Agenda Packet - DRAFT
Village of Clemmons Council
Regular Meeting

May 22, 2023
AGENDA
REGULAR MEETING OF THE
VILLAGE OF CLEMMONS COUNCIL
MAY 22, 2023 at 6:00 p.m.

I. Call to Order & Pledge of Allegiance – Mayor Rogers

II. Public Comments

III. Minutes - Approval of Minutes – May 8, 2023 Special & Regular Meetings

IV. Changes and/or Approval of the Agenda

V. Announcements
   A. The Village of Clemmons offices will be closed on Monday, May 29, 2023 in observance of Memorial Day (Trash pickup will be delayed 1 day)

VI. Business – Action Items
   A. Continuation of Public Hearing for Zoning Map Amendment of real property owned by AAA Storage Management #28, LLC from GB-S to GB-S (General Business – Special) addressed 2225 Lewisville-Clemmons Road, described by Forsyth County Register of Deeds in Book 3542 page 4034 containing a total of 2.768± acres (Zoning Docket C-252)

   B. Resolutions
      1. Resolution 2023-R-04 Designating Official Depositories
      2. Resolutions for Tax Collection by the Forsyth County Tax Collector
         a. Resolution 2023-R-05 for Collection of 2023 Taxes
         b. Resolution 2023-R-06 for Collection of 2022 & Prior Years' Taxes
      3. Resolution 2023-R-07 Establishing Materiality Threshold for Recognition of Leases
      4. Resolution 2023-R-08 Amending Fixed Asset Threshold

   C. Fiscal Year 2023-2024 Budget
      1. Presentation of the Budget
      2. Call for a Public Hearing on June 12, 2023 at 6pm to adopt the Budget Ordinance and to Set the Stormwater Utility Fee Rate

   D. Forsyth County Sheriff’s Office FY24 Interlocal Agreement

   E. NCDOT Harper Road Interchange Landscape Maintenance Agreement

Business – Information/Review Items for Future Action

F. Marketing & Communications Director’s Report / Events Update
   • Clemmons Farmers Market is open seasonally on Saturdays from 8:30AM to 11:30AM at the Jerry Long Family YMCA located at 1150 S Peace Haven Road. The first Saturday of each month is Artisan Day at the Market. The Jerry Long Family YMCA is a tobacco, dog, and alcohol-free campus. NO PETS, PLEASE
   • Clemmons Summer Shindig will be held on Saturday, June 3rd from 5PM – 8PM at the Jerry Long Family YMCA. Live music by Hawthorne Curve, Food Trucks, Kids Zone. Let's kick off the summer in style! Huge thank you to our sponsor, AM Erectors. This event is in conjunction with the YMCA Volleyball Bash Tournament
Details are available on the Village website and Facebook page regarding all our events.

G. Manager’s Report
   1. Events Coordinator
      a. Budget Amendment 23-G-5 for Increase of Public Safety Personnel Cost and the Change in Events Coordinator Position from Part-time to Full-time

H. Council Comments

VII. Adjournment

Join Zoom Meeting
https://us02web.zoom.us/j/85345550257?pwd=eENLTHFaNEJiTWpaeFdSMTdYbmViUT09
Meeting ID: 853 4555 0257 Passcode: 625754
The Village of Clemmons Council met on Monday, May 8, 2023, at 3 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Rogers, Council Members Barson, Cameron, Combest, Taylor and Wrights. The following Staff members were present: Manager Gunnell, Assistant Manager Flyte, Finance Officer Stroud, Planning & Community Development Director Moore, Planner Drake, Public Works Director Gearren, Stormwater Tech II Harrison, Clerk Shortt and Marketing & Communications Director Ford. Village Attorney Al Benshoff was present for the regular meeting.

Call to Order
Mayor Rogers called the meeting to order at 3:05 p.m.

Business – Special Meeting (Budget Workshop)
Manager Gunnell and Finance Officer Stroud provided Council with an overview of the draft budget for fiscal year 2023-2024.

Council consensus was to direct Staff to make the following changes to the initial draft budget as presented:
- Reappropriate ARPA funds to the General Fund for Salaries
- Label “Advertising” as “Publication Notices” to differentiate legal ads from marketing-type communications
- Remove $7k from Governing Board and reappropriate to Administration for recruitment/retention incentives
- Remove ARPA from Stormwater (as will be reappropriated to General Fund for Salaries)
- Remove the Drone Program statement

Additional suggestions and considerations for future meetings:
- Council Member Combest requested further clarification and assessment on what we get from the drone program from FCSO
- Council Member Taylor requested additional funds be allocated for direct mail marketing
- Planning & Community Development Director Moore requested $3k for Historic Preservation (allowing for one historic placard per year)
- Council Member Barson requested the enhancement of safety measures at furthest point of greenway (possibly included in the Pedestrian Plan)
- Manager Gunnell will speak with the neighbors of Greendale Park to determine best utilization
- Manager Gunnell will come up with an estimated cost of the Village of Clemmons handling trash and recycling collection
- Council Member Barson requested a forecasting discussion related to staffing, costs, etc. to determine what is going to be needed and where the funds will come from (this will be a Retreat agenda item)
Recess/Reconvene
Mayor Rogers recessed the meeting at 5:30 p.m.

Mayor Rogers reconvened the meeting at 6:00 p.m.

Pledge of Allegiance (Regular Meeting)
Mayor Rogers led the Pledge of Allegiance.

Public Comments
There were 10 citizens in attendance. There was one individual that spoke during public comments:
-Lawrence Chance, 3521 Stancliff Road, Clemmons, NC – expressed his concerns regarding the recent billboards construction on Lewisville-Clemmons Road by stating the aesthetic of Clemmons was greatly improved due to the previous sign amortization and compliant business signs but now is an issue with these going up.

There were seven digital comments sent to Council regarding the opposition to the recent billboards construction on Lewisville-Clemmons Road (attached hereto as Exhibit A and incorporated as a part of the minutes).

Approval of the Minutes
Council Member Cameron moved to approve the minutes of the April 24, 2023 regular meeting as presented. The motion was seconded by Council Member Taylor and unanimously approved.

Additions and/or Approval of the Agenda
Council Member Taylor moved to approve the agenda as presented. The motion was seconded by Council Member Cameron and unanimously approved.

Announcements
There were none.

Business – Action Items
A. Public Hearings
1. Zoning Map Amendment of real property owned by AAA Storage Management #28, LLC from GB-S to GB-S (General Business – Special) addressed 2225 Lewisville-Clemmons Road, described by Forsyth County Register of Deeds in Book 3542 page 4034 containing a total of 2.768± acres (Zoning Docket C-252) – Planning & Community Development Director Moore provided Council with an overview of the rezoning request (attached hereto as Exhibit B and incorporated as a part of the minutes) advising that the applicant is looking to rent U-Haul trucks which would also require additional parking. Staff recommends denial due to added intensity. Planning Board recommends approval with condition of a privacy fence for screening.

Mayor Rogers opened the Public Hearing.

There was one Proponent signed up to speak:
-Chad Hockaday, 7622 Bentley Road, Greensboro, NC – presented a photo of the 8’ opaque fencing that would be placed for screening purposes and stated it was
common practice for storage facilities to rent U-Haul trucks to its customers. He also presented a photo of a company-owned truck that he proposed in place of the U-Hauls stating this would be one truck and there would not be a charge to customers for utilizing it.

There was one Opponent signed up to speak:
-Scott Elliott, 2465 Sedalia Drive, Clemmons, NC – stated he had nothing to add.

Planning & Community Development Director explained that there was a mention once, months ago, of a company-owned truck, but that was not what was presented with the application. He advised that this could be investigated and possibly considered as an accessory use that would be an administrative change handled by Staff (unless the applicant wanted to proceed with the rezoning as requested).

Council Member Barson made a motion to continue the Public Hearing for Zoning Map Amendment of real property owned by AAA Storage Management #28, LLC from GB-S to GB-S (General Business – Special) (Zoning Docket C-252) until the next Council meeting on Monday, May 22, 2023. The motion was seconded by Council Member Combest and unanimously approved.

2. Zoning Map Amendment of real property owned by Bing-Merr Properties, LLC from LO-S to PB-S (Pedestrian Business – Special) addressed 3725 and 3729 Clemmons Road, described by Forsyth County Register of Deeds in Book 3336 Page 2472 containing a total of 2.93± acres (Zoning Docket C-253) - Planning & Community Development Director Moore provided Council with an overview of the rezoning request (attached hereto as Exhibit C and incorporated as a part of the minutes) advising that the applicant is looking to have a hair salon and plan for future uses. There were some neighbors concerned about further development of the site, but with special use, tree-save, building footprint and parking cannot be affected. Staff and Planning Board recommend approval with conditions listed being met.

Mayor Rogers opened the Public Hearing.

There was one Proponent signed up to speak:
-Paul Fidishun (MLA), 1237 Winstead Place, Greensboro, NC – stated the request was to get uses to fit the site and the site itself must remain unchanged with this request and he was available for any questions.

There were no Opponents signed up to speak.

There being no one else wishing to speak, Mayor Rogers closed the Public Hearing.

Council Member Cameron made a motion to approve the Zoning Map Amendment of real property owned by Bing-Merr Properties, LLC from LO-S to PB-S (Pedestrian Business – Special) (Zoning Docket C-253) by adopting the consistency and reasonableness statement as presented and approve Ordinance 2023-02 with the conditions on the Staff Report included.
3. **Zoning Text Amendment to amend multiple sections in Chapter A and Chapter B of Unified Development Ordinances (Zoning Docket UDO-89)**  
   – Planning & Community Development Director Moore provided Council with an overview of the text amendment explaining that the goal was to update the use chart and definitions with new language by reorganizing, simplifying and adding illustrations.

   Mayor Rogers opened the Public Hearing.

   There were no Proponents signed up to speak.

   There was one Opponent signed up to speak:
   
   - Gil Davis, 2008 Muirfield Place, Clemmons, NC – stated there was conflicting information in the text amendment and is looking for further clarification on referenced areas in the existing ordinance as it compares to the proposed amended ordinance.

   There being no one else wishing to speak, Mayor Rogers closed the Public Hearing.

   Council Member Cameron inquired about what the “length of time” refers to under Temporary signs. Planning & Community Development Director Moore stated that would be looked into further and clarified in an upcoming text amendment.

Council Member Taylor made a motion to approve the Zoning Text Amendment to amend multiple sections in Chapter A and Chapter B of the **Unified Development Ordinances (C-UDO-89)** by adopting the consistency statement as presented (attached hereto as Exhibit E and incorporated as a part of the minutes). The motion was seconded by Council Member Barson and unanimously approved.

   B. **Continuation of Zoning Text Amendment to amend multiple sections in Chapter B Zoning Ordinance of the Unified Development Ordinances (C-UDO-88)** – Planning & Community Development Director Moore provided Council with an overview of the text amendment which they had remanded back to Planning Board.

   Mayor Rogers closed the public hearing from Monday, April 10, 2023 which was continued to Monday, May 8, 2023.

   Council Member Cameron made a motion to approve the Zoning Text Amendment to amend multiple sections in Chapter B Zoning Ordinance of the **Unified Development Ordinances (C-UDO-88)** by adopting the consistency statement as presented (attached hereto as Exhibit F and incorporated as a part of the minutes). The motion was seconded by Council Member Barson and unanimously approved.
C. Resolution 2023-R-03 Authorizing the Advertisement for the Sale of Certain Municipal Property Utilizing the Upset Bid Process – Clerk Shortt advised Council this is the first step in order to advertise for the sale of the Harper Road property letting the public know of the process which was decided upon to proceed.

Council Member Taylor made a motion to adopt Resolution 2023-R-03 Authorizing the Advertisement for the Sale of Certain Municipal Property Utilizing the Upset Bid Process (attached hereto as Exhibit G and incorporated as a part of the minutes). The motion was seconded by Council Member Barson and unanimously approved.

Business – Review and Items for Future Action

D. Marketing & Communications Director’s Report/Events Update.
   • Clemmons Farmers Market is Saturdays at Jerry Long YMCA from 8:30am – 11:30am – the first Saturday of each month is Artisan Day at the Market
   • Coffee with a Cop will be held on Tuesday, May 16 from 9-10am at Village Hall
   • Summer Shindig will be held Saturday, June 3 at Jerry Long YMCA from 5-8pm with a concert from Hawthorne Curve (sponsored by AM Erectors) – this will be held in conjunction with the YMCA Volleyball Bash Tournament
   • Thank you to all Spring Clean Up sponsors and participants
   • This past weekend’s Farmers Market brought 749 customers and 30 vendors

   Details are available on the Village website and Facebook page regarding all our events.

E. Manager’s Report.
   1. SOW#3 Parkdale Culvert Replacement – Manager Gunnell presented the proposal for design services for the Parkdale culvert replacement from LJB for their consideration.

   Council Member Taylor made a motion to approve SOW#3 Parkdale Culvert Replacement as presented (attached hereto as Exhibit H and incorporated as a part of the minutes). The motion was seconded by Council Member Cameron and unanimously approved.

F. Council Comments – Council Member Cameron provided an update from the Spring Clean Up thanking the 90 volunteers from the Key, Kiwanis, and Civic Club for the 59 bags of trash collected. Council Member Taylor expressed his appreciation for the great partnership between the Village of Clemmons and the Lewisville-Clemmons Chamber of Commerce with Opening Day of Farmers Market and Community Day stating the attendance reflects a vibrant community.
Adjournment
Council Member Cameron moved to adjourn the meeting at 7:01 p.m. The motion was seconded by Council Member Taylor and unanimously approved.

___________________________________
Michael Rogers
Mayor

ATTEST:

__________________________________
Lisa Shortt, NCCMC
Village Clerk
Lisa,  

I have received an email from the applicant of the AAA Storage rezoning requesting to withdraw his application. His request is included in the email stream below.

Thanks,  
Doug  

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Doug Moore, CFM  
Village of Clemmons  
Planning and Community  
Development Director  

3715 Clemmons Road • Clemmons, NC 27012  
Phone: 336-712-4035  
Email: dmoore@clemmons.org  
Web: www.clemmons.org  

Please be aware that e-mail and attachments sent to and from this address are subject to the North Carolina Public Records Law and may be disclosed to third parties.

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Doug,  

Can you please withdraw our app as we are going to use a company truck. I am working with Stimmel to provide new Site plan showing the 1 parking spot for company truck.

Thanks,  
Chad
Resolution Number 2023-R-04

Resolution Designating Official Depositories

WHEREAS, N.C.G.S. § 159-31 requires designation of official depositories by the governing board; and the Village limits banking relationships to bank collateralizing using the pooling method. This list is managed and maintained by the NC State Treasurer Office.

WHEREAS, the following institutions have been designated as the official depositories and banks that may be used by the Village: Branch Banking and Trust; Sun Trust; First Citizens Bank and Trust; Fidelity Bank; New Bridge Bank; Piedmont Federal Savings and Loan Association; Capital Bank; Wells Fargo Bank; PNC Bank; North Carolina Cash Management Trust; and

WHEREAS, there have been several bank mergers with associated bank name changes and or bank closures within the Village limits;

NOW, THEREFORE, BE IT RESOLVED that the Village of Clemmons Council hereby amends 2005-R-20 the Resolution Designating the Official Depositories and Banks to the following institutions: Truist; First Citizens Bank and Trust; Fidelity Bank; First Horizon Bank; First National Bank; Piedmont Federal Savings and Loan; Wells Fargo Bank; and North Carolina Cash Management Trust.

Adopted this the 22nd day of May, 2023.

________________________________________
Michael K. Rogers, Mayor

ATTEST:

________________________________________
Lisa Shortt, Village Clerk
NORTH CAROLINA

FORSYTH COUNTY

ORDER OF THE COUNCIL OF THE VILLAGE OF CLEMMONS
IN ACCORDANCE WITH G.S.105-321 AND G.S. 153A-156
FOR THE COLLECTION OF 2023 TAXES

TO:    JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF LEWISVILLE,
TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF KING,
TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2023 tax records filed
in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and
from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2023
taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts
delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real
property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of
Walkertown, Village of Clemmons, Village of Tobaccoville, Town of Bethania, Town of Lewisville, City of King, Town
of Kernersville, City of High Point, Beeson’s Cross Roads Fire Protection District, Beeson’s Cross Roads Service District,
Belews Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue
Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and
Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue
Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral
Springs Service District, Mount Tabor Fire and Rescue Protection District, Northeast Fire and Rescue Protection District,
Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue
Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley’s
Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection
District, Vienna Fire Protection District, West Bend Service District, Downtown Winston-Salem Business Improvement
District, Willow Run Municipal Service District, and Countywide Service District, and this order shall be a full and
sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages
and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

You are also hereby authorized, empowered and commanded to administer and to collect taxes on gross receipts
derived from retail short-term leases or rentals of motor vehicles as set forth under G.S. 153A-156. You are hereby
authorized to promulgate such rules and procedures necessary to administer these taxes which are not inconsistent or
contrary to applicable law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may
appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the
North Carolina General Statutes and other applicable laws for current and previous years’ taxes. County personnel
presently in the Tax Collector’s office continue to serve in their respective positions at the discretion of the Tax Collector.

WITNESS my hand and official seal, this the _________ day of _________________________, 2023.

__________________________
MAYOR, VILLAGE OF CLEMMONS

ATTEST:

__________________________
CLERK
ORDER OF THE COUNCIL OF THE VILLAGE OF CLEMMONS
IN ACCORDANCE WITH G.S.105-373, G.S.105-321, AND G.S.105-330.3
FOR THE COLLECTION OF 2022 AND PRIOR YEARS’ TAXES

TO: JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF
LEWISVILLE, TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF
KING, TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the
2014 through 2022 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith
delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered,
and commanded to collect the 2014 through 2022 taxes charged and assessed as provided by law for adjustments,
changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such
taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of
Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobaccoville, Town of
Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson’s Cross Roads Fire
Protection District, Beeson’s Cross Roads Service District, Belews Creek Fire and Rescue Protection District, City View
Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District,
Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Hornetown Fire and Rescue Protection
District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District,
Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection
District, Northeast Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove
Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District,
South Fork Fire Protection District, Talley’s Crossing Fire and Rescue Protection District, Triangle Fire Protection
District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District and West Bend Service District,
Downtown Winston-Salem Business Improvement District, Willow Run Municipal Service District, and Countywide
Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell,
any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in
accordance with law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may
appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the
North Carolina General Statutes and other applicable laws for current and previous years’ taxes. County personnel
presently in the Tax Collector’s office continue to serve in their respective positions in the discretion of the Tax Collector.

Taxes on registered classified Motor Vehicles for 2019 and prior years are deemed uncollectible; therefore, the
Forsyth County Commissioners, pursuant to G.S. 105-373(h) do hereby relieve the tax collector of the charge of
collecting taxes on registered classified motor vehicles listed pursuant to G.S. 105-330.3(a)(1) for 2019 and prior years.

WITNESS my hand and official seal, this the _______ day of _________________________, 2023.

________________________________________________
MAYOR, VILLAGE OF CLEMMONS

ATTEST:

________________________________________________
CLERK
Resolution Number 2023-R-07

Resolution To Establish Materiality Threshold for Recognition of Leases Under GASB 87 and Subscription-Based Information Technology Arrangements ("SBITAs") Under GASB Statement No. 96

WHEREAS, the General Accounting Standards Board ("GASB") Statement No. 96 provides guidance on the accounting and financial reporting for subscription-based information technology arrangements ("SBITAs") and General Account Standards Board ("GASB") Statement No. 87 provides guidance on the accounting and financial reporting for leases; and

WHEREAS, a lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for period of time in an exchange or exchange-like transaction; and

WHEREAS, a SBITA is defined as a contract that conveys control of the right to use another party's information technology (IT) software, alone or in combination with a tangible capital asset, as specified in the contract for a defined period of time (a "subscription term"); and

WHEREAS, under GASB Statement No. 96 and GASB Statement No. 87, a government entity generally should recognize a right-to-use asset, and a corresponding liability; and

WHEREAS, for certain IT subscriptions and certain leases, either the initial price or present value of future subscription payments will be immaterial as % of the total value of the Village's capital assets, liabilities and or total budget; and

WHEREAS, after review of the leases and IT subscription contracts currently in place, Village staff believes that a materiality threshold of $7,000.00 is reasonable with respect to compliance with GASB Statement No. 96 and 87, as that figure represents less than 1% of the total assets, capital assets, total liabilities, and annual budget, and therefore recommends that the Council adopt that materiality threshold for GASB Statement No. 96 and 87 accounting purposes.

NOW THEREFORE, BE IT RESOLVED, the Village of Clemmons does hereby adopt $7,000.00 as the materiality threshold for subscription-based information technology arrangements (SBITAs) and leases when determining whether to recognize such subscriptions and leases as assets and the cost related to same as liabilities in compliance with GASB Statement No. 96 and 87. The Council reserves the right to adjust this materiality threshold from time to time as may be needed or recommended for audit purposes.

Adopted this the 22nd day of May 2023.

__________________________________
Michael K. Rogers, Mayor

ATTEST:

____________________________
Lisa Shortt, Village Clerk
Resolution 2023-R-08

Resolution Amending the Capitalization Threshold
Of Fixed Assets 2003-R-02

NOW, THEREFORE, BE IT RESOLVED, that the Village Council, increases the capitalization threshold of (1) $5,000 for equipment and supplies unit cost to (1) $7,000 for equipment and supplies unit cost.

Adopted this the 22nd day of May, 2023.

__________________________________
Michael K. Rogers, Mayor

ATTEST:

__________________________________
Lisa Shortt, Village Clerk
Resolution Authorizing Increasing the Capitalization Threshold of Fixed Assets

Fixed Assets are tangible in nature and have useful life longer than one year.

GS 159-26(b) (8) requires local governments to maintain “A ledger or group of accounts in which to record the details relating to the General Fixed Assets of the unit or public authority”

Generally, recording of public domain or infrastructure-type fixed assets in the accounting records is optional because the assets are immovable and of value only to the government.

To avoid recording assets with immaterial values, local governments, as a board policy, should set minimum unit values which an asset is not recorded in the fixed assets records. The Village’s current level is $250.

In June 1999, the Governmental Accounting Standards Board (GASB) established a new financial reporting model for state and local government with GASB Statement No. 34, Basic Financial Statements - and Management’s Discussion and Analysis - for State and Local Governments. It affects all state and local governments that issue financial reports in conformity with generally accepted accounting principles. The mandatory deadline for implementing the provisions of GASB 34 depends on each government’s total revenues. The Village of Clemmons is required to implement the provisions with the fiscal year ending June 30, 2004.

GASB 34 makes several changes to traditional reporting including: government-wide financial reporting to complement fund-based financial statements; narrative overview and analysis for financial report uses; and capitalizing and depreciating general fixed assets, including infrastructure. To that end, the Government Finance Officers Association (GFOA) and the Local Government Commission, recommend raising capitalization thresholds. GASB 34 allows for the use of multiple thresholds such that different levels could be set for different classes of assets. GASB 34 examples include; (1) Equipment at $5,000; (2) Buildings at $20,000; (3) Infrastructure at $100,000.

The recommended threshold from the finance officer is $5000 for equipment and $100,000 for infrastructure which matches the recommendation from GFOA and suggestions listed in GASB 34.

The Village will keep detailed inventory records of assets at costs of $1000 to $5000, as well as over $5000. Individual Department Heads may decide to keep detailed records for items under $1000 at their discretion. For financial reporting purposes, however, the new capitalization threshold will apply.

NOW, THEREFORE, BE IT RESOLVED THAT THE VILLAGE OF CLEMMONS COUNCIL, establishes a capitalization thresholds of (1) $5,000 for equipment and supplies unit cost; (2) $100,000 for infrastructure; and

BE IT FURTHER RESOLVED THAT THE VILLAGE COUNCIL authorizes the Finance Officer to remove from the current General Fixed Asset Account Group the items under $5000.

Adopted this the 24th day of February, 2003.

Attest

Marsha Sucharski, Village Clerk

Edward Y. Brewer, Mayor
This INTERLOCAL AGREEMENT dated and effective as of July 1, 2023 (this “Agreement), between Forsyth County, North Carolina, a political subdivision of the State of North Carolina (the “County”) and the Village of Clemmons, North Carolina, a municipal corporation organized under the laws of the State of North Carolina (the “Village”);

WITNESSETH

WHEREAS under Article 20 of Chapter 160A of the North Carolina General Statutes, municipalities and counties are authorized to enter into interlocal cooperation undertakings with other local governments for the joint exercise of any power, function, public enterprise, right, privilege, or immunity of local governments in North Carolina; and

WHEREAS the Village desires to have the County, acting through the Forsyth County Sheriff’s Office, provide law enforcement officers assigned to keep the peace, enforce the criminal laws of the State of North Carolina and criminal ordinances of the Village, and maintain order in the Village;

NOW, THEREFORE, the parties hereto agree as follows:

1. **Service.** The County shall provide the Village with Forsyth County Sheriff’s Office deputies and staff assigned by the Sheriff to the Village (“Assigned Deputies”) as set forth in Exhibit A. Assigned Deputies shall perform law enforcement duties within the Village, patrolling the Village, answering calls for service, conducting general security checks, providing information and education to the public, interacting with residents and visitors, and performing other duties associated with community policing within the Village. Any additional services requested by the Village may not take place unless approved in writing by the Sheriff prior to such service beginning.

2. **Scope of Service.** Assigned Deputies shall serve the Village on a full-time basis. Notwithstanding anything to the contrary herein, the Assigned Deputies have a duty to provide law enforcement within all of Forsyth County, and circumstances may arise where the Sheriff determines it necessary to reassign temporarily one or more Assigned Deputies from the Village in order to meet such needs or to respond to an emergency or mutual aid request. At all times, the Assigned Deputies shall be employees of the Forsyth County Sheriff’s Office and shall be under the control of, and subject to, the Sheriff. Assigned Deputies shall not be employees of the Village or subject to the control of the Village.

3. **Term.** This agreement shall commence July 1, 2023, and terminate June 30, 2026, unless terminated earlier. Each year of service shall begin on July 1 and end
on June 30 of the subsequent year. Either party may terminate this Agreement by providing 90-days’ written notice to the other party.

4. **Consideration.** The Village shall reimburse the County for the cost of all Services provided by the County on a quarterly basis. Such costs shall include, but not be limited to, all categories of costs set forth in Exhibit A.

5. **Payment Due Date.** Within 30 days of the end of each quarter, the Village shall pay the County for Services for the prior quarter equal to one-fourth of the amount shown in Exhibits A, B, and C for the appropriate fiscal year. The Village shall pay the County within 30 days of the date of the invoice. The Village’s obligation to pay this final invoice shall survive termination of this agreement. In the event of a termination of this agreement before the expiration of the annual term, the County shall prepare an invoice with a reconciliation of all costs incurred as of the termination date, and the Village shall reimburse the County for such costs within 30 days of the date of the invoice from the County.

6. **Annual Cost of Service.** Exhibit A is the cost of service for the year of service ending June 30, 2024. By March 31, 2024, the County shall provide the Village with Exhibit B, the cost of service for the second year of service, and by March 31, 2025, the County shall provide the Village with Exhibit C, the cost of service for the third year of service.

7. **Insurance.** The County shall provide professional liability coverage for Assigned Deputies.

8. **Amendment.** This Agreement may be amended in writing by the Village and the County.

9. **Severability.** If any section of this Agreement is deemed to be illegal or otherwise unenforceable, it is the intent of the parties hereto that all other provisions of this Agreement shall remain in full force and effect.

10. **Governing Law.** This Agreement is to be governed by and interpreted in accordance with the laws of the State of North Carolina, with the exception that conflicts of laws provisions shall not apply.

11. **Notice.** All notices permitted or required to be given by one party to the other party shall be addressed and delivered in writing as follows:

**For the County:**
J. Dudley Watts, Jr.
Forsyth County Manager
201 North Chestnut Street
Winston-Salem, NC  27101
With Copy to:
Randy C. Hunsucker  
Forsyth County Sheriff’s Office Business Manager  
301 North Church Street  
Winston-Salem, NC  27101

For the Village:  
Michael Gunnell  
Village of Clemmons Village Manager  
3715 Clemmons Road  
Clemmons, NC 27012

12. **Execution in Multiple Counterparts.** This Agreement may be executed in multiple counterparts, each of which constitutes a completed document.

13. **Exhibits.** Exhibit A, attached hereto, is incorporated herein by reference. Exhibit B, the cost of service for the second year of service, and Exhibit C, the cost of service for the third year of service, shall be provided by the County to the Village no later than March 31, 2024, and March 31, 2025, respectively and shall become incorporated herein by reference on July 1, 2024, and July 1, 2025, respectively, unless the Village objects in writing to either Exhibit B by May 31, 2024, or Exhibit C by May 31, 2025. If the Village objects in writing by May 31 of either year, this Agreement shall terminate on June 30 of that year.
IN WITNESS WHEREOF, the Mayor of the Village and the Chairman of the Forsyth County Board of Commissioners have each executed this Interlocal Agreement to evidence the agreement of the parties hereto and the Village Clerk and the Clerk to the Board of County Commissioners have affixed the seal of the Village and the County, as applicable, to this Interlocal Agreement.

Village of Clemmons, North Carolina

By: ____________________________
Michael Rogers, Mayor

Attest:
Lisa Shortt, Village Clerk

[SEAL]

Forsyth County, North Carolina

By: ____________________________
Don Martin, Chairman

Attest:
Ashleigh Matthews,
Clerk to the Forsyth County Board of Commissioners

[SEAL]

This Instrument has been pre-audited in the manner required by the Local Government And Fiscal Control Act

By: ____________________________
Signature

Print Name

Village Finance Officer
## EXHIBIT A

### ESTIMATED ANNUAL COSTS

### VILLAGE OF CLEMMONS

#### COSTS FY 2023-2024

<table>
<thead>
<tr>
<th>DIRECT COSTS</th>
<th>Total for FY 2023-2024</th>
<th>Payable by County of Forsyth</th>
<th>Payable by FCSO</th>
<th>Payable by Clemmons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary (1 Sgt., 2 Cpl., 2 Inv., 11 Deputies)</td>
<td>$930,850</td>
<td>$25,850</td>
<td>-</td>
<td>$905,000</td>
</tr>
<tr>
<td>Overtime (Training Related)</td>
<td>$22,830</td>
<td>-</td>
<td>-</td>
<td>$22,830</td>
</tr>
<tr>
<td>Standard Fringe Benefits</td>
<td>$413,330</td>
<td>$11,210</td>
<td>-</td>
<td>$402,120</td>
</tr>
<tr>
<td>Separation Allowance</td>
<td>$81,070</td>
<td>$2,200</td>
<td>-</td>
<td>$78,870</td>
</tr>
<tr>
<td>Law Enforcement 491(k)</td>
<td>$47,690</td>
<td>$1,300</td>
<td>-</td>
<td>$46,390</td>
</tr>
<tr>
<td>OPEB</td>
<td>$16,050</td>
<td>-</td>
<td>-</td>
<td>$16,050</td>
</tr>
<tr>
<td>Teleprocessing/On-Line Services</td>
<td>$47,610</td>
<td>-</td>
<td>-</td>
<td>$47,610</td>
</tr>
<tr>
<td>Insurance Premiums</td>
<td>$9,980</td>
<td>-</td>
<td>-</td>
<td>$9,980</td>
</tr>
<tr>
<td>Training &amp; Conference</td>
<td>$4,130</td>
<td>-</td>
<td>-</td>
<td>$4,130</td>
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<tr>
<td>Office Supplies</td>
<td>$1,100</td>
<td>-</td>
<td>-</td>
<td>$1,100</td>
</tr>
<tr>
<td>Small Equipment</td>
<td>$21,100</td>
<td>-</td>
<td>-</td>
<td>$21,100</td>
</tr>
<tr>
<td>Uniforms</td>
<td>$8,040</td>
<td>-</td>
<td>-</td>
<td>$8,040</td>
</tr>
<tr>
<td>Books, Subscriptions &amp; Media</td>
<td>$530</td>
<td>-</td>
<td>-</td>
<td>$530</td>
</tr>
<tr>
<td>Operating Supplies/Equipment Repairs</td>
<td>$15,030</td>
<td>-</td>
<td>-</td>
<td>$15,030</td>
</tr>
<tr>
<td>Claims</td>
<td>$104,480</td>
<td>-</td>
<td>-</td>
<td>$104,480</td>
</tr>
<tr>
<td>Memberships &amp; Dues</td>
<td>$60</td>
<td>-</td>
<td>-</td>
<td>$60</td>
</tr>
<tr>
<td>Emergency Vehicles</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Direct Costs</strong></td>
<td>$1,724,920</td>
<td>$40,560</td>
<td>-</td>
<td>$1,684,360</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INDIRECT COSTS</th>
<th>Total Indirect Costs</th>
<th>Payable by County of Forsyth</th>
<th>Payable by FCSO</th>
<th>Payable by Clemmons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fleet Operating - 15 vehicles</td>
<td>$99,000</td>
<td>-</td>
<td>-</td>
<td>$99,000</td>
</tr>
<tr>
<td>300,000 X 50.33 per mile</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fleet Capital Recovery - 16 vehicles</td>
<td>$159,250</td>
<td>-</td>
<td>-</td>
<td>$159,250</td>
</tr>
<tr>
<td>(Est $4,594 base vehicle; $11,850 standard equipment (except investigator); 5 yr life, and; $4,000 surplus value)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Indirect Costs</strong></td>
<td>$258,250</td>
<td>-</td>
<td>-</td>
<td>$258,250</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADMINISTRATIVE COSTS</th>
<th>Total Admin Costs</th>
<th>Payable by County of Forsyth</th>
<th>Payable by FCSO</th>
<th>Payable by Clemmons</th>
</tr>
</thead>
<tbody>
<tr>
<td>FCSO Administrative Fee</td>
<td>$132,880</td>
<td>-</td>
<td>-</td>
<td>$132,880</td>
</tr>
</tbody>
</table>

| TOTAL ANNUAL COST | $2,116,050 | $40,560 | - | $2,075,490 |

---

2. County's mini-COPS funding ends 5/30/2024 for new deputy investigator position added 7/1/2022.

---

**Payment Due:**
- October 15, 2023 | $518,872.50
- January 15, 2024 | $518,872.50
- April 15, 2024 | $518,872.50
- July 15, 2024 | $518,872.50
NORTH CAROLINA
FORSYTH COUNTY

LANDSCAPE MAINTENANCE AGREEMENT

DATE: 4/12/2023

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

Project: I-0911A(L)

AND

WBS Elements: 34147.3.5

CFDA: 20.205

VILLAGE OF CLEMMONS

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the Village of Clemmons, a municipal corporation, hereinafter referred to as the "Municipality."

W I T N E S S E T H:

WHEREAS, the Department has plans for road improvements from NC 801 to SR 1101 (Harper Road); and,

WHEREAS, the Department and the Municipality propose to make certain landscape improvements under 34147.3.5, Forsyth County; and,

WHEREAS, the Municipality has agreed to participate in the responsibilities of the Project as hereinafter set out;

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF THE PROJECT

1. The Project consists of creating a new landscape design, installing plantings, landscaping features and maintenance of landscaping features and aesthetic improvements for the I-0911A(L) (I-40 Widening from Harper Road in Forsyth County to west of NC 801 in Davie County.
PLANNING, DESIGN, RIGHT OF WAY AND UTILITIES

2. The Department shall develop the landscape design and prepare the landscape plans and specifications in accordance with the Department's standard landscaping policies and procedures for highways.

3. All work shall be performed within the existing right of way and in accordance with Departmental standards, policies and procedures.

4. The Department does not anticipate the need to relocate and adjust any municipally-owned utilities at this time. If during the project, it becomes necessary to adjust and relocate the municipally-owned utilities, the Municipality, at no expense to the Department, shall be responsible for the relocation and adjustment of all utilities in conflict with the landscape planting.

CONSTRUCTION

5. The Department shall install, or caused to be installed, said plantings in accordance with the plans and specifications of said project as filed with, and approved by, the Department.

MAINTENANCE

6. Upon completion of the plantings, the Department shall maintain said planting areas for a period of two (2) years, at no expense to the Municipality.

7. At the end of the two (2) year establishment period, the maintenance responsibilities will be split between the Department and the Municipality. The Municipality is responsible for maintaining the portion of the project that is within the interchange footprint at Harper Road; this shall include all areas between the ramps and I-40, areas adjacent to the ramps and bridge. The Municipal Maintenance responsibilities will be in accordance with the following provisions:

8. Maintenance shall include, but not be limited to, the following: watering, mulching, pruning, fertilizing, weeding, pest control, mowing, replacing plant materials and the aesthetic appearance of the decorative pavement. All costs of maintenance shall be borne by the Municipality.
9. The Municipality agrees to continually maintain all plantings in accordance with generally accepted horticultural practices. The Department shall have the right to periodically inspect the maintenance practices being utilized by the Municipality.

10. If the Department determines that the Municipality is not properly maintaining the plantings, the Department shall notify the Municipality. If proper maintenance is not performed by the Municipality within a reasonable time after notification, the Municipality agrees that the Department shall perform the necessary maintenance, or at the Department’s option, shall return the planted area to a natural condition (i.e. seeded and mulched, etc.). It is further agreed that the costs of the restoration shall be reimbursed to the Department by the Municipality. Reimbursement to the Department shall be made in one final payment within sixty (60) days of invoicing by the Department. The Department shall charge a late payment penalty and interest on any unpaid balance due in accordance with N.C.G.S. § 147-86.23.

11. In the event these plantings require relocation or removal for highway construction, reconstruction, maintenance or safety, the Municipality shall be given the option to remove or relocate any plantings it considers salvageable immediately upon notification by the Department, at no expense to the Department.

12. The Department, at the end of the two (2) year establishment period, shall not be responsible for any damage to the plantings that may be done by third parties.

13. All areas outside of the limits described in Provision 2 will be maintained by the Department. Maintenance will occur within standard Department seasons and cycles.

**ADDITIONAL PROVISIONS**

14. Any modification to scope, funding, responsibilities, or time frame will be agreed upon by all parties by means of a written Supplemental Agreement.

15. All terms of this Agreement are dependent upon, and subject to, the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminated if funds cease to be available.
16. The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

17. The Department must approve any assignment or transfer of the responsibilities of the Municipality set forth in this Agreement to other parties or entities.

18. This Agreement is solely for the benefit of the identified parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth.

19. The Entity is solely responsible for all agreements, contracts, and work orders entered into or issued by the Entity to meet the terms of this Agreement. The Department is not responsible for any expenses or obligations incurred for the terms of this Agreement except those specifically eligible for the funds and obligations as approved by the Department under the terms of this Agreement.

20. The parties hereby acknowledge that the individual executing this Agreement has read this Agreement, conferred with legal counsel, fully understands its contents, and is authorized to execute this Agreement and to bind the respective parties to the terms contained herein.

21. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.

22. To the extent authorized by state and federal claims statutes, the Municipality shall be responsible for its actions under the terms of this agreement and save harmless the FHWA (if applicable), the Department, and the State of North Carolina, their respective officers, directors, principals, employees, agents, successors, and assigns to the extent allowed by law, from and against any and all claim for payment, damages and/or liabilities of any nature, asserted against the Department in connection with this Agreement. The Department shall not be liable and shall be held harmless from any and all third party claims that might arise on account of the Entity’s negligence and/or responsibilities under the terms of this agreement.
23. It is the policy of the Department not to enter into any agreement with parties that have been debarred by any government agency (Federal or State). By execution of this agreement, the Entity certifies that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Agency or Department and that it will not enter into agreements with any entity that is debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction.

24. By Executive Order 24, issued by Governor Perdue, and N.C. G.S.§ 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor’s Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).
IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST: VILLAGE OF CLEMMONS

BY: ______________________________ BY: ______________________________
TITLE: ______________________________ TITLE: ______________________________
DATE: ______________________________

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL) ______________________________
(FINANCE OFFICER)

Federal Tax Identification Number

___________________________________

Remittance Address:
Village of Clemmons

___________________________________

DEPARTMENT OF TRANSPORTATION

BY: ______________________________
(CHIEF ENGINEER)

DATE: ______________________________

APPROVED BY BOARD OF TRANSPORTATION ITEM O: ______________________________(DATE)
VILLAGE OF CLEMMONS
BUDGET AMENDMENT
FOR THE FISCAL YEAR ENDING JUNE 30, 2023

BE IT ORDAINED by the Village Council of the Village of Clemmons, North Carolina at a regular meeting on May 22nd, 2023 that the general fund budget be amended to increase of public safety due to increase personnel cost approved January 2023, increase of personnel cost in Clemmons events and marketing to change event coordinator position from part time to full time and increase insurance for status change of employee.

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expenditures</th>
<th>Original</th>
<th>Increase/Decrease</th>
<th>Amended</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-4300-6930</td>
<td>Public Safety Contract Services Forsyth County</td>
<td>$1,951,280</td>
<td>$20,000</td>
<td>$1,971,280</td>
</tr>
<tr>
<td>10-6000-1210</td>
<td>Clemmons Events Salaries</td>
<td>$69,880</td>
<td>$1,540</td>
<td>$71,420</td>
</tr>
<tr>
<td>10-6000-1810</td>
<td>Clemmons Events FICA</td>
<td>$4,315</td>
<td>$1,150</td>
<td>$5,465</td>
</tr>
<tr>
<td>10-6000-1820</td>
<td>Clemmons Retirement</td>
<td>$7,030</td>
<td>$95</td>
<td>$7,125</td>
</tr>
<tr>
<td>10-6000-1830</td>
<td>Group Insurance</td>
<td>$5,600</td>
<td>$2,900</td>
<td>$8,500</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td></td>
<td><strong>$25,685</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Revenue**

<table>
<thead>
<tr>
<th>Account #</th>
<th>Expenditures</th>
<th>Original</th>
<th>Increase/Decrease</th>
<th>Amended</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-3831-0000</td>
<td>Investment Earnings</td>
<td>$66,300</td>
<td>$25,685</td>
<td>$91,985</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td></td>
<td><strong>$25,685</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For Information Total Budget

Attest: 
Lisa M. Shortt, NCCMC

Adopted 22nd day of May

______________________________    _______________________________
Michael Rogers, Mayor

Presented by K. Ann Stroud, CPA Finance Officer