



**Agenda Packet - DRAFT
Village of Clemmons Council
Regular Meeting**

April 13, 2020

**AGENDA
REGULAR MEETING OF THE
VILLAGE OF CLEMMONS COUNCIL
APRIL 13, 2020 at 6:00 p.m.**

- I. Call to Order & Pledge of Allegiance – Mayor Wait
- II. Public Comments
- III. Minutes - Approval of Minutes
 - A. March 9, 2020 Regular Meeting
 - B. March 12, 2020 Special Meeting (Retreat)
 - C. March 23, 2020 Regular Meeting (Cancelled)
- IV. Changes and/or Approval of the Agenda
- V. Announcements
- VI. **Business – Information/Review Items for Future Action**
 - A. Marketing & Communications Director's Report
 - B. Manager's Report
 - 1. Financial Summary Report for February 2020
 - 2. Sheriff's Office Report
 - a. February 2020
 - b. Annual 2019
 - 3. Budget Workshop Date(s) and Time
 - 4. Remote Participation Policy Discussion
 - 5. Public Works Hours and Discussion
 - C. Attorney's Report
 - D. Planner's Report
 - Business – Action Items**
 - E. Greenbrook & Mendelssohn CIP Projects
 - F. Springpath Trail Drainage Improvement Project Bids
 - G. Stay at Home Order Update
 - H. Council Comments
- VII. Adjournment



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**REGULAR MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
March 9, 2020**

The Village of Clemmons Council met on Monday, March 9, 2020, at 6 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Wait, Council Members Barson, Binkley, Cameron, Rogers and Wrights. Attorney Elliot Fus was also present.

Call to Order & Pledge of Allegiance

Mayor Wait called the meeting to order at 6 p.m. and led the Pledge of Allegiance.

Public Comments

There were approximately two citizens in attendance. There were no individuals signed in to speak.

Approval of the Minutes

Council Member Rogers moved to approve the minutes of the February 24, 2020 regular meeting as presented. The motion was seconded by Council Member Wrights and unanimously approved.

Council Member Cameron moved to approve the Closed Session Minutes related to Attorney-Client Privilege in accordance with NCGS 143-318.11(a)(3); Property Acquisition in accordance with NCGS 143-318.11(a)(5); and Personnel Matters in accordance with NCGS 143-318.11(a)(6) - (September 25, 2017 – October 14, 2019) as presented (attached hereto as Exhibit A and incorporated as part of the minutes). The motion was seconded by Council Member Barson and unanimously approved.

Approval of the Agenda

Council Member Rogers moved to approve the agenda as presented. The motion was seconded by Council Member Barson and unanimously approved.

Announcements

- A. Proclamation – March 21-29, 2020 as Forsyth Creek Week – Mayor Wait read a Proclamation declaring March 21-29, 2020 as Forsyth Creek Week (attached hereto as Exhibit B and incorporated as part of the minutes).

Business – Information/Review Items for Future Action

- A. Marketing and Communications Director's Report – Marketing and Communications Director Ford provided an update on the following items and events:
 - March 6, 2020 was March Madness in Clemmons with a Lip Sync Battle competition at Southwest Elementary School. Council Member Wrights

coordinated donations which were accepted and will benefit local foster children. The emcee was WXII's Kenny Beck. She publicly thanked all who participated.

- Forsyth Creek Week events are upcoming beginning with Family Fishing Fun on Saturday, March 21, 2020 at Village Point Lake.
- March 23, 2020 will be Operation Medicine Drop from 10am – 1pm at Clemmons Fire Department (James Street location).

B. Manager's Report.

1. Idols Road Project Update – Council Member Barson read the following update on the Idols Road Project: “The Village Council has met several times in closed session to discuss the potential purchase of the Idols Road Property from Forsyth County with the help of Meridian Realty. Meridian Realty is a full service commercial real estate company that specializes in land use. They would have completed a full market analysis to determine the highest and best use for the land, as well as ensure that however it develops it would complement and provide value to Clemmons. On our behalf, Meridian provided a letter of intent to the County. In response, we received a document outlining the county's investments in that land, as well as a counter offer. After a lengthy discussion and consideration on February 10th, the Council's consensus was that we will not be providing a revised letter of intent in response. That said, the Village remains open to other possibilities regarding this piece of property and we will continue to be open to considering a revised offer from the County. Most importantly we still desire to work with the County on the future of that property and will continue making efforts in that direction.”
2. Greenbrook & Mendelssohn CIP Projects – Manager Buffkin presented a proposal from Jewell Engineering and advised it will be placed on the next agenda for discussion and consideration.

C. Attorney's Report – nothing to report.

D. Planner's Report – nothing to report.

Business – Action Items

- E. Council Comments – Council Member Rogers thanked Marketing and Communications Director Ford along with Council Member Wrights and members of the Forsyth County Sheriff's Office for the great Lip Sync event.
- F. Closed Session to Discuss Property Acquisition in accordance with NCGS 143-318.11(a)(5) and to Discuss Personnel Matter in accordance with NCGS 143-318.11(a)(6) - Council Member Cameron moved to go into closed session to discuss Property Acquisition in accordance with NCGS 143-318.11(a)(5) and to discuss Personnel Matter in accordance with NCGS 143-318.11(a)(6) at 6:15 p.m. The motion was seconded by Council Member Wrights and unanimously approved.

At 7:40 p.m., Mayor Wait stated that by unanimous vote Council chose to reconvene the open session with no action taken.

Adjournment

Council Member Barson moved to adjourn the meeting at 7:40 p.m. The motion was seconded by Council Member Rogers and unanimously approved.

John Wait
Mayor

ATTEST:

Lisa Shortt, NCCMC
Village Clerk

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SPECIAL MEETING - RETREAT OF THE VILLAGE OF CLEMMONS COUNCIL MARCH 12, 2020

The Village of Clemmons Council met on Thursday, March 12, 2020 at the Village of Clemmons Town Hall in Clemmons, North Carolina. The following members were present: Mayor Wait and Council Members Barson, Binkley, Cameron, Rogers and Wrights. No member was absent. The following staff members were present: Village Manager Buffkin, Finance Director Stroud, Planner Rahimzadeh, Public Works Director/Village Engineer Gunnell, Director of Operations Gearren, Stormwater Engineer Kimbrell, Marketing and Communications Director Ford and Clerk Shortt. Matt Reece (PTRC) was the facilitator for the retreat. Matthew Dolge (PTRC) was also in attendance.

Welcome – Mayor John Wait

Mayor Wait called the retreat to order at 9:00 a.m. on Thursday, March 12, 2020 and welcomed everyone.

Introduction to Process – Matt Reece

Facilitator Reece opened with a brief introduction. He advised of the flow of the retreat and utilized a PowerPoint weighted survey-based presentation (attached hereto as Exhibit A and incorporated as part of the minutes) that would incorporate Council's participation via a clicker-response system. This presentation followed the *State of the Village Financials* presentation by Finance Director Stroud.

State of the Village Financials – Ann Stroud

Finance Director Stroud made a presentation which included five-year projections for the Village based upon current levels of revenues and services (attached hereto as Exhibit B and incorporated as part of the minutes). She advised that based on these projections, in Year 2022-2023 the Unassigned Fund Balance would go below the \$3 million mark previously set by Council. She stated that in Year 2023-2024 we would start dipping into Fund Balance. She estimates there will be an approximate 6% increase in the tax base from this year to next year.

Capital Projects (Sidewalks, Village Hall, Others) – Survey Response & Discussion

The following surveys were conducted among Council and brief discussions took place to prioritize projects in Clemmons:

Funding Sidewalks is... (Pick up to 3 in priority order)

1. Important enough to dip below minimum fund balance (\$3 million)	0%
2. Important enough to raise taxes if necessary	29%
3. Important enough to lower other town service levels	12%
4. Not important enough to impair other services and/or raise taxes	59%

Priority of Sidewalk Project Under Development... (Pick your top three responses in order of priority)

1. Harper Road – I-40 to Morgan Elementary	26%
2. Harper Road – Morgan Elementary to YMCA	33%
3. Idols Road – Middlebrook Drive to Tanglewood Road	8%
4. Highway 158 / Tanglewood Connector	33%

Village Hall Discussion – thinking long-term

1. We should build a new Village Hall facility.	67%
2. We should remodel and expand the current Village Hall facility.	17%
3. We shouldn't do anything. The facility is okay the way it is.	17%

The timeframe to build a new facility (if had location selected and land purchased now) would be approximately two years. With this being the case, there are current improvements that need to be made to Village Hall.

Council consensus was to authorize Manager Buffkin to prioritize and proceed with improvements needed that are below the \$10,000 threshold that would need to be presented to Council for consideration.

Funding Village Hall improvement/expansion/relocation is... (Pick up to three in priority order)

1. Important enough to dip below minimum fund balance (\$3 million)	40%
2. Important enough to raise taxes if necessary	31%
3. Important enough to lower other town service levels	11%
4. Not important enough to impair other services and/or raise taxes	17%

Manager Buffkin advised Council that the current estimated cost to construct a new town hall would be approximately \$300/square foot and about 10,000 square feet would be needed. A brief discussion regarding possibly assuming debt for a new town hall building (current interest rate is 2.3%) and education of the residents (similar to the ¼ cent sales tax recently passed by Forsyth County for teacher supplement increases).

Council consensus was that debt is something they could contemplate for making Village Hall improvements.

Stormwater Fees Presentation – Mike Gunnell and Wes Kimbrell

Stormwater Engineer Kimbrell made a presentation regarding a possible Stormwater Fee Increase (attached hereto as Exhibit C and incorporated as part of the minutes) and provided options of the SWAB's recommendations for consideration, Stormwater Staff's recommendation and the final results as voted on at a special meeting of the SWAB which was held on March 5, 2020. A survey question was then presented to Council:

Stormwater Fees need to be changed to generate revenue for stormwater capital projects?

1. Yes, fees need to be raised.	50%
2. Yes, structure needs to be changed so that more is collected.	50%
3. We should leave fees/structure alone.	0%
4. Need to find another way to fund stormwater capital improvements without raising fees/structure.	0%
5. Neutral or no opinion either way	0%

Council consensus was to direct Staff to refine further with a combination of fees and structure and bring back to Council for further discussion and contemplation.

A short break followed.

Forsyth County Sheriff’s Office Contract

The FCSO renewal should include an amendment to address insurance liability

1. Strongly Agree	67%
2. Somewhat Agree	17%
3. Neutral	17%
4. Somewhat Disagree	0%
5. Strongly Disagree	0%

Manager Buffkin advised that the Village of Clemmons is currently liable for property loss or worker’s compensation claims for deputies assigned to the Village of Clemmons. Forsyth County is self-insured up to \$750,000. He stated that an amended contract will be forthcoming from Forsyth County for Council’s consideration. Mayor Wait stated we need to be prepared for real contract negotiations.

Council consensus was to have Attorney Fus be directly involved in the contract process and appointed Mayor Wait to work with Manager Buffkin and the Town of Lewisville’s Manager, Hank Perkins.

Street Modification Guide – (Traffic Calming Measures)

Is the adopted street modification guide working as planned?

1. Working well. No changes needed.	0%
2. Good start, but needs a few tweaks.	50%
3. Not sure or no opinion	0%
4. Anticipated benefits unlikely to be worth the effort.	17%
5. Should consider scrapping the whole thing.	33%

Mayor Wait suggested that some sort of process is needed but he thinks this needs to be brought in-house (Staff-internal process – not Council making a decision on every situation). Council Member Cameron suggested that Council needs to take an overall look at the whole process. A brief discussion took place regarding the possibility of some cost-sharing as the current application fee is \$100 and the engineer’s review fee is approximately \$1,000. Council Member Rogers recommended including sidewalk option and process for pedestrian traffic along with the Street Modification Guide for vehicular traffic. If an engineer’s recommendation is a safety issue (not speeding issue), the modifications would be implemented regardless of

whether the requestors wanted it. Finance Director Stroud advised that Traffic Control is already a line item under Powell Bill in the budget so there would not need to be a separate line item. A special assessment fund would need to be set up as part of the sidewalk option for modification and would require Council approval. The public would be allowed to speak during a Special Public Comments portion of the Council meeting.

Council consensus was to put purely at Staff level (not including Ad-hoc Transportation Committee) and direct Staff to draft something that removes options for solutions as an expert's recommendation would be provided (the application needs to be very clear and no request for a solution included).

Street Assessment Tool – (Optimization of Paving Priorities)

Street Assessment Tool

1. We should go with the optimized approach.	33%
2. We should stick to the worst-first approach.	17%
3. Some combination of optimized and worst-first.	50%
4. I have no opinion.	0%

Public Works Director Gunnell made a presentation regarding Street Assessment and Maintenance Options (attached hereto as Exhibit D and incorporated as part of the minutes). He provided a sheet of current streets needing improvement and what the improvement would be (attached hereto as Exhibit E and incorporated as part of the minutes). He advised that rejuvenators do not show an initial benefit (it is over time). These are tools to be used for consideration on which streets to improve/maintain. A brief discussion took place on how this might affect other projects (sidewalks in particular). Manager Buffkin posed the question of how comfortable is Council with a tax increase as all that they are wanting to do will most likely require additional revenue. Council Member Cameron stated that the tax rate in Clemmons has been kept incredibly low for 11-12 years and there is a case that can be made to go in this direction and this may be the year to do it. Facilitator Reece summarized that the demands for services and meeting those demands are

resulting in the need for increased revenue. Council Member Barson expressed she is good with any year but does not want to push it up against the line so she prefers it sooner rather than later. Manager Buffkin advised that the longer it is put off, the more drastic the action taken would need to be. He pointed out that the Forsyth County Commissioners had stated that if the ¼ cent sales tax increase for teacher pay passed (which was the case), it would result in a one cent decrease in the property tax rate so therefore would be offsetting. Council Member Rogers clarified this could potentially be an increase in the stormwater fee as well as a tax increase in the same year. Mayor Wait requested to see the numbers if the projects were staggered rather than all at once. Finance Director Stroud advised that all of our Capital Improvement projects (not including stormwater projects) are of the Unassigned Fund Balance. She provided a spreadsheet of project that have been approved or discussed for review (attached hereto as Exhibit F and incorporated as part of the minutes). She pointed out that if the scope of any of these projects were to change, that would have an effect. She expressed her concern that in 3-4 years, operating expenses will not be covered. This will be a focus during the budget workshop.

Lunch followed.

Remote Participation Policy

Manager Buffkin presented a draft of a Remote Participation Policy for Council’s consideration (attached hereto as Exhibit G and incorporated as part of the minutes). A discussion was held regarding the ‘vacation’ language.

Council Member Rogers made a motion to approve a Remote Participation Policy as presented with edits of “Village of Clemmons” where necessary. The motion was seconded by Council Member Binkley and unanimously approved.

Nuisance Ordinance Development, Implementation

Should Clemmons develop its own nuisance ordinance?

1. Yes	33%
2. No	33%
3. Not sure or no opinion	33%

Manager Buffkin provided Council with the current nuisance ordinance for the Village of Clemmons (attached hereto as Exhibit H and incorporated as part of the minutes) and pointed out that if there was something not specifically addressed within that ordinance (i.e. noise ordinance), the Forsyth County ordinances are adhered to as everyone within the Village is located within the County. We do not have the authority to develop or enforce ordinances to address aesthetics but only something that would affect the health, welfare and safety of the public. Abandoned vehicles are addressed in the UDO.

Council consensus was to appoint Council Member Binkley to assist Staff with identifying the property owner/heirs and their spouses of the property at the corner of Arden Drive and Hampton Road as the taxes are eight years in arrears.

Blanket Bottom Growth Plan

How important is fostering the development of Blanket Bottom?

1. Very important	50%
2. Somewhat important	50%
3. Not sure or no opinion	0%
4. Somewhat unimportant	0%
5. Not at all important	0%

Manager Buffkin provided a map of the area (attached hereto as Exhibit I and incorporated as part of the minutes). He pointed out that what says “future pump station”, there is actually now a pump station in place. He advised Council that he, Mayor Wait and Planner Rahimzadeh had met with the Mayor, Manager and Planner of Lewisville last summer for a preliminary discussion of this area. He stated Lewisville’s interest in that area is outside of the outline provided on the map and would have to be pumped (to the west). Mayor Wait inquired if there had been any discussion with Forsyth County and Lewisville about a joint plan. Planner Rahimzadeh advised there have not been any discussions. Mayor Wait recommended taking a first step of getting legislative support (post-election) to pursue a local bill in order to acquire that area. Manager Buffkin advised there is ample money in the sewer reserve fund to extend sewer on the east side of the basin. Council

Member Rogers brought up the fact there is a TAC project from Lasater Road to Lewisville-Clemmons Road which will open that basin up and he suggested having the state change the scope of that project to include the Springfield Farms Road project in with the Lasater Road/Lewisville-Clemmons Road project since the other section is tied to the beltway.

How should the growth plan for the Blanket Bottom area be developed?

1. Work jointly with Lewisville and/or Forsyth County.	83%
2. Develop the plan ourselves.	17%
3. Hold off on doing anything for right now.	0%

Mayor Wait recommended Clemmons take the lead on it and let everyone else follow. He wants it to be a collaborative effort but for Clemmons to drive the project.

Council consensus was to designate Mayor Wait and Council Member Barson to start the process by creating a draft which does not limit any proposed local bill to just this area but all of the area surrounding the Village of Clemmons.

Sign Ordinance (Wayfinding, Temporary, Off Premises, etc.)

Clemmons' sign ordinance needs revision to address billboards, temporary signs, etc.

1. Strongly Agree	83%
2. Somewhat Agree	0%
3. Neither Agree nor Disagree	17%
4. Somewhat Disagree	0%
5. Strongly Disagree	0%

A discussion was held regarding three types of signs: wayfinding, temporary and off-premise (billboards). Public rights-of-way should not be used to promote public gain. The areas, businesses and districts in Clemmons are intertwined, therefore wayfinding signage would be unclear. Staff's recommendation is to pull the plug on wayfinding signs.

Council consensus was to go with Staff's recommendation to pull the plug on wayfinding signs, keep temporary sign enforcement as it currently stands and direct Staff to work with the attorney regarding a text amendment relating to off-premise signs but not to be brought in front of Council.

UDO Changes Necessitated by New N.C.G.S. 160D

Are you aware of requirements for NCGS 160-D (New and use law for NC)

1. Well aware	0%
2. Have heard about it and have some understanding	0%
3. Very little understanding of it	33%
4. Never heard of it	67%

Planner Rahimzadeh advised that NCGS 160-D is meant to overhaul the general statutes regarding land use and land use development by providing clarity of authority for municipalities. This will consolidate and

streamline terms statewide so everyone will have the same understanding when referencing the regulations. The deadline for completion is January 2021. He stated this will impact our current Chapters A-D of the UDO. This will not restrict our authority but will require a lot of Staff time the remainder of this year. Council will be kept abreast of the progress.

Community Surveys – (Format, Content, Desired Feedback)

What is your opinion of our current community surveys?

1. Strongly Agree	33%
2. Somewhat Agree	33%
3. Neutral	17%
4. Somewhat Disagree	17%
5. Strongly Disagree	0%

Marketing and Communications Director provided an update on the two surveys done to date. She explained that the Farmers Market survey resulted in some changes that will be implemented with the market this upcoming season. The second survey was behavior-based and focused on pet waste. She solicited the input of Council to determine how they would like to proceed with the surveys and the content to be considered.

Council consensus was to continue with quarterly surveys that are short and fact-based so that people have a clear understanding of the content and ramifications beginning with a survey on Public Works services and conducting a survey about sidewalks in the fall.

Agenda Preparation

Are you satisfied with the current method of agenda preparation?

1. Strongly Satisfied	33%
2. Somewhat Satisfied	0%
3. Neutral	33%
4. Somewhat Dissatisfied	33%
5. Strongly Dissatisfied	0%

A discussion was held regarding agenda preparation.

Council consensus was to direct Staff to distribute a draft agenda to Council on the Monday the week before Council meeting for them to review and amend by adding or removing items by Wednesday of that week to be distributed in the agenda packet on Thursday prior to the meeting.

Active Shooter Training

Manager Buffkin advised Council that Sgt. Gieger is checking with Sgt. Stringer about performing training for Village Hall and Public Works staff members.

Table top exercise for emergency preparedness – Topics?

Council consensus was to direct Staff to set up a tabletop exercise and include Council.

Saturday Village Public Works Operation hours

Council consensus was to cut out working Saturdays for Public Works based on low utilization.

Retreat Action Items from Last Year

- Personnel Policy Revisions - Manager Buffkin updated that he is currently in the process of the policy revisions.
- Public Education on Topics - A presentation followed by public input sessions on important topics will be done at certain Council meetings.
- Manager Buffkin advised the Director of Operations Gearren will be providing information regarding the cost to livestream board meetings other than just Council. Zoning Board of Adjustment is quasi-judicial and would not be livestreamed.
- Extending sewer lines on Harper Road property - Staff's recommendation is to wait until we have a buyer and developer's plans to pledge that we will extend sewer in order to ensure appropriate placement for the development of the property. The estimated cost would be approximately \$250,000. Council agreed.

The retreat adjourned at 2:47 p.m.

John L. Wait
Mayor

Attest:

Lisa M. Shortt
Village Clerk



DRAFT

**REGULAR MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
March 23, 2020**

The Village of Clemmons Council meeting that was to be held on Monday, March 23, 2020, at 6 p.m. was cancelled due to the ongoing COVID-19 pandemic and guidelines and recommendations provided by the Centers for Disease Control and Prevention (CDC), as well as the State and Forsyth County for preemptive measures to mitigate the spread of the virus.

John Wait
Mayor

ATTEST:

Lisa Shortt, NCCMC
Village Clerk

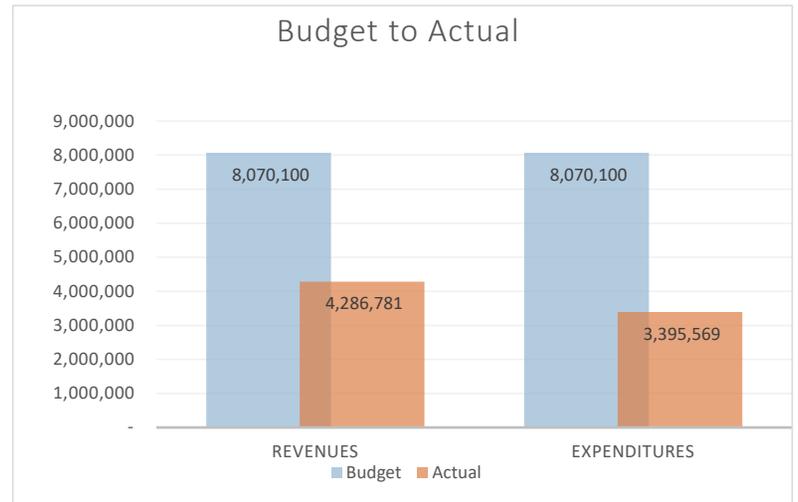


VILLAGE OF CLEMMONS
FINANCIAL SUMMARY
FOR FEBRUARY 29, 2020

GENERAL FUND					
	Original Budget 6/30/2020	Revised Budget 6/30/2020	Actual as of 2/29/2020	%	Prior Year Actual 2/28/2019
REVENUES					
Ad Valorem Taxes	2,642,700	2,642,700	2,479,168	94%	2,422,408
Other taxes and licenses	3,000	3,000	1,693	56%	1,554
Unrestricted intergovernmental	2,360,200	2,360,200	870,495	37%	836,830
Restricted intergovernmental	833,315	953,315	793,290	83%	579,461
Permits and fees	17,675	17,675	25,325	143%	23,325
Investment earnings	155,000	155,000	106,910	69%	112,933
Sponsorships & donations	8,000	8,000	5,100	64%	9,000
Other revenues	-	-	4,800	0%	100
Subtotal	6,019,890	6,139,890	4,286,781	70%	3,985,611
Developer Contribution	147,480	147,480	-	-	-
Service-Other Governments	11,240	11,240	-	-	-
Sale of capital asset	26,000	26,000	-	-	50,000
Undesignated Fund Balance Appr	309,250	363,850	-	-	-
Restricted fund balance appr.	1,381,640	1,381,640	-	-	-
Total general fund revenues	7,895,500	8,070,100	4,286,781	53%	4,035,611
EXPENDITURES					
					Encumbrances
Governing Body	75,650	79,250	54,149	- 68.3%	50,955
Administration	773,100	773,100	432,908	11,421 57.5%	390,326
Public Safety	1,445,315	1,445,315	717,968	8,647 50.3%	684,853
Public Works	2,336,275	2,336,275	1,433,167	413,329 79.0%	1,291,326
Powell Bill-Streets	1,203,005	1,203,005	40,324	10,324 4.2%	68,486
Planning & Zoning	278,745	428,745	103,454	25,556 30.1%	98,016
Clemmons Events & Marketing	125,860	125,860	66,607	3,324 55.6%	45,270
Park & Recreation	9,500	9,500	4,000	436 46.7%	2,868
Major repairs & renovations	-	-	-	- 0.0%	-
Capital Outlay	412,350	433,350	316,647	1,500 73.4%	729,266
Transfer to Capital Projects	1,235,700	1,235,700	226,345	- 18.3%	-
	7,895,500	8,070,100	3,395,569	474,537 48.0%	3,361,366
Revenue Over (Under) Expenditures			891,212		674,245

Encumbrances are contracts or purchases approved, but not paid.

STORMWATER FUND				
	Budget 6/30/2019	Actual As of 2/29/2020	%	Prior Year Actual 2/28/2019
REVENUES				
Storm Water Fee	785,125	759,036	97%	750,060
Storm Water Permits	6,000	2,110	35%	4,958
Interest	45,500	19,840	44%	26,618
Sponsorships	1,000	1,225	123%	950
Other revenue	-	-	0%	600
Subtotal	837,625	782,211	93%	783,186
Sale of Capital Assets	25,000	-	0%	50,000
Services Other Governments	3,900	-	0%	-
Appropriated fund balance	1,456,180	-	0%	-
Total	2,322,705	782,211	34%	833,186
EXPENSES				
				Enc.
Stormwater Operating Expense	736,305	387,813	38,513 58%	295,012
Capital Improvement & Capital	1,586,400	230,234	616,719 53%	306,306
Transfers to Capital Project	-	-	- 0%	-
	2,322,705	618,047	655,232 27%	601,318
Revenue Over(Under)Expenditures		164,164		231,868





VILLAGE OF CLEMMONS
 FINANCIAL SUMMARY
 FOR FEBRUARY 29, 2020

FUND BALANCE	
Fund Balance as of June 30, 2019	9,516,476
Revenue over(under)expenditures	891,212
Fund Balance as of February 29, 2020	<u>10,407,688</u>

BUDGET INFORMATION	
Beginning Budget	7,895,500
Amendments:	
20-G-1 for Transportation Study	100,000
20-G-2 Bike & Pedestrian Plan	50,000
20-G-4 James Street Ext	21,000
20-G-5 Board Appreciation	3,600
Revised Budget	<u>8,070,100</u>

CASH BALANCES AS OF FEBRUARY 29, 2020	
General Fund	10,649,447
Hwy 158 Sidewalk	8,926
Stormwater Fund	2,105,059
Market Center Dr	159,793
	<u>12,923,225</u>

Market Center Drive	Budget	Project to Date	
Grant NC Dept. of Commerce	194,340	269,340	
Developer Payment	-	9,200	
Sewer Reserve	25,000	-	
Transfers from General Fund	\$ 824,740	\$ 354,167	43%
Transfers from Stormwater	\$ 109,200	\$ 104,916	96%
Total Revenue	\$ 1,153,280	\$ 737,623	64%
Phase I			
Design	\$ 48,300	\$ 48,300	\$ - 100%
Stormdrainage	\$ 15,000	\$ 14,664	\$ - 98%
Road & Sidewalk Construction	\$ 389,300	\$ 300,772	\$ 27,109 84%
Stamped Crosswalks	\$ 8,000	\$ -	\$ 8,000 100%
Backflow Preventor Upfit	\$ 48,000	\$ 47,850	\$ - 100%
Enhancements	\$ 89,500	\$ 39,581	\$ - 44%
Phase II			
Design	\$ 59,300	\$ 74,762	\$ - 126%
Storm drainage	\$ 94,200	\$ -	\$ - 0%
Sidewalk Phase II	\$ 400,000	\$ 13,867	\$ - 3%
Road Construction	\$ 274,780	\$ 3,280	\$ 3,350 2%
Stamped Crosswalks	\$ 37,400	\$ -	\$ - 0%
Enhancements	\$ 89,500	\$ 24,206	\$ - 27%
Total Expenditures	\$ 1,553,280	\$ 567,282	\$ 38,459 39%

SIDEWALK TO TANGLEWOOD ALONG 158			
Revenues	Budget	Project to Date	
STDP Grant	2,110,400	172,858	8%
Transfers from General Fund	1,569,100	59,131	4%
Total	3,679,500	231,989	6%
Expenditures			
Construction and Engineering	3,679,500	223,064	- 6%

Village of Clemmons
 PAID CHECKS REPORT
 2/1/2020 to 2/29/2020

Check#	Paid To	Description	Check Date	Amount
21022	4S SIGN & SUPPLY, INC	Street Signs	2/6/2020	\$118.47
21023	Blakley Landscape Service, Inc.	Landscaping Market Center Drive Phase	2/6/2020	\$8,125.00
21024	Blanco Tackabery & Matamoros, PA	Attorney Services Dec	2/6/2020	\$4,702.50
21025	CONTINENTAL RESEARCH CORPORATION	Supplies	2/6/2020	\$940.46
21026	DUKE ENERGY	Street Lights James Street Extension	2/6/2020	\$11,962.76
21027	JAN-PRO CLEANING SYSTEMS	Janitorial Service Feb	2/6/2020	\$400.00
21028	NC Child Support	Child Support	2/6/2020	\$206.77
21029	Piedmont Truck Center, Inc.	Repair FBD9	2/6/2020	\$6,794.41
21030	SAFE-T-WORKS	Background Check	2/6/2020	\$25.00
21031	SealMaster	Crack Seal	2/6/2020	\$3,433.08
21032	Triad Freightliner of Greensboro	L7 repairs	2/6/2020	\$146.27
21033	Unifirst	Uniform & Mat Rental	2/6/2020	\$182.01
21034	CAROLINA INDUSTRIAL EQUIPMENT	Leaf Truck Parts	2/6/2020	\$2,855.38
21035	BB&T Financial, FSB	Purchase Card Transactions	2/12/2020	\$12,816.72
21036	Blanco Tackabery & Matamoros, PA	Attorney Fees Jan	2/12/2020	\$5,697.50
21037	CASTLE KEY INC	Glass Cleaner, bee blaster & vinyl touch	2/12/2020	\$515.60
21038	CITY OF WINSTON SALEM	Water Greendale Way	2/12/2020	\$18.74
21039	DUKE ENERGY	Utilities	2/12/2020	\$1,416.85
21040	INDUSTRIAL FIRE & SAFETY INC	Fire Extinguisher Inspection & Refill	2/12/2020	\$93.94
21041	NAPA Auto Parts	L6 Parts	2/12/2020	\$40.91
21042	Piedmont Triad Computer Consulting, Inc.	Smart Solution March	2/12/2020	\$181.48
21043	Staples Credit Plan	Printing CAFR & Office Supplies	2/12/2020	\$922.45
21044	Stay Alert Safety Services Inc.	Safety Lights and Flags for New Stop Sigr	2/12/2020	\$258.34
21045	Time Warner Cable	Telephone & Internet	2/12/2020	\$993.67
21046	Verizon	Cell Phones	2/12/2020	\$585.29
21047	WEX Bank	Jan Gas	2/12/2020	\$3,464.81
21048	WM Corporate Services Inc.	Recycling & Trash Compactor	2/12/2020	\$4,970.81
21049	WM Corporate Services, Inc	Residential Solid Waste & Recycling	2/12/2020	\$81,910.42
21050	AT&T	Telephone Neudorf	2/20/2020	\$428.97
21051	Bridges Court Reporting, Inc.	Transcript ZBA Meeting	2/20/2020	\$344.10

21052 CKJ Building and Design	Valve Building	2/20/2020	\$44,350.00
21053 DUKE ENERGY	Street Lights	2/20/2020	\$9,641.85
21054 KIMBRELL, WESLEY S.	Class for surveying certification	2/20/2020	\$990.00
21055 LJB Inc.	Professional Services	2/20/2020	\$3,550.50
21056 Morris Business Solutions	Per Copy Agreement	2/20/2020	\$185.60
21057 Municipal Insurance Trust	Dental Vision STD Life	2/20/2020	\$2,326.10
21058 NC Child Support	Child Support	2/20/2020	\$206.77
21059 RCJ Contracting, LLC	Drainage Repairs Sedalia Drive	2/20/2020	\$5,200.00
21060 UHS Premium Billing	March Health Insurance	2/20/2020	\$26,518.56
21061 Unifirst	Uniform & Mat Rental & gloves	2/20/2020	\$524.15
21062 Winston Tractor Company	T6030 Part	2/20/2020	\$29.46
21063 4S SIGN & SUPPLY, INC	Welcome to Clemmons Sign	2/27/2020	\$2,658.08
21064 AMERICAN HERITAGE LIFE INSURANCE COMPANY	Supplementary Insurance	2/27/2020	\$304.07
21065 CAROLINA TRACTOR AND EQUIPMENT CO	Service Work Tub Grinder	2/27/2020	\$586.51
21066 DUKE ENERGY	Utilities Dillon Industrial	2/27/2020	\$1,754.16
21067 GRADEWORKS LLC	Upper Sandhurst Repairs	2/27/2020	\$12,200.00
21068 KIMLEY-HORN AND ASSOCIATES INC	Market Center Drive Designs	2/27/2020	\$14,030.00
21069 NCGFOA	NCGFOA Dues	2/27/2020	\$50.00
21070 RCJ Contracting, LLC	Sinkhole 3340 Cook Place Dr	2/27/2020	\$4,800.00
21071 Robert J Young Company	Copier Agreement	2/27/2020	\$50.22
21072 Southern Flag & Flagpole Co.	US & NC Flags	2/27/2020	\$338.60
21073 Traction	Filters	2/27/2020	\$458.19
21074 Unifirst	Uniform & Mat Rental	2/27/2020	\$182.01
21075 YMCA of Northwest North Carolina	YMCA Wellness	2/27/2020	\$477.50
	Total Checks:		\$285,965.04
	Total For GENERAL FUND		\$181,944.91
	Total For STORM WATER UTILITY		\$37,515.13
	Total For MARKET CENTER DRIVE		\$66,505.00
	GRAND TOTAL		\$285,965.04

Village of Clemmons		BB&T Purchase Card Transactions			
Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	NCDMv	\$3,471.06	Taxes & Tags Bucket Truck	21035	2/12/2020
BB&T Financial, FSB	Amazon 01.06.20	\$33.00	Computer cords	21035	2/12/2020
BB&T Financial, FSB	Amazon 01.07.20	\$158.99	Running Board BT3	21035	2/12/2020
BB&T Financial, FSB	Amazon 01.16.20	\$21.05	Battery for AF Laptop	21035	2/12/2020
BB&T Financial, FSB	Amazon 01.23.20	\$158.99	PT6 Maintenance	21035	2/12/2020
BB&T Financial, FSB	apple 1.5.20	\$0.75	Apple Charge	21035	2/12/2020
BB&T Financial, FSB	Batteries 01.06.20	\$58.69	12V	21035	2/12/2020
BB&T Financial, FSB	Benchmark 12.30.19	\$57.39	Survey Accessory	21035	2/12/2020
BB&T Financial, FSB	Bojangles 01.11.20	\$69.86	Food ERecycle	21035	2/12/2020
BB&T Financial, FSB	Canva 1.9.20	\$25.90	Canva	21035	2/12/2020
BB&T Financial, FSB	Chick-fil-A 01.15.20	\$12.85	Lunch RN Pest Class	21035	2/12/2020
BB&T Financial, FSB	CityWS 705	\$2.00	Parking MPO Meeting	21035	2/12/2020
BB&T Financial, FSB	ConstantContact01.2020	\$66.50	Constant Contact	21035	2/12/2020
BB&T Financial, FSB	Cross 01.17.20	\$146.44	Tub Grinder Maintenance	21035	2/12/2020
BB&T Financial, FSB	DollarGeneral1.22.20	\$4.27	Neighbors Helping Neighbors	21035	2/12/2020
BB&T Financial, FSB	ForsythMower 1.3.20	\$273.54	Speed Control for salt spreader	21035	2/12/2020
BB&T Financial, FSB	Freightliner 01.08.20	\$227.31	Compressor for L6	21035	2/12/2020
BB&T Financial, FSB	H&H Farm 01.24.20	\$1,665.24	Brine Tank	21035	2/12/2020
BB&T Financial, FSB	HanesInstrument Co	\$424.84	Surveying Supplies	21035	2/12/2020
BB&T Financial, FSB	HomeTeam 1.15.20	\$54.40	Pest Control January	21035	2/12/2020
BB&T Financial, FSB	Horns Garage 01.14.20	\$40.80	NC Inspection L6 SW5 L32	21035	2/12/2020
BB&T Financial, FSB	James River 01.03.20	\$44.65	clamp	21035	2/12/2020
BB&T Financial, FSB	Liners shoe 01.24.20	\$160.45	Boots for DO	21035	2/12/2020
BB&T Financial, FSB	Lowes 01.07.20	\$169.17	Tools for PT-9	21035	2/12/2020
BB&T Financial, FSB	Lowes 01.07.20 (2)	\$50.12	Shop Supplies	21035	2/12/2020
BB&T Financial, FSB	Lowes 01.13.20	\$117.33	Tools for PT-9	21035	2/12/2020
BB&T Financial, FSB	Lowes 01.24.20	\$1.11	Adapter	21035	2/12/2020
BB&T Financial, FSB	MidtownCafe 1.22.20	\$47.31	Meeting with Manager, Mayor an	21035	2/12/2020
BB&T Financial, FSB	Milling 01.06.20	\$13.88	Straw	21035	2/12/2020
BB&T Financial, FSB	Milling 01.07.20	\$60.29	Soil & Straw	21035	2/12/2020
BB&T Financial, FSB	Napa 01.10.20	\$27.24	Belt	21035	2/12/2020
BB&T Financial, FSB	Napa 01.14.20	\$14.29	Bulbs for shop	21035	2/12/2020

Village of Clemmons	BB&T Purchase Card Transactions				
Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	Napa 01.15.20	\$19.27	Part BT3	21035	2/12/2020
BB&T Financial, FSB	Napa 01.17.20	\$54.04	Hyd Filter T6030	21035	2/12/2020
BB&T Financial, FSB	Napa 01.23.20	\$205.49	Rotella 10W30	21035	2/12/2020
BB&T Financial, FSB	Napa 01.24.20	\$40.54	Oil for services	21035	2/12/2020
BB&T Financial, FSB	NAPA 1.2.20	\$19.19	Windshield Wipers	21035	2/12/2020
BB&T Financial, FSB	Northern 01.03.20	\$167.54	Hitch PT-9	21035	2/12/2020
BB&T Financial, FSB	Northern 01.17.20	\$82.11	Chain Hooks	21035	2/12/2020
BB&T Financial, FSB	Northern Tool 01.08.20	\$23.98	Casters	21035	2/12/2020
BB&T Financial, FSB	OffBroadway 1.9.20	\$100.00	Safety Shoes Gearren	21035	2/12/2020
BB&T Financial, FSB	OReilly 01.14.20	\$42.70	Maintenance SW1	21035	2/12/2020
BB&T Financial, FSB	OReilly 01.22.20	\$25.62	PT4 Maintenance	21035	2/12/2020
BB&T Financial, FSB	Parkway 01.22.20	\$215.01	PT4 Maintenance	21035	2/12/2020
BB&T Financial, FSB	Parkway Ford 01.14.20	\$81.73	Break Pads SW1	21035	2/12/2020
BB&T Financial, FSB	Parkway Ford 01.27.20	\$124.26	PT1 Maintenance	21035	2/12/2020
BB&T Financial, FSB	Poindexter 01.27.20	\$4.23	Supplies	21035	2/12/2020
BB&T Financial, FSB	PrintGear	\$568.50	T-shirts for Clean up	21035	2/12/2020
BB&T Financial, FSB	Publix 01.21.20	\$17.06	Batteries	21035	2/12/2020
BB&T Financial, FSB	RSMeansData122	\$791.77	Civil Cost Estimating Books	21035	2/12/2020
BB&T Financial, FSB	Sams 01.07.20	\$330.90	Cabinet	21035	2/12/2020
BB&T Financial, FSB	Sams 01.15.20	\$353.06	Supplies	21035	2/12/2020
BB&T Financial, FSB	Sam's 1.3.20	\$154.33	Water, Coffee arm chair	21035	2/12/2020
BB&T Financial, FSB	Sherwin Williams 01.27.20	\$16.49	Paint Supplies	21035	2/12/2020
BB&T Financial, FSB	Sherwin Williams 01.27.20 (2)	\$43.68	Paint	21035	2/12/2020
BB&T Financial, FSB	Smitherman 1.3.20	\$5.10	Keys	21035	2/12/2020
BB&T Financial, FSB	Stamps.com 1.17.20	\$17.99	Postage	21035	2/12/2020
BB&T Financial, FSB	Staples 01.03.20	\$75.19	SW Supplies	21035	2/12/2020
BB&T Financial, FSB	Staples 01.14.20	\$239.09	Public Safety Supplies	21035	2/12/2020
BB&T Financial, FSB	Staples 1.3.20	\$12.56	Office supplies	21035	2/12/2020
BB&T Financial, FSB	Techmedia 1.09	(\$1.63)	Overcharge	21035	2/12/2020
BB&T Financial, FSB	Tractor Supply 01.16.20	\$51.72	PW Supplies	21035	2/12/2020
BB&T Financial, FSB	TWG 122619	\$96.00	Embroidery hats	21035	2/12/2020
BB&T Financial, FSB	UNCSchoolofG1.15.20	(\$100.00)	Credit Voucher	21035	2/12/2020

Village of Clemmons		BB&T Purchase Card Transactions			
Vendor Name	Invoice Number	Invoice Amount	Invoice Description	Check #	Check Date
BB&T Financial, FSB	Upbeat Site Furnishings 01.13.	\$1,016.50	Waste/Recycle Receptacle	21035	2/12/2020
BB&T Financial, FSB	UPS 01.23.20	\$13.67	Postage- monitor to SHI	21035	2/12/2020
BB&T Financial, FSB	USPS 1.16.20	\$11.00	Postage	21035	2/12/2020
BB&T Financial, FSB	USPS1.17.20	\$7.85	Shipping	21035	2/12/2020
BB&T Financial, FSB	Walgreens 01.08.20	\$11.20	Batteries	21035	2/12/2020
BB&T Financial, FSB	Walmart 01.24.20	\$120.46	Oil for Services	21035	2/12/2020
BB&T Financial, FSB	Walmart 1.2.20	\$31.90	Floor Mats PT9	21035	2/12/2020
BB&T Financial, FSB	Winston Tractor 01.17.20	\$46.91	Filters T6030	21035	2/12/2020
		<u>\$12,816.72</u>			

**FORSYTH COUNTY SHERIFF'S OFFICE
000 EVENTS FOR SERVICE**

02/01/2020 - 02/29/2020

CLEMMONS

Total of Priority 2: 8

Total of Priority 3: 1

Total of Priority 5: 1

TOTAL 000 EVENT COUNT: 10

FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

9/1/2019 - 2/29/2020

COUNT OF CRIMES / OFFENSES

	SEP		OCT		NOV		DEC		JAN		FEB	
	BOYSEL	LUFFMAN										
CRIMES AGAINST PROPERTY	0	0	0	0	1	0	1	2	0	0	0	0
GROUP B	10	21	8	21	14	28	4	10	9	16	8	15
Total	10	21	8	21	15	28	5	12	9	16	8	15

TOTAL

BOYSEL	LUFFMAN
2	2
53	111
55	113

AVG TOTAL CRIMES / OFFENSES

BOYSEL	LUFFMAN
9	19

COUNT OF ARREST CHARGES

	SEP		OCT		NOV		DEC		JAN		FEB	
	BOYSEL	LUFFMAN										
FELONY	0	0	0	0	0	1	0	0	0	0	0	0
MISDEMEANOR	46	20	30	48	30	32	21	18	31	17	32	30
INFRACTION	28	15	34	42	44	44	39	65	30	59	58	49
Total	74	35	64	90	74	77	60	83	61	76	90	79

TOTAL

BOYSEL	LUFFMAN
0	1
190	165
233	274
423	440

AVG TOTAL ARREST CHARGES

BOYSEL	LUFFMAN
71	73

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

9/1/2019 - 2/29/2020

**COUNT OF
WARNING TICKETS**

SEP		OCT		NOV		DEC		JAN		FEB	
BOYSEL	LUFFMAN										
12	42	43	80	25	34	25	15	23	40	52	53

TOTAL

BOYSEL	LUFFMAN
180	264

**AVG TOTAL WARNING
TICKETS**

BOYSEL	LUFFMAN
30	44

**COUNT OF CALLS FOR
SERVICE**

SEP		OCT		NOV		DEC		JAN		FEB	
BOYSEL	LUFFMAN										
181	151	218	199	170	142	163	118	174	155	209	158

TOTAL

BOYSEL	LUFFMAN
1115	923

AVG TOTAL CFS

BOYSEL	LUFFMAN
186	154

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

9/1/2019 - 2/29/2020

COUNT OF CRIMES / OFFENSES	SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	Total	CPC	OTHER										
CRIMES AGAINST PERSONS	16	11	21	2	16	2	12	3	25	10	19	8	108	36	144	75%	25%
CRIMES AGAINST PROPERTY	25	6	28	5	34	3	47	12	20	9	11	7	165	42	207	80%	20%
CRIMES AGAINST SOCIETY	1	7	8	8	7	11	11	6	5	10	5	14	37	56	93	40%	60%
GROUP B	100	31	96	16	115	12	79	23	60	33	66	43	516	158	674	77%	23%
Total	142	55	153	31	172	28	149	44	110	62	101	72	826	292	1,118	74%	26%

COUNT OF ARREST CHARGES	SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	Total	CPC	OTHER										
FELONY	6	3	2	16	9	2	33	2	2	11	2	8	54	42	96	56%	44%
MISDEMEANOR	137	67	146	42	157	55	149	58	106	51	123	34	818	307	1125	73%	27%
INFRACTION	65	12	109	20	129	23	143	11	115	11	148	2	709	79	788	90%	10%
Total	208	82	257	78	295	80	325	71	223	73	273	44	1,581	428	2,009	79%	21%

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

9/1/2019 - 2/29/2020

CID ASSIGNED CASES	SEPTEMBER		OCTOB	NOVEM	DECEMBER		JANUARY		FEBRUARY	
	CPC	OTHER	OTHER	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER
	0	0	4	0	1	0	0	0	1	0
CBA	1	1	1	0	0	0	2	1	0	0
CLOSED/NON-REPORTABLE	0	0	1	1	0	4	1	1	0	1
EXCEPT. CLEAR	0	1	1	0	2	0	0	1	0	0
INACTIVE	1	1	1	4	0	0	1	1	0	0
OPEN	1	0	1	1	0	0	3	3	0	5
Total	3	3	9	6	3	4	7	7	1	6

6 MONTH TOTALS AND PERCENTAGES

CPC	OTHER	Total	CPC	OTHER
2	4	6	33%	67%
3	3	6	50%	50%
1	8	9	11%	89%
2	3	5	40%	60%
2	7	9	22%	78%
4	10	14	29%	71%
14	35	49	29%	71%

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

9/1/2019 - 2/29/2020

CALLS FOR SERVICE

SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY	
CPC UNITS	OTHER										
1,034	434	1,132	324	1,246	341	1,153	396	1,187	432	1,141	420

6 MONTH TOTALS AND PERCENTAGES

CPC UNITS	OTHER	CPC UNITS	OTHER
6,893	2,347	75%	25%

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

02/01/2020 - 02/29/2020

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
1050 PROPERTY DAMAGE	16		16	100%	
1050 WITH INJURIES	6		6	100%	
10-54 HIT AND RUN	5		5	100%	
50B PROCESS SERVICE		6	6		100%
911 HANG UP	12	5	17	71%	29%
ABANDONED VEHICLE	4		4	100%	
ALARM BUSINESS	32	15	47	68%	32%
ALARM BUSINESS HOLD UP	1	3	4	25%	75%
ALARM PANIC	1	1	2	50%	50%
ALARM RESIDENCE	18	10	28	64%	36%
ASSAULT ALREADY OCCURED	15	5	20	75%	25%
ASSIST AGENCY	18	10	28	64%	36%
ASSIST MOTORIST	11	4	15	73%	27%
AUTO BREAKING ALREADY OCCURED	2	1	3	67%	33%
BLOCKED ROADWAY	3	1	4	75%	25%
CARELESS AND RECKLESS DRIVING	1		1	100%	
CHILD ABUSE	2		2	100%	
CODE WHITE	2		2	100%	
COMMITMENT PROCESS		3	3		100%
COMMUNICATING THREATS	6		6	100%	
COUNTERFEITING	1		1	100%	
DEATH INVESTIGATION	1		1	100%	
DISCHARGING FIREARMS		1	1		100%
DISTURBANCE	7	3	10	70%	30%
DISTURBANCE WITH WEAPONS	2	1	3	67%	33%
DOMESTIC DISTURBANCE	4	7	11	36%	64%
DOMESTIC ORDER VIOLATION	4		4	100%	
DOMESTIC STANDBY	1		1	100%	

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

02/01/2020 - 02/29/2020

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
FOOT PATROL	16		16	100%	
FOUND PROPERTY	2		2	100%	
FRAUD	4		4	100%	
HARASSING PHONE CALL	2		2	100%	
HARASSMENT	1	2	3	33%	67%
HBL ALREADY OCCURED	1		1	100%	
HOUSE BREAKING IN PROGRESS	1		1	100%	
ILLEGAL PARKING	2		2	100%	
INVESTIGATIVE FOLLOWUP	16	6	22	73%	27%
INVOLUNTARY COMMITMENT		1	1		100%
K9 ACTIVITY		6	6		100%
LARCENY	7	3	10	70%	30%
LARCENY OF VEHICLE	1		1	100%	
LOCATE WANTED PERSON	2		2	100%	
LOST OR STOLEN LICENSE PLATE		1	1		100%
MENTAL PATIENT PRIVATE FAC	1	1	2	50%	50%
MENTAL PATIENT VIOLENT	2	1	3	67%	33%
MISSING PERSON	1		1	100%	
NOISE DISTURBANCE	5	2	7	71%	29%
POLICE SERVICE	36	12	48	75%	25%
PROCESS SERVICE	3	86	89	3%	97%
PUBLIC RELATIONS	3	1	4	75%	25%
RECOVER STOLEN VEHICLE	1		1	100%	
RECOVERY STOLEN PROPERTY	1		1	100%	
RUNAWAY	1		1	100%	
SECURITY CHECK	356	102	458	78%	22%
SEXUAL ASSAULT ALREADY OCC	1		1	100%	
SHOPLIFTING	1		1	100%	

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

02/01/2020 - 02/29/2020

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
SUICIDE ATTEMPT	1		1	100%	
SUICIDE THREAT	3		3	100%	
SUSPICIOUS PERSON OR PROWLER	12	5	17	71%	29%
SUSPICIOUS VEHICLE	14	3	17	82%	18%
TRESPASSING	1	1	2	50%	50%
TROUBLE WITH JUVENILE	6		6	100%	
TROUBLE WITH NEIGHBOR	1		1	100%	
URINATING IN PUBLIC	1		1	100%	
VANDALISM	1		1	100%	
VEHICLE CHASE	1		1	100%	
VIOLATION OF AUTO LAW	431	91	522	83%	17%
VIOLATION OF CONTROL SUBSTANCE	4	7	11	36%	64%
WARRANT FOR ARREST	5	10	15	33%	67%
WELFARE CHECK	18	3	21	86%	14%
Total	1,141	420	1,561	73%	27%

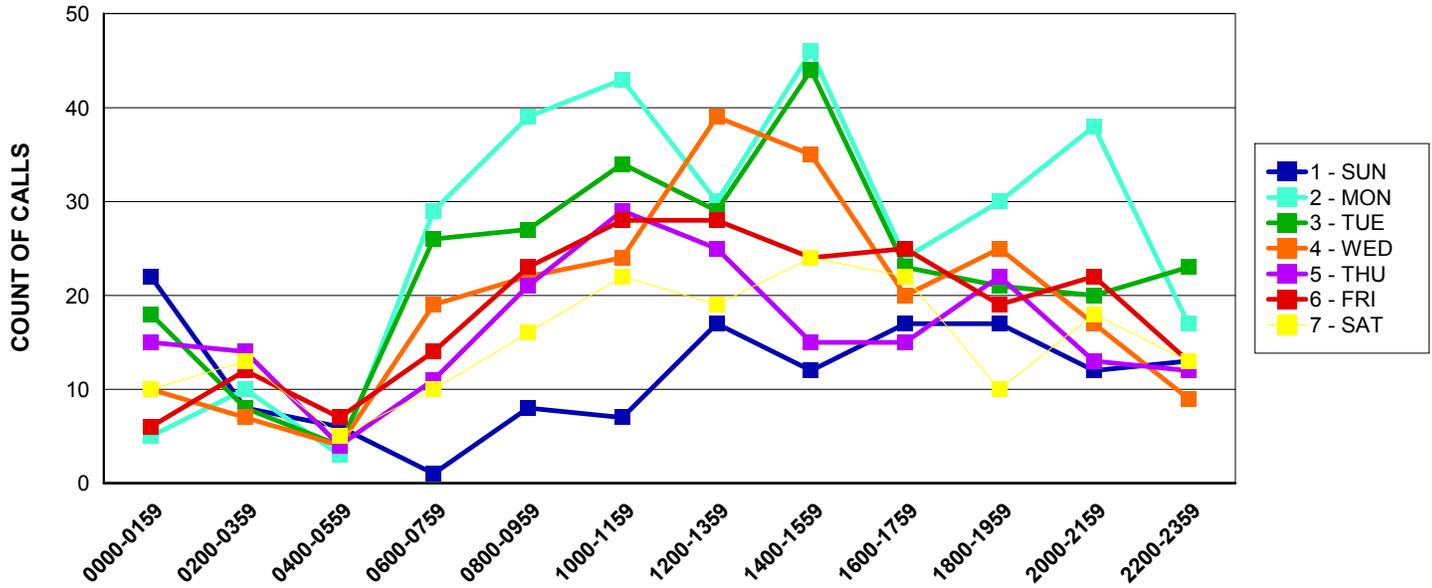
FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

CLEMMONS

02/01/2020 - 02/29/2020

CALLS FOR SERVICE BY HOUR AND DOW



	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
0000-0159	22	5	18	10	15	6	10	86
0200-0359	8	10	8	7	14	12	13	72
0400-0559	6	3	4	4	4	7	5	33
0600-0759	1	29	26	19	11	14	10	110
0800-0959	8	39	27	22	21	23	16	156
1000-1159	7	43	34	24	29	28	22	187
1200-1359	17	30	29	39	25	28	19	187
1400-1559	12	46	44	35	15	24	24	200
1600-1759	17	24	23	20	15	25	22	146
1800-1959	17	30	21	25	22	19	10	144
2000-2159	12	38	20	17	13	22	18	140
2200-2359	13	17	23	9	12	13	13	100
Total	140	314	277	231	196	221	182	1,561

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

2/1/2020 - 2/29/2020

CLEMMONS

COUNT OF CHARGES

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
CRIMES AGAINST PERSONS	KIDNAPPING			0	1		1			0	1
	SIMPLE ASSAULT			0	8	5	13			0	13
	Total	0	0	0	9	5	14	0	0	0	14
CRIMES AGAINST PROPERTY	BURGLARY		1	1			0			0	1
	FRAUD	1		1			0			0	1
	LARCENY			0	1		1			0	1
	STOLEN PROPERTY		1	1	1		1			0	2
	Total	1	2	3	2	0	2	0	0	0	5
CRIMES AGAINST SOCIETY	DRUG OFFENSES		6	6	3	10	13			0	19
	Total	0	6	6	3	10	13	0	0	0	19
GROUP B	ALL OTHER OFFENSES	1		1	4	1	5			0	6
	DISORDERLY CONDUCT			0	1		1			0	1
	DWI			0	4		4			0	4
	LIQUOR LAWS			0	1		1			0	1

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

2/1/2020 - 2/29/2020

CLEMMONS

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
GROUP B	TRAFFIC VIOLATIONS			0	98	18	116	148	2	150	266
	TRESPASSING			0	1		1			0	1
	Total	1	0	1	109	19	128	148	2	150	279
Total		2	8	10	123	34	157	148	2	150	317

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

2/1/2020 - 2/29/2020

CLEMMONS

**COUNT OF PERSONS
ARRESTED / CITED**

	FELONY			MISDEMEANOR			INFRACTION		
	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total
CRIMES AGAINST PERSONS			0	7	4	11			0
CRIMES AGAINST PROPERTY	1	2	3	2		2			0
CRIMES AGAINST SOCIETY		2	2	3	6	9			0
GROUP B	1		1	96	18	114	144	2	146

FORSYTH COUNTY SHERIFF'S OFFICE

OFFENSES

2/1/2020 - 2/29/2020

CLEMMONS

		Total
CRIMES AGAINST PERSONS	AGG. ASSAULT	4
	COMMUNICATING THREATS	3
	SIMPLE ASSAULT	20
	Total	27
CRIMES AGAINST PROPERTY	LARCENY	12
	MOTOR VEHICLE THEFT	1
	FORGERY	1
	FRAUD	2
	STOLEN PROPERTY	1
	VANDALISM	1
	Total	18
CRIMES AGAINST SOCIETY	DRUG OFFENSES	19
	Total	19
GROUP B	ALL OTHER OFFENSES	106
	DISORDERLY CONDUCT	1
	LIQUOR LAWS	1
	TRESPASSING	1
	Total	109

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

COUNTYWIDE OFFENSES

2/1/2020 - 2/29/2020

CLEMMONS

	Total
Total	173

FORSYTH COUNTY SHERIFF'S OFFICE

ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

2/1/2020 - 2/29/2020

CLEMMONS	ASSIGNED UNITS AVG RESPONSE IN MINS	ASSIGNED UNITS CALL COUNT
PRIORITY 2		
CLEMMONS ASSIGNED UNITS	9.0	213
OTHER UNITS	7.9	70
PRIORITY 2 OVERALL AVG RESPONSE IN MINS	8.7	
PRIORITY 3		
CLEMMONS ASSIGNED UNITS	11.0	41
OTHER UNITS	18.2	14
PRIORITY 3 OVERALL AVG RESPONSE IN MINS	12.8	
PRIORITY 5		
CLEMMONS ASSIGNED UNITS	14.0	23
OTHER UNITS	11.2	9
PRIORITY 5 OVERALL AVG RESPONSE IN MINS	13.2	
PRIORITY P		
CLEMMONS ASSIGNED UNITS	4.2	10
OTHER UNITS	4.0	7
PRIORITY P OVERALL AVG RESPONSE IN MINS	4.1	
 TOTAL COUNT OF CALLS		 387
 OVERALL AVG RESPONSE IN MINS		 9.5

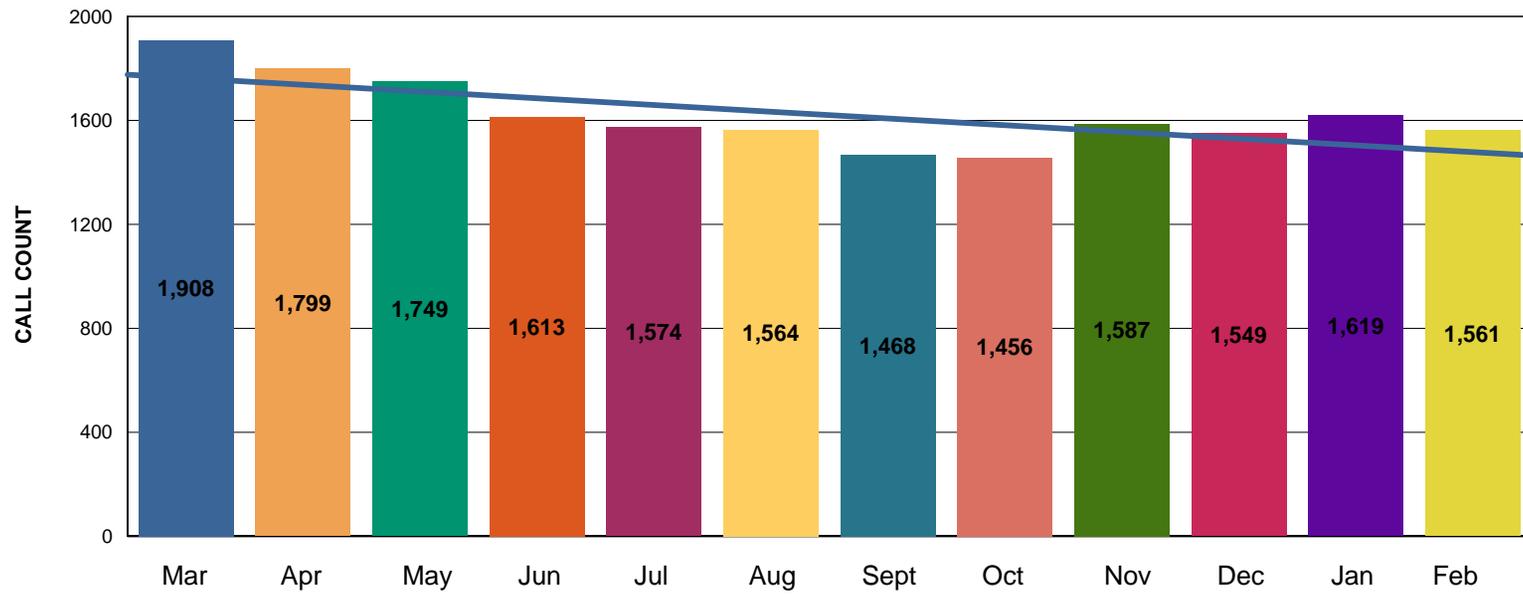
CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CALLS FOR SERVICE WITH TRENDLINE

03/01/2019 - 02/29/2020

CLEMMONS



**FORSYTH COUNTY SHERIFF'S OFFICE
000 EVENTS FOR SERVICE**

01/01/2019 - 12/31/2019

CLEMMONS

Total of Priority P: 2

Total of Priority 2: 113

Total of Priority 3: 31

Total of Priority 5: 30

TOTAL 000 EVENT COUNT: 176



FORSYTH COUNTY SHERIFF'S OFFICE

CRIME STATS - THREE YEAR COMPARISON - JANUARY THROUGH DECEMBER

CLEMMONS

FORSYTH COUNTY	2017	2018	2019	18/19 Change		17/19 Change	
CRIMES AGAINST PERSONS				Count	%	Count	%
HOMICIDE	0	0	0	0	NC	0	NC
NEG. MANSLAUGHTER	0	0	0	0	NC	0	NC
AGG.ASSAULTS	13	28	14	-14	-50.0%	1	7.7%
KIDNAPPING	1	0	0	0	NC	-1	-100.0%
RAPE	3	10	5	-5	-50.0%	2	66.7%
STATUTORY RAPE	1	0	0	0	NC	-1	-100.0%
SEX OFFENSES	3	5	6	1	20.0%	3	100.0%
SIMPLE ASSAULT	158	189	176	-13	-6.9%	18	11.4%
COMMUNICATING THREATS	60	42	63	21	50.0%	3	5.0%
SUBTOTAL	239	274	264	-10	-3.6%	25	10.5%

CRIMES AGAINST PROPERTY

BURGLARY	57	44	49	5	11.4%	-8	-14.0%
EMBEZZLEMENT	13	2	6	4	200.0%	-7	-53.8%
FORGERY	13	18	20	2	11.1%	7	53.8%
FRAUD	64	50	49	-1	-2.0%	-15	-23.4%
LARCENY	354	296	287	-9	-3.0%	-67	-18.9%
MOTOR VEHICLE THEFT	26	17	13	-4	-23.5%	-13	-50.0%
ROBBERY	7	5	4	-1	-20.0%	-3	-42.9%
STOLEN PROPERTY	8	6	6	0	0.0%	-2	-25.0%
ARSON	1	1	0	-1	-100.0%	-1	-100.0%
VANDALISM	80	81	54	-27	-33.3%	-26	-32.5%
SUBTOTAL	623	520	488	-32	-6.2%	-135	-21.7%

CRIMES AGAINST SOCIETY

DRUG OFFENSES	134	199	197	-2	-1.0%	63	47.0%
PORNOGRAPHY	6	2	3	1	50.0%	-3	-50.0%
PROSTITUTION	0	3	0	-3	-100.0%	0	NC
WEAPONS VIOLATIONS	13	15	16	1	6.7%	3	23.1%
SUBTOTAL	153	219	216	-3	-1.4%	63	41.2%

GROUP B

ALL OTHER OFFENSES	1,193	1,281	1,232	-49	-3.8%	39	3.3%
DISORDERLY CONDUCT	18	19	19	0	0.0%	1	5.6%
DWI	42	66	62	-4	-6.1%	20	47.6%
FAMILY OFFENSES	9	7	7	0	0.0%	-2	-22.2%
LIQUOR LAWS	13	14	15	1	7.1%	2	15.4%
TRESPASSING	26	52	43	-9	-17.3%	17	65.4%
SUBTOTAL	1,301	1,439	1,378	-61	-4.2%	77	5.9%
OVERALL TOTAL	2,316	2,452	2,346	-106	-4.3%	30	1.3%

CHARGE / ARREST ACTIVITY

CRIMES AGAINST PERSONS	73	72	76	4	5.6%	3	4.1%
CRIMES AGAINST PROPERTY	118	76	161	85	111.8%	43	36.4%
CRIMES AGAINST SOCIETY	172	191	182	-9	-4.7%	10	5.8%
GROUP B	2,291	2,491	3,846	1355	54.4%	1555	67.9%
OVERALL TOTAL	2,654	2,830	4,265	6,352	224.5%	7,112	268.0%

CALL ACTIVITY

CALLS FOR SERVICE	18,057	22,411	20,108	-2303	-10.3%	2051	11.4%
000	268	164	176	12	7.3%	-92	-34.3%

NC represents value that is not calculable due to division by zero. Percentage changes involving small figures should be interpreted with caution. Murder, Rape, and Agg. Assault are a count of victims. MV Theft is a count on vehicle. All other crimes are a count of incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

ACTIVITY REPORT

1/1/2019 - 12/31/2019

CLEMMONS

COUNT OF
CRIMES / OFFENSES

	JAN		FEB		MARCH		APRIL		MAY		JUNE		JULY		AUG		SEPT		OCT		NOV		DEC		Total
	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	
CRIMES AGAINST PERSONS	16	7	6	10	9	15	10	16	15	9	19	3	16	2	23	6	16	11	21	2	15	2	12	3	264
CRIMES AGAINST PROPERTY	47	15	20	21	12	20	15	9	29	15	34	5	44	2	29	11	25	6	28	5	34	3	47	12	488
CRIMES AGAINST SOCIETY	18	18	6	9	8	21	10	10	9	11	4	7	8	3	10	5	1	7	8	8	7	11	11	6	216
GROUP B	80	27	66	40	62	38	81	37	103	29	111	15	84	28	80	25	100	31	96	16	115	12	79	23	1,378
Total	161	67	98	80	91	94	116	72	156	64	168	30	152	35	142	47	142	55	153	31	171	28	149	44	2,346

	CPC	OTHER	Total
Total	1,699	647	2,346

	CPC	OTHER	Total
Total	72.42	27.58	100.00%

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2019 - 12/31/2019

COUNT OF CHARGES

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		GRAND TOTAL
	CPC UNITS	OTHER UNITS																							
FELONY	9	10	3	1	1	8	5	4	4	10	2	4	6	1	0	3	6	3	2	16	9	2	33	2	144
MISDEMEANOR	150	115	116	85	150	117	142	97	163	106	145	72	184	79	164	55	137	67	146	42	157	55	149	58	2,751
INFRACTION	60	19	72	20	101	24	97	29	103	20	106	15	66	11	103	12	65	12	109	20	129	23	143	11	1,370
Total	219	144	191	106	252	149	244	130	270	136	253	91	256	91	267	70	208	82	257	78	295	80	325	71	4,265

	CPC UNITS	OTHER UNITS	Total
Total	3,037	1,228	4,265

	CPC UNITS	OTHER UNITS	Total
Total	71.21%	28.79%	100.00%

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

1/1/2019 - 12/31/2019

CID ASSIGNED CASES	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCT ---	NOV ---	DECEMBER	
	CPC	OTHER	CPC	OTHER	OTHER	OTHER	CPC	OTHER														
	0	2	1	2	3	4	2	1	0	0	2	0	5	0	0	0	0	0	4	0	1	0
CBA	0	0	1	0	0	0	3	0	0	0	0	0	0	0	1	0	1	1	1	0	0	0
CLOSED/ NON-REPORTABLE	1	0	0	0	1	1	2	1	0	1	0	0	0	0	1	1	0	0	1	1	0	4
EXCEPT. CLEAR	0	1	2	0	1	0	1	1	0	1	0	0	1	0	0	0	0	1	1	0	2	0
INACTIVE	2	1	1	0	0	1	0	2	0	2	0	2	1	1	0	0	1	1	1	4	0	0
OPEN	0	1	1	0	1	0	1	0	2	0	3	0	0	1	0	0	1	0	1	1	0	0
UNFOUNDED	2	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0
Total	5	5	7	3	6	6	9	5	2	4	5	2	7	2	2	2	3	3	9	6	3	4

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

1/1/2019 - 12/31/2019

CPC	OTHER	Total
14	13	27
6	2	8
5	10	15
7	5	12
5	15	20
9	4	13
3	2	5
49	51	100

CPC	OTHER
52%	48%
75%	25%
33%	67%
58%	42%
25%	75%
69%	31%
60%	40%
49%	51%

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

**FORSYTH COUNTY SHERIFF'S OFFICE
CLEMMONS ACTIVITY REPORT**

1/1/2019 - 12/31/2019

CALLS FOR SERVICE

JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC	
CPC	OTHER																						
1,640	532	1,199	470	1,170	738	1,268	531	1,125	624	1,152	461	1,121	453	1,115	449	1,034	434	1,132	324	1,246	341	1,153	396

CPC	OTHER
14,355	5,753

CPC	OTHER
71 %	29 %

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

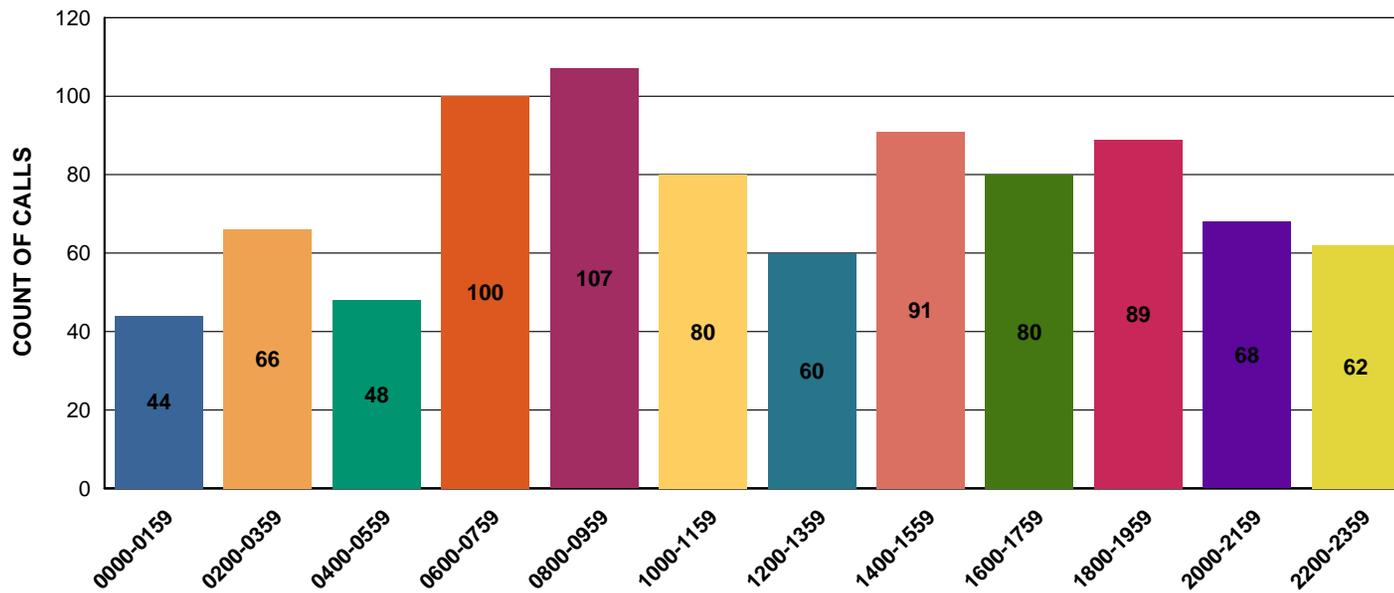
ALARM CALLS FOR SERVICE

1/1/2019 - 12/31/2019

CLEMMONS

TOTAL ALARM CALLS FOR SERVICE COUNT 895

ALARM CALLS BY HOUR



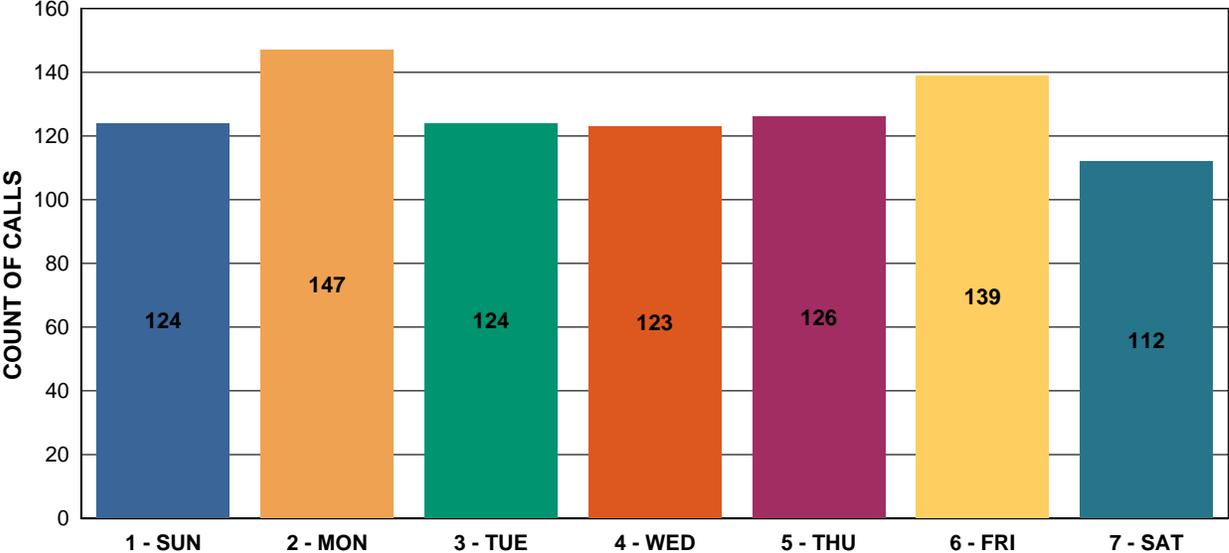
FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

1/1/2019 - 12/31/2019

CLEMMONS

**ALARM CALLS BY
DOW**



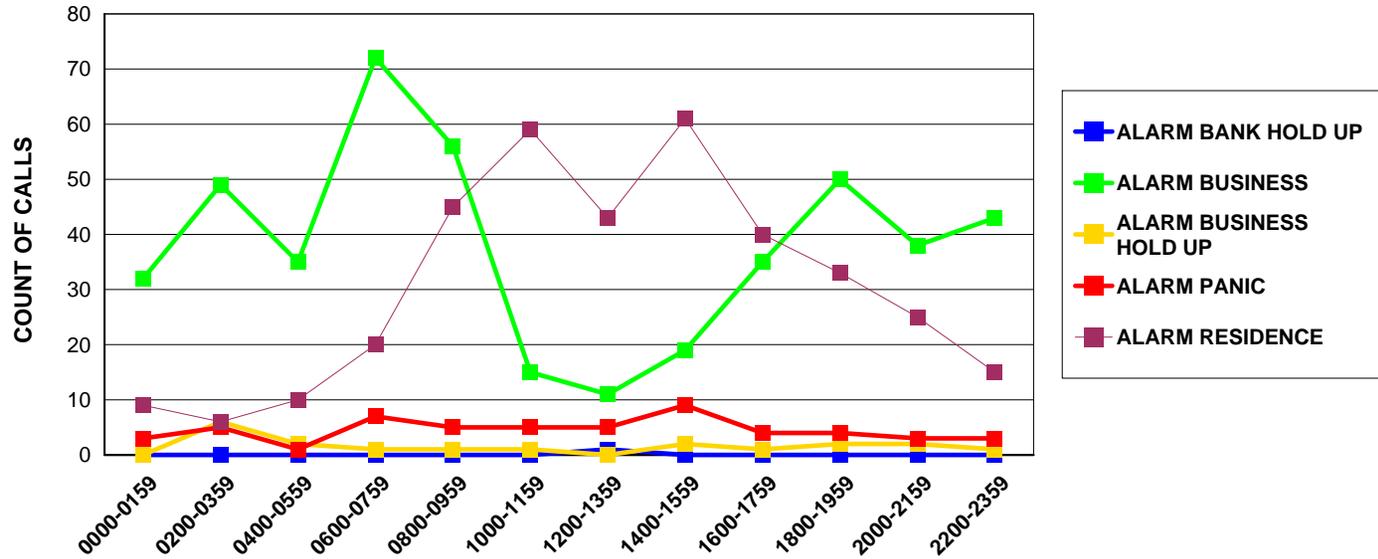
FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

1/1/2019 - 12/31/2019

CLEMMONS

ALARM TYPE BY HOUR



	ALARM BANK HOLD UP	ALARM BUSINESS	ALARM BUSINESS HOLD UP	ALARM PANIC	ALARM RESIDENCE	Total
0000-0159		32		3	9	44
0200-0359		49	6	5	6	66
0400-0559		35	2	1	10	48

FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

1/1/2019 - 12/31/2019

CLEMMONS

	ALARM BANK HOLD UP	ALARM BUSINESS	ALARM BUSINESS HOLD UP	ALARM PANIC	ALARM RESIDENCE	Total
0600-0759		72	1	7	20	100
0800-0959		56	1	5	45	107
1000-1159		15	1	5	59	80
1200-1359	1	11		5	43	60
1400-1559		19	2	9	61	91
1600-1759		35	1	4	40	80
1800-1959		50	2	4	33	89
2000-2159		38	2	3	25	68
2200-2359		43	1	3	15	62
Total	1	455	19	54	366	895

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

01/01/2019 - 12/31/2019

CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
1050 PROPERTY DAMAGE	304	1	305	100 %	0 %
1050 WITH INJURIES	35		35	100 %	
10-54 HIT AND RUN	65		65	100 %	
50B PROCESS SERVICE	2	44	46	4 %	96 %
911 HANG UP	157	47	204	77 %	23 %
ABANDONED VEHICLE	36	9	45	80 %	20 %
AFFRAY		2	2		100 %
ALARM BANK HOLD UP	1		1	100 %	
ALARM BUSINESS	341	120	461	74 %	26 %
ALARM BUSINESS HOLD UP	12	7	19	63 %	37 %
ALARM PANIC	48	7	55	87 %	13 %
ALARM RESIDENCE	310	57	367	84 %	16 %
ARMED ROBBERY OF BUSINESS	1	1	2	50 %	50 %
ASSAULT ALREADY OCCURED	99	34	133	74 %	26 %
ASSAULT IN PROGRESS	9	2	11	82 %	18 %
ASSIST AGENCY	299	129	428	70 %	30 %
ASSIST MOTORIST	157	76	233	67 %	33 %
ATV ACTIVATION		1	1		100 %
AUTO BREAKING ALREADY OCCURED	85	12	97	88 %	12 %
AUTO BREAKING IN PROGRESS	1	1	2	50 %	50 %
BLOCKED ROADWAY	75	26	101	74 %	26 %
BURGLARY ALREADY OCCURED	1		1	100 %	
BURGLARY IN PROGRESS		1	1		100 %
CARELESS AND RECKLESS DRIVING	45	3	48	94 %	6 %
CHILD ABUSE	4	1	5	80 %	20 %
CHILD NEGLECT	1		1	100 %	
CODE WHITE	14	1	15	93 %	7 %
COMMITMENT PROCESS	7	13	20	35 %	65 %

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

01/01/2019 - 12/31/2019

CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
COMMUNICATING THREATS	38	14	52	73 %	27 %
COUNTERFEITING	8	1	9	89 %	11 %
CRUELTY TO ANIMALS		1	1		100 %
DEATH INVESTIGATION	9	1	10	90 %	10 %
DIRECTED PATROL	9	1	10	90 %	10 %
DISCHARGING FIREARMS	25	8	33	76 %	24 %
DISORDERLY CONDUCT	1	1	2	50 %	50 %
DISTURBANCE	91	14	105	87 %	13 %
DISTURBANCE WITH WEAPONS	5	1	6	83 %	17 %
DOMESTIC DISTURBANCE	104	29	133	78 %	22 %
DOMESTIC ORDER VIOLATION	4	2	6	67 %	33 %
DOMESTIC STANDBY	7	4	11	64 %	36 %
DOMESTIC WITH WEAPONS	1		1	100 %	
DRIVING WHILE IMPAIRED	30	32	62	48 %	52 %
EMBEZZLEMENT	4		4	100 %	
ESCORT	9	8	17	53 %	47 %
FIGHT IN PROGRESS	8		8	100 %	
FOOT PATROL	223	28	251	89 %	11 %
FOOT PURSUIT		1	1		100 %
FOUND PROPERTY	24	12	36	67 %	33 %
FRAUD	74	17	91	81 %	19 %
FUNERAL ESCORT	7	4	11	64 %	36 %
HARASSING PHONE CALL	10	2	12	83 %	17 %
HARASSMENT	13	3	16	81 %	19 %
HBL ALREADY OCCURED	20	4	24	83 %	17 %
HOUSE BREAKING IN PROGRESS	2	2	4	50 %	50 %
ILLEGAL DUMPING	5	1	6	83 %	17 %
ILLEGAL PARKING	36	12	48	75 %	25 %

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

01/01/2019 - 12/31/2019

CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
INDECENT EXPOSURE	1	1	2	50 %	50 %
INVESTIGATIVE FOLLOWUP	289	99	388	74 %	26 %
INVOLUNTARY COMMITMENT	7	10	17	41 %	59 %
K9 ACTIVITY		89	89		100 %
K9 ASSIST AGENCY		1	1		100 %
K9 PUBLIC RELATIONS		3	3		100 %
LARCENY	138	44	182	76 %	24 %
LARCENY IN PROGRESS	1		1	100 %	
LARCENY OF VEHICLE	17	2	19	89 %	11 %
LEVY		4	4		100 %
LITTERING	1		1	100 %	
LOCATE MISSING PERSON	3	1	4	75 %	25 %
LOCATE WANTED PERSON	12	5	17	71 %	29 %
LOST OR STOLEN LICENSE PLATE	6	1	7	86 %	14 %
LOST OR STOLEN PROPERTY	18	7	25	72 %	28 %
MENTAL PATIENT NON VIOLENT	2	3	5	40 %	60 %
MENTAL PATIENT PRIVATE FAC		3	3		100 %
MENTAL PATIENT VIOLENT	11		11	100 %	
MISSING PERSON	8	2	10	80 %	20 %
NOISE DISTURBANCE	86	15	101	85 %	15 %
ORDER TO ASSUME CUSTODY		3	3		100 %
OVERDOSE	5	2	7	71 %	29 %
POLICE SERVICE	471	121	592	80 %	20 %
PROCESS SERVICE	68	1025	1,093	6 %	94 %
PUBLIC RELATIONS	161	23	184	88 %	13 %
RAPE	1	1	2	50 %	50 %
RECOVER STOLEN VEHICLE	3	1	4	75 %	25 %
RECOVERY STOLEN PROPERTY	3	1	4	75 %	25 %

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

01/01/2019 - 12/31/2019

CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
RESISTING PUBLIC OFFICIAL	5	1	6	83 %	17 %
RUNAWAY	13	3	16	81 %	19 %
SEARCH WARRANT		1	1		100 %
SECURITY CHECK	4924	1268	6,192	80 %	20 %
SEX OFFENDER VIOLATION		1	1		100 %
SEXUAL ASSAULT ALREADY OCC	6	3	9	67 %	33 %
SHOOTING	2		2	100 %	
SHOPLIFTING	13		13	100 %	
STALKING	3		3	100 %	
STATIONARY LICENSE CHECK	7	4	11	64 %	36 %
STORE BREAKING ALREADY OCC	7	3	10	70 %	30 %
STRONG ARM ROBBERY	1		1	100 %	
SUBJECT WITH A GUN	1	1	2	50 %	50 %
SUICIDE	1		1	100 %	
SUICIDE ATTEMPT	4	2	6	67 %	33 %
SUICIDE THREAT	22	5	27	81 %	19 %
SUSPICIOUS PERSON OR PROWLER	213	56	269	79 %	21 %
SUSPICIOUS VEHICLE	212	105	317	67 %	33 %
TAMPERING WITH VEHICLE	3		3	100 %	
TRESPASSING	30	12	42	71 %	29 %
TROUBLE WITH JUVENILE	35	5	40	88 %	13 %
TROUBLE WITH NEIGHBOR	29	3	32	91 %	9 %
UNAUTHORIZED USE OF MOTOR VEH	6	3	9	67 %	33 %
UNKNOWN TROUBLE	3		3	100 %	
UNSECURED PREMISE	12	1	13	92 %	8 %
URINATING IN PUBLIC	1		1	100 %	
USE OF FORCE	3	4	7	43 %	57 %
VANDALISM	31	11	42	74 %	26 %

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

01/01/2019 - 12/31/2019

CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
VEHICLE CHASE	3	1	4	75 %	25 %
VERIFY SEX OFFENDER LOCATION		2	2		100 %
VIOLATION OF ABC LAWS	2	2	4	50 %	50 %
VIOLATION OF AUTO LAW	4259	1626	5,885	72 %	28 %
VIOLATION OF CONTROL SUBSTANCE	42	71	113	37 %	63 %
VIOLATION OF COUNTY ORDINANCE	1		1	100 %	
WARRANT FOR ARREST	215	100	315	68 %	32 %
WEAPON ON CAMPUS		4	4		100 %
WELFARE CHECK	199	49	248	80 %	20 %
Total	14,496	5,612	20,108	72 %	28 %

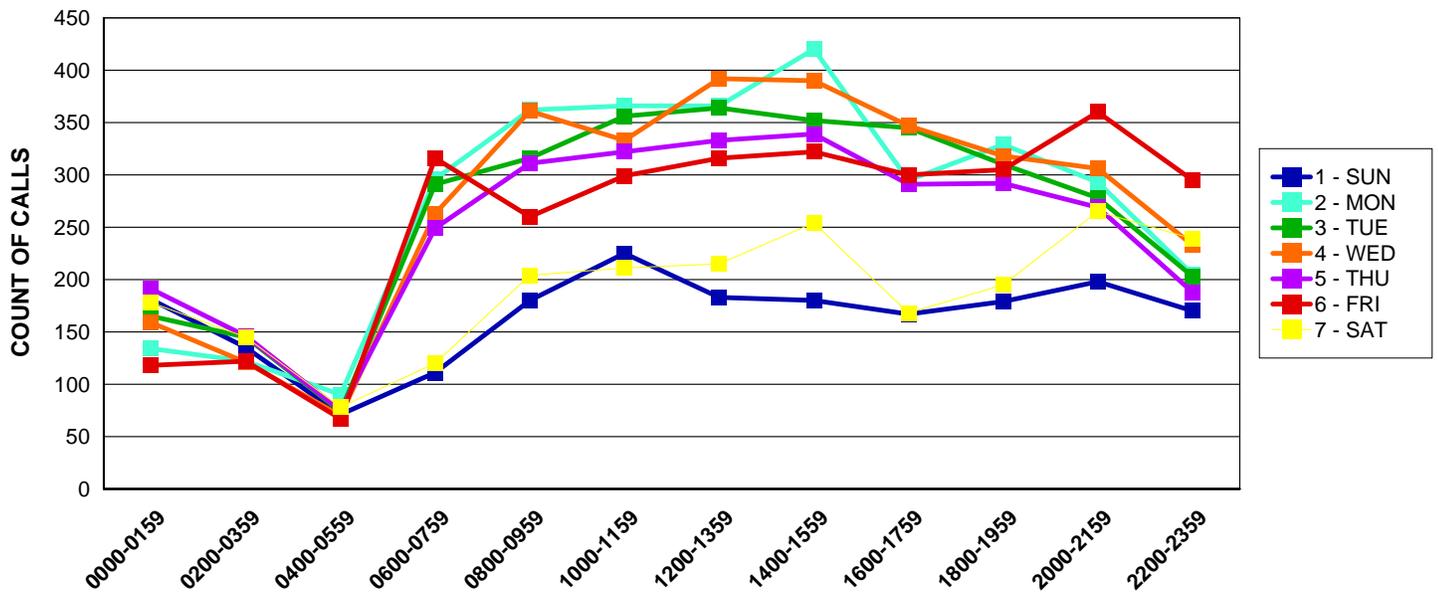
FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

01/01/2019 - 12/31/2019

CLEMMONS

CALLS FOR SERVICE BY HOUR AND DOW



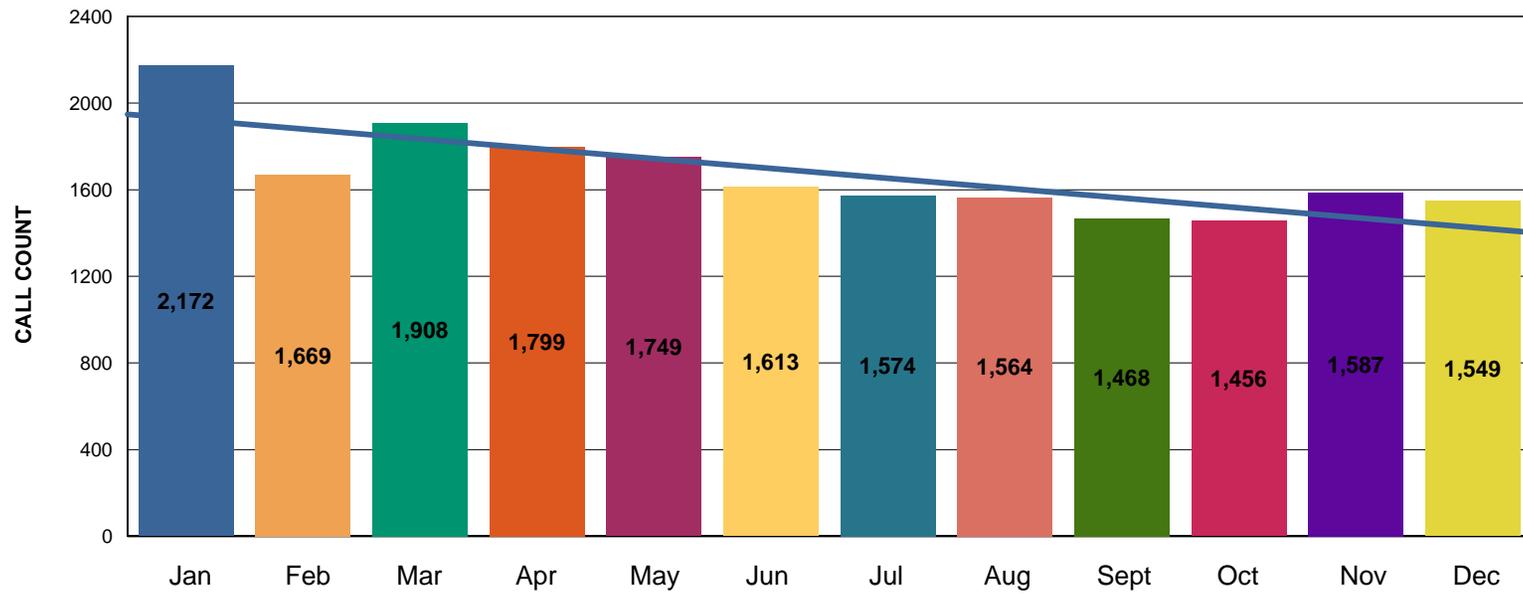
	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
0000-0159	181	134	165	159	191	118	178	1,126
0200-0359	135	122	145	121	146	122	145	936
0400-0559	71	90	74	70	75	67	78	525
0600-0759	111	296	291	263	249	316	120	1,646
0800-0959	180	362	316	361	311	260	204	1,994
1000-1159	225	366	356	333	322	299	211	2,112
1200-1359	183	366	364	392	333	316	215	2,169
1400-1559	180	420	352	390	339	322	254	2,257
1600-1759	167	295	345	347	291	300	168	1,913
1800-1959	179	329	310	318	292	305	195	1,928
2000-2159	198	293	278	306	269	360	265	1,969
2200-2359	170	205	203	233	188	295	239	1,533
Total	1,980	3,278	3,199	3,293	3,006	3,080	2,272	20,108

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CALLS FOR SERVICE WITH TRENDLINE

01/01/2019 - 12/31/2019

CLEMMONS



FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2019 - 12/31/2019

CLEMMONS

COUNT OF CHARGES

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
CRIMES AGAINST PERSONS	AGG. ASSAULTS	1		1	2	3	5			0	6
	SEX OFFENSES		1	1			0			0	1
	SIMPLE ASSAULT			0	38	31	69			0	69
	Total	1	1	2	40	34	74	0	0	0	76
CRIMES AGAINST PROPERTY	BURGLARY	6		6	1	3	4			0	10
	EMBEZZLEMENT	3		3			0			0	3
	FRAUD	11	4	15	12	8	20			0	35
	LARCENY	30	11	41	25	14	39			0	80
	ROBBERY		1	1			0			0	1
	STOLEN PROPERTY	5	3	8	16		16			0	24
	VANDALISM			0	4	4	8			0	8
	Total	55	19	74	58	29	87	0	0	0	161
CRIMES AGAINST	DRUG OFFENSES	6	28	34	55	88	143			0	177

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2019 - 12/31/2019

CLEMMONS

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
CRIMES AGAINST SOCIETY	WEAPONS VIOLATIONS			0	3	2	5			0	5
	Total	6	28	34	58	90	148	0	0	0	182
GROUP B	ALL OTHER OFFENSES	17	14	31	181	119	300			0	331
	DISORDERLY CONDUCT			0	4	3	7			0	7
	DWI			0	29	37	66			0	66
	FAMILY OFFENSES			0	1		1			0	1
	LIQUOR LAWS			0	2	4	6			0	6
	RUNAWAYS			0	1		1			0	1
	TRAFFIC VIOLATIONS		2	2	1,420	632	2,052	1,154	216	1,370	3,424
	TRESPASSING	1		1	9		9			0	10
	Total	18	16	34	1,647	795	2,442	1,154	216	1,370	3,846
Total		80	64	144	1,803	948	2751	1,154	216	1370	4,265

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2019 - 12/31/2019

CLEMMONS

**COUNT OF PERSONS
ARRESTED / CITED**

	FELONY			MISDEMEANOR			INFRACTION		
	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total
CRIMES AGAINST PERSONS	1	1	2	31	32	63			0
CRIMES AGAINST PROPERTY	41	10	51	48	20	68			0
CRIMES AGAINST SOCIETY	4	23	27	45	66	111			0
GROUP B	10	11	21	1,349	643	1,992	1,119	204	1,323

2019

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Clemmons

Violent Crime

One rape every 73 days

One aggravated assault every 26 days

ONE VIOLENT CRIME EVERY 19 DAYS

Property Crime

One robbery every 91 days

One burglary every 7 days

One larceny every 1 day

One motor vehicle theft every 28 days

ONE PROPERTY CRIME EVERY 1 DAY

One Crimes Against Persons every 1 day

One Crimes Against Property every 18 hours

One Crimes Against Society every 2 days

One Call for Service every 26 minutes

NOTE: Crimes Against Persons includes Homicides, Agg. Assaults, Kidnapping, Rape, Sex Offenses, Simple Assault.

Crimes Against Property includes Burglary, Financial crimes, MV Theft, Robbery, Stolen Property, Vandalism.

Crimes Against Society includes Drug Offenses, Pornography, Weapons Violations

CLEMMONS**FORSYTH COUNTY SHERIFF'S OFFICE
COUNT OF OFFENSES
1/1/2019 - 12/31/2019**

	Total	
CRIMES AGAINST PERSONS	RAPE	5
	SEXUAL OFFENSES	6
	AGG. ASSAULT	14
	COMMUNICATING THREATS	63
	SIMPLE ASSAULT	176
	Total	264
CRIMES AGAINST PROPERTY	ROBBERY	4
	BURGLARY	49
	LARCENY	287
	MOTOR VEHICLE THEFT	13
	EMBEZZLEMENT	6
	FORGERY	20
	FRAUD	49
	STOLEN PROPERTY	6
	VANDALISM	54
	Total	488
CRIMES AGAINST SOCIETY	DRUG OFFENSES	197
	PORNOGRAPHY	3

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

OFFENSES

1/1/2019 - 12/31/2019

CLEMMONS

		Total
CRIMES AGAINST SOCIETY	WEAPONS VIOLATION	16
	Total	216
GROUP B	ALL OTHER OFFENSES	1,232
	DISORDERLY CONDUCT	19
	DWI	62
	FAMILY OFFENSES	7
	LIQUOR LAWS	15
	TRESPASSING	43
	Total	1,378
Total		2,346

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

1/1/2019 - 12/31/2019

CLEMMONS	ASSIGNED UNITS AVG RESPONSE IN MINS	ASSIGNED UNITS CALL COUNT
PRIORITY 2		
CLEMMONS ASSIGNED UNITS	9.2	2,794
OTHER UNITS	11.5	676
PRIORITY 2 OVERALL AVG RESPONSE IN MINS	9.6	
PRIORITY 3		
CLEMMONS ASSIGNED UNITS	12.6	653
OTHER UNITS	19.5	166
PRIORITY 3 OVERALL AVG RESPONSE IN MINS	14.0	
PRIORITY 5		
CLEMMONS ASSIGNED UNITS	9.4	310
OTHER UNITS	8.0	73
PRIORITY 5 OVERALL AVG RESPONSE IN MINS	9.1	
PRIORITY P		
CLEMMONS ASSIGNED UNITS	4.0	182
OTHER UNITS	4.7	49
PRIORITY P OVERALL AVG RESPONSE IN MINS	4.2	
TOTAL COUNT OF CALLS		4,903
OVERALL AVG RESPONSE IN MINS		10.1

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

Village of Clemmons

Remote Participation Policy

Overview- The purpose of this policy is to establish guidelines which will allow Village Council members who are unable to physically attend a Council meeting to participate remotely via electronic, simultaneous methods. This policy is not intended to allow or encourage physical absence from a Council meeting simply as a means of convenience. Remote participation should only be utilized in the case of a bona fide emergency or other such circumstance as described below. For the purpose of this policy, a Council member is defined as a Village Councilman/woman or the Mayor and hereafter referred to as member. For the purpose of this policy, the presiding officer is defined as the Mayor or the person serving as presiding office in the Mayor's absence.

Remote Participation

1. Remote participation is defined as participation in an official Village Council meeting by a member who is not physically present at the meeting via means of electronic and simultaneous methods such as audio and/or video.
2. Remote participation shall not be allowed during the following:
 - a. Quasi-judicial proceedings
 - b. Closed sessions
3. Remote participation is allowed only for the following reasons:
 - a. Personal illness
 - b. Employment related issues
 - c. Family or other emergency
 - d. Participation in other Village related meetings
 - e. Vacation
 - f. Other reasons as approved by the Council
4. When possible, any member who desires to participate remotely shall notify the Mayor, Town Manager or Clerk at least 24 hours in advance of the meeting to allow for set-up of any necessary equipment to accommodate remote participation. The member shall also provide the telephone number at which they can be contacted to participate remotely.
5. During the call to order, the presiding officer shall announce that a member has requested to participate remotely and then they shall call the number provided by the member. In an effort to minimize disruption of the meeting, if after two attempts, clear contact cannot be established with an

absent member, the option of remote participation for that member during any part of that meeting will not be allowed. Once contact has been established, the remotely participating member shall identify himself and state the reason for participating remotely. If due to technical difficulties, contact with the remotely participating member is lost entirely or if contact becomes unclear, the presiding officer may end remote participation for that member for the balance of the meeting. If remote participation is established but is then interrupted or ends, the member will be considered as excused from the meeting and therefore no votes from that member will be recorded.

6. The presiding officer must be physically present at the meeting.

7. A member has the same voting privileges when participating remotely as they have when they are physically present at the meeting.

8. A member participating remotely must at a minimum be fully heard (and, if possible, also seen) by all members of the Council and other individuals in attendance at the meeting. A member participating remotely must also be able to hear all other members of the Council and other individuals in attendance at the meeting. If this cannot be accomplished, the presiding officer shall not allow the member to participate remotely.

9. When casting a vote, a member participating remotely shall be called on individually by the presiding officer, after all physically present members have voted, to verbally cast their vote as “aye” or “nay” in such a manner as can be clearly heard by all members.

10. No written ballots may be taken by the Council when a member is participating remotely.

11. Members participating remotely shall have the right to receive all documents that were distributed to the Council prior to the start of the meeting. However, it is the responsibility of the remotely participating member to provide a means whereby the documents can be delivered to them in a timely manner, for example electronic mail or mailing address. All such expense shall be paid for by the Village.

- Adopted March 12, 2020



STATEMENT OF WORK #1

This Statement of Work is incorporated and governed by the Master Agreement dated February 25, 2020 between LJB Inc. (“JEWELL-LJB”) and the Village of Clemmons (“Client”).

PROJECT BACKGROUND

JEWELL - LJB is pleased to offer our professional engineering services to develop construction plans for culvert replacements at Greenbrook Drive and Mendelssohn Drive. Preliminary hydrologic and hydraulic analyses, and conceptual plans, have been previously developed by JEWELL-LJB as part of the Capital Improvement Project (CIP) planning effort for the Village of Clemmons in 2008-2009, and recently were further refined for compliance with newer U.S. Army Corps of Engineers (Corps) and North Carolina Department of Environmental Quality (DEQ) culvert design requirements. In late 2019, the potential impacts of loss of flood storage associated with the culvert replacements was evaluated based on hydraulic modeling, and this analysis was summarized in a letter to Mike Gunnell dated 11/18/2019. The culvert locations were visited and photographed in site visits done in April 2019 in conjunction with visits to 2019 CIP review locations. Survey of the Clemmons West culvert replacement locations was done by MLA Design in 2019 and the base CAD drawings have been developed.

SOW #1 includes the following tasks for completion of the culvert design efforts and preparation of construction plans:

PROPOSED SCOPE OF SERVICES

JEWELL - LJB will provide the following services:

1. Develop 60% design plans for review and comment by Village staff. The plans will include a plan/profile for each of the culvert crossings and the proposed grading and improvement plans for upstream and downstream transition and energy dissipation areas. No traffic control or erosion control plans will be included in the 60% design.
2. Submit a Pre-Construction Notification to the Corps and NCDEQ for approval, based on the 60% plans, modified to address input from Village staff.
3. Prepare and submit a No-Rise Certification to the Winston-Salem/Forsyth County Floodplain Administrator demonstrating that the proposed culvert replacements will not increase the Base Flood Elevations along Johnson Creek Tributary 2. We anticipate that a No-Rise Certification can be developed and will advise the Village if circumstances will instead require submittal to NCFMP/FEMA for a request for a Conditional Letter of Map Revision (CLOMR).
4. Develop 90% design plans, inclusive of traffic control, erosion control, and all details required for the construction of the culvert replacements. JEWELL-LJB has assumed that standard NCDOT headwall/wingwall configurations can be adapted for installation at these crossings. Submit plans to Village staff for review and comment.
5. Submit erosion and sediment control plan to NC DEQ regional office for securing an Erosion Control Permit.
6. Develop technical specifications and an engineer’s opinion of probable costs.
7. Finalize construction plans per review comments from regulatory agencies and Village staff.
8. Assist the Village as requested in preparation of bid documents and bid tabulations. Attend a pre-bid meeting. Verify and submit as-built drawings, from surveyor contracted by Village, for drainage and utility pipes and structures.

LJB INC. INITIALS

CLIENT'S INITIALS



PROJECT ASSUMPTIONS/LIMITATIONS

1. All permit fees associated with any applications will be paid by the Village of Clemmons or reimbursed to JEWELL - LJB as a project expense with 15% added.
2. We will use FEMA’s flows for the hydraulic analyses for a No-Rise Certification, though these flows likely differ from the hydrologic analyses developed by JEWELL - LJB in CIP planning, which are more specifically based on watershed conditions.
3. We do not expect that there will be any wetland impacts associated with this project and do not propose to have a jurisdictional determination submitted to the Corps/DEQ unless we have indications they will require it.
4. As stated on the scope, we do not expect that a CLOMR submittal will be required, but if so, this would require a budget adjustment for the additional documentation and more extensive review and permitting process.
5. This scope does not include any effort for a post-project LOMR. For projects where a CLOMR is required or where a No-Rise Certification shows a decrease in the BFEs greater than 0.1 foot, a post-project LOMR submittal will be required by NCFMP. The LOMR review fee is \$8,250 and JEWELL-LJB’s services for a LOMR are typically \$8,000 to \$12,000 depending on the project size and complexity.

BUDGET

We propose to perform this work on a **Time and Expenses** basis in accordance with our billing rate schedule in effect at the time services are performed. Our current billing rate schedule is attached. Our Terms and Conditions of Service document (attached) spells out details under which we will perform these services. We estimate that a budget of **\$45,000** will be appropriate for this work and we will not exceed this budget without Village approval. This proposal is valid for a period of 30 days from the date above.

AUTHORIZATION

This Statement of Work is dated and made effective as of: February 25 , 2020 .

The parties have executed this Statement of Work below by signature of their authorized representatives.

CLIENT

LJB

LJB Inc. _____

By: _____

By:  _____

Name: _____

Name: Roberto Canales, P.E.

Title: _____

Title: Vice-President, Southeast Operations

Date: _____

Date: _____

The person signing on behalf of their respective party represents that he or she is legally authorized to sign on behalf of said party.

LJB INC. INITIALS  _____

CLIENT'S INITIALS _____



SpringPath Trail Drainage Project

Bid Opening - Friday, April 3, 2020 @ 10:00am

Company Name/ Address	Received Date/Time	Representative Name & Contact Info.	TOTAL BID
RCJ Contracting 4895 Charnel Rd. East Bend, NC 27018	4/2/2020 8:38pm via email	Randy Nelson 336-345-6541 rnelsonranch@aol.com	\$194,058.00

Lowest qualified bid

Bid amount
 20% contingency

Total

\$194,058.00
 \$38,811.60

\$232,869.60



SECOND DECLARATION OF STATE OF EMERGENCY SHELTER IN PLACE ORDER

WHEREAS the novel coronavirus disease-2019 (COVID-19) is a disease spreading across the globe causing flu-like symptoms, but with a significantly higher rate of death, particularly among those who are elderly or medically vulnerable;

WHEREAS COVID-19 is believed to have begun in Wuhan, China, in late 2019, the first case was detected in the United States on January 21, 2020, and the first case was confirmed in North Carolina on March 3, 2020;

WHEREAS on January 31, 2020, Health and Human Services Secretary, Alex M. Azar, II, declared COVID-19 to be a public health emergency in the United States;

WHEREAS on March 10, 2020, in order to address and mitigate the threat of COVID-19 to vulnerable populations and to slow the spread of COVID-19 in North Carolina, Governor Roy Cooper declared a state of emergency in North Carolina;

WHEREAS on March 13, 2020, President Trump declared the COVID-19 pandemic to be a national emergency;

WHEREAS on March 16, 2020, the undersigned declared a state of emergency in Clemmons, North Carolina, but did not enact any restrictions as part of that declaration;

WHEREAS since March 16, 2020, President Trump and Governor Cooper have continued to announce and enforce further restrictions in order combat the spread of the virus in order to give scientists and experts time to find medical solutions before our health care system becomes overburdened;

WHEREAS since the undersigned declared a state of emergency, COVID-19 has continued to spread throughout the United States, North Carolina, and Forsyth County, including at least one confirmed case of the virus in Clemmons;

WHEREAS in many areas battling COVID-19, there is a severe shortage of medical supplies for health care workers and basic equipment to help the public avoid transmitting the disease;

WHEREAS many individuals who contract the virus display no symptoms or have mild symptoms which means they may not be aware they carry the virus. People without symptoms can transmit the disease, and because evidence shows the disease is easily spread, mass gatherings can result in further transmissions of the virus;

WHEREAS until the state or federal government or private companies can implement better testing or develop an effective treatment, restricting movement is the best practice to slow transmission of COVID-19;

WHEREAS the undersigned has conferred with local health officials and confirmed that they support immediate restrictions to slow down COVID-19's spreading within Clemmons in order to preserve supplies to treat those with COVID-19 and other serious illnesses and injuries;

WHEREAS as a result of the above-described public health emergency, I have determined that there is an imminent threat of, or existing conditions have caused or will cause, widespread or severe damage, injury, or loss of life or property, and public safety authorities may be unable to maintain public order or afford adequate protection for lives or property;

WHEREAS declaring a State of Emergency and imposing the restrictions and prohibitions ordered herein is necessary to maintain order and protect public health, safety, and welfare, and to secure property;

NOW, THEREFORE, pursuant to the authority vested in me as the Mayor of the Village of Clemmons under N.C.G.S. § 166A-19.31 and Chapter 33 of the Clemmons Code of Ordinances, I hereby declare and proclaim the following:

Section 1. The previously ordered State of Emergency on March 16, 2020, will continue within the jurisdiction of the Village of Clemmons.

Section 2. The emergency area shall be within the corporate limits of the Village of Clemmons.

Section 3. North Carolina General Statute 166A-19.31 allows the Village of Clemmons to enact a variety of restrictions and prohibitions as this evolving situation warrants. In accordance therewith, I order the following in addition to the restrictions in Executive Order 120 signed by Governor Cooper on March 23, 2020:

- A. **SHELTER IN PLACE.** Except as allowed in this order, all individuals in the Village of Clemmons are prohibited from (i) being or traveling upon any street, alley, or roadway or upon public property, or (ii) participating or carrying on any

business activity, or keeping open places of business or entertainment and any other place of public assembly.

Individuals whose residences are unsafe or become unsafe, such as victims of domestic violence, are permitted and urged to leave their home and stay at a safe alternative location. Individuals experiencing homelessness are exempt from this directive, but strongly urged to obtain shelter. For the purposes of this Order, homes or residences include hotels, motels, shared rental units, shelters, and similar facilities.

- B. **PROHIBITED ACTIVITIES.** All public and private gatherings of more than 10 people are prohibited except as permitted by this Order. Nothing herein prohibits the gathering of members of a household or residence.
- C. **ESSENTIAL ACTIVITIES.** The following Essential Activities are excluded from the “shelter in place” provisions of Section 3(A) above:
1. *Health and Safety.* To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members or persons who are unable or should not leave their home (including, but not limited to, pets), such as, by way of example only and without limitation, seeking emergency services, obtaining medical supplies or medication, or visiting a health care professional.
 2. *Necessary Supplies and Services.* To obtain necessary services or supplies for themselves and their family or household members or persons who are unable or should not leave their home, or to deliver those services or supplies to others, such as, by way of example only and without limitation, groceries and food, household consumer products, supplies they need to work from home, automobile supplies (including dealers, parts, supplies, repair and maintenance), and products necessary to maintain the safety, sanitation, and essential operation of residences.
 3. *Outdoor Activity.* To engage in outdoor activity, such as, by way of example and without limitation, walking, hiking, running, or biking. Individuals may go to public parks, open outdoor recreation areas, and utilize public right of way; provided, however, that individuals comply with the Social Distancing Requirements defined below; and provided further, that public access playgrounds may increase spread of COVID-19, and therefore shall be closed.
 4. *Permitted Business Functions.* To perform work as permitted herein.
 5. *To Take Care of Others.* To care for a family member, friend, or pet in another household, and to transport family members, friends, or pets as allowed by this Order. This includes attending weddings and funerals, so long as such events comply with the other restrictions in this Order.

- D. **SOCIAL DISTANCING REQUIREMENTS.** Any person within the corporate limits of Clemmons who is not “sheltering in place” in accordance with Section 3(A) shall maintain at least a six-foot distance between themselves and any other individual, except as reasonably necessary to perform Essential Activities.
- E. **LIMITATIONS ON BUSINESS OPERATIONS.** All businesses and operations in the Village of Clemmons, except as allowed herein, are required to cease. “Business” means any for-profit, non-profit, or private educational entity, regardless of the nature of the service or function it performs, or of the organization’s corporate or entity structure.
1. *Working from Home.* Businesses may continue any operations consisting exclusively of employees or contractors performing activities at their own residences.
 2. *Essential Businesses.* The following businesses are not prohibited from operating and are encouraged to operate and remain open to the public, provided that they enforce, to the extent reasonably possible, Social Distancing Requirements and meet any other requirements in this Order.
 - a. **CISA List.** All workers identified in the U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA) Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response issued on March 19, 2020.
 - b. **Businesses that sell, produce, or distribute groceries, medicine, or essential household goods.** Grocery stores, supermarkets, pharmacies, farmers markets, farm and produce stands, food banks, convenience stores, and other businesses, whether retail or wholesale, engaged in the sale or distribution of canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, over the counter and prescription medicine, and any other essential household consumer product or food necessary to maintaining the safety, sanitation, and essential operation of residences or businesses permitted to operate as ordered herein.
 - c. **Food, beverage, and agriculture.** Food and beverage manufacturing, production, processing, and cultivation, including farming, livestock, fishing, baking, and other production agriculture, including cultivation, marketing, production, and distribution of animals and goods for consumption; and businesses that provide food, shelter, and other necessities of life for animals, including animal shelters, rescues, shelters, kennels, and adoption facilities;
 - d. **Organizations that provide charitable and social services.** Businesses that provide food, shelter, services, and other necessities of life for economically disadvantaged or otherwise needy individuals.

- e. **Healthcare and public health operations.** Hospitals, medical offices, dental and eye care offices, urgent care facilities, and other physical or mental healthcare providers. To avoid any impact on delivery of healthcare, this term shall be broadly defined, but shall not include fitness and exercise gyms, spas, salons, barber shops, tattoo parlors, and similar facilities, and further it shall not include any prohibited business or activity covered by any order of the Governor or other entity having jurisdiction over the Village.
- f. **Media and first amendment protected speech.**
- g. **Gas stations and businesses needed for transportation.** Retail and wholesale fuel (gas, diesel, fuel oil, LP) sales, vehicle supply and repair facilities, and vehicle sales.
- h. **Financial and insurance institutions.**
- i. **Hardware and supply stores.**
- j. **Critical trades.** Building and Construction Tradesmen and Tradeswomen, and other trades including but not limited to plumbers, electricians, exterminators, cleaning and janitorial staff for commercial and governmental properties, security staff, operating engineers, HVAC, painting, moving and relocation services, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences and Essential Activities.
- k. **Mail, post, shipping, logistics, delivery, and pick-up services.**
- l. **Educational institutions.** Public and private preK-12 schools, colleges and universities for purposes of facilitating distance learning, performing critical research, or performing essential functions, provided that social distancing of six-feet per person is maintained to the extent possible. This is consistent with and does not amend or supersede other Orders regarding school closures.
- m. **Laundry services.** Laundromats and laundry service providers.
- n. **Restaurants for consumption off-premises.** Restaurants, stores, and other facilities that prepare and serve food, but only for delivery or carry out. This is consistent with and does not amend or supersede other Orders regarding the closure of restaurants.
- o. **Services and supplies for Essential Businesses, Essential Government Services, or Minimal Basic Operations.** Businesses that sell, manufacture, transport, or supply support or materials needed to enable Essential Businesses, Essential Government

Services, or Minimum Basic Operations, as such terms are defined herein.

- p. **Transportation.** Taxis, transportation network providers (such as Uber or Lyft), marinas, docks, boat storage, and other private, public, and commercial transportation and logistics providers necessary for Essential Activities described above.
 - q. **Home-based care and services.** For adults, seniors, children, and/or people with disabilities, substance abuse, and/or mental illness, including caregivers such as nannies who may travel to the child's home and other in-home services such as meal delivery.
 - r. **Residential facilities or shelters.** For adults, seniors, children, pets, disabled persons, substance abuse, and/or mental illness.
 - s. **Professional services.** Legal, accounting services, notary services, real estate services, and vendors and providers necessary to facilitate such services not already delineated herein.
 - t. **Childcare facilities.**
 - u. **Hotels and motels.** Lodging and delivery of carry-out food only.
 - v. **Funeral services.** Funeral, mortuary, cremation, burial, cemetery, and related services.
 - w. **Waste removal and recycling services.**
 - x. **Manufacture, distribution, and supply chain for critical products and industries.** Manufacturing companies, distributors, and supply chain companies producing and supplying essential products and services in and for industries such as pharmaceutical, technology, biotechnology, healthcare, chemicals and sanitization, waste pickup and disposal, agriculture, food and beverage, transportation, energy, steel and steel products, petroleum and fuel, mining, construction, national defense, communications, as well as products used by other Essential Businesses and Operations.
3. *Outdoor Businesses or Services.* Until otherwise ordered, those businesses that operate primarily outdoors or in structures under construction (e.g., construction related contractors or vendors, lawn or landscaping maintenance, boat repair or maintenance, etc.) and consistently practice Social Distancing Requirements are permitted to operate as if they were an Essential Business.
4. *Alternate Offering of Non-Essential Goods and Services.* Any business providing non-essential goods and services may continue to operate, provided they do so via curbside, delivery, mail order, or virtual/web service only, with

no in-store customer traffic; provided they otherwise comply with this Order, including Social Distancing Requirements and the limitation of no gatherings of more than 10 people; and provided further that they comply with any order from the President or federal government, any order from the Governor or state government, and any other order from any local government having proper jurisdiction within the Village of Clemmons.

This provision is to be read in harmony with any other applicable orders, and shall not permit any business to operate that is otherwise prohibited by another lawful order from another government entity having proper jurisdiction in the Village of Clemmons.

5. *Minimum Basic Operations for All Businesses.* Provided they comply with Social Distancing Requirements, any business may have staff present to perform the following Minimum Basic Operations, which includes performing:
 - a. Minimum activity needed to maintain value of business inventory, ensure security, process payroll and benefits, or for related functions;
 - b. Minimum activity to perform any function permitted by this Order; or
 - c. Minimum activity needed to facilitate employees working from home.
- F. **ESSENTIAL GOVERNMENT SERVICES.** Federal, state, and local governments (including law enforcement authorities and public school systems) shall continue services classified as “essential” by the respective unit of government.
- G. **RESTRICTED ACCESS TO VILLAGE OF CLEMMONS.** Entry into the Village is strongly discouraged except by those who are residents, property owners, persons needing to pass through in order to reach their home or business outside the Village limits, or traveling for purposes permitted herein.
- H. **NURSING HOMES.** Nursing home and elder care facilities within the Village of Clemmons are strongly urged to take every precaution, including screening employees for COVID-19, if possible, and restricting visitation.

Section 4. I hereby further encourage all residents, visitors, businesses, and establishments within the Village of Clemmons to follow any and all directives and recommendations set forth by the United States Federal Government and its designated agencies, the North Carolina Governor’s office, the North Carolina Department of Health and Human Services, the Forsyth County Department of Public Health, and any other government agency having proper jurisdiction to address this emergency within the Village of Clemmons.

Section 5. I hereby order all Village of Clemmons’ contracted law enforcement officers, emergency response personnel, and all other Village employees subject to our

control to cooperate in the enforcement and implementation of the provisions of this Declaration, all applicable local ordinances, state, and federal laws, and the Village of Clemmons Emergency Operations Plan.

Section 6. I hereby order this declaration: (a) to be distributed to the news media and other organizations calculated to bring its contents to the attention of the general public; (b) to be filed with Clerk to the Village of Clemmons; and (c) to be distributed to others as necessary to ensure proper implementation of this declaration.

Section 7. This declaration shall take effect on Friday, March 27, 2020, at 5:00 p.m., and shall remain in effect until 5:00 p.m., Thursday, April 16, 2020, or until modified or rescinded.

DECLARED this the 25th day of March, 2020, at 10:30 a.m.



John Wait
Mayor, Village of Clemmons

ATTEST:



Lisa Shortt, NCCMC
Village Clerk