

NOT APPROVED



**Agenda Packet - DRAFT
Village of Clemmons Council
Regular Meeting**

February 13, 2023

**AGENDA
REGULAR MEETING OF THE
VILLAGE OF CLEMMONS COUNCIL
FEBRUARY 13, 2023 at 6:00 p.m.**

- I. Call to Order & Pledge of Allegiance – Mayor Rogers
- II. Public Comments
- III. Minutes
 - A. Approval of Minutes – January 23, 2023 Special Meeting (Retreat)
 - B. Approval of Minutes – January 30, 2023 Special Meeting
- IV. Changes and/or Approval of the Agenda
- V. Announcements
- VI. **Business – Action Items**
 - A. Budget Amendments
 - 1. 23-G-3 for Construction of Water Line at Public Works
 - 2. 23-G-4 for Receipt of Community Garden Grant

Business – Information/Review Items for Future Action

- B. Marketing & Communications Director's Report / Events Update
 - Coffee with a Cop will be held on Tuesday, February 21st from 9-10AM at Jerry Long YMCA
 - Several farmers market vendors are offering off season preorders and weekend pickup at Village Hall. Please visit clemmons.org/preorders for more info.
 - Neighbors Helping Neighbors kicked off in February – we encourage everyone to be a part of this month-long awareness campaign regarding food insecurity and the many ways to support those in need through the Clemmons Food Pantry

Details are available on the Village website and Facebook page regarding all our events.

- C. Manager's Report
 - 1. Financial Summary Reports for December 2022
 - 2. Public Works Amended Truck Quote
 - D. Planner's Report
 - 1. Safe Streets Grant Award Update
 - E. Council Comments
- VII. Adjournment

<https://us02web.zoom.us/j/85273732842?pwd=dzFoYINvMmhQM29iL2FtY0QyQkwxdz09>

Meeting ID: 852 7373 2842 Passcode: 029692

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DRAFT

SPECIAL MEETING OF THE VILLAGE OF CLEMMONS COUNCIL January 23, 2023

The Village of Clemmons Council met on Monday, January 23, 2023, at 9:30 a.m. The meeting was held at the WinMock at Kinderton, Bermuda Run, North Carolina. The following members were present: Mayor Rogers, Council Members Barson, Cameron, Combest, Taylor and Wrights. Attorney Al Benschhoff was also present.

Call to Order

Mayor Rogers called the meeting to order at 9:30 a.m.

Approval of the Minutes

Council Member Cameron moved to approve the minutes of the January 9, 2023 regular meeting as presented. The motion was seconded by Council Member Taylor and unanimously approved.

Approval of the Agenda

Mayor Rogers requested the addition of a closed session for discussion of property acquisition in accordance with NCGS 143-318.11(a)(5) and NCDOT U-6004 Update. Council Member Taylor requested the addition of Past and Future Events Presentation.

Council Member Cameron moved to approve the agenda as amended. The motion was seconded by Council Member Taylor and unanimously approved.

Business – Retreat (Day 1 – January 23, 2023)

- A. UDO Update (Re-write by Section).
 1. *Sign Regulations (underway B.3-2)* – Planning & Community Development Director Moore made a presentation to Council regarding the UDO Update (attached hereto as Exhibit A and incorporated as a part of the minutes). He advised that Staff is currently rewriting the sign ordinance to make it easier to understand and use by adding visuals and tables to associate signs with the applicable zoning. Staff will check the entire UDO for conflicting language. Sign concentration will be in commercial areas. Planning Board will likely hold a public hearing in March, with Council holding a public hearing regarding the sign ordinance in April.
 2. *Commercial Design Standards* – Planning & Community Development Director Moore advised the Council that Staff would look at architectural design standards for all of the Village, similar to the standards in place for Village Point (a joint work session with the Planning Board may be necessary). These would allow for diversity while implementing specific design standards for areas. He clarified that redevelopment and infill development would be addressed when the Comprehensive Plan is updated. His recommendation, for now, is to keep the Comprehensive Plan in place and adapt the UDO with more of a broad-minded view. He

also recommends starting Comprehensive Plan updates two years after revamping the UDO. He stated that we would be kicking off the Pedestrian Plan. During the development of this plan, we will include a section to serve as an ADA Transitional Plan. This section will allow a more aggressive approach to dealing with non-conformity issues. Council Member Barson pointed out the importance of the communication piece and why this is positive for developers (Planning & Community Development Director Moore will work with Marketing and Communications Director Ford).

3. *Parking Requirements and Landscaping Standards (Sections B.3.8 and B.3.4)* – Planning & Community Development Director Moore explained there would be options placed in the UDO to create a performance standard of “equal to or better than” the standard. This provides some flexibility without backing down. A brief discussion regarding Payment-in-Lieu took place. Planning & Community Development Director Moore stated he is not a big proponent of payment-in-lieu as the town assumes the responsibility for certain things once payment is made. By doing so, the Village may be assuming liability (for example, detention pond). A brief discussion regarding the importance of connectivity took place. Planning & Community Development Director Moore spoke about traffic and the need to start building an alternate transportation system to help alleviate congestion on the major arterial streets. Decision boards need to look toward the future and realize that it is not just about that certain neighborhood but what is best for all of Clemmons. This can be incorporated as an ordinance. Council Member Taylor suggested that this may be something that they start prioritizing a few of these roads. Prioritization criteria and a draft schedule will be included as part of the update of the next Transportation Plan. Planning & Community Development Director Moore stated that we will need to look at the relationship between the number of parking spaces and the present landscaping requirements to address Council concerns. Attorney Benschhoff asked Council to think about if they would like to apply a landscaping ordinance retroactively to existing development which can be done. He stated that you can apply landscaping standards retroactively and that it takes some time before you are able to see the benefits. He clarified that the same could be done with signage.

The Council consensus was to inform Staff that they are interested in landscaping standards, which are to be done retroactively when updating the UDO.

Council Member Cameron stated that we currently require too many parking spaces. Planning & Community Development Director Moore stated we might take a look at creating a performance standard for parking spaces (reducing the required amount unless the developer comes in with something “better than”). Council Member Wrights pointed out that in the past, there was mention of changing the parking minimum to the maximum. A landscape ordinance with a performance standard can be implemented to offer flexibility where it still points to the character of the

Village of Clemmons.

A short break followed.

4. *Planned Residential Developments – Planning & Community Development Director Moore led the discussion asking Council to consider three things when it comes to PRDs: 1) are lot sizes appropriate? 2) should we look more at density? and 3) how is open space being utilized? He pointed out that the Future Land Use Plan (see exhibit) is an extremely important tool for new zoning districts coming in and advised that the current code has some broad designations that don't provide clarity or definition, which will be amended. He explained to Council that the Future Land Use Map is a graphic representation of how the vision and goals for the Comprehensive Plan relate to the actual topography. He explained that the Map is a valuable tool for the Boards and Council to use with land use decisions. He advised that we need to have a Development Status, which is an existing land inventory (Staff will need to get with GIS staff members to get the figures). He also stated that NCDOT U-6004 would trigger some redevelopment.*
- B. *Code of Ordinances: Minimum Housing Code – Code Administrator Vaughn advised that the State allows for the enforcement of uninhabitable properties. Attorney Benshoff recommended utilizing one process (written) for various items thinking about nuisance abatement in the big picture. He advised that it is better for a town to do this themselves as it provides more control over the schedule (rather than relying on the County's timeline). He stated that the due process provisions would be streamlined. Attorney Benshoff has written this process and will provide the Code information if desired.*
 1. *Operational Options – County vs. City – (see exhibit).*
- C. *Proportional Relationship Between Multi-family and Single-family Developments – Planning & Community Development Director Moore reviewed the number of approved but not yet constructed units in the Village (see exhibit).*
- D. *Annexation and Rezoning Sequencing Procedure – Assistant Manager Flyte presented a process flowchart (attached hereto as Exhibit B and incorporated as a part of the minutes) and explained to Council that although it is legal to run annexations concurrent with rezonings (and based on previous conversations), a process to separate the two has been drafted. This more clearly communicates the processes and could take a little longer but does not give the perception to the petitioner/developer/public that if annexed, the rezoning request will be approved. Attorney Benshoff added that the Village of Clemmons has 60 days after annexation to rezone a property. The process presented calls for the Village of Clemmons to establish zoning at the annexation approval meeting (which would typically be the current County zoning) and then accept any requested zoning map amendments.*

A short break followed.

- E. *Influencing Growth Outside Our Borders (IGOOB)* – Council Member Combest made a presentation to Council (attached hereto as Exhibit C and incorporated as a part of the minutes). He explained that study and experience show clearly that the impact of growth outside our borders is going to be one of the most consequential challenges the Village will face in the foreseeable future and very possibly the most consequential. He stated that it is in our benefit to figure this out from start to finish. A few questions to answer are: 1) do we want to undertake the enterprise? and 2) if we do, what would be the execution mechanism? He suggested involving the other municipalities within Forsyth County and the possibility of forming a municipal coalition to determine the common issues faced as the influence of communities appears to be declining. He recommended starting an outreach program by connecting with other elected officials and staff to determine the temperature of the room and collaborating from there.

Council consensus was to direct Manager Gunnell to have an initial conversation with other managers and Council Member Barson to connect with other elected officials. From these conversations, the Mayor's Roundtable can be revitalized or a Municipal Roundtable started.

Lunch followed.

Planning & Community Development Director Moore provided a brief recap of the morning's discussion stating Staff is currently updating the sign ordinance and working on tables to bring a draft to Planning Board's March meeting. It will be presented to Council in April. Staff's goal is to complete the UDO re-write in sections/chapters in two years then start the Comprehensive Plan Update following. The Comprehensive Plan will be broken into four parts with a resolution to be adopted with each section and re-adopting the Comprehensive Plan by ordinance at the conclusion. The Planning Department will provide quarterly updates to Council on the progress of the re-writes.

- F. *Closed Session for Discussion of Property Acquisition in Accordance with NCGS 143-318.11(a)(5)* – Council Member Barson made a motion to enter Closed Session for Discussion of Property Acquisition in Accordance with NCGS 143-318.11(a)(5) at 2:15 p.m. The motion was seconded by Council Member Cameron and unanimously approved.

At 3:01 p.m., Mayor Rogers stated that by unanimous vote Council chose to reconvene the open session with no action taken.

- G. *Personnel Classifications.*
1. *Planner I* - Manager Gunnell presented the classification (22) and job description (attached hereto as Exhibit D and incorporated as a part of the minutes) to Council for consideration.

Council Member Cameron made a motion to approve the classification and job description for Planner I as presented. The motion was seconded by Council Member Taylor and unanimously approved.

2. *Assistant Finance Officer* - Manager Gunnell presented the classification (23) and job description (attached hereto as Exhibit E and incorporated as a part of the minutes) to Council for consideration.

Council Member Barson made a motion to approve the classification and job description for Assistant Finance Officer as presented. The motion was seconded by Council Member Cameron and unanimously approved.

3. *Events Coordinator (Part-time)* - Manager Gunnell presented the classification (15) and job description (attached hereto as Exhibit F and incorporated as a part of the minutes) to Council for consideration.

Council Member Taylor made a motion to approve the classification and job description for Events Coordinator (Part-time) as presented. The motion was seconded by Council Member Cameron and unanimously approved.

Mayor Rogers recessed the meeting at 3:30 p.m. until 10:30 a.m. on Tuesday, January 24, 2023.

Business – Retreat (Day 2 – January 24, 2023)

Mayor Rogers reconvened the meeting at 10:30 a.m. on Tuesday, January 24, 2023.

- H. *Leaf Collection Discussion* – Public Works Director Gearren made a presentation to Council (attached hereto as Exhibit G and incorporated as a part of the minutes). He explained that the Village runs four trucks (two on east side and two on west side) starting in the corners and meeting in the middle. Leaf collection runs October thru January. Weather and volume are the main factors in leaf collection.

Council consensus was to direct Staff to promote education to residents via a video on the website explaining the process and impacts (no more than one minute) and a weekly update on leaf collection in the Village of Clemmons.

A brief discussion about trash collection ensued. Staff will document issues to help with contract negotiations which will take place next year.

A short break followed.

- I. *NCDOT U-6004 Update* – Assistant Manager Flyte provided an update to Council from a meeting she attended with NCDOT regarding U-6004. In order to work with the scheduling of U-6004 they are moving up the Kinnamon Road bridge replacement so that is complete before construction begins on U-6004. The Rights-of-Way acquisition for the Kinnamon Road bridge will begin this September with a January 2025 let date (this is an 18 to 24-month project that will include a road closure). The dates for U-6004 are Rights-of-Way acquisition this December with a May 2026 let date. Plans are moving into final design now. Council Member Taylor would like Staff to investigate the opportunity for mast arms at intersections and take advantage of opportunities to enhance the Village feel.

- J. Past and Future Events Presentation – Marketing and Communications Director Ford made a presentation to Council (attached hereto as Exhibit H and incorporated as a part of the minutes) on all the events the Village of Clemmons has held over the last eight years and how they have evolved and grown. She discussed the successes and challenges along with resources needed to sustain these well-attended, community-oriented, family-friendly events. There was brief discussion on getting some volunteers to help with events. Council Member Taylor suggested Council begin thinking about what limitations there currently are that could be opportunities.
- K. Village Hall and Other Future Public Areas – A brief discussion took place with Council Member Barson suggesting assigning someone as a point person to oversee a vision from Council and community input on future expansion.

Adjournment

Council Member Barson moved to adjourn the meeting at 12:21 p.m. The motion was seconded by Council Member Cameron and unanimously approved.

Mike Rogers
Mayor

ATTEST:

Lisa Shortt, NCCMC
Village Clerk



DRAFT

**SPECIAL MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
January 30, 2023**

The Village of Clemmons Council met on Monday, January 30, 2023, at 6:00 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Rogers, Council Members Barson, Cameron, Combest, Taylor and Wrights.

Call to Order

Mayor Rogers called the meeting to order at 6:00 p.m.

Business – Special Meeting (CMAQ Call for Projects, Revised Application and a Closed Session for Discussion of Property Acquisition in accordance with NCGS 143-318.11(a)(5))

CMAQ Call for Projects, Revised Application - Assistant Manager Flyte advised Council of updates to our two submitted applications to the MPO for CMAQ funds. TAC representative Combest noted that another project was removed from consideration thereby making additional funds available. As a result, the Village is revising our application for funding of electric vehicles and equipment by an increase of \$80,000 (this was previously submitted in November 2022 but additional funding has become available). This amendment requires a revised local match commitment of \$43,200 to support the total project cost of \$216,000. The TAC will take action on both of our projects at their February 16, 2023 meeting and both of our projects are scheduled to be funded. She stated a letter of support from WSFCS Superintendent McManus was submitted today regarding our other project.

Council consensus was to direct Staff to submit the revised application for funding of electric vehicles and equipment by an increase of \$80,000 to the MPO and support the 20% local match.

Closed Session for Discussion of Property Acquisition in accordance with NCGS 143-318.11(a)(5) - Council Member Barson moved to go into closed session for Discussion of Property Acquisition in accordance with NCGS 143-318.11(a)(5) at 6:03 p.m. The motion was seconded by Council Member Cameron and unanimously approved.

At 6:33 p.m., Mayor Rogers stated that by unanimous vote Council chose to reconvene the open session with no action taken.

Adjournment

Council Member Cameron made a motion to adjourn the meeting at 6:34 p.m. The motion was seconded by Council Member Taylor and unanimously approved.

Michael Rogers
Mayor

ATTEST:

Lisa Shortt, NCCMC
Village Clerk

VILLAGE OF CLEMMONS
BUDGET AMENDMENT
FOR THE FISCAL YEAR ENDING JUNE 30, 2023

BE IT ORDAINED by the Village Council of the Village of Clemmons, North Carolina at a regular meeting on February 13th, 2023 that the general fund budget be amended for construction of water line at public works facility.

	Original	Increase (Decrease)	Amended
Account # Expenditures			
10-8110-4500 Capital Outlay Public Works	\$ 549,904	\$ 100,000	\$ 649,904
Total Expenditures		<u>\$ 100,000</u>	
Revenue			
10-3831-1000 Investment Earnings	\$ 66,300	\$ 85,700	\$ 152,000
10-3991-0000 Fund Balance Appropriated	\$ 1,788,745	\$ 14,300	\$ 1,803,045
Total Revenues		<u>\$ 100,000</u>	
For Information Total Budget			
Total Revenues	\$ 11,329,436	\$ 100,000	\$ 11,429,436
Total Expenditures	\$ 11,329,436	\$ 100,000	\$ 11,429,436

Attest:

Adopted 13th day of February

 Lisa M. Shortt, NCCMC

 Michael Rogers, Mayor

VILLAGE OF CLEMMONS
BUDGET AMENDMENT
FOR THE FISCAL YEAR ENDING JUNE 30, 2023

BE IT ORDAINED by the Village Council of the Village of Clemmons, North Carolina at a regular meeting on February 13th, 2023 that the general fund budget be amended for receipt of community garden grant.

Account #	Expenditures	Original	Increase (Decrease)	Amended
10-4910-4010	Community Garden	\$ 1,500	\$ 1,000	\$ 2,500
	Total Expenditures		<u>\$ 1,000</u>	
	Revenue			
10-3432-3438	Grants	\$ -	\$ 1,000	\$ 1,000
	Total Revenues		<u>\$ 1,000</u>	
	For Information Total Budget			
	Total Revenues	\$ 11,429,436	\$ 1,000	\$ 11,430,436
	Total Expenditures	\$ 11,429,436	\$ 1,000	\$ 11,430,436

Attest:

Adopted 13th day of February

Lisa M. Shortt, NCCMC

Michael Rogers, Mayor



VILLAGE OF CLEMMONS
FINANCIAL SUMMARY
FOR DECEMBER 31, 2022

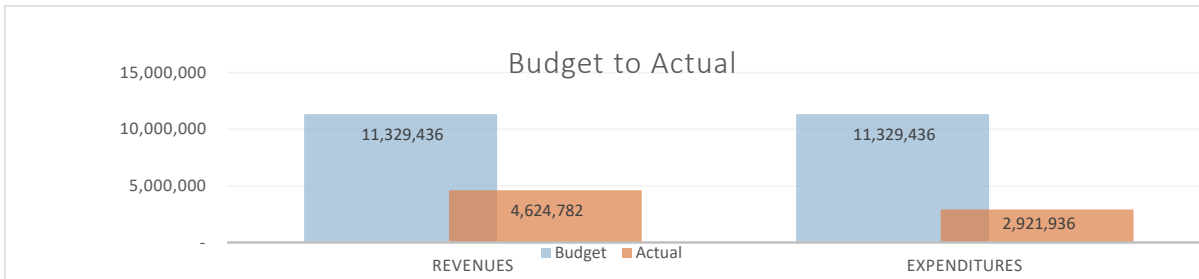
GENERAL FUND						
	Original Budget 7/1/2022	Revised Budget 12/31/2022	Actual as of 12/31/2022	%	Prior Year Actual 12/31/2021	
REVENUES						
Ad Valorem Taxes	4,021,310	4,021,310	2,293,593	57%	2,130,546	
Other taxes and licenses	4,500	4,500	2,466	55%	2,267	
Unrestricted intergovernmental	2,558,115	2,558,115	836,515	33%	636,258	
Restricted intergovernmental	1,008,665	1,008,665	647,529	64%	647,956	
Permits and fees	19,025	19,025	9,313	49%	14,380	
Investment earnings	10,100	66,900	153,793	230%	385	
Sponsorships & donations	3,000	3,000	-	0%	1,200	
Other revenues	6,000	11,980	10,390	0%	15,508	
Subtotal	7,630,715	7,693,495	3,953,599	51%	3,448,500	
Insurance Reimbursement	-	-	1,488	-	-	
ARP Reimbursement	1,822,600	1,822,600	669,695	37%	-	
Undesignated Fund Balance Appr	1,220,154	1,788,745	-	-	-	
Restricted fund balance appr.	24,596	24,596	-	-	-	
Total general fund revenues	10,698,065	11,329,436	4,624,782	41%	3,448,500	
EXPENDITURES						
				Encumbrances		
Governing Body	87,030	89,273	19,162	7,579	30.0%	37,400
Administration	1,126,400	1,128,243	527,025	57,524	51.8%	474,759
Public Safety	1,919,680	1,976,480	486,174	1,430,593	97.0%	877,977
Public Works	2,928,515	2,940,175	1,201,087	748,407	66.3%	1,148,728
Powell Bill-Streets	1,634,455	2,056,842	338,969	435,972	37.7%	738,047
Planning & Zoning	666,800	666,800	112,110	40,007	22.8%	145,355
Clemmons Events & Marketing	153,285	153,285	69,893	2,740	47.4%	49,635
Park & Recreation	13,500	13,500	1,493	231	12.8%	2,537
Major repairs & renovations	38,000	38,000	-	-	0.0%	17,785
Capital Outlay	307,800	594,238	129,616	295,510	71.5%	293,545
Reserve for Capital	1,274,870	1,124,870	-	-	-	-
Transfer to Capital Projects	547,730	547,730	36,407	-	6.6%	297,289
	10,698,065	11,329,436	2,921,936	3,018,563	52.4%	4,083,057
Revenue Over (Under) Expenditures			1,702,846			(634,557)

FUND BALANCE	
Fund Balance as of June 30, 2022	9,247,710
Revenue over/(under)expenditures	1,702,846
Fund Balance as of December 31, 2022	10,950,556

CASH BALANCES AS OF DECEMBER 31, 2022	
General Fund	10,979,249
Harper Rd to Peacehaven	-
American Rescue Funds	4,337,842
Stormwater Fund	2,053,683
Market Center Dr	93,624
	17,464,398

BUDGET INFORMATION	
Beginning Budget	10,698,065
Amendments:	
Encumbrances	574,571
22-G-1 3% Contingency Sheriff Depart	56,800
22-G-2 Ped Head & Crosswalk net	-
	11,329,436

Encumbrances are contracts or purchases approved, but not paid.



STORMWATER FUND					
	Budget 12/31/2022	Actual As of 12/31/2022	%	Prior Year Actual 12/30/2021	
REVENUES					
Storm Water Fee	1,407,725	848,519	60%	860,977	
Stormwater & Driveway Permits	10,000	4,550	46%	17,408	
Interest	1,000	18,305	1831%	37	
Sponsorships	550	-	0%	-	
Other revenue	6,500	-	0%	11,400	
Subtotal	1,425,775	871,374	61%	889,822	
ARP Reimbursement	2,955,485	596,254	0%	-	
Cost Share Program	50,000	-	0%	3,840	
Appropriated fund balance	-	-	0%	-	
Total	4,431,260	1,467,628	33%	893,662	
EXPENSES					
			Enc.		
Stormwater Operating Expense	1,055,505	293,051	24,155	30%	280,977
Capital Improvement & Capital	3,375,755	453,746	74,667	16%	250,997
Transfers to Capital Project	-	-	-	0%	-
	4,431,260	746,797	98,822	17%	531,974
Revenue Over(Under)Expenditures		720,831			361,688



VILLAGE OF CLEMMONS
FINANCIAL SUMMARY
FOR DECEMBER 31, 2022

Grant Ordinance American Rescue Act Fund		
Revenues	Budget	Actual
CSLRF Funds	6,650,259.56	6,650,260
Total	6,650,259.56	6,650,260
Transfer Out Stormwater Infrastructure Expenditures	3,500,000.00	444,256
Transfer Out Salary & Benefit Reimbursement General	2,566,085.00	669,695
Transfer Out Salary & Benefit Reimbursement Stormwater	372,100.00	65,143
Transfer Out Stormwater Minor Capital Improvements	213,074.56	86,855
Transfers Out Stormwater		305,517
Transfers Out General Fund		738,766
Total	6,651,259.56	2,310,232

HARPER ROAD SIDEWALK EB 5960				
Revenues	Budget	Project to Date		
Grant	2,372,760		0%	
Transfer from General Fund	593,190	37,357	6%	
Total	2,965,950	37,357	1%	
Expenditures			Encumbrance	
Engineering	66,400	37,357	5,415	64%
Sidewalk Construction Harper	597,600	-	-	0%
Total	664,000	37,357	5,415	6%

HARPER ROAD SIDEWALK EB 6040				
Revenues	Budget	Project to Date		
Grant	531,200		0%	
Transfer from General Fund	132,800	40,125	30%	
Total	664,000	40,125	6%	
Expenditures			Encumbrance	
Engineering	66,400	40,125	6,650	70%
Sidewalk Construction Harper	597,600	-	-	0%
Total	664,000	40,125	6,650	6%

Market Center Drive	Budget	Project to Date	Encumbrance	
Grant NC Dept. of Commerce	269,340	269,340		
Grant NC Dept. of Commerce 12151	500,000	500,000		
Developer Payment	9,200	9,200		
CMAQ GRANT	320,000	320,000		
Sales Tax Refund		531		
Transfers from General Fund	\$ 1,194,860	\$ 939,320		79%
Transfers from Stormwater	\$ 105,000	\$ 104,916		100%
Total Revenue	\$ 2,398,400	\$ 2,143,307		89%
Phase I				
Design	\$ 59,200	\$ 59,200	\$ -	100%
Storm drainage	\$ 105,200	\$ 89,501	\$ 20,685	105%
Road & Sidewalk Construction	\$ 919,484	\$ 595,048	\$ 172,316	83%
Stamped Crosswalks	\$ 40,460	\$ 40,459	\$ -	100%
Backflow Preventor Upfit	\$ 48,000	\$ 47,850	\$ -	100%
Enhancements	\$ 38,000	\$ 37,581	\$ -	99%
Phase II				
Design	\$ 78,413	\$ 78,410	\$ -	100%
Storm drainage	\$ 28,193	\$ 28,193	\$ -	100%
Sidewalk Phase II A	\$ 596,500	\$ 600,647	\$ -	101%
Road Construction	\$ 426,810	\$ 412,864	\$ -	97%
Stamped Crosswalks	\$ 4,050	\$ 4,036	\$ -	
Enhancements	\$ 54,090	\$ 54,089	\$ -	100%
Total Expenditures	\$ 2,398,400	\$ 2,047,878	\$ 193,001	93%

Village of Clemmons**PAID CHECKS REPORT****12/1/2022 to 12/31/2022**

Check#	Paid To	Description	Check Date	Amount
23215	AMERICAN HERITAGE LIFE INSURANCE CO.	Supplemental Insurance	12/8/2022	\$270.65
23216	Blanco Tackabery and Matamoros PA	November Attorney Services	12/8/2022	\$877.50
23217	Caleb L. Gray	Tree Lighting	12/8/2022	\$220.00
23218	CINTAS	Floor Mats	12/8/2022	\$18.40
23219	DUKE ENERGY	Electricity Shed & Compactors	12/8/2022	\$1,143.36
23220	Edmunds GovTech, Inc	Support Account Software	12/8/2022	\$896.84
23221	Encompass Surveying & Engineering, PC	Waterline extension Public Works	12/8/2022	\$4,900.00
23222	GRADEWORKS LLC	Shoulder Repair 650 Drumheller	12/8/2022	\$3,000.00
23223	JAN-PRO CLEANING SYSTEMS	Janitorial Service	12/8/2022	\$400.00
23224	JEFFREY MICHAEL BOYSEL	Tree Lighting	12/8/2022	\$220.00
23225	KIMLEY-HORN AND ASSOCIATES INC	TIA Reviews	12/8/2022	\$1,800.00
23226	LJB Engineering PC	Redesign Doublegate	12/8/2022	\$3,150.00
23227	Staples Credit Plan	Supplies	12/8/2022	\$163.64
23228	Triad Cleaning Crew	Janitorial Service	12/8/2022	\$360.00
23229	Triad Land Use Consultants LLC	Inspections	12/8/2022	\$542.50
23230	VC3 Inc	Service Advantage	12/8/2022	\$2,239.08
23231	WM Corporate Services Inc.	Townhomes, Condos & Compactors	12/8/2022	\$6,251.37
23232	ALLIED ASSOCIATES, PA	Locate Utility Lines	12/21/2022	\$800.00
23233	Alpha Creations	Business Cards	12/21/2022	\$37.45
23234	Blue Cross and Blue Shield of North Carolina	Group Health Insurance	12/21/2022	\$20,499.06
23235	BlueArrow Telematics, Inc	Geotab Sourcewell Devices & Pro Plus Bundle	12/21/2022	\$1,001.05
23236	Charter Communications	Internet Service	12/21/2022	\$439.96
23237	CINTAS	Uniforms	12/21/2022	\$317.22
23238	CITY OF WINSTON SALEM	Water & Sewer	12/21/2022	\$19.35
23239	DUKE ENERGY	Utilities	12/21/2022	\$10,514.87
23240	Forsyth County	HOME Match 2022/2023	12/21/2022	\$2,000.00
23241	Forsyth Woman, Inc.	Forsyth Community 2023	12/21/2022	\$14,341.00
23242	GRADEWORKS LLC	Shoulder Repair 7006 Upland Rd	12/21/2022	\$7,000.00
23243	M&M Engraving	Name Plates	12/21/2022	\$122.78
23244	Parrish Tire Company	Tires for PT8 &9	12/21/2022	\$1,829.98
23245	Pike Electric, Inc	Annual Dielectric Test	12/21/2022	\$225.00
23246	Robert J Young Company	Copier Agreement	12/21/2022	\$150.90
23247	Stone Auto Parts/ Traction	Filter	12/21/2022	\$7.79
23248	Triad Land Use Consultants LLC	Inspections	12/21/2022	\$647.50
23249	Verizon	Cell Phone Service	12/21/2022	\$361.69
23250	WEX Bank	Gas & Fuel	12/21/2022	\$11,196.32
23251	WinMock at Kinderton, LLC	Council Retreat	12/21/2022	\$1,224.17
23252	WM Corporate Services, Inc	Residential Trash & Recycling	12/21/2022	\$94,184.94
23253	YMCA of Northwest North Carolina	Wellness Benefit	12/21/2022	\$492.00
23254	Bank of America	Purchase Card Transaction	12/21/2022	\$9,407.03
23255	CITY OF WINSTON SALEM	Water & Sewer	12/21/2022	\$2,095.73
23256	Municipal Insurance Trust	Dental Vision STD Life	12/21/2022	\$1,884.14
23257	C&K PROPERTIES, LLC	Sheriff's Office Rent	12/22/2022	\$2,460.00

Village of Clemmons

PAID CHECKS REPORT

12/1/2022 to 12/31/2022

Check#	Paid To	Description	Check Date	Amount
		Total Checks:		\$209,713.27
		Total For GENERAL FUND		\$188,624.86
		Total For STORM WATER UTILITY		\$21,088.41
		GRAND TOTAL		\$209,713.27

Village of Clemmons**Bank of America Charges****Check Date 12/21/2022**

Invoice Number	Invoice Amount	Invoice Description	Check #
A887099	\$168.20	Microphone	23254
Ace 11.08.22	\$12.36	Key & Lube for VH	23254
amazon 10.31 22Cr 2	(\$32.09)	Return Microphones	23254
Amazon 10.31 Cr	(\$13.90)	Microphones	23254
Amazon 11.02.22 (2)	(\$13.90)	Microphones	23254
Amazon 11.04.22	\$115.51	Mic for Council Room	23254
Amazon 11.04.22 (2)	\$38.13	SD Card Council Room	23254
Amazon 11.09.22	\$18.18	Flag Pole for ROW	23254
Amazon 11.11.21	\$21.39	Flag for ROW	23254
Amazon 11.15.22	\$37.44	Solar Lights Outdoor	23254
Amazon 11.17.22	\$12.83	Ballon Arch Kit	23254
Amazon 11.2.22 (2)	(\$64.18)	Return Micophones	23254
Amazon 11.21.22	\$64.18	Hand Clappers	23254
Amazon 11.4.22	\$61.53	Microphone	23254
Amazon 5797803	\$78.08	Mic for Council	23254
American 10.31.22 Gearren	\$867.70	National Truck Show Director & Operations Manager	23254
American 11.7.22 Owens	\$867.70	National Truck Show Director & Operations Manager	23254
APA 11.10.22	\$99.00	Membership dues Assistant Manager	23254
Audi 11.16.22	\$11.20	Tree Lighting	23254
BootBarn 11.20.22	\$160.00	Boots Jimmy	23254
Carrot Top 11.17.22	\$931.47	Flagpoles & Mounts	23254
CDG 11.29.22	\$49.65	Jerry Brooks Polo	23254
Chamber 11.28.22	\$45.00	Chamber Meeting	23254
Champer 11.2.22	\$30.00	Chamber Meeting	23254
Chick fil A 11.7.22	\$29.69	Farmers Market Meeting	23254
ClemmonsKitchen 11.23.22	\$124.45	Safety Meeting	23254
Cross 11.16.22	\$2.03	FBD8 Maintenance	23254
Dollar Tree 11.16.22	\$97.41	Christmas Decor Village Hall	23254
Facebook 11.6.22	\$25.00	Monster Dash	23254
Four Points 11.15.22	\$348.04	Hotel NCGFOA Conference	23254
Green Resource 11.02.22	\$152.74	Seed & Fertilizer	23254
Harbor Freight 11.23.22	\$9.61	PW Supplies	23254
HipChics 11.5.22	\$262.10	Christmas Decor Village Hall	23254
Home Depot 11.15.22	\$27.42	Sink in mower Shed	23254
Horns 10.31.22	\$40.80	NC Inspections	23254
Horns 11.16.22	\$13.60	PT5 NC Inspection	23254
Hughes 11.03.22	\$58.59	Bldg Maintenance	23254
James River 11.16.22	\$290.90	Shop Supplies - Filters	23254
Kerley's BBQ	\$31.55	Lunch Emowers	23254
LastPass 11.29.22	\$72.00	Last Pass Password Manager	23254
Lowe's 11.01.22	\$60.95	Bldg Maintenance	23254
Lowe's 11.04.22	\$37.58	Straw Bales	23254
Lowe's 11.15.22	\$144.79	Plumbing in Mower Shed	23254
Lowe's 11.18.22	\$275.14	Utility sink & Shop supplies	23254

Village of Clemmons**Bank of America Charges****Check Date 12/21/2022**

Invoice Number	Invoice Amount	Invoice Description	Check #
Lowes 11.21.22	\$34.22	Power Tools	23254
Lowes 11.22.22	\$42.71	Lumber	23254
Lowes 11.28.22	\$40.60	Pesticide for Bldg Maintenance	23254
LTAP at NCSU	\$175.00	Confined Space Class	23254
LTAP at NCSU 11.22.22 (2)	\$300.00	Basic Drainage/Roadway	23254
Napa 11.18.22	\$45.86	Market Truck Maintenance & Shop Stock	23254
Napa 11.22.22	\$26.69	Cable Ties	23254
Napa 11.22.22 (2)	\$147.16	JCB 215S Maintenance	23254
Napa 11.23.22	\$18.75	PT4 Maintenance	23254
Napa 11.29.22	\$63.56	Barke Parts Cleaner	23254
National Truck O	\$449.00	National Truck Show Director & Operations Manager	23254
NationalTruck 11.2.22 G	\$449.00	National Truck Show Director & Operations Manager	23254
NCAZO 11.18.22	\$40.00	NC Association for Zoning Officials	23254
OReilly 11.18.22	\$18.81	Oil Filters	23254
Renaissance 11.15.22	\$224.87	NCGFOA Fall Conference	23254
Sams 11.07.22	\$110.00	Membership Renewal	23254
Sams 11.09.22	\$390.95	Supplies	23254
Sherwin 11.16.22	\$32.37	Painting at VH	23254
Sherwin Williams 11.29.22	\$17.97	Stain for Desks Council Chambers	23254
Staples 11.9.22	\$17.00	Supplies	23254
Steelman 11.29.22	\$90.25	Extension Plugs	23254
Tractor 11.02.22	\$5.97	Supplies	23254
Tractor 11.23.22	\$78.08	Cords for Tree Lighting	23254
TranSource 11.16.22	\$213.48	FBD8 Maintenance	23254
USPS 11.09.22	\$60.00	Stamps for Office	23254
Velocity 11.16.22	\$291.96	Shop Supplies - Filters	23254
Walmart 11.18.22	\$260.44	Shop Supplies	23254
Walmart 11.21.22	\$46.35	Inflatable Red Tinsel Ornament	23254
Walmart 11.7.22	\$19.00	Gold Ornaments	23254
Zoom 11.08.22	\$27.11	Add AF to Zoom	23254
	\$9,407.03		

Steve Gearren

Quotes: For Pickup truck with Service body

Alan Jay Fleet Sales - \$60,360.00
(Dealer has on the ground now)

Current PO- 2058 to Cooper Ford- \$ 59,649.00
(Ford sent back not going to build)

Difference- \$711

Staff recommends canceling PO 2058 to: Cooper Ford and reissue to Alan Jay Fleet Sales.

Steve Gearren

Director of Public Works
Village of Clemmons
336-766-9170
sgearren@clemmons.org