



**Agenda Packet - DRAFT  
Village of Clemmons Council  
Regular Meeting**

**January 27, 2020**

**AGENDA  
REGULAR MEETING OF THE  
VILLAGE OF CLEMMONS COUNCIL  
JANUARY 27, 2020 at 6:00 p.m.**

- I. Call to Order & Pledge of Allegiance – Mayor Wait
- II. Public Comments
- III. Minutes - Approval of Minutes – January 13, 2020 Regular Meeting
- IV. Changes and/or Approval of the Agenda
- V. Announcements
- VI. **Business – Information/Review Items for Future Action**
  - A. Marketing & Communications Director's Report
  - B. Manager's Report
    - 1. Financial Report for December 2019
    - 2. Sheriff's Department Report for December 2019
    - 3. Proposed School Tax (Dr. Angela P. Hairston, WS/FCS Superintendent)
    - 4. Retreat Items Consideration
    - 5. TAC Update
  - C. Attorney's Report
  - D. Planner's Report
- Business – Action Items**
  - E. Audit Report for FYE June 30, 2019
    - 1. Presentation of the Audit Report
    - 2. Acceptance of the Audit Report
  - F. Budget Amendment 20-G-6 for Automobile Claim of a Clemmons Deputy
  - G. Second Amendment to Village Point Sewer Extension Agreement with Utilities Commission
  - H. Street Modification Decision – Gardenspring Drive
  - I. Council Comments
  - J. Closed Session to Discuss Property Acquisition in accordance with NCGS 143-318.11(a)(5)
- VII. Adjournment



DRAFT

**REGULAR MEETING OF  
THE VILLAGE OF CLEMMONS COUNCIL  
January 13, 2020**

The Village of Clemmons Council met on Monday, January 13, 2020, at 6 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Wait, Council Members Barson, Binkley, Cameron and Wrights. Attorney Elliot Fus was also present. Council Member Rogers was absent.

**Call to Order & Pledge of Allegiance**

Mayor Wait called the meeting to order at 6 p.m. and led the Pledge of Allegiance.

**Public Comments**

There were approximately 50 citizens in attendance. There were no individuals signed in to speak.

**Approval of the Minutes**

Council Member Wrights moved to approve the minutes of the December 9, 2019 regular meeting as presented. The motion was seconded by Council Member Barson and unanimously approved.

**Approval of the Agenda**

Council Member Cameron moved to approve the agenda as presented. The motion was seconded by Council Member Wrights and unanimously approved.

**Announcements**

- A. *Village of Clemmons will be closed for Martin Luther King, Jr. Day on Monday, January 20, 2020* - Mayor Wait announced that the Village of Clemmons offices will be closed Monday, January 20, 2020 in observation of Martin Luther King, Jr. Day. Trash collection will be on normal schedule.

**Business – Information/Review Items for Future Action**

- A. *Marketing and Communications Director's Report* – Marketing and Communications Director Ford provided an update on the following items and events:
- The month of February is “Neighbor Helping Neighbors” – donation to be made to Clemmons Food Pantry.
  - March 6, 2020 will be March Madness in Clemmons with a Lip Sync Battle competition between various participants. Admission is free but tangible donations will be accepted for the Davie County Department of Social Services Foster Care. The emcee will be WXII’s Kenny Beck.

B. Manager's Report.

1. *Financial Report for November 2019* – report was presented.
2. *Sheriff's Department Report for November 2019* – report was presented.

Sgt. Gieger introduced Deputy Alexander Mills who has been assigned to Clemmons Community Policing.

3. *2020 Retreat Date Considerations* – Manager Buffkin advised Council to mark March 12 & 13, 2020 on their calendars for the Retreat.
4. *Budget Amendment 20-G-6* – Manager Buffkin advised this is to cover the cost of a patrol vehicle that was wrecked in a vehicle chase involving Deputy Alvarez. This will be placed on next meeting's agenda for consideration.
5. *Second Amendment to Village Point Sewer Extension Agreement with Utilities Commission* – Manager Buffkin advised the original agreement had a sunset clause and this amendment will remove the clause to enable the collection of remaining funds. This will be placed on next meeting's agenda for consideration.

C. Attorney's Report – nothing to report.

D. Planner's Report – nothing to report.

**Business – Action Items**

- E. Public Hearing – Gardenspring Drive Street Modification Recommendation – Mayor Wait advised that the next step in the Street Modification Guidelines for the application for Gardenspring Drive was to hold a public hearing to receive feedback on the recommendation from Kimley-Horn that was presented at the November 28, 2019 meeting. He stated that there would be no action taken this evening on this matter.

Mayor Wait opened the public hearing.

There were 14 individuals signed up to speak:

-McKinley Reed, 423 Lake Cliff Drive, Clemmons, NC – expressed his thoughts that what measures are taken on Gardenspring Drive will have an effect on Lake Cliff Drive. He stated that the idea of streets is to move vehicles (kids need to play in yards and bicyclists need to pay attention).

-Bob Dorsch, 4241 Gardenspring Drive, Clemmons, NC – expressed that he feels unsafe walking in the neighborhood due to speed of vehicles. He agrees with stop sign placement but disagrees with road striping.

-Melissa Taylor, 4229 Gardenspring Drive, Clemmons, NC – expressed she is against the striping of Gardenspring Drive. She stated double-lined roads indicate a main thoroughfare and requested Council consider speed humps and referenced the Arbor Run neighborhood in Lewisville.

-Laurie Fitzgerald, 4206 Gardenspring Drive, Clemmons, NC – requested Council find another solution. She stated that Gardenspring residents pull this request if this is the best solution (road striping). She would like speed humps to be installed.

-Fernando Quiros, 4235 Gardenspring Drive, Clemmons, NC – stated his point had already been made.

-Leo Alley, 4229 Sandhurst Drive, Clemmons, NC – expressed that he frequently walks the neighborhood. He stated the need to educate the community to go slower or do not use the neighborhood as a cut-thru.

-Albert Geskill, 7626 Rolling Oak Court, Clemmons, NC – advised of prior work experience and working with traffic engineers/studies. He recommended the installation of stop signs and to place a crosswalk in the middle of the stretch of road with stop signs (also to be used as the bus stop location for school children). He also recommended not to stripe a double-yellow line, but white line the road.

-David Taylor, 4229 Gardenspring Drive, Clemmons, NC – stated his point had already been made.

-Bill Schott, 7745 Whitehorse Drive, Clemmons, NC – expressed that the question that needs to be asked is “why the volume on that street?”. He stated traffic patterns need to be reviewed to determine how the volume funnels onto neighborhood streets.

-Joel Easter, 4211 Sandhurst Drive, Clemmons, NC – expressed that if something is done to Gardenspring Drive, it will divert the problem to Sandhurst so this would need to be considered also.

-Amy Schott, 7745 Whitehorse Drive, Clemmons, NC – stated her point had already been made.

-Amy & Rick Macdonald, 4220 Sandhurst Drive, Clemmons, NC – stated their point had already been made.

-Michelle & Marvin James, 4236 Gardenspring Drive, Clemmons, NC – expressed that if they are unable to get speed humps and stop signs, keep the status quo.

-Richard Felton, 7641 Rolling Oak Court, Clemmons, NC – expressed his desire for stop signs or speed humps and if something is done to Gardenspring then need to do the same to Sandhurst.

Mayor Wait advised that this is taking a big picture look at the area (not only Gardenspring but other surrounding streets) and stated that residents from Gardenspring made the application for the modification to get the process started. Mayor Wait closed the public hearing.

- F. *Resolution 2020-R-1 Supporting Forsyth County to Construct an Enhanced Traffic Flow and Stacking Design for Tanglewood Park Special Events* - Manager Buffkin advised Council that the Forsyth County Commissioners are considering some improvements to constructing the road configuration within Tanglewood Park to help with the traffic situation during special events. They will be considering this at their meeting later this week. He was asked to draft a resolution as the Village supports this project and appreciates them addressing an ongoing issue for Clemmons residents and businesses.

Council Member Cameron moved to adopt Resolution 2020-R-1 Supporting Forsyth County to Construct an Enhanced Traffic Flow and Stacking Design for Tanglewood Park Special Events (attached hereto as Exhibit A and incorporated as a part of the minutes). The motion was seconded by Council Member Barson and unanimously approved.

- G. Council Comments – Council Member Cameron stated the newly elected officials attended the *Essentials of Municipal Government* course put on by UNC School of Government and expressed what a benefit it is to have them available to answer any questions.

**Adjournment**

Council Member Cameron moved to adjourn the meeting at 6:54 p.m. The motion was seconded by Council Member Barson and unanimously approved.

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John Wait  
Mayor

ATTEST:

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Lisa Shortt, NCCMC  
Village Clerk

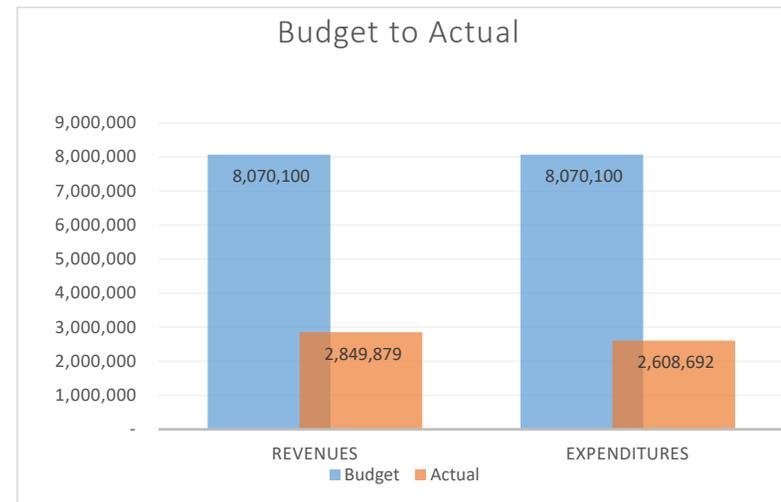


VILLAGE OF CLEMMONS  
FINANCIAL SUMMARY  
FOR DECEMBER 31, 2019

GENERAL FUND					
	Original Budget 6/30/2020	Revised Budget 6/30/2020	Actual as of 12/31/2019	%	Prior Year Actual 12/31/2019
<b>REVENUES</b>					
Ad Valorem Taxes	2,642,700	2,642,700	1,394,074	53%	1,425,338
Other taxes and licenses	3,000	3,000	1,218	41%	989
Unrestricted intergovernmental	2,360,200	2,360,200	575,401	24%	556,878
Restricted intergovernmental	833,315	953,315	770,620	81%	562,062
Permits and fees	17,675	17,675	21,385	121%	11,185
Investment earnings	155,000	155,000	82,081	53%	78,265
Sponsorships & donations	8,000	8,000	5,100	64%	4,000
Other revenues	-	-	-	0%	100
<b>Subtotal</b>	<b>6,019,890</b>	<b>6,139,890</b>	<b>2,849,879</b>	<b>46%</b>	<b>2,638,817</b>
Developer Contribution	147,480	147,480	-	-	-
Service-Other Governments	11,240	11,240	-	-	-
Sale of capital asset	26,000	26,000	-	-	50,000
Undesignated Fund Balance Appr	309,250	363,850	-	-	-
Restricted fund balance appr.	1,381,640	1,381,640	-	-	-
<b>Total general fund revenues</b>	<b>7,895,500</b>	<b>8,070,100</b>	<b>2,849,879</b>	<b>35%</b>	<b>2,688,817</b>
<b>EXPENDITURES</b>					
					<b>Encumbrances</b>
Governing Body	75,650	79,250	48,224	60.9%	35,611
Administration	773,100	773,100	294,395	40.7%	287,716
Public Safety	1,445,315	1,445,315	713,437	98.5%	336,185
Public Works	2,336,275	2,336,275	1,115,518	73.4%	976,823
Powell Bill-Streets	1,203,005	1,203,005	24,582	2.6%	57,125
Planning & Zoning	278,745	428,745	73,778	23.3%	79,740
Clemmons Events & Marketing	125,860	125,860	43,900	35.5%	41,616
Park & Recreation	9,500	9,500	3,517	38.4%	2,914
Major repairs & renovations	-	-	-	0.0%	-
Capital Outlay	412,350	433,350	186,675	70.1%	304,827
Transfer to Capital Projects	1,235,700	1,235,700	104,666	8.5%	15,741
	<b>7,895,500</b>	<b>8,070,100</b>	<b>2,608,692</b>	<b>50.7%</b>	<b>2,138,298</b>
<b>Revenue Over (Under) Expenditures</b>			<b>241,187</b>		<b>550,519</b>

Encumbrances are contracts or purchases approved, but not paid.

STORMWATER FUND				
	Budget 6/30/2019	Actual As of 12/31/2019	%	Prior Year Actual 12/31/2019
<b>REVENUES</b>				
Storm Water Fee	785,125	443,381	56%	437,029
Storm Water Permits	6,000	400	7%	2,376
Interest	45,500	15,587	34%	18,260
Sponsorships	1,000	500	50%	-
Other revenue	-	-	0%	500
<b>Subtotal</b>	<b>837,625</b>	<b>459,868</b>	<b>55%</b>	<b>458,165</b>
<b>Sale of Capital Assets</b>	<b>25,000</b>	<b>-</b>	<b>0%</b>	<b>50,000</b>
<b>Services Other Governements</b>	<b>3,900</b>	<b>-</b>	<b>0%</b>	<b>-</b>
Appropriated fund balance	1,456,180	-	0%	-
<b>Total</b>	<b>2,322,705</b>	<b>459,868</b>	<b>20%</b>	<b>508,165</b>
<b>EXPENSES</b>				
				<b>Enc.</b>
Stormwater Operating Expense	736,305	261,955	40%	213,238
Capital Improvement & Capital	1,586,400	230,234	53%	298,606
Transfers to Capital Project	-	-	0%	-
	<b>2,322,705</b>	<b>492,189</b>	<b>21%</b>	<b>511,844</b>





VILLAGE OF CLEMMONS  
FINANCIAL SUMMARY  
FOR DECEMBER 31, 2019

FUND BALANCE	
Fund Balance as of June 30, 2019	9,516,476
Revenue over(under)expenditures	241,187
Fund Balance as of December 31, 2019	<u>9,757,663</u>

BUDGET INFORMATION	
Beginning Budget	7,895,500
Amendments:	
20-G-1 for Transportation Study	100,000
20-G-2 Bike & Pedistrian Plan	50,000
20-G-4 James Street Ext	21,000
20-G-5 Board Appreciation	3,600
Revised Budget	<u>8,070,100</u>

CASH BALANCES AS OF DECEMBER 31, 2019	
General Fund	10,112,754
Special Revenue	75,000
Hwy 158 Sidewalk	8,926
Stormwater Fund	2,104,458
Market Center Dr	31,051
	<u>12,332,189</u>

Special Revenue NC Department Commerce Grant	
	8/31/2019
Department of Commerce Economic Development	75,000

Market Center Drive	Budget	Project to Date		
Grant NC Dept. of Commerce	194,340	194,340		
Developer Payment	-	9,200		
Sewer Reserve	25,000	-		
Transfers from General Fund	\$ 824,740	\$ 232,489		28%
Transfers from Stormwater	\$ 109,200	\$ 104,916		96%
<b>Total Revenue</b>	<b>\$ 1,153,280</b>	<b>\$ 540,945</b>		<b>47%</b>
<b>Phase I</b>				
Design	\$ 48,300	\$ 48,300	\$ -	100%
Stormdrainage	\$ 15,000	\$ 14,664	\$ -	98%
Road & Sidewalk Construction	\$ 389,300	\$ 300,772	\$ 27,109	84%
Stamped Crosswalks	\$ 8,000	\$ -	\$ 8,000	100%
Backflow Preventor Upfit	\$ 48,000	\$ 3,500	\$ -	7%
Enhancements	\$ 89,500	\$ 31,455	\$ 3,250	39%
<b>Phase II</b>				
Design	\$ 59,300	\$ 59,300	\$ -	100%
Storm drainage	\$ 94,200	\$ -	\$ -	0%
Sidewalk Phase II	\$ 400,000	\$ 13,867	\$ -	3%
Road Construction	\$ 274,780	\$ 3,280	\$ -	1%
Stamped Crosswalks	\$ 37,400	\$ -	\$ -	0%
Enhancements	\$ 89,500	\$ 24,206	\$ -	27%
<b>Total Expenditures</b>	<b>\$ 1,553,280</b>	<b>\$ 499,344</b>	<b>\$ 38,359</b>	<b>35%</b>

SIDEWALK TO TANGLEWOOD ALONG 158			
Revenues	Budget	Project to Date	
STDP Grant	1,480,000	172,858	12%
Transfers from General Fund	370,000	59,131	16%
<b>Total</b>	<b>1,850,000</b>	<b>231,989</b>	<b>13%</b>
Expenditures			
Construction and Engineering	1,850,000	223,064	12%

VILLAGE OF CLEMMONS  
PAID CHECKS REPORT  
12/1/2019 to 12/31/2019

Check#	Paid To	Description	Check Date	Amount
20884	4S SIGN & SUPPLY INC	Street Signs	12/2/2019	\$675.19
20885	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Supplemental Insurance	12/2/2019	\$304.07
20886	Beeson & Carter PA	Record Sanitary Sewer Easement	12/2/2019	\$1,650.00
20887	Mark Mize	163 Loads Leaves	12/2/2019	\$3,260.00
20888	RCJ Contracting LLC	Lakefield Court CIP	12/2/2019	\$9,500.00
20889	Robert J Young Company	Per Copy Agreement	12/2/2019	\$73.21
20890	Safety-Kleen	Used Oil & Oil Filters	12/2/2019	\$90.00
20891	SHI International Corp.	Office Home Business	12/2/2019	\$5,032.44
20892	Trident Insurance Services	Deductible Insurance Claim	12/2/2019	\$173.72
20893	Unifirst	Uniform & Mat Rental	12/2/2019	\$182.01
20894	American Custom Graphics LLC	Vehicle Graphics	12/10/2019	\$934.06
20895	ARCPOINT LABS OF WINSTON-SALEM	Laura McCoy 5 Panel DOT	12/10/2019	\$49.00
20896	BB&T Financial FSB	Purchase Card Transactions	12/10/2019	\$8,263.97
20897	Colvin Sutton Winters & Associates LLC	Appraisal Report	12/10/2019	\$1,850.00
20898	DUKE ENERGY	Utilities Stmt 12.3.19	12/10/2019	\$7,978.56
20899	Forsyth Mower Works LLC	Line Part	12/10/2019	\$6.51
20900	Fuller Architecture	Updated Appendix B code data and revised drawings	12/10/2019	\$300.00
20901	JAN-PRO CLEANING SYSTEMS	Janitorial Service Dec 2019	12/10/2019	\$200.00
20902	Logics	Maintenance & Support	12/10/2019	\$852.14
20903	Rolling Greens Inc.	Tree	12/10/2019	\$13,413.64
20904	Staples Credit Plan	Office Supplies	12/10/2019	\$144.08
20905	UNC School of Government	Registration Winter Ethics 12.10.19	12/10/2019	\$150.00
20906	Unifirst	Uniform Rental	12/10/2019	\$182.01
20907	YMCA of Northwest North Carolina	Member Dues	12/10/2019	\$414.50
20908	JAN-PRO CLEANING SYSTEMS	December Janitorial Service	12/10/2019	\$200.00
20909	LJB Inc.	Professional Services Stormwater	12/10/2019	\$2,217.58
20910	WM Corporate Services Inc	Residential Trash & Recycling	12/10/2019	\$81,910.42
20911	WM Corporate Services Inc.	Trash Compactor	12/10/2019	\$5,062.86
20912	JODY C CHATHAM	Deputy working Tree Lighting	12/11/2019	\$140.00
20913	Marty M. Luffman	Tree Lighting	12/11/2019	\$140.00

VILLAGE OF CLEMMONS  
 PAID CHECKS REPORT  
 12/1/2019 to 12/31/2019

Check#	Paid To	Description	Check Date	Amount
20914	Time Warner Cable	Telephone & Internet	12/11/2019	\$979.85
20915	UNC School of Government	Essentials of Municipal Government Binkley	12/11/2019	\$100.00
20916	4S SIGN & SUPPLY INC	Stop Signs and 3 Way Signs	12/16/2019	\$6,427.63
20917	American Custom Graphics LLC	Decal Bucket Truck	12/16/2019	\$693.88
20918	CAROLINA INDUSTRIAL EQUIPMENT	LV 32 Repair	12/16/2019	\$2,161.81
20919	CITY OF WINSTON SALEM	Water Greendale Park	12/16/2019	\$16.66
20920	DUKE ENERGY	Utilities Village Hall	12/16/2019	\$1,163.71
20921	M&M Engraving	Flag Plaque	12/16/2019	\$38.97
20922	Rayco Safety Inc.	Beannie hat	12/16/2019	\$161.40
20923	Regina Crater	Cameron Business Cards	12/16/2019	\$57.37
20924	Unifirst	Uniform & Mat Rental	12/16/2019	\$182.01
20925	WEX Bank	November Gas	12/16/2019	\$5,241.76
20926	4S SIGN & SUPPLY INC	Street Signs Post Cap and Sign to Sign Cross	12/19/2019	\$730.62
20927	AT&T	Telephone Deputy Office	12/19/2019	\$435.04
20928	DIESEL EQUIPMENT COMPANY	Lights 2019 F250 PT9 & replacement	12/19/2019	\$2,063.93
20929	Municipal Insurance Trust	Dental Vision STD Life	12/19/2019	\$2,424.10
20930	UHS Premium Billing	Jan Group Insurance	12/19/2019	\$28,520.44
20931	Verizon	Cell Phone	12/19/2019	\$589.25
20932	CAROLINA INDUSTRIAL EQUIPMENT	LV 31 & Lv32	12/20/2019	\$199.99
20933	KIMLEY-HORN AND ASSOCIATES INC	Street Modification Review Lakefiled & Gardenspring	12/20/2019	\$1,959.17
20934	M&M Engraving	Name Plate and Plate Picture Frames	12/20/2019	\$52.26
20935	Morris Business Solutions	Per Copy Agreement Xerox Copier	12/20/2019	\$185.60
20936	North Carolina League of Municipalities	Update Clemmons Code or Ordinances	12/20/2019	\$622.00
20937	Unifirst	Uniform & Mat Rental Gloves	12/20/2019	\$342.13
20938	Blanco Tackabery & Matamoros PA	November Attorney Services	12/31/2019	\$4,995.00
20939	DIESEL EQUIPMENT COMPANY	PT 9 Cable	12/31/2019	\$18.29
20940	DUKE ENERGY	Utilities Neudorf	12/31/2019	\$1,860.77
20941	JAN-PRO CLEANING SYSTEMS	Jan Janitorial Service Public Works	12/31/2019	\$400.00
20942	KIMBRELL WESLEY S.	Quarterly Reimbursement Cell Phone	12/31/2019	\$204.00
20943	Osburn Associates Inc.	Post for speed limit & Stop signs	12/31/2019	\$1,568.80

VILLAGE OF CLEMMONS  
 PAID CHECKS REPORT  
 12/1/2019 to 12/31/2019

Check#	Paid To	Description	Check Date	Amount
20944	Parker Farm Service	Mower Parts	12/31/2019	\$50.22
20945	Performance Specialties	Wire Parts Vehicle Repair	12/31/2019	\$134.93
20946	Robert J Young Company	Per Copy Contract	12/31/2019	\$54.30
		Total Checks:		\$209,985.86
		Total For GENERAL FUND		\$184,269.53
		Total For STORM WATER UTILITY		\$25,716.33
		GRAND TOTAL		\$209,985.86

VILLAGE OF CLEMMONS  
PURCHASE CARD TRANSACTIONS  
DECEMBER 10, 2019

Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check Number	Check Date
BB&T Financial, FSB	AGMoore 1030	\$17.04	Public Education	20896	12/10/2019
BB&T Financial, FSB	Alpha116	\$206.24	Supplies	20896	12/10/2019
BB&T Financial, FSB	Alpha5036	\$38.11	Posters	20896	12/10/2019
BB&T Financial, FSB	amazon 11 11.19	\$139.00	3 handheld smartphone foldable	20896	12/10/2019
BB&T Financial, FSB	amazon 1122618	\$54.99	Wireless mic	20896	12/10/2019
BB&T Financial, FSB	Bush Automotive 11.25.19	\$48.04	LV 32	20896	12/10/2019
BB&T Financial, FSB	Canva 1111	\$1.29	Picture Charge	20896	12/10/2019
BB&T Financial, FSB	Canva 1112	\$25.90	Canva Subscription	20896	12/10/2019
BB&T Financial, FSB	CityWS 11.21	\$2.00	Parking Mt WinstonSalem	20896	12/10/2019
BB&T Financial, FSB	CityWS 1115	\$2.00	Parking	20896	12/10/2019
BB&T Financial, FSB	ConstantCont1119	\$66.50	Constant Contact	20896	12/10/2019
BB&T Financial, FSB	Costco11113	\$10.19	Food Board Training	20896	12/10/2019
BB&T Financial, FSB	Costco2 1113	\$10.62	Food Board Training	20896	12/10/2019
BB&T Financial, FSB	Cross 11.20.19	\$110.71	LV 31	20896	12/10/2019
BB&T Financial, FSB	Cross 110119	\$38.75	L7 Repair	20896	12/10/2019
BB&T Financial, FSB	CrownPlaza 112119	\$134.47	APWA Asheville	20896	12/10/2019
BB&T Financial, FSB	DMV_11.01	\$10.00	Driver Check	20896	12/10/2019
BB&T Financial, FSB	Facebook 11.17.19	\$10.00	Boost ClemmonsWonderland	20896	12/10/2019
BB&T Financial, FSB	Facebook_1023	\$10.00	Boost Events	20896	12/10/2019
BB&T Financial, FSB	Fastenal 11.14.19	\$243.96	Bolts	20896	12/10/2019
BB&T Financial, FSB	Fastenal 11.19.19	\$37.82	bolts signs	20896	12/10/2019
BB&T Financial, FSB	Fastenal 11.21.19	\$56.34	Bolts Street Signs	20896	12/10/2019
BB&T Financial, FSB	Fastenal C 11.14.19	(\$88.22)	Return	20896	12/10/2019
BB&T Financial, FSB	Fastenal C 11.19.19	(\$29.61)	Return	20896	12/10/2019
BB&T Financial, FSB	FiveBelow 11.12	\$120.63	Candy Canes Tree Lighting	20896	12/10/2019
BB&T Financial, FSB	ForsythMower 10.31.19	\$8.53	Maintenance mowers	20896	12/10/2019
BB&T Financial, FSB	ForsythMower 112719	\$11.73	Maintenance	20896	12/10/2019
BB&T Financial, FSB	ForsythMower_1030	\$4.26	Landscaping supplies	20896	12/10/2019
BB&T Financial, FSB	General Motor 11.13.19	\$231.54	Brine Pump Repair	20896	12/10/2019
BB&T Financial, FSB	General Motor_1028	\$231.54	Brine Pump repair	20896	12/10/2019
BB&T Financial, FSB	GoDaddy 2019	\$18.17	Domain Renewal clemmonswonder	20896	12/10/2019

VILLAGE OF CLEMMONS  
PURCHASE CARD TRANSACTIONS  
DECEMBER 10, 2019

BB&T Financial, FSB	HG Greenes 11.19.19	\$211.84	Winter Gear	20896	12/10/2019
BB&T Financial, FSB	HG Greenes 11.19.19 (2)	\$221.49	Winter Gear	20896	12/10/2019
BB&T Financial, FSB	HomeTeam1119	\$54.40	Pest Control	20896	12/10/2019
BB&T Financial, FSB	HornsGarage 11.21.19	\$27.20	Inspection PT5 & BT 2	20896	12/10/2019
BB&T Financial, FSB	Industrial supply 111419	\$42.38	safety buckle leg strap bucket truck	20896	12/10/2019
BB&T Financial, FSB	IngersollRand 11.23.19	\$203.95	Building Maintenance	20896	12/10/2019
BB&T Financial, FSB	JamesRiver1105	\$324.75	Snow plow Blades	20896	12/10/2019
BB&T Financial, FSB	LaQunita 11.12.19	\$115.00	Manager Travel	20896	12/10/2019
BB&T Financial, FSB	LaQunitaCr 11.23.19	(\$115.00)	Credit Room Charge Conference	20896	12/10/2019
BB&T Financial, FSB	Lowes 11.12	\$45.92	Repair Screens	20896	12/10/2019
BB&T Financial, FSB	Lowes 11.22.19	\$20.20	Shop Supplies	20896	12/10/2019
BB&T Financial, FSB	Myron112519	\$605.00	Pocket Calendars	20896	12/10/2019
BB&T Financial, FSB	Napa 11.23.19	\$30.27	Brake Cleaner	20896	12/10/2019
BB&T Financial, FSB	NCDM F250	\$919.53	Taxes & registration Ford F250	20896	12/10/2019
BB&T Financial, FSB	Network Solutions1120	\$147.94	Domain Name clemmons.org	20896	12/10/2019
BB&T Financial, FSB	NorthernTool_1029	\$7.33	Supplies	20896	12/10/2019
BB&T Financial, FSB	NortherTool 11 619	\$234.32	1/2 impact gun & 40 piece drill set	20896	12/10/2019
BB&T Financial, FSB	Oreilly 11.4.19	\$12.68	SW1	20896	12/10/2019
BB&T Financial, FSB	Piedmont 11.25.19	\$85.32	FBD 9	20896	12/10/2019
BB&T Financial, FSB	sam 11.16.19	\$90.01	Logitech Keyboard 2	20896	12/10/2019
BB&T Financial, FSB	Sams 11.08	\$194.19	Supplies	20896	12/10/2019
BB&T Financial, FSB	Sams 11.19.19	\$192.43	Supplies	20896	12/10/2019
BB&T Financial, FSB	sam's110819	\$100.00	Sam Membership	20896	12/10/2019
BB&T Financial, FSB	SchoolofGov 11.15.19	\$100.00	Workshop 160D	20896	12/10/2019
BB&T Financial, FSB	SchoolofGov 111519	\$100.00	Workshop 160D	20896	12/10/2019
BB&T Financial, FSB	Speedy 11.06	\$323.52	Brine Pump	20896	12/10/2019
BB&T Financial, FSB	Stamps.com1119	\$17.99	Postage	20896	12/10/2019
BB&T Financial, FSB	staples 11.13.19	\$81.09	usb & cables	20896	12/10/2019
BB&T Financial, FSB	staples 11.27.19	\$17.38	batteries	20896	12/10/2019
BB&T Financial, FSB	Steak& shake 11.6.19	\$17.40	Truck to charlotte	20896	12/10/2019
BB&T Financial, FSB	Steelman_ 11.22.19	\$17.06	Oil for Saws	20896	12/10/2019
BB&T Financial, FSB	Steelman_1028	\$27.70	Chain Pole Saw	20896	12/10/2019

VILLAGE OF CLEMMONS  
PURCHASE CARD TRANSACTIONS  
DECEMBER 10, 2019

BB&T Financial, FSB	steelman_1127	\$19.81	Building Maintenance	20896	12/10/2019
BB&T Financial, FSB	Tanglewood_1105	\$600.00	Tanglewood Passes for board	20896	12/10/2019
BB&T Financial, FSB	Transit1031	\$523.29	Recharge Cell Batteries	20896	12/10/2019
BB&T Financial, FSB	TSC 11.26.19	\$23.94	Maintenance Big Roller	20896	12/10/2019
BB&T Financial, FSB	TSC_1030	\$14.93	L7	20896	12/10/2019
BB&T Financial, FSB	TWG 10.31	\$93.72	Caps	20896	12/10/2019
BB&T Financial, FSB	TWg 103119 192540	\$317.44	Caps public works	20896	12/10/2019
BB&T Financial, FSB	UNC SOG 11.18.19	\$295.00	SW Finance Seminar	20896	12/10/2019
BB&T Financial, FSB	USPS 11.21.19	\$55.00	Stamps	20896	12/10/2019
BB&T Financial, FSB	Walmart 11.27.19	\$8.48	Oil Filter PT 8PT10	20896	12/10/2019
BB&T Financial, FSB	Zaxby 1101	\$35.18	DOT License Lunch	20896	12/10/2019
BB&T Financial, FSB	zip 11.29.19	\$21.35	Car Wash	20896	12/10/2019
		\$8,263.97			

**FORSYTH COUNTY SHERIFF'S OFFICE  
000 EVENTS FOR SERVICE**

12/01/2019 - 12/31/2019

**CLEMMONS**

Total of Priority 2: 9

Total of Priority 3: 4

Total of Priority 5: 5

**TOTAL 000 EVENT COUNT: 18**

# FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

7/1/2019 - 12/31/2019

**COUNT OF CRIMES / OFFENSES**

	JUL		AUG		SEP		OCT		NOV		DEC	
	BOYSEL	LUFFMAN										
CRIMES AGAINST PROPERTY	0	0	0	0	0	0	0	0	1	0	1	2
GROUP B	6	17	10	12	10	21	8	21	14	28	4	10
Total	6	17	10	12	10	21	8	21	15	28	5	12

**TOTAL**

BOYSEL	LUFFMAN
2	2
52	109
54	111

**AVG TOTAL CRIMES / OFFENSES**

BOYSEL	LUFFMAN
9	19

**COUNT OF ARREST CHARGES**

	JUL		AUG		SEP		OCT		NOV		DEC	
	BOYSEL	LUFFMAN										
FELONY	0	0	0	0	0	0	0	0	0	1	0	0
MISDEMEANOR	43	52	49	29	43	20	28	48	30	32	20	18
INFRACTION	32	13	41	28	28	15	34	42	44	44	39	65
Total	75	65	90	57	71	35	62	90	74	77	59	83

**TOTAL**

BOYSEL	LUFFMAN
0	1
213	199
218	207
431	407

**AVG TOTAL ARREST CHARGES**

BOYSEL	LUFFMAN
72	68

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

# FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

7/1/2019 - 12/31/2019

**COUNT OF  
WARNING TICKETS**

JUL		AUG		SEP		OCT		NOV		DEC	
BOYSEL	LUFFMAN										
32	54	23	57	12	39	43	78	24	34	24	13

**TOTAL**

BOYSEL	LUFFMAN
158	275

**AVG TOTAL WARNING  
TICKETS**

BOYSEL	LUFFMAN
26	46

**COUNT OF CALLS FOR  
SERVICE**

JUL		AUG		SEP		OCT		NOV		DEC	
BOYSEL	LUFFMAN										
163	164	179	159	181	151	218	199	170	142	163	118

**TOTAL**

BOYSEL	LUFFMAN
1074	933

**AVG TOTAL CFS**

BOYSEL	LUFFMAN
179	156

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

7/1/2019 - 12/31/2019

COUNT OF CRIMES / OFFENSES	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	Total	CPC	OTHER										
CRIMES AGAINST PERSONS	16	2	23	6	16	11	21	2	16	2	12	3	104	26	130	80%	20%
CRIMES AGAINST PROPERTY	45	2	29	11	25	6	28	5	34	3	47	12	208	39	247	84%	16%
CRIMES AGAINST SOCIETY	8	3	10	5	1	7	8	7	7	11	11	6	45	39	84	54%	46%
GROUP B	84	28	79	25	100	31	96	16	115	12	79	23	553	135	688	80%	20%
<b>Total</b>	<b>153</b>	<b>35</b>	<b>141</b>	<b>47</b>	<b>142</b>	<b>55</b>	<b>153</b>	<b>30</b>	<b>172</b>	<b>28</b>	<b>149</b>	<b>44</b>	<b>910</b>	<b>239</b>	<b>1,149</b>	<b>79%</b>	<b>21%</b>

COUNT OF ARREST CHARGES	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	Total	CPC	OTHER										
FELONY	2	5	2	1	6	3	7	11	9	2	7	2	33	24	57	58%	42%
MISDEMEANOR	195	69	153	66	142	55	154	31	161	49	142	43	947	313	1260	75%	25%
INFRACTION	70	7	103	12	65	12	114	15	129	24	143	11	624	81	705	89%	11%
<b>Total</b>	<b>267</b>	<b>81</b>	<b>258</b>	<b>79</b>	<b>213</b>	<b>70</b>	<b>275</b>	<b>57</b>	<b>299</b>	<b>75</b>	<b>292</b>	<b>56</b>	<b>1,604</b>	<b>418</b>	<b>2,022</b>	<b>79%</b>	<b>21%</b>

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

7/1/2019 - 12/31/2019

CID ASSIGNED CASES	JULY		AUGUST		SEPTEMBER		OCTOB	NOVEM	DECEMBER	
	CPC	OTHER	CPC	OTHER	CPC	OTHER	OTHER	OTHER	CPC	OTHER
	5	0	0	0	0	0	4	0	0	0
<b>CBA</b>	0	0	1	0	1	1	0	0	0	0
<b>CLOSED/NON-REPORTABLE</b>	0	0	1	1	0	0	1	0	0	2
<b>EXCEPT. CLEAR</b>	1	0	0	0	0	1	1	0	0	1
<b>INACTIVE</b>	1	1	0	0	1	1	1	3	0	0
<b>OPEN</b>	0	1	0	0	1	0	1	3	2	2
<b>UNFOUNDED</b>	0	0	0	1	0	0	0	0	0	0
<b>Total</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>8</b>	<b>6</b>	<b>2</b>	<b>5</b>

**6 MONTH TOTALS AND PERCENTAGES**

CPC	OTHER	Total	CPC	OTHER
5	4	9	56%	44%
2	1	3	67%	33%
1	4	5	20%	80%
1	3	4	25%	75%
2	6	8	25%	75%
3	7	10	30%	70%
0	1	1	0%	100%
14	26	40	35%	65%

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

7/1/2019 - 12/31/2019

**CALLS FOR SERVICE**

JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
CPC UNITS	OTHER										
1,121	453	1,115	449	1,034	434	1,132	324	1,246	341	1,153	396

**6 MONTH TOTALS AND PERCENTAGES**

CPC UNITS	OTHER	CPC UNITS	OTHER
6,801	2,397	74%	26%

**Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.**

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

12/01/2019 - 12/31/2019

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
1050 PROPERTY DAMAGE	17		17	100 %	
1050 WITH INJURIES	1		1	100 %	
10-54 HIT AND RUN	3		3	100 %	
911 HANG UP	10	5	15	67 %	33 %
ABANDONED VEHICLE	6	1	7	86 %	14 %
ALARM BUSINESS	30	9	39	77 %	23 %
ALARM BUSINESS HOLD UP		1	1		100 %
ALARM PANIC	6		6	100 %	
ALARM RESIDENCE	24	3	27	89 %	11 %
ASSAULT ALREADY OCCURED	5	2	7	71 %	29 %
ASSAULT IN PROGRESS	2		2	100 %	
ASSIST AGENCY	34	15	49	69 %	31 %
ASSIST MOTORIST	11	3	14	79 %	21 %
AUTO BREAKING ALREADY OCCURED	16	2	18	89 %	11 %
AUTO BREAKING IN PROGRESS	1		1	100 %	
BLOCKED ROADWAY	5		5	100 %	
CARELESS AND RECKLESS DRIVING	2		2	100 %	
COMMITMENT PROCESS	1	1	2	50 %	50 %
COMMUNICATING THREATS	4		4	100 %	
COUNTERFEITING	3		3	100 %	
CRUELTY TO ANIMALS		1	1		100 %
DEATH INVESTIGATION	2		2	100 %	
DISCHARGING FIREARMS	5	1	6	83 %	17 %
DISTURBANCE	5	1	6	83 %	17 %
DOMESTIC DISTURBANCE	7	1	8	88 %	13 %
DOMESTIC ORDER VIOLATION	2		2	100 %	
DRIVING WHILE IMPAIRED	3	2	5	60 %	40 %
EMBEZZLEMENT	2		2	100 %	

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

12/01/2019 - 12/31/2019

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
ESCORT		2	2		100 %
FIGHT IN PROGRESS	1		1	100 %	
FOOT PATROL	10		10	100 %	
FOUND PROPERTY	2	3	5	40 %	60 %
FRAUD	7	1	8	88 %	13 %
HARASSING PHONE CALL	1		1	100 %	
HARASSMENT	3		3	100 %	
HBL ALREADY OCCURED	1		1	100 %	
ILLEGAL PARKING	3		3	100 %	
INDECENT EXPOSURE	1		1	100 %	
INVESTIGATIVE FOLLOWUP	31	4	35	89 %	11 %
INVOLUNTARY COMMITMENT	2		2	100 %	
K9 ACTIVITY		11	11		100 %
LARCENY	14	2	16	88 %	13 %
LARCENY OF VEHICLE	2		2	100 %	
LEVY		1	1		100 %
LOCATE WANTED PERSON		1	1		100 %
LOST OR STOLEN PROPERTY	1	1	2	50 %	50 %
NOISE DISTURBANCE	11	3	14	79 %	21 %
OVERDOSE	2		2	100 %	
POLICE SERVICE	38	5	43	88 %	12 %
PROCESS SERVICE	2	83	85	2 %	98 %
PUBLIC RELATIONS	2		2	100 %	
SECURITY CHECK	374	74	448	83 %	17 %
SEXUAL ASSAULT ALREADY OCC	1		1	100 %	
SHOPLIFTING	1		1	100 %	
STALKING	1		1	100 %	
STORE BREAKING ALREADY OCC	2		2	100 %	

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

12/01/2019 - 12/31/2019

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
SUBJECT WITH A GUN	1		1	100 %	
SUICIDE THREAT	1		1	100 %	
SUSPICIOUS PERSON OR PROWLER	19	3	22	86 %	14 %
SUSPICIOUS VEHICLE	17	12	29	59 %	41 %
TRESPASSING	1		1	100 %	
TROUBLE WITH JUVENILE	5		5	100 %	
TROUBLE WITH NEIGHBOR	1		1	100 %	
UNAUTHORIZED USE OF MOTOR VEH	1	1	2	50 %	50 %
UNSECURED PREMISE	3		3	100 %	
USE OF FORCE		2	2		100 %
VANDALISM	5	1	6	83 %	17 %
VEHICLE CHASE	1		1	100 %	
VIOLATION OF AUTO LAW	337	130	467	72 %	28 %
VIOLATION OF CONTROL SUBSTANCE	3	3	6	50 %	50 %
WARRANT FOR ARREST	21	3	24	88 %	13 %
WELFARE CHECK	17	2	19	89 %	11 %
<b>Total</b>	<b>1,153</b>	<b>396</b>	<b>1,549</b>	<b>74 %</b>	<b>26 %</b>

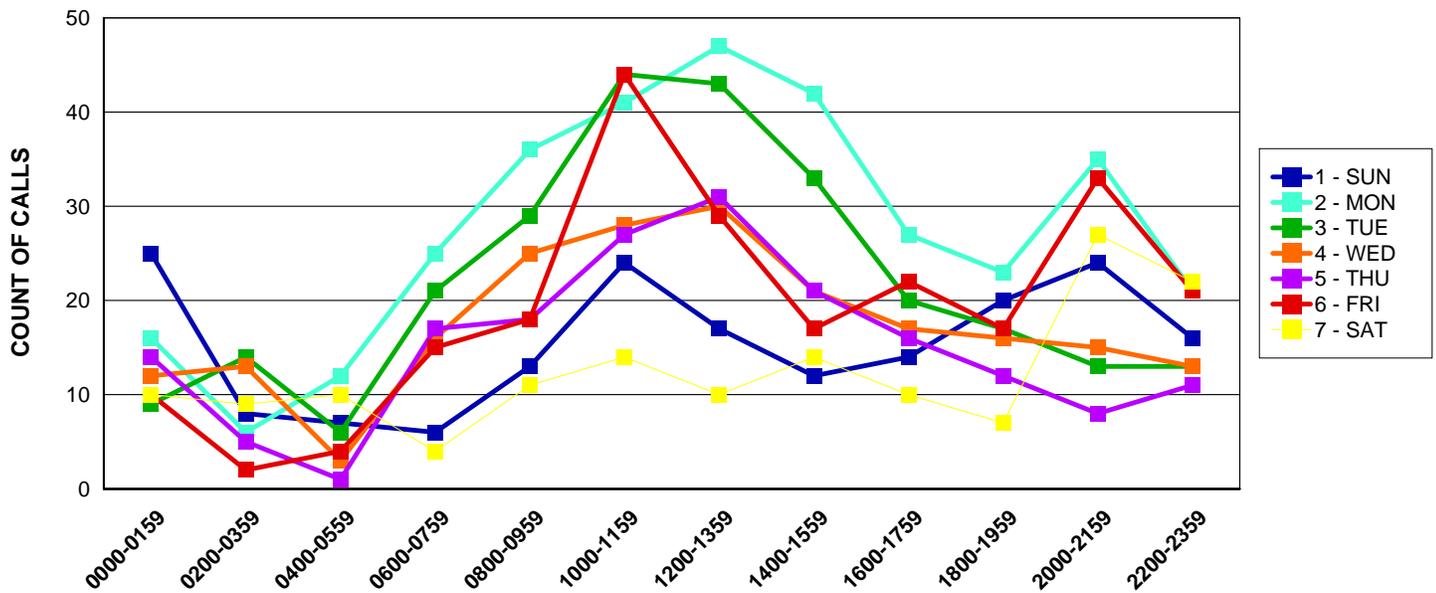
# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

12/01/2019 - 12/31/2019

### CLEMMONS

### CALLS FOR SERVICE BY HOUR AND DOW



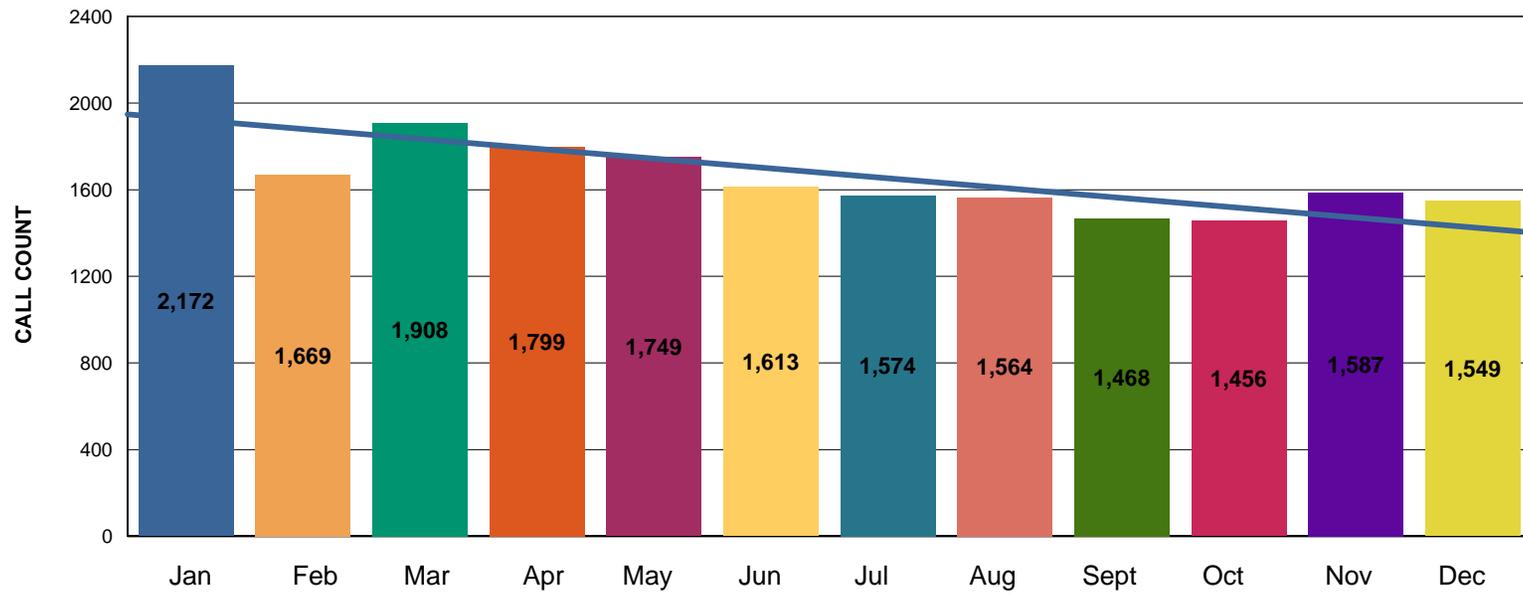
	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
<b>0000-0159</b>	25	16	9	12	14	10	10	96
<b>0200-0359</b>	8	6	14	13	5	2	9	57
<b>0400-0559</b>	7	12	6	3	1	4	10	43
<b>0600-0759</b>	6	25	21	16	17	15	4	104
<b>0800-0959</b>	13	36	29	25	18	18	11	150
<b>1000-1159</b>	24	41	44	28	27	44	14	222
<b>1200-1359</b>	17	47	43	30	31	29	10	207
<b>1400-1559</b>	12	42	33	21	21	17	14	160
<b>1600-1759</b>	14	27	20	17	16	22	10	126
<b>1800-1959</b>	20	23	17	16	12	17	7	112
<b>2000-2159</b>	24	35	13	15	8	33	27	155
<b>2200-2359</b>	16	21	13	13	11	21	22	117
<b>Total</b>	186	331	262	209	181	232	148	1,549

# FORSYTH COUNTY SHERIFF'S OFFICE

## COUNT OF CALLS FOR SERVICE WITH TRENDLINE

01/01/2019 - 12/31/2019

CLEMMONS



**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

12/1/2019 - 12/31/2019

**CLEMMONS**

**COUNT OF CHARGES**

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
<b>CRIMES AGAINST PERSONS</b>	AGG. ASSAULTS	1		1			0			0	1
	SIMPLE ASSAULT			0	1		1			0	1
	<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>CRIMES AGAINST PROPERTY</b>	BURGLARY	1		1			0			0	1
	EMBEZZLEMENT	2		2			0			0	2
	<b>Total</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>CRIMES AGAINST SOCIETY</b>	DRUG OFFENSES	1	1	2	8	4	12			0	14
	WEAPONS VIOLATIONS			0	1		1			0	1
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>9</b>	<b>4</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>
<b>GROUP B</b>	ALL OTHER OFFENSES	2	1	3	19	2	21			0	24
	DISORDERLY CONDUCT			0		1	1			0	1
	DWI			0	3	1	4			0	4
	TRAFFIC VIOLATIONS			0	105	35	140	122	9	131	271
	TRESPASSING			0	1		1			0	1

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

12/1/2019 - 12/31/2019

**CLEMMONS**

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
<b>GROUP B</b>	<b>Total</b>	2	1	3	128	39	167	122	9	131	301
Total		7	2	9	138	43	181	122	9	131	321

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

12/1/2019 - 12/31/2019

**CLEMMONS**

**COUNT OF PERSONS  
ARRESTED / CITED**

	FELONY			MISDEMEANOR			INFRACTION		
	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total
CRIMES AGAINST PERSONS	1		1	1		1			0
CRIMES AGAINST PROPERTY	2		2			0			0
CRIMES AGAINST SOCIETY	1	1	2	7	3	10			0
GROUP B	1	1	2	101	29	130	121	9	130

# FORSYTH COUNTY SHERIFF'S OFFICE

## PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE

12/1/2019 - 12/31/2019

### CLEMMONS

		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS
CRIMES AGAINST PERSONS	AGG. ASSAULTS	1	0	1	100.00%	0.00%
	SEX OFFENSES	1	0	1	100.00%	0.00%
	SIMPLE ASSAULT	10	3	13	76.92%	23.08%
	<b>TOTAL</b>	<b>12</b>	<b>3</b>	<b>15</b>	<b>80.00%</b>	<b>20.00%</b>
CRIMES AGAINST PROPERTY	BURGLARY	6	0	6	100.00%	0.00%
	EMBEZZLEMENT	2	1	3	66.67%	33.33%
	FORGERY	3	0	3	100.00%	0.00%
	FRAUD	6	2	8	75.00%	25.00%
	LARCENY	23	9	32	71.88%	28.13%
	MOTOR VEHICLE THEFT	2	0	2	100.00%	0.00%
	STOLEN PROPERTY	1	0	1	100.00%	0.00%
	VANDALISM	4	0	4	100.00%	0.00%
	<b>TOTAL</b>	<b>47</b>	<b>12</b>	<b>59</b>	<b>79.66%</b>	<b>20.34%</b>
CRIMES AGAINST SOCIETY	DRUG OFFENSES	8	4	12	66.67%	33.33%
	WEAPONS VIOLATIONS	3	0	3	100.00%	0.00%
	<b>TOTAL</b>	<b>11</b>	<b>4</b>	<b>15</b>	<b>73.33%</b>	<b>26.67%</b>
GROUP B	ALL OTHER OFFENSES	72	18	90	80.00%	20.00%
	DISORDERLY CONDUCT	1	0	1	100.00%	0.00%
					83.33%	16.67%

Homicides, rape, aggravated assaults use victim count and all others use incident charges.

**FORSYTH COUNTY SHERIFF'S OFFICE**

**PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE**

**12/1/2019 - 12/31/2019**

**CLEMMONS**

		<b>CPC UNITS</b>	<b>OTHER UNITS</b>	<b>Total</b>	<b>CPC UNITS</b>	<b>OTHER UNITS</b>
<b>GROUP B</b>	<b>DWI</b>	5	1	6	100.00%	0.00%
	<b>LIQUOR LAWS</b>	1	0	1	0.00%	100.00%
	<b>TRESPASSING</b>	0	1	1	79.80%	20.20%
	<b>TOTAL</b>	<b>79</b>	<b>20</b>	<b>99</b>	79.26%	20.74%
<b>Total</b>		<b>149</b>	<b>39</b>	<b>188</b>		

Homicides, rape, aggravated assaults use victim count and all others use incident charges.

# FORSYTH COUNTY SHERIFF'S OFFICE

## ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

12/1/2019 - 12/31/2019

<b>CLEMMONS</b>	<b>ASSIGNED UNITS AVG RESPONSE IN MINS</b>	<b>ASSIGNED UNITS CALL COUNT</b>
<b>PRIORITY 2</b>		
CLEMMONS ASSIGNED UNITS	8.6	253
OTHER UNITS	10.3	45
<b>PRIORITY 2 OVERALL AVG RESPONSE IN MINS</b>	8.8	
<b>PRIORITY 3</b>		
CLEMMONS ASSIGNED UNITS	13.9	63
OTHER UNITS	16.2	13
<b>PRIORITY 3 OVERALL AVG RESPONSE IN MINS</b>	14.3	
<b>PRIORITY 5</b>		
CLEMMONS ASSIGNED UNITS	5.8	33
OTHER UNITS	12.9	2
<b>PRIORITY 5 OVERALL AVG RESPONSE IN MINS</b>	6.2	
<b>PRIORITY P</b>		
CLEMMONS ASSIGNED UNITS	4.0	18
OTHER UNITS	9.0	1
<b>PRIORITY P OVERALL AVG RESPONSE IN MINS</b>	4.3	
<b>TOTAL COUNT OF CALLS</b>		<b>428</b>
<b>OVERALL AVG RESPONSE IN MINS</b>		<b>9.4</b>

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE



cannon&company  
Certified Public Accountants L.L.P.

January 27, 2020

To the Village Council  
Village of Clemmons  
Clemmons, North Carolina

We have completed our audit of the financial statements of the Village of Clemmons as of June 30, 2019, and for the year then ended and issued our report thereon dated October 23, 2019. Our audit was performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. The purpose of this presentation is to review with you the highlights of our report.

The accounts of the Village are organized and operated using the fund accounting concept. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts comprised of assets, liabilities, fund equity, and revenue and expenditures or expenses as appropriate. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The following provides information on the types of funds maintained, the financial position as of June 30, 2019, and results of operations for the year then ended.

**General Fund** – The General Fund is the general operating fund of the Village. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue source are ad valorem taxes, State grants and various other taxes and licenses. The primary expenditures are for public safety, public works including sanitation and roads, cultural and recreation and general government services.

	Year Ended June 30, 2019			Year Ended
	Budget	Actual	Variance	June 30, 2018
Revenues	\$ 5,933,295	\$ 5,907,874	\$ (25,421)	\$ 5,606,941
Expenditures	6,677,485	5,480,335	1,197,150	4,929,237
Excess (deficiency) of Revenue Over Expenditures	(744,190)	427,539	1,171,729	677,704
Other financing sources (uses)	(1,132,525)	20,219	1,152,744	(98,229)
Fund balance appropriated	1,876,715	-	(1,876,715)	-
Increase in Fund Balance	\$ -	\$ 447,758	\$ 447,758	\$ 579,475

The General Fund ended the year with assets of \$10,172,683, which included \$7,056,041 in unrestricted cash and investments. The General Fund balance at year end was \$9,516,476 of which \$5,746,219 or 60% was unassigned.

**Enterprise Fund – Stormwater Fund** – The Stormwater fund account for the business-type activities of the Village involved in the Stormwater area. The primary revenue source is fees for services.

	Year Ended June 30, 2019			Year Ended
	Budget	Actual	Variance	June 30, 2018
Revenues	\$ 784,000	\$ 828,743	\$ 44,743	\$ 793,092
Expenditures	1,967,625	944,844	1,022,781	504,945
Revenue Over (Under) Expenditures	(1,183,625)	(116,101)	1,067,524	288,147
Other financing sources (uses)	50,000	50,000	-	(104,916)
Fund balance appropriated	1,133,625	-	(1,133,625)	-
Increase (decrease) in Fund Balance	\$ -	\$ (66,101)	\$ (66,101)	\$ 183,231

The Stormwater Fund ended the year with assets of \$3,372,400 which included \$2,161,986 of unrestricted cash and investments. The Stormwater net position at year end was \$3,305,818. The unrestricted portion was a balance of \$2,119,964.

**Other Matters**

The Village ended the year with unrestricted cash in the bank of \$9,338,270 compared to \$9,263,751 last year.

**Compliance**

We conducted tests of compliance with laws, regulations, contracts, and grants applicable to the Village of Clemmons for the year and found no instances of noncompliance or exceptions to be reported.

Village of Clemmons

Page 3

January 27, 2020

Finally, it has been a privilege to work closely with the accounting and administrative staff. We commend them for a job well done, and we thank you all for the opportunity to serve as your auditors.

We greatly appreciate the opportunity to serve the Village of Clemmons, and we will be pleased to answer any questions which may arise about the report.

Sincerely,

*Cannon & Company, P.C.*



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cannon&company  
Certified Public Accountants L.L.P.

October 23, 2019

To the Honorable Mayor and Village Council  
Village of Clemmons

We have audited the financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Clemmons for the year ended June 30, 2019, and have issued our report thereon dated October 23, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 15, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Village of Clemmons are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2019. We noted no transactions entered into by the Village during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the governmental and business-type's financial statements were:

Depreciation expense in the governmental and business-type activities section of the Statement of Activities in the Government-wide financial statements and in the proprietary statement section of the fund financial statements are based on the estimated life of capital assets. We evaluated the key factors and assumptions used to develop the estimated life of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole. Also the Allowance for Doubtful Accounts in the General Fund for Accounts Receivable - Property Tax is based on estimates of collectability of accounts.

The financial statement disclosures are neutral, consistent, and clear.

### *Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. No misstatements were detected as a result of audit procedures that were material, either individually or in the aggregate, to the financial statements taken as a whole.

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated October 23, 2019.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

## Other Matters

We applied certain limited procedures to Management's Discussion and Analysis which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the budgetary schedules and other schedules which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the Statistical Section, which accompanies the financial statements but is not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## Restriction on Use

This information is intended solely for the use of the Village Council and management of the Village of Clemmons and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Cannon & Company, L.L.P.*

Cannon and Company, L.L.P.



To the Honorable Mayor and Members of the Village Council  
Village of Clemmons  
Clemmons, North Carolina

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Clemmons as of and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the Village of Clemmons's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Clemmons's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Clemmons's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiency in internal control to be a material weakness:

Due to the size of the staff, the Village is not able to fully segregate all accounting functions. The Village of Clemmons's governing board does not believe that the cost of correcting this material weakness exceed the benefits to be derived from doing so.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We did not identify any deficiencies that we consider to be significant deficiencies.

This communication is intended solely for the information and use of management, the governing board, federal and state awarding agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Cannon & Company, L.L.P.*

October 23, 2019

VILLAGE OF CLEMMONS  
BUDGET AMENDMENT  
FOR THE FISCAL YEAR ENDING JUNE 30, 2020

**BE IT ORDAINED** by the Village Council of the Village of Clemmons, North Carolina at a regular meeting on January 27, 2020 that the following Budget Amendment is adopted to amend the budget for large automobile claim related to automobile claim by Clemmons deputy. Budget is based on estimates and final payment is based on actual expenditures. Estimate for claims was only \$4,500, therefore actual expenditures greater than estimate.

	Budget	Increase	Decrease	Amended
<b>Revenues</b>				
Fund Balance Appropriated	363,850	15,000	-	378,850
Sales Tax Distribution	855,000	10,000	-	865,000
<b>Total Revenues</b>		<u>25,000</u>		
<b>Expenditures</b>				
Public Safety: Contract Services County	\$ 1,412,865	\$ 25,000	\$ -	\$ 1,437,865
Total Budget				
Total Revenues	\$ 8,070,100	\$ 25,000	\$ -	\$ 8,095,100
Total Expenditures	\$ 8,070,100	\$ 25,000	\$ -	\$ 8,095,100

Attest:

Adopted 27<sup>th</sup> of January 2020

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 Lisa M. Shortt, NCCMC

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 John L. Wait, Village Mayor

NORTH CAROLINA)  
FORSYTH COUNTY)

**SECOND AMENDMENT TO VILLAGE POINT SEWER EXTENSION AGREEMENT**

This Second Amendment to the Village Point Sewer Extension Agreement (hereinafter, the “Second Amendment”) is made and entered into on \_\_\_\_\_ (hereinafter, the “Effective Date”), by and between the Village of Clemmons, a North Carolina municipal corporation, duly organized and existing under the laws of the State of North Carolina (hereinafter, “Clemmons”), and the City/County Utility Commission, a joint agency of the City of Winston-Salem and Forsyth County, organized pursuant to North Carolina General Statute (hereinafter, the “CCUC”) (Clemmons and the CCUC, collectively, hereinafter, referred to as the “Parties”).

**WITNESSETH:**

**WHEREAS**, the Parties to this Second Amendment intend to amend the terms of the Village Point Sewer Extension Agreement that was entered into and became effective on March 17, 2005 (hereinafter, the “Agreement”), and was subsequently amended by a document entitled Amendment to Village Point Sewer Extension Agreement, that was last signed on June 20, 2013 (hereinafter, the “First Amendment”) (the Agreement and the First Amendment to be referred to, hereinafter, collectively, as the “Amended Agreement”); and

**WHEREAS**, the CCUC agreed, via the Agreement, to extend sanitary sewer service to a discrete portion of Clemmons, known as “Village Point” and bounded by I-40, Harper Road, Peace Haven Road, and Lewisville/Clemmons Road; and

**WHEREAS**, in Paragraph A of the Agreement, the CCUC agreed to provide funding in the amount of Four Hundred Thousand Dollars (\$400,000) for the construction of a sewer line to serve Village Point; and

**WHEREAS**, in Paragraph C of the Agreement, the Parties agreed that the CCUC would recoup its investment, plus interest, through charges to developers served by the sewer line, in the ten (10) years following the date of the Agreement; and

**WHEREAS**, in Paragraph D of the Agreement, the Parties agreed that Clemmons would pay any remaining investment the CCUC had yet to recoup, plus interest, at the end of said ten- (10-) year period or earlier, without penalty; and

**WHEREAS**, as of May 3, 2013, Clemmons, pursuant to Paragraph D of the Agreement, had paid all of the remaining investment the CCUC had yet to recoup, plus interest, without penalty on account of the early payment; and

**WHEREAS**, the Parties subsequently agreed, via amended Paragraph C in the First Amendment, to permit Clemmons to recoup Clemmons's payment to the CCUC through the deposit into the Clemmons Reserve Account of any fees the CCUC collected from development in the Village Point area over the remainder of a fifteen (15) year period from the date of the original Agreement; and

**WHEREAS**, the Parties now wish to delete any reference to a deadline for Clemmons to recoup its payment to the CCUC; and

**WHEREAS**, the Parties intend, by virtue of this Second Amendment, to alter only those provisions of their previous Amended Agreement specified below, and, as such, they intend that the unspecified provisions of the Amended Agreement should remain intact; and

**WHEREAS**, the Parties intend that the Amended Agreement and this Second Amendment be treated as a single document; and

**WHEREAS**, the Parties now consider it to be in their respective best interests to amend the Amended Agreement, and have reached an understanding, which they wish to reduce to writing.

**NOW, THEREFORE**, for and in consideration of the binding promises, covenants, and undertakings, herein contained, and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, hereto, do, hereby, acknowledge satisfaction with regard to the terms and conditions, hereof, and acknowledge the terms and conditions of this Second Amendment to be fair, just, adequate, and reasonable, and, hereby, freely and voluntarily agree to delete Paragraphs C and D of the Amended Agreement and to replace them with the following paragraphs indicated under the corresponding letters C and D, and to add a Paragraph H, all as indicated below:

C. The Parties (Clemmons and CCUC) agree that the CCUC will recover its investment in the sewer extension, plus interest, through future charges to the developers of the property served by said sewer extension. A charge will be developed and charged to each developer whose property is served by said sewer extension, in accordance with the CCUC's Sewerage System Policy Resolution and, as of the effective date for compliance therewith, also in accordance with Article 8 of Chapter 162A of the North Carolina General Statutes, both as may be subsequently amended, and only to the extent permitted by applicable law. Due to the reimbursement by Clemmons to the CCUC, on May 3, 2013, of the CCUC's contribution to the cost of constructing the sewer line which is the subject of this Agreement, plus interest, any fees that the CCUC collects, to reimburse itself, from development that occurs in the Village Point area will be deposited into the Clemmons Reserve Account, to reimburse Clemmons, instead, until the earlier of such time as Clemmons has recouped all of its payment to the CCUC under this Agreement or the collection and deposit of

said fees, in the manner indicated, is rendered legally impermissible by applicable federal, state, or local law, rule, or regulation (hereinafter, collectively, the “Laws”).

Clemmons will release, indemnify, defend, and hold the CCUC, and its officials, officers, agents, and employees harmless from and against any and all claims, suits, actions, losses, damages, costs, expenses, impairments, obligations, liabilities, judgments, reasonable attorneys’ fees, and costs of litigation, of any nature, whatsoever, including claims for special, incidental, exemplary, indirect, and consequential damages, arising out of, occasioned by, or in any manner connected with the charging of said charges on behalf of Clemmons and their deposit into the Clemmons Reserve Account. Any liability arising in connection with the aforementioned circumstance will be considered a contractual liability, not a tort liability, and Clemmons will neither have, nor claim, the defenses of governmental or sovereign immunity to any indemnification request by the CCUC. In the event that this Agreement fails to comply with applicable Laws, or in the event that the Laws are, hereafter, amended, this Agreement will automatically be deemed amended to the extent necessary to conform therewith. As soon as reasonably practicable thereafter, said amendment(s) will be memorialized in a written amendment hereto.

D. On May 3, 2013, Clemmons reimbursed the CCUC its contribution to the cost of constructing the sewer line which is the subject of this Agreement, plus interest.

H. To the extent any portion of this Agreement is authorized by Article 20, Part I of Chapter 160A of the North Carolina General Statutes, the following provisions will apply:

- (1) The purpose of this Agreement is to provide for the construction and financing of a sanitary sewer extension to serve an area within Clemmons, known as Village Point.
- (2) This Agreement will endure only until the earlier of such time as Clemmons has fully recouped its payment to the CCUC, hereunder, or until such time as applicable Laws render the recoupment of Clemmons’s payment, in the manner specified, legally impermissible.
- (3) No joint agency is established by virtue of this Agreement.
- (4) The City of Winston-Salem, on behalf of the CCUC, will have the sole responsibility and authority to appoint or employ the personnel necessary to implement the terms of this Agreement.
- (5) The method of financing the construction which is the subject of this Agreement, and the apportionment of costs therefor, will be determined in accordance with the terms of this Agreement. The receipt and disposition of fees charged pursuant to this Agreement will also be accomplished in accordance with the terms of this Agreement.

- (6) To the extent any real property is involved in the undertaking which is the subject of this Agreement, said real property will be held in the name of the City of Winston-Salem.
- (7) This Agreement may be amended or terminated only by a written document, approved by the Parties hereto, and executed by the duly-authorized representative of each.

This Second Amendment expresses the entire agreement between the Parties and supersedes any prior understandings or agreements between them, with respect to the specific terms identified herein.

**IN WITNESS WHEREOF**, the Parties, hereto, have caused this Second Amendment to be executed, in triplicate, by their duly authorized representatives and signed under seal.

{SIGNATURES APPEAR ON THE FOLLOWING PAGE.}

VILLAGE OF CLEMMONS

(SEAL) By: \_\_\_\_\_ (SEAL)

Print Name: \_\_\_\_\_  
Mayor

ATTESTED BY:

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

This instrument has been pre-audited in the manner required by the Local Government and Fiscal Control Act.

Approved as to form and legality.

This \_\_\_\_ day of \_\_\_\_\_, 2020.

This \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

CITY OF WINSTON-SALEM

(SEAL) By: \_\_\_\_\_ (SEAL)

Print Name: \_\_\_\_\_  
City Manager

CITY/COUNTY UTILITY COMMISSION

(SEAL) By: \_\_\_\_\_ (SEAL)

Print Name: \_\_\_\_\_  
Chair

ATTESTED BY:

\_\_\_\_\_  
Sandra Keeney, City Secretary

This instrument has been pre-audited in the manner required by the Local Government and Fiscal Control Act.

Approved as to form and legality.

This \_\_\_\_ day of \_\_\_\_\_, 2020.

This \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
By Lisa Saunders  
Assistant Financial Officer

\_\_\_\_\_  
By Angela I. Carmon  
City Attorney