paying jobs, lowering crime and in general fostering healthier more productive and engaged residents; and

WHEREAS, Public school teachers play an indispensable role in providing that education; and

WHEREAS, Attracting and retaining highly qualified, motivated teachers is essential in creating the best possible learning environment in the classroom: and

WHEREAS, Teacher compensation is a key element in recruiting and retaining the best teachers possible; and

WHEREAS, Forsyth County has the lowest local teacher compensation supplement among all of North Carolina's major urban areas, which is also lower than the state average, contributing to the approximately 15% of teachers who leave our schools each year (500 teachers) as well as the school system's difficulty in filling open positions with licensed teachers (40 openings as of January 15, 2020); and

WHEREAS, The proposed ¼ cent increase of Forsyth County's sales tax, appearing on the March 3, 2020 primary ballot, has been dedicated for teacher compensation supplements by the Forsyth County Commissioners and will result in approximately \$13.5 million the first year; and

WHEREAS, Groceries, gasoline, prescription medication, rent as well as other essential items listed in the legislation are exempt from the ¼ cent and all sales taxes; and

WHEREAS, More than 40 other North Carolina counties have already passed a similar ¼ cent sales tax; and

WHEREAS, Passage of the ¼ cent sales tax will result in a proposed 1 cent decrease in real estate and personal property taxes while failure to do so may result in a 3½ cent property tax increase for all Forsyth County residents.

NOW, THEREFORE BE IT RESOLVED That the Village of Clemmons Council wishes to provide some information from the Winston-Salem/Forsyth County School system indicating the need for increasing the supplements paid to teachers in Forsyth County. Our goal is to enable our citizens to make a more informed choice when they vote. As it is in any matter, the responsibility is on the voter themselves to make their own decision based on individual research.

Adopted this the 24th day of February 2020.

John L. Wait, Mayor

ATTEST:

Lisa Shortt, Village Clerk



Resolution Number 2020-R-3

**GENERAL RESOLUTION AUTHORIZING VILLAGE MANAGER OR DESIGNEE
TO ACCEPT STREETS DEDICATED TO PUBLIC USE FOR MAINTENANCE
WITHOUT FURTHER COUNCIL ACTION**

WHEREAS, the Village Council of Clemmons desires to develop an efficient and expeditious method for accepting for its maintenance and control those various streets within its corporate boundaries which are or may, from time to time, be dedicated for public use;

WHEREAS, North Carolina General Statute§136-66.1 authorizes municipalities to maintain and control streets within corporate boundaries which are not part of the State's Highway System; and

WHEREAS, North Carolina General Statute§160A-296 authorizes municipalities to establish and control streets within corporate boundaries; and

WHEREAS, North Carolina General Statute§160A-148 authorizes the delegation of certain duties to the City Manager and/or designee;

NOW, THEREFORE BE IT RESOLVED, by the Village Council of the Village of Clemmons as follows:

1. The Village Manager or his designee is hereafter empowered to accept for the Village of Clemmons for maintenance and control such streets and roads within its corporate boundaries as shall be dedicated to it for public use; provided, however, that the same shall have been first inspected for fitness, construction and suitability by the Village in accordance with written policy adopted by its Department of Public Works.

2. The acceptance of streets by the Village may be evidenced by affixing to any recorded plat, or document dedicating such streets, the signature of the Village Manager or his designee.

This Resolution shall be effective on and after its adoption.

Adopted this the 24th day of February, 2020.

John L. Wait, Mayor

ATTEST:

Lisa Short, Village Clerk



Village of Clemmons
 Capital Project Ordinance Amendment
 For
 Hwy 158 Sidewalk and Tanglewood Greenway

BE IT ORDAINED by the Governing Board of the Village of Clemmons, North Carolina, that the Hwy 158 Sidewalk and Tanglewood Greenway capital project is hereby amended for reallocation of Sidewalk 158 Stadium to Kinnamon Village and Intersections Improvements Grants to the Hwy 158 Sidewalk and Tanglewood Greenway Capital Project and the estimated cost provided by the Village Public Works Director.

	Project Budget	Amendment	Amended Project Budget
STDPA Grant	\$ 1,480,000	\$ 630,400	\$ 2,110,400
Transfers From General Fund	370,000	1,199,100	1,569,100
Total Revenues	<u>\$ 1,850,000</u>	<u>\$ 1,829,500</u>	<u>\$ 3,679,500</u>
Construction & Engineering	\$ 1,850,000	\$ 1,829,500	\$ 3,679,500
Total Appropriation	<u>\$ 1,850,000</u>	<u>\$ 1,829,500</u>	<u>\$ 3,679,500</u>

Adopted this 24th day of February, 2020

Attest:

 John L. Wait, Mayor

 Lisa M. Shortt, NCCMC

SITE PLAN REVIEW RECORD February 18, 2020 Planning Board Meeting

- 1) SITE PLAN TITLE AND NUMBER: C-19-005
- 2) TYPE OF DEVELOPMENT: Preliminary Major Subdivision site plan review
- 3) ACREAGE: 4.119±
- 4) ZONING: Existing: RS-15 Proposed: RS-15
- 5) # UNITS/LOTS: 9 lots
- 6) DENSITY, IF RESIDENTIAL: 2.18 lots per acre
- 7) LOCATION OF DEVELOPMENT: Dead end on Greenfield Way Drive
- 8) SITE PLAN PREPARER: Penny Engineering Design Consulting Engineers & Land Designers
9220 Fairbanks Drive, Suite 220
Raleigh, NC 27613
PHONE: 919.848.1461 FAX: ---
E-mail: pennyengineering@aol.com-
- 9) OWNER AND/OR AGENT: Mitchell T Murphy & Penny L Sekadlo
PO Box 90427
Raleigh, NC 27675
- 10) CONDITIONS: (These conditions are additional requirements for development. All other city or county code regulations still apply.)

PRIOR TO THE ISSUANCE OF ANY PERMITS

- a. Developer shall submit a letter indicating payment in lieu of the dedication of land along with preliminary plat.

PRIOR TO THE ISSUANCE OF GRADING PERMITS:

- a. Developer shall obtain a stormwater management permit from the Village of Clemmons Stormwater Administrator.

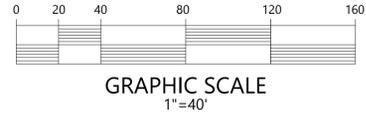
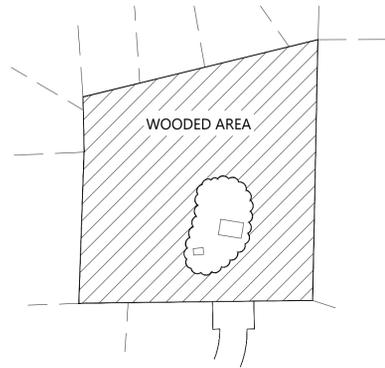
PRIOR TO THE ISSUANCE OF BUILDING PERMITS:

- a. The Developer shall submit water/sewer extensions plans to Utilities Plan Review for permitting/approval. System development fees are now in effect.
- b. The Developer shall submit a professionally designed Erosion and Sedimentation Control Plan along with an original signed/notarized Financial Responsibility/Ownership (FRO) form for review and approval, if the proposed project creates more than 10,000 square feet of land disturbance.
- c. Village of Clemmons Driveway permits for the driveways.
- d. Developer shall build roads to public street standards.
- e. Developer shall record a final plat in the office of the Register of Deeds. Final plat shall include, among other requirements, proposed public streets rights-of-way, negative access easement for pertinent lots, property lines, approved addresses for each lot, tentative building locations, and public access and maintenance easements for any sidewalks located along public streets which are outside of the public right-of-way as well as all required payment in lieu calculations.
- f. Developer/Homeowners Association shall be created and be responsible for maintenance post-development of all common areas, including the grassed/landscaped island adjacent to the mail kiosk, the stormwater management controls, and the tree save areas. A note shall be added to the final plat.

PRIOR TO THE ISSUANCE OF OCCUPANCY PERMITS:

- a. Developer shall meet the tree planting standards as required in Chapter B.3-4 Landscaping and Tree Preservation Standards for the new large variety trees indicated on the plan.
- b. Developer shall obtain a stormwater occupancy permit from the Village of Clemmons Stormwater Administrator
- c. Developer shall bond or provide some other acceptable performance guarantee for the required sidewalks. 100% of the sidewalks shall be installed within 2 years after the date of the first house building permit.

PRE-DEVELOPMENT CONDITIONS



LEGEND

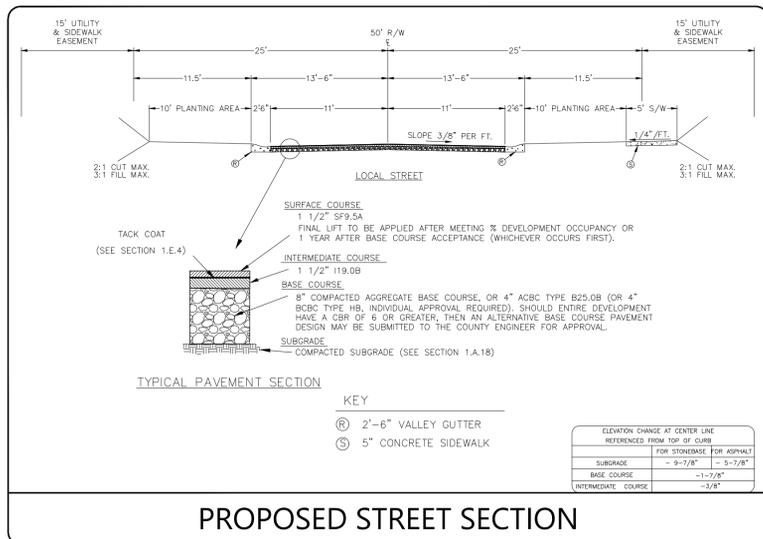
- SANITARY SEWER LINE SS
- WATER LINE W
- EXISTING SEWER MANHOLE
- PROPOSED SEWER MANHOLE
- FIRE HYDRANT
- STREET TREE
- TREE SAVE AREA

NOTE: DEVELOPER hereby grants and conveys to the VILLAGE OF CLEMMONS or other appropriate government authority having jurisdiction for watershed protection, a non-exclusive blanket easement over and upon those portions of the PROPERTY necessary to complete the construction of, inspect, or to maintain, the STORMWATER CONTROL STRUCTURE in the event the DEVELOPER for any reason fails to complete or maintain the STORMWATER CONTROL STRUCTURE as required hereunder. This easement shall expire upon the removal of the STORMWATER CONTROL STRUCTURE in accordance with applicable law, the Permit and approved plans and the inspection and approval of the same by the Stormwater Administrator. TO HAVE AND TO HOLD the foregoing rights and easements unto the VILLAGE OF CLEMMONS or other appropriate governmental authority having jurisdiction for watershed protection, said easement to run with the Property and bind the DEVELOPER, its successors and assigns.

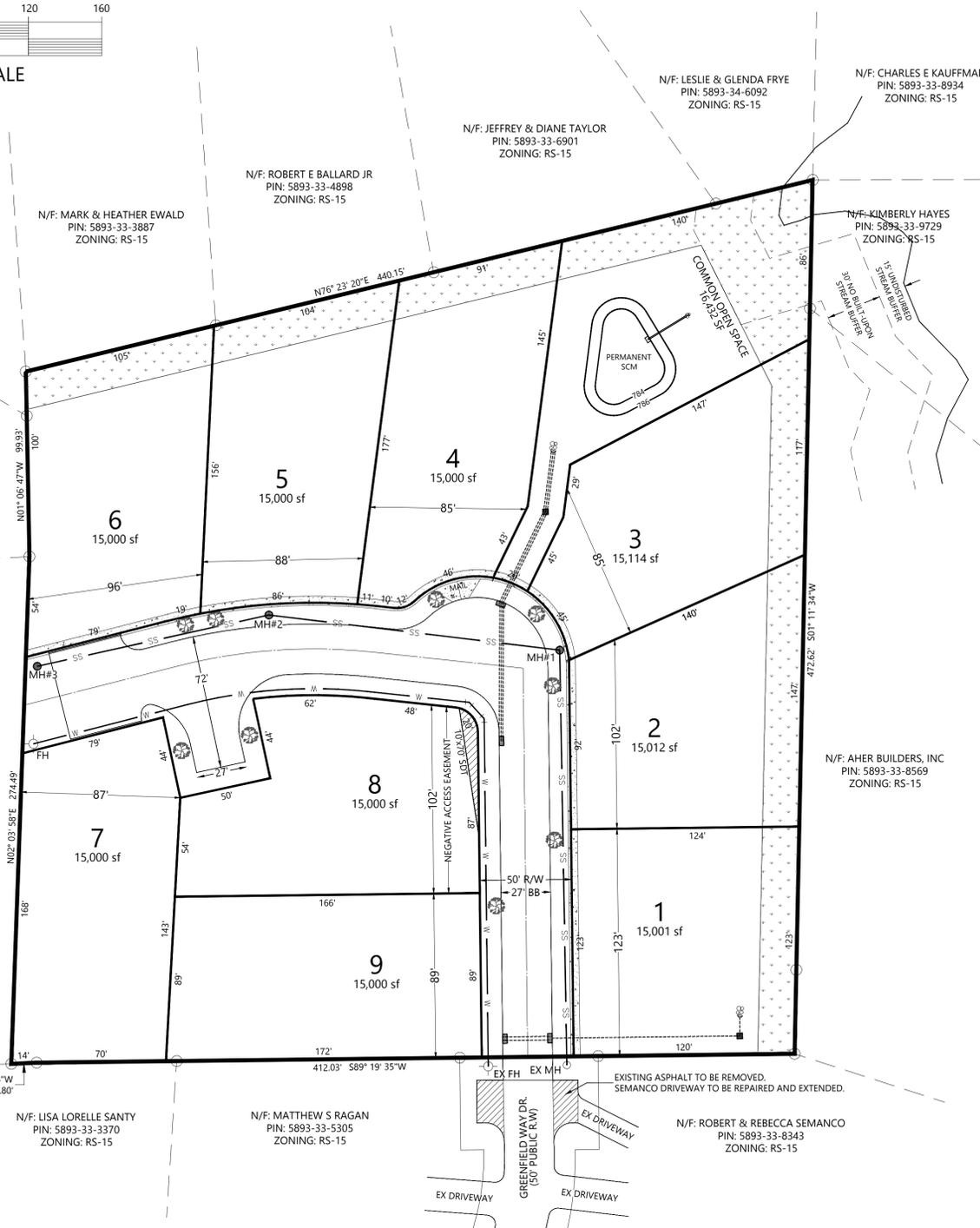
NOTE: Preliminary - NOT for construction

NOTE: Streets shall be constructed with 30" valley curb & gutter

NOTE: All distribution lines and lines providing direct service to individual properties for electricity, telephone, and cable television shall be installed underground, unless required by the utility provider to be placed aboveground.



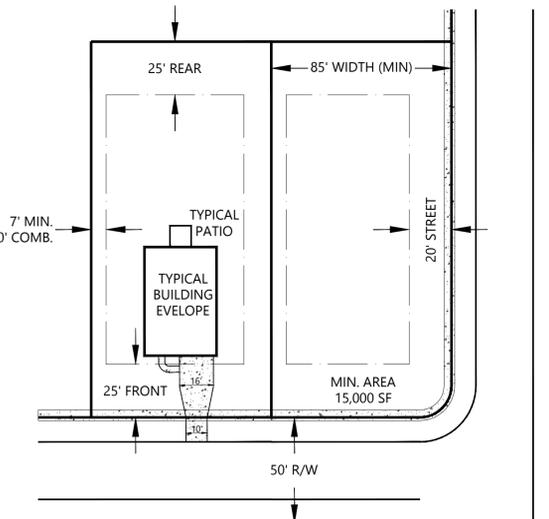
PROPOSED STREET SECTION



SITE DATA

CONTACT	PENNY SEKADLO 9220 FAIRBANKS DR SUITE 220 RALEIGH, NC 27613 919-848-1461, pennyengineer@aol.com
DEVELOPER	GLENWOOD HOMES, LLC PO BOX 90427, RALEIGH, NC 27675 accounting@glenwoodhomes.com
SURVEYOR	CPT ENGINEERING & SURVEYING INC 4400 TYNING ST, HIGH POINT, NC 27265 6/3/2019
PIN	5893-33-5641
DEED BOOK/PAGE	3474/2862
CURRENT OWNER	MITCHELL T MURPHY & PENNY L SEKADLO
OWNER ADDRESS	PO BOX 90427, RALEIGH, NC 27675
PARCEL ADDRESS	6191 PARKFIELD LN, CLEMMONS, NC 27012
PARCEL AREA	4.12 ACRES
PROPOSED ZONING	RS-15 (CURRENT)
PROPOSED USE	9 SINGLE FAMILY LOTS (2.18 UNITS/AC)
PROPOSED INFRASTRUCTURE	490± LINEAR FT - PUBLIC STREETS 515± LINEAR FT - PUBLIC SEWER 450± LINEAR FT - PUBLIC WATER
IMPERVIOUS SURFACE	BLDG, DRIVEWAY, & PATIO : 0.54± AC (13.1%) STREET, SIDEWALK, & MAIL : 0.44± AC (10.7%) TOTAL : 0.98± AC (23.8%)
TREE SAVE AREA	REQUIRED : 16,385 SF PROVIDED : 19,450 SF
STREET TREES	REQUIRED : 1 PER LOT = 9 PROVIDED : 9 STREET TREES SHALL BE 2" OR GREATER IN DIAMETER AND A MINIMUM OF 8' HEIGHT AT INSTALLATION. SPECIES SELECTION SHALL INCLUDE : WILLOW OAK (QUERCUS PHELLOUS) RED MAPLE (ACER RUBRUM)
OPEN SPACE	PROVIDED : 0.38± AC (9.2%)
ADJOINING ZONING	RS15 (NO BUFFERYARD REQUIRED)
JURISDICTION	VILLAGE OF CLEMMONS
WATERSHED	303(d)

TYPICAL LOT DIMENSIONS



NOTE: IMPERVIOUS SURFACE AVERAGE ALLOCATION/LOT IS 2600± SF. THIS 2600± SF INCLUDES ALL IMPERVIOUS SURFACE ON THE LOT AND THE ENTIRE DRIVEWAY.

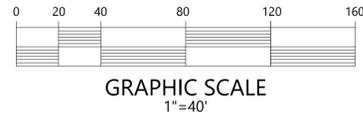
REVIEW INFORMATION		ZONING		OFF-STREET PARKING (if applicable)	
Type of Review:	Special Use Rezoning	Existing Zoning:	RS-15	Proposed (Use(s)):	Residential (These requirements apply to major residential subdivisions not minor subdivisions or individual lots.)
	Site Plan Amendment	Proposed Zoning:	RS-15	Required Parking:	Eight percent (8%) of parcel area
	Special Use Permit (Elected Body Only)	Proposed Uses:	SINGLE FAMILY SUBDIVISION	(more than one calculation may be needed)	Ten percent (10%) of parcel area
	Final Development Plan	(Use UDO Terminology)		Parking Provided:	Five percent (5%) of parcel area
	Preliminary Subdivision				Five percent (5%) of parcel area
	Planning Board Review				Five percent (5%) of parcel area
Jurisdiction:	Village of Clemmons	DENSITY CALCULATIONS		OFF-STREET LOADING (if applicable)	
Purpose Statement:	The purpose of this request is to SUBDIVIDE 1 EXISTING LOT INTO 9 NEW SINGLE FAMILY LOTS	# of Units or Lots:	9	Loading/Unloading Spaces Required:	None
		Density:	2.18 Units/Lots per Acre	Loading/Unloading Spaces Provided:	None
				Size:	None
				WATERSHED CALCULATIONS	
				This section only needs to be completed for projects located within designated water supply watersheds.	
				WS-IV Watershed - Yadkin River	
				Total Site Square Footage:	19,450 Sq. Ft.
				Less: Existing Built Upon Area (as of 1/1/94):	0 Sq. Ft.
				Vacant Land Area (as of 1/1/94):	19,450 Sq. Ft.
				Total Maximum Coverage:	100%
				Building Square Footage:	0 sf
				Building Height:	0 ft

PENNY ENGINEERING DESIGN
CONSULTING ENGINEERS & LAND DESIGNERS
9220 FAIRBANKS DRIVE, SUITE 220 RALEIGH, NC 27613
OFFICE: 919/848-1461 PENNYENGINEER@AOL.COM

CONTACT PERSON:
PENNY SEKADLO
919/848-1461
PENNYENGINEER@AOL.COM

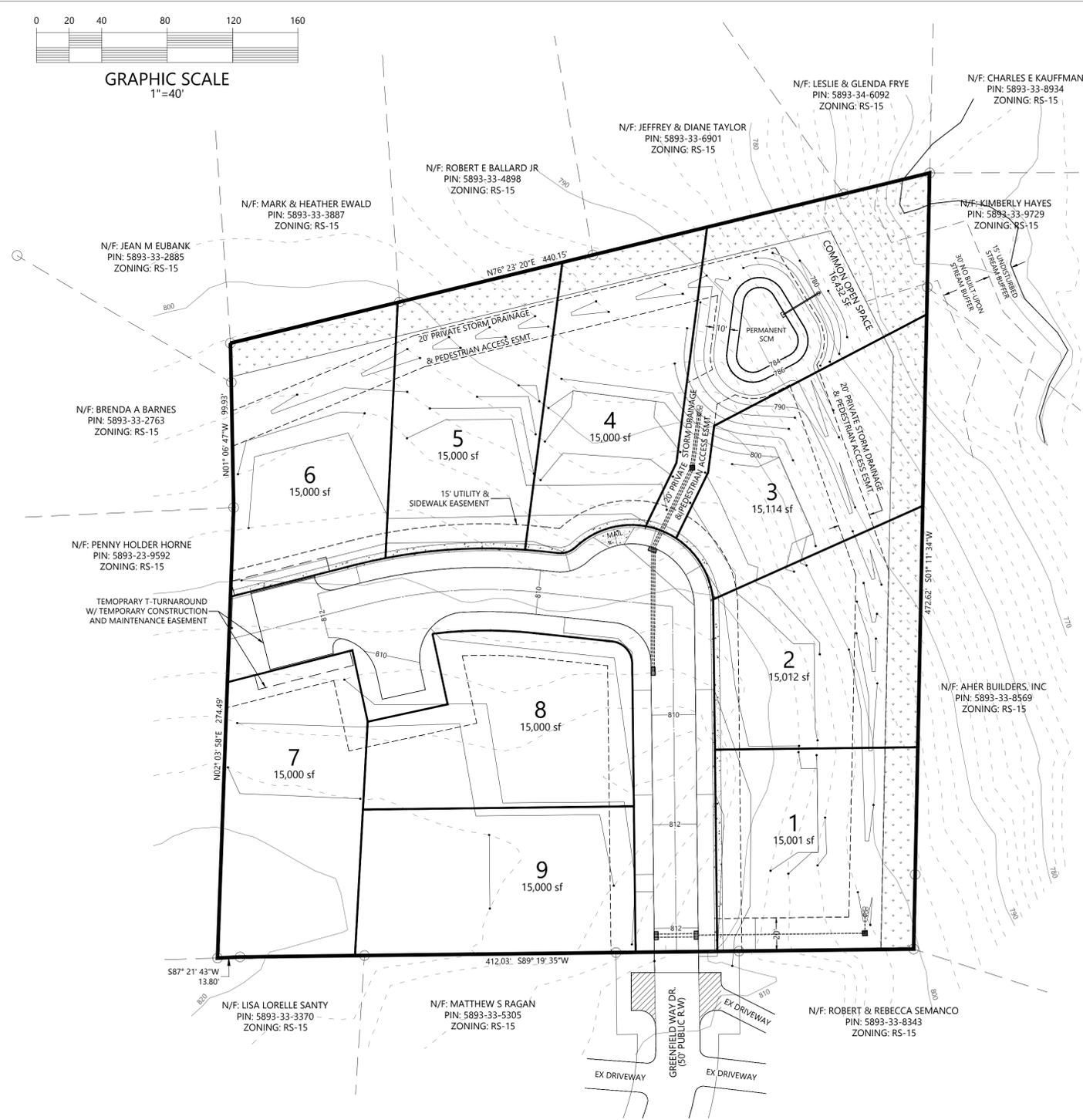
GREENFIELD PARK
VILLAGE OF CLEMMONS FORSYTH COUNTY NORTH CAROLINA
PRELIMINARY SUBDIVISION PLAN

SCALE: 1"=40'
DRAWN: JBL
DATE: 11/27/19
CHK'D: PLS
REV'D
2/6/20 VILLAGE COMMENTS
SHEET S1 OF 2
PROJ. #

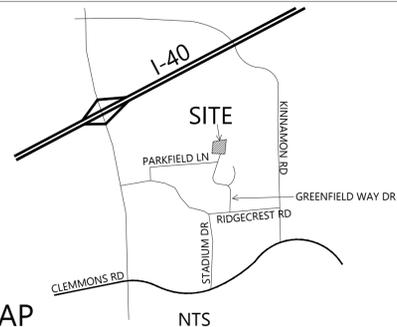


LEGEND

- SANITARY SEWER LINE SS
- WATER LINE W
- EXISTING SEWER MANHOLE
- PROPOSED SEWER MANHOLE
- FIRE HYDRANT
- STREET TREE
- TREE SAVE AREA



VICINITY MAP



SITE DATA

CONTACT	PENNY SEKADLO 9220 FAIRBANKS DR SUITE 220 RALEIGH, NC 27613 919-848-1461, pennyengineer@aol.com
DEVELOPER	GLENWOOD HOMES, LLC PO BOX 90427, RALEIGH, NC 27675 accounting@glenwoodhomes.com
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PROPOSED INFRASTRUCTURE	490± LINEAR FT - PUBLIC STREETS 515± LINEAR FT - PUBLIC SEWER 450± LINEAR FT - PUBLIC WATER
IMPERVIOUS SURFACE	BLDG, DRIVEWAY, & PATIO : 0.54± AC (13.1%) STREET, SIDEWALK, & MAIL : 0.44± AC (10.7%) TOTAL : 0.98± AC (23.8%)
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OPEN SPACE	PROVIDED : 0.38± AC (9.2%)
ADJOINING ZONING	RS15 (NO BUFFERYARD REQUIRED)
JURISDICTION	VILLAGE OF CLEMMONS
WATERSHED	303(d)

PENNY ENGINEERING DESIGN
CONSULTING ENGINEERS & LAND DESIGNERS
9220 FAIRBANKS DRIVE, SUITE 220 RALEIGH, NC 27613
OFFICE 919/848-1461 PENNYENGINEER@AOL.COM

CONTACT PERSON:
PENNY SEKADLO
919/848-1461
PENNYENGINEER@AOL.COM

GREENFIELD PARK
VILLAGE OF CLEMMONS FORSYTH COUNTY NORTH CAROLINA
PRELIMINARY GRADING PLAN

SCALE:	1"=40'	DRAWN:	JBL
DATE:	11/27/19	CHK'D:	PLS
REV'D	2/6/20	VILLAGE COMMENTS	
SHEET	G1	OF	2
PROJ. #			

VILLAGE OF CLEMMONS STAFF REPORT: C-001b

PETITION INFORMATION	
Docket #	C-001b
Staff	Nasser Rahimzadeh
Petitioner(s)	Whiteheart Construction
Owner(s)	BW Properties of Clemmons LLC
Subject Property/Address	3843 Clemmons Road
Type of Request	Site Plan Amendment – Subject property is proposing major modifications to existing site plan.
Proposal	<p>The petitioner is requesting no amendments as the Official Zoning Map for the subject property shall stay LO-S</p> <p>NOTE: General, special use district zoning, and site plan amendment changes were discussed with the petitioner(s) who decided to pursue a site plan amendment.</p>
Zoning District (Purpose Statement)	The LO District is primarily intended to accommodate moderately intense medical, professional, administrative, and government office uses on small to mid-sized sites, in a suburban setting. The district is typically located near the intersection of a collector street or thoroughfare in areas which are otherwise developed with residences. Standards are designed so this district may serve as a transition between residential districts and commercial districts. This district is intended for application in GMAs 2 and 3.
Applicable Rezoning Considerations from Chapter B, Article VI, Section 6-2.1(Q)	<p>B.6-2.1(Q)(1) Is the proposal consistent with the purpose statement(s) of the requested zoning district(s)?</p> <p>N/A</p>

GENERAL SITE INFORMATION			
Location/PIN	5882-88-8656		
Jurisdiction	Village of Clemmons and Forsyth County		
Site Acreage	.67 acres or 29,297 (after dedication of right-of-way)		
Physical Characteristics	Relatively flat site with a 4% slope. Two pre-existing structures one site. One structure is an office with a residential design and the second is a storage shed in the rear of the parcel.		
Proximity to Water & Sewer	Public water and sewer are available		
Stormwater/Drainage	The site requires stormwater management & occupancy permits.		
Watershed & Overlay Districts	Property falls inside Class IV Watershed		
Historic, Natural Heritage, and/or Farmland Inventories	N/A		
Current Land Use	The property is currently zoned LO-S and is being used as an office.		
Surrounding Property Zoning & Use	Direction	Zoning District	Use
	North	LO-S	Office
	East	LO-S	Office
	South	RS-15	Residence
	West	LO-S	Office

Applicable Rezoning Considerations from Chapter B, Article VI, Section 6-2.1(Q)	B.6-2.1(Q)(2) Is/are the uses permitted under the proposed classification compatible with uses permitted on other property in the vicinity?
	N/A
Analysis of General Site Information	The site under the current site plan development will not need a grading permit as it appears unlikely to disturb enough land greater than or equal to 10,000 square feet
Generalized Recommended Conditions	<u>BRIEF DESCRIPTION OF CONDITION(S):</u> <ul style="list-style-type: none"> • Obtain a stormwater management and occupancy permit

SITE ACCESS AND TRANSPORTATION INFORMATION				
Street Name	Classification	Frontage	ADT Count	Capacity/LOS
Highway 158	Major Thoroughfare	145 feet	14,000 (2018)	13,300/LOS -
Proposed Access Point(s)		Use of pre-existing access point off of Highway 158		
Planned Road & Improvements		The Village of Clemmons is in the process of constructing a sidewalk from Lewisville-Clemmons Road to Tanglewood Park.		
Village Transportation Plan (2009)		2009 plan recommended the construction of sidewalks from Lasater Road to Lewisville-Clemmons Road		
Trip Generation – Existing/Proposed		Existing – LO-S $1,551/1,000 \times 11.57$ (single tenant office trip rate) = 18 Proposed – LO-S $2,427/1000 \times 11.57 = 28$ trips per day		
Sidewalks		Dedication of right-of-way and payment in lieu for sidewalk construction.		
Transit		No proposed public transit in the general vicinity		
Traffic Impact Study (TIS)		N/A per Appendix Exhibit 2 of the UDO		
Concurrency Model		No impact to level of service		
Analysis of Site Access & Transportation Information		No proposed increase of size to existing entryway off of Clemmons Road.		
Generalized Recommended Conditions		N/A		

SCHOOL DISTRICT INFORMATION					
Schools Serving Zoning Site	Project Students from Project	2007-2008 Enrolled Students	2007-2008 Projected Students with Accumulated Totals	School Capacity	Number of Mobile Classrooms on Site
Clemmons Elementary	N/A	N/A	N/A	N/A	N/A
Clemmons Middle	N/A	N/A	N/A	N/A	N/A
West Forsyth High School	N/A	N/A	N/A	N/A	N/A
School System Remarks and Analysis			N/A		

CONFORMITY TO PLANS AND PLANNING ISSUES	
<i>Legacy GMA</i>	N/A
Pertinent Legacy Recommendations	N/A
Community Compass (2040)	N/A
Thoroughfare Plan Information	N/A
Greenway Plan Information	N/A
Other Applicable Plans & Planning Issues	N/A
Applicable Rezoning Considerations from Chapter B, Article VI, Section 6-2.1(Q)	B.6-2.1(Q)(3) Have changing conditions substantially affected the area included in the petition?
	N/A
	B.6-2.1(Q)(4) Is the requested action in conformance with Community Compass & Legacy?
	N/A
Analysis of Conformity to Plans & Planning Issues	N/A

RELEVANT ZONING HISTORIES						
Case	Request	Decision & Date	Direction from Site	Acreage	Recommendation	
					Staff	PB
C-001	Rezone from R-5 to O-2-S	Approved 10/21/1991	Previous site history	.738 Acres	Approve	Approve
C-135	RS-15 to LO-S	Approved 10/14/2002	Adjoining property (East)	.692 Acres	Approve	Approve
C-066	RS-15 to LO-S	Approved 10/27/1997	Adjoining property (West)	.72 Acres	Approve	Approve
C-077	RS-15 to LO-S	Approved 02/16/1998	Across the Street (North)	.994	Approve	Approve

SITE PLAN COMPLIANCE WITH UDO REQUIREMENTS			
Building Square Footage	Square Footage		Placement on Site
	Proposed addition – 876		Addition to rear of parcel
Parking	Required	Proposed	Layout
	1 per 350sf of GFA	1 per 350sf of GFA	Rear of parcel
Building Height	Maximum		Proposed
	40'		< 40
Impervious Coverage	Maximum		Proposed
	70% per Chapter C		31%
UDO Sections Relevant to Subject Property	Chapter B, Zoning Ordinances Chapter C, Environmental Ordinances		
Compliance with Chapter B Article VII, Section 7-5.3	(A) Legacy Policies		N/A
	(B) Environmental Ordinance		Yes
	(C) Subdivision Regulations		N/A
	(D) Other Relevant Standards		N/A
Analysis of Site Plan Compliance with UDO Requirements	The site satisfies applicable UDO requirements.		

REMAINING SITE PLAN ISSUES	
Issues	Status
N/A	N/A

CONCLUSION TO ASSIST WITH RECOMMENDATION	
Positive Aspects of Proposal	Negative Aspects of Proposal
Proposal corrects previously unpermitted work	

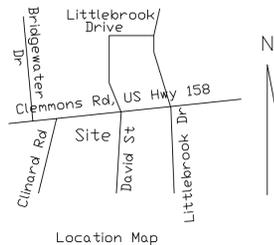
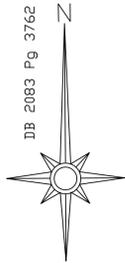
SITE-SPECIFIC RECOMMENDED CONDITIONS OF APPROVAL
<p>The following proposed conditions are from interdepartmental review comments and are proposed in order to meet codes or established standards, or to reduce negative off-site impacts.</p> <p><u>PRIOR TO THE ISSUANCE OF ANY PERMITS:</u></p> <ul style="list-style-type: none"> a. The Developer shall obtain a grading permit if 10,000 square feet or more of land is disturbed. b. The Developer shall obtain a stormwater management permit. <p><u>PRIOR TO THE ISSUANCE OF GRADING PERMITS:</u></p> <ul style="list-style-type: none"> a. The Developer shall obtain a driveway permit from the Village of Clemmons and the North Carolina Department of Transportation if existing driveway access point needs widening. <p><u>PRIOR TO THE ISSUANCE OF BUILDING PERMITS:</u></p> <ul style="list-style-type: none"> a. The developer shall submit a utility plan. <p><u>PRIOR TO THE ISSUANCE OF OCCUPANCY PERMITS:</u></p> <ul style="list-style-type: none"> a. The Developer shall obtain a stormwater occupancy permit. b. The Developer shall provide a dedication of right-of-way for the sidewalk per Village of Clemmons Public Works specifications and shall provide a payment in lieu for the sidewalk. c. The Developer shall seed areas where removal of impervious surface material was specified. <p><u>OTHER CONDITIONS:</u></p> <ul style="list-style-type: none"> a. N/A

STAFF RECOMMENDATION: Approval

NOTE: These are **staff comments** only; final recommendations on projects are made by the Village of Clemmons Planning Board, with final decisions being made by the appropriate Elected Body, who may approve, deny, table or request modification for any project. **THE APPLICANT OR REPRESENTATIVE IS STRONGLY ENCOURAGED TO ATTEND THE HEARINGS WHERE THE CASE WILL BE CONSIDERED BY THE PLANNING BOARD AND THE ELECTED BODY.**

PLAN CONSISTENCY STATEMENT
N/A

DB 2083 Pg 3762



Location Map

This will require 2 public meetings, but not public hearings. Site Plan Review by Planning Board and Council, 2 meetings.

275'+ to driveway
Fire Hydrant Approx Location

Owner of this property connected to public sewer this summer.

Need driveway permit from Village of Clemmons and From NCDOT.

32,173 Sq/Ft

Building Final 4,138 SqFt

Pavement Final 5,030 SqFt

Total Final Impervious 9,168 SqFt

Lot (after R/W dedication) 29,297 SqFt (0.673 acre)

The existing buildings, which have been permitted consist of the house (1,551 SqFt), the garage not heated (416 SqFt), and the storage building (1,295 SqFt) for a total of 3,262 sqft of existing permitted building area.

The new addition will contain 876 SqFt.

Upon completion of the improvements there will be a final total of 4,138 SqFt of building area.

The existing permitted pavement contains 2,750 SqFt.

The existing not permitted pavement is in 2 locations containing 1,910 SqFt and 370 SqFt for a total of 2,280 sqft of not permitted pavement. There is a total of 5,030 SqFt of existing pavement.

The new pavement will be in 2 locations and will contain 462 sqft and 167 square feet.

There will be a total of 629 sqft of new pavement.

Upon completion of the improvements there will be a final total of 5,659 square feet of pavement.

Client does not have need for a dumpster or a sign.

SITE PLAN LEGEND ZONING

Table with columns for Existing Zoning, Proposed Zoning, Density Calculations, and Property Information. Includes details for OFF-STREET PARKING, OFF-STREET LOADING, and BUFFERYARDS.

INFRASTRUCTURE

Table for Infrastructure showing Public and Private status for Water, Sewer, and Streets. Includes a section for Linear feet of public streets.

SITE SIZE AND COVERAGES

Table for Site Size and Coverages showing Total Acreage (0.673 Acres), Site Coverages (Building to Land 12.9%, Pavement to Land 15.6%, Open Space 71.5%), and New Building Square Footage (876 sq. ft.).

Lot (after R/W dedication) 29,297 SqFt (0.673 acre)

Upon completion of the improvements there will be a final total of 4,138 SqFt of building area.

The existing permitted pavement contains 2,750 SqFt. The existing not permitted pavement is in 2 locations containing 1,910 SqFt and 370 SqFt for a total of 2,280 sqft of not permitted pavement.

The new pavement will be in 2 locations and will contain 462 sqft and 167 square feet.

Upon completion of the improvements there will be a final total of 5,659 square feet of pavement.

This property has been approved for Offices, Professional, Offices, Miscellaneous; Offices, Medical and Surgical; and Offices, Banking and Financial Services.

The owners of this property plan to use this building for Offices, Professional and Offices, Miscellaneous. For the parking calculations, they plan to meet the requirements of Offices, Professional and Offices, Miscellaneous.

For parking calculations the gross floor will consist of the existing building with 1,551 square feet and the proposed new addition of 834 square feet for a total of 2,385 square feet for parking calculation purposes.

The areas of the existing garage (not heated) and the existing storage building are not included with the Site Size and Coverages Calculations. Parking Calculations 2,385 Sqft/350 Sqft per space = 6.8, Go with 7 spaces.

Preliminary Planning Map for planning purposes only. Not to be used for sales, recordation, or conveyance of property.

Woody L Clore
BV Properties of Clemmons LLC (Owners)
1002 Keswick Lane
Clemmons, NC 27012

Owner Representative
Mr. Michael Whiteheart
Whiteheart Construction
2169 New Castle Drive
Winston Salem, NC 27103
336-768-3576

Purpose Statement. The purpose of this map is to obtain approval for a site plan amendment that shows a building addition onto the existing building. This must be approved by the Planning Board and Village Council.

C-001B

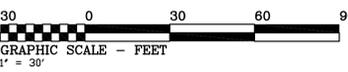
Preliminary-NDT For Construction

Table with columns for Date and Site Plan Amendment For. Includes dates 12/16/19, 01/28/20, 02/07/20 and project details for Woody L Clore and Kale Engineering C-1214.



R. Kol

- Legend: AC Air Conditioning, DB Deed Book, PB Plat Book, Bldg Building, WM Wax Myrtle Trees, RM Red Maples Trees, Conc Concrete, SW Sidewalk, DW Driveway



Pavement located inside the bufferyard must be removed and is not shown on this map.

The minimum rear building setback requirement is 40' It must be noted that the existing shed has already been given a variance from the 40' setback requirement. The rear yard is also required to have a 30' wide Type II bufferyard except for the area where the existing storage building is shown.

The rear bufferyard is required to have trees planted as noted below. 2 large variety deciduous trees/100' 8 primary evergreen plants/100'

Hutchins Living Trust
And Larry N. Hutchins
3851 Clemmons Rd
DB 1971 Pg 2977
Lot 031, Block 4212
Pin # 5882-88-7600

BV Properties of Clemmons LLC
3835 Clemmons Rd
DB 3486 Pg 0627
Lot 201 Block 4210
Pin # 5882-88-9792
Zoned LD-S

Richard D Vest
2820 David St
DB 2248 Pg 221
Lot 2B Block 4212
Pin # 5882-88-9583
Zoned RS-15

Richard L Boner
Clemmons Rd
Lot 2A, Block 4212
Pin # 5882-88-8469
Zoned RS-15

Doris J Tick
4465 Clinard Rd
DB 1398 Pg 799
Lot 3, Block 4211
Pin # 5882-88-6494
Zoned RS-15