Approved Budget

For the Year Ending June 30,

2017

Presented to Village Council 05/23/2016

Presented: May 23, 2016
Approved: June 13, 2016

Honorable Mayor
Council Members
Village of Clemmons, North Carolina

INTRODUCTION

In accordance with the Local Government Budget and Fiscal Control Act and N.C. General Statute 159-11, the proposed Annual Budget for Fiscal Year beginning July 1, 2016 and ending June 30, 2017 is balanced and hereby submitted for your consideration.

As you read this message, you will note that even while maintaining a progressive posture relative to maintaining and creating infrastructure, providing meaningful services to citizens and providing competitive compensation for our staff, we are able to propose a budget that reflects no increases in the tax rate or stormwater fee.

The annual budget process is influenced by external factors including the condition of the state, and local economies, goals and needs identified in our community by the elected body, staff and advisory boards. All these factors are considered in this budget, and armed with the knowledge that this document represents a significant amount of careful consideration and study, we are confident that it will allow the Village to meet its obligations, fulfill its goals, and remain fiscally strong.

On June 13, 2016 the Village Council will hold a public hearing on the fiscal year ending June 30, 2017 budget. Any person who wishes to be heard on the budget may appear at that time. This budget may be reviewed at Village Hall, and online at www.clemmons.org.

OVERVIEW

The total operating budget for the two major funds are:

General Fund	$ 6,609,096
Stormwater Fund	$ 1,424,086
Total Major Funds	$8,033,182

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund. The fund is established at the inception of a government and exists throughout the government's life. Expenditures are divided into functional departments in order to present a clear understanding of the costs of providing certain services. Personnel assigned to a specific functional area are paid from that department. The Village uses the following functional departments; governing board, administration, public safety, public works, streets, planning, Clemmons' events and marketing, and capital outlay. The Village provides the following services; augmented public safety (Forsyth County Sheriff), residential solid waste and recycling collection, leaf, limb and grass collection, bulk item collection (annually), street lights, greenway, lake and pier, sidewalk and street construction and maintenance.

The Village continues to be a desirable area for residents and businesses alike; therefore we are focusing on services and construction and maintenance of infrastructure.

We attempt to maintain a responsible budget with each expenditure scrutinized to assure public value for the resources expended. The table on the following graph summarizes the expenditures in the General Fund and reflects a 5.81% increase when comparing the amended FY 15-16 budget.

	16-17 Budget	15-16 Budget
Capital	$1,476,540	$1,201,780
Parks & Recreation	$15,565	$24,550
Clemmons Events & Marketing	$144,605	$149,550
Planning	$213,950	$180,170
Streets	$638,745	$741,405
Public Works	$2,125,581	$2,016,140
Public Safety	$1,234,950	$1,120,850
Administration	$686,430	$746,415
Council	$72,750	$65,450

CAPITAL EXPENDITURES

As the above chart emphasizes that the Village is focusing on some major capital expenditures.

The Village has maintained and replaced equipment to continue to provide the best service possible for our citizens. The Village reviews equipment, vehicles, and facilities on an annual basis to review maintenance costs, downtime and possible serious issues that need to be addressed. A list of current capital expenditures can be found under capital outlay and transfers.

The budget also includes expenditures for new facilities and major repairs for current facilities. These items are intended to prevent maintenance problems in the future and or provide increased efficiencies.

The budget also includes the continuing efforts of the Village to create connector roads along Lewisville-Clemmons Road; this was a priority in the Village Transportation Plan and the Lewisville-Clemmons Road Overlay Committee.

FUND BALANCE

Fund Balance is, simply explained, the amount of assets in excess of liabilities in a given fund. The North Carolina Local Government Commission (LGC) monitors the level of unreserved Fund Balance each locality maintains as a sign of their relative financial strength. The benchmark the LGC uses is 8% of total expenditures, below which they express concern to the locality and direct action to increase the balance. The target set by the Village Council is to maintain an unassigned fund balance of $3,000,000. Having such a balance enables us to meet our financial obligations without interruptions due to cash flow, generates investment income, eliminates the need for short-term borrowing, and provides a reserve of funds to respond to emergencies or opportunities. The Village currently has Fund Balance in excess of the Council's policy and has planned to use these funds.

One of the appropriate uses of Fund Balance is to allow us to make one-time purchases or complete capital projects without affecting the resource stream for normal operations. For fiscal year 2016-17 we propose to use $ 1,403,865 of Fund Balance as follows.

Lewisville-Clemmons Road Connectivity	$ 573,000
Unassigned and Restricted fund balance used	
Match for Sidewalk and Intersection Improvements Grants Projects	$ 389,040
ADA Sidewalk at Pier	$ 75,000
Salt Building at Public Works facility	$ 120,000
Additional paving and concrete pads at Public Works facility	$ 130,000
Replacing Roof at Village Hall	$ 30,000
New Equipment	$ 6,500
Gate Openers at Public Works	$ 8,000
Partial funding of replacing of leaf vacuum ($100,000)	$ 72,675

REVENUES

For Fiscal Year 2016-17, the ad valorem tax rate is recommended to remain at $0.115 per $100 of valuation. This tax rate would be applied to an estimated total tax base of $ 2,024,838,847 yielding an estimated $2,307,250 in revenue. This new valuation indicates a one year growth rate of 1.25%.

County shared revenues (sales tax and occupancy tax); state shared revenues (utilities sales tax, beer & wine, powell bill, and solid waste tax) and ABC distribution increased 4.06%.

ENTERPRISE FUNDS

In addition to the General Fund, covering all typical government operations, the Village of Clemmons operates one enterprise; Stormwater Utility. This enterprise is operated as a business by having all revenues and expenditures accounted for separately and by having rates established that cover all expenditures of the enterprise.
The current rate for stormwater is $5.00 per equivalent residential unit per month, $60.00 annually.

The Stormwater budget supports the Clemmons Stormwater Management Program. The two major program components include: 1) the Environmental Protection Agency's (EPA) Phase II Water Quality Act and, 2) Clemmons' Stormwater Quantity Ordinance.

Budgeted activities support the Phase II water quality requirements including staff and public education, public participation, illicit discharge detection and elimination, construction runoff controls, post construction runoff controls, and maintenance operations. Additional activities support Clemmons' Stormwater Quantity Ordinance. The major capital improvement for quantity is Springside Drive.

The quantity capital improvements are prioritized by the Stormwater Advisory Board and approved by the Village Council on an annual basis.

CONCLUSION

The economic times in which we all live make it more important than ever to concentrate our budgeting efforts on maintenance of current services, Village-owned property and infrastructure while attempting to keep rates and fees reasonable. The budget being presented for your consideration allows us to continue to provide exceptional service to our citizens by employing well trained and highly motivated staff and funding necessary improvements and additions to our infrastructure. This budget reflects our commitment to maintaining and improving this community and positioning it to be financially sound in the future. I believe it to be worthy of your consideration and approval.

Respectfully submitted,

Larry W. Kirby
Village Manager

VILLAGE OF CLEMMONS
BUDGET MESSAGE FISCAL YEAR ENDING JUNE 30, 2017

Table of Contents

Facts and Figures 6

Budget 8

General Fund Revenues 10

Governing Board Appropriations 12

Administration Appropriations 13

Public Safety Appropriations 16

Public Works Appropriations 17

Street Appropriations (Powell Bill) 20

Planning & Zoning Appropriations 22

Clemmons Events & Marketing 24

Parks and Recreation Appropriations 27

Capital Outlay and Transfers to Capital Projects 28

Multi Year Capital Projects 31

Storm water Utility 32

Tax Rate and Fee Schedule 35

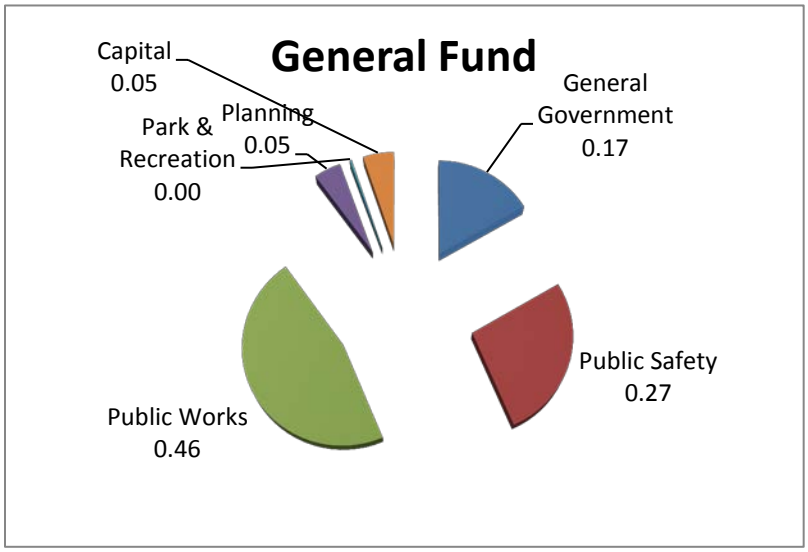
FACTS AND FIGURES

Budget for Fiscal Year Ending June 30, 2017

General Fund Budget 16-17	$6,609,096	Tax Rate $0.115 per $100
Storm water Budget 16-17	$1,424,086	Storm water fee $60.00 per residential unit

Clemmons Resident (based on $200,000 house)

Taxes and Fees Clemmons	
Clemmons Tax $ 0.115 per $100	$ 230.00
Storm water Fee	$ 60.00
Total Clemmons	**$ 290.00**
To Forsyth County and Fire Districts	
Forsyth County 15-16 $0.7310 per $100	$1,462.00
Clemmons Fire District $ 0.060 per $100	$ 120.00
Lewisville Fire District $ 0.080 per $100	$ 160.00



Did you know that for every tax dollar paid….?

46 cents provide residential solid waste and recycling pickup; leaf, limb and grass pickup; street lights at intersections, medians and I-40 ramp maintenance.
27 cents for augmented Sheriff protection.
17 cents for council, administrative and internal functions such as human resources, finance, legal, risk management and manager.
5 cents to planning and zoning enforcement
5 cents to capital

Please note that revenues related to functions have been subtracted out.

Current Services:

Single Family Residential solid waste weekly at curbside (one 96 gallon container)

Single Family Residential curbside recycling bi-weekly (one 96 gallon container)
Annual Bulk item pickup (historically in March)
Cardboard recycling and extra trash drop off at Village Public Works facility

Village-wide leaf, limb and grass collection per schedule
Street lights at approved locations; mainly at intersections

Street construction and maintenance: Lewisville Clemmons Road Connectivity See Resurfacing under Streets

Sidewalk construction and maintenance
Street sweeping to keep storm drains clear
Parks & Recreation: Green space, Greendale Park; Village Point lake, pier and greenway

Public Safety provided thru contract with Forsyth County Sheriff's Department
Land use planning & zoning; Code enforcement

Federally Mandated Storm water Management

FACTS AND FIGURES

Some Village of Clemmons' statistics are as follows:

Population (Office of State Budget and Management)	19,342
Solid Waste Households (per 2015 count)	6,102
Street Miles	80.00
Street Lights (increase of 2 lights)	881
Full Time Staff (increase of 1 position)	21
Part Time Staff	2
Tax Cap	.15/per $100 valuation

Clemmons Tax Rate History

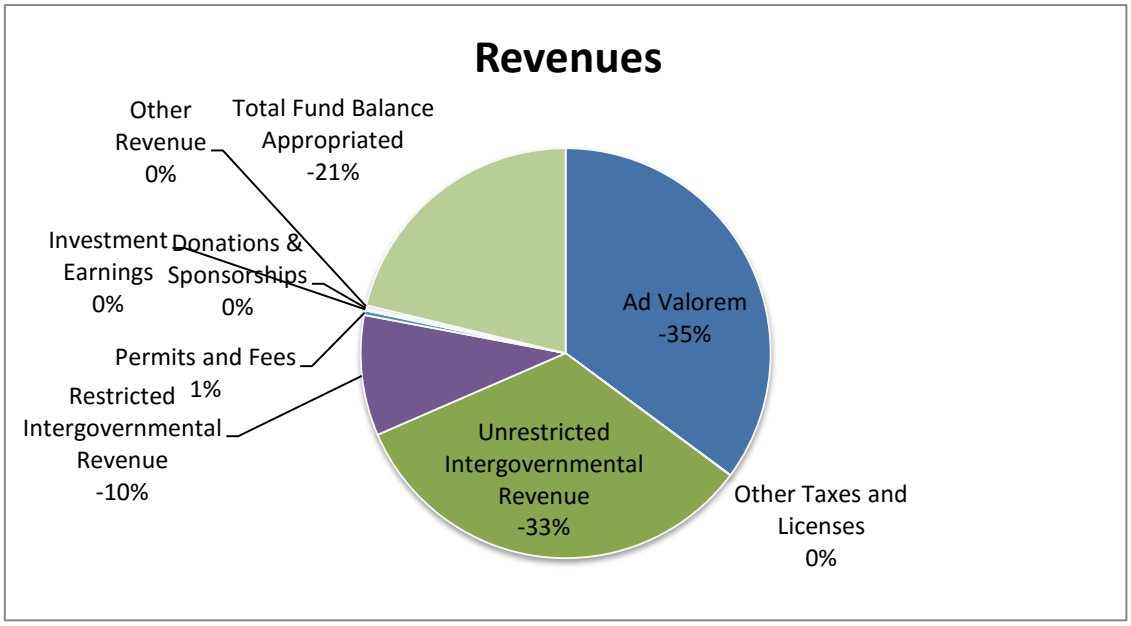
Year	Rate	
2007	0.0985	
2008	0.0985	
2009	0.0985	
2010	0.0985	
2011	0.115	
2012	0.115	
2013	0.115	
2014	0.115	
2015	0.115	
2016	0.115	Proposed

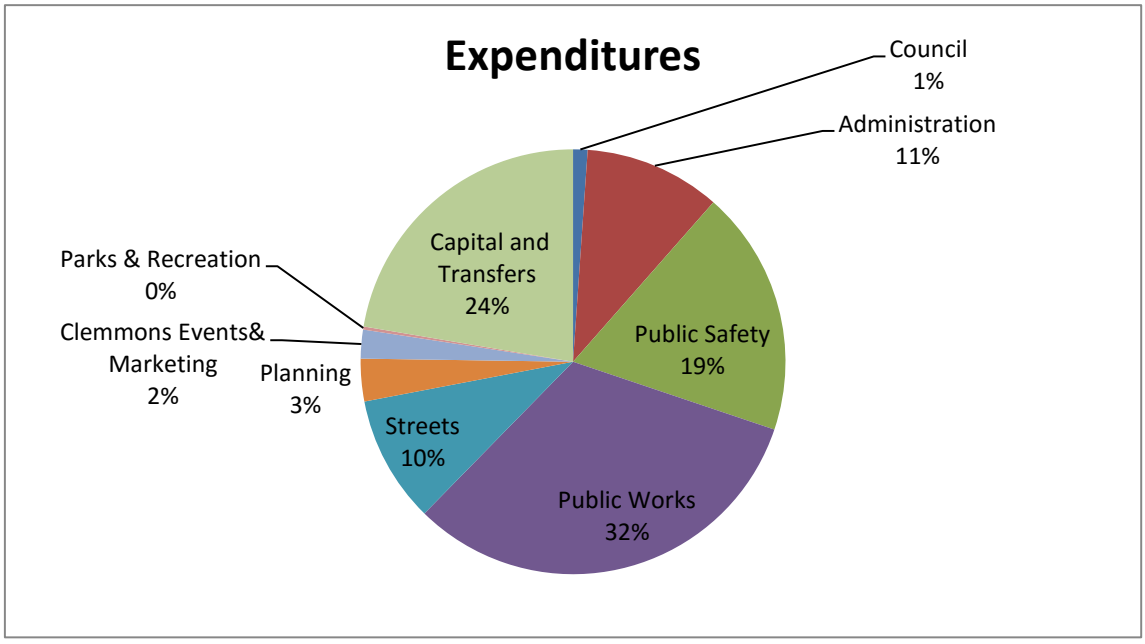
General statistics:

Consumer Price Index for All Urban Wage Earners March 2016	.1%
NC Unemployment Rate, March 2016	5.4%
March 2015 5.4%	
Forsyth County Unemployment Rate, March 2016	5.2%
March 2015 5.2%	

Budget Fiscal Year Ending June 30, 2017

Dept.#	AccountDesc	15-16 Est. Actual	15-16 Budget	14-15 Actual	16-17 Recommend	16-17 Approved	%
	Revenues						
	Ad Valorem	(2,311,257)	(2,260,730)	(2,293,808)	(2,322,050)	**(2,322,050)**	35.13%
	Other Taxes and Licenses	(2,255)	(3,200)	(3,422)	(2,250)	**(2,250)**	0.03%
	Unrestricted Intergovernmental Revenue	(2,177,181)	(2,088,500)	(2,169,405)	(2,201,685)	**(2,201,685)**	33.31%
	Restricted Intergovernmental Revenue	(691,931)	(689,984)	(640,589)	(628,000)	**(628,000)**	9.50%
	Permits and Fees	(56,025)	(23,860)	(33,930)	(24,075)	**(24,075)**	0.36%
	Investment Earnings	(13,123)	(3,600)	(4,944)	(10,000)	**(10,000)**	0.15%
	Donations & Sponsorships	(1,100)	-	(183,450)	(4,950)	**(4,950)**	0.07%
	Other Revenue	(48,456)	(41,000)	(49,244)	(12,221)	**(12,221)**	0.18%
	Total Revenue before Fund Balance App	**(5,301,328)**	**(5,110,874)**	**(5,378,792)**	(5,205,231)	**(5,205,231)**	78.76%
	Total Fund Balance Appropriated		(1,135,436)		(1,403,865)	**(1,403,865)**	21.24%
	Total Revenues	**(5,301,328)**	**(6,246,310)**	**(5,378,792)**	(6,609,096)	**(6,609,096)**	100.00%
	Expenditures						
4110	Council	64,240	65,450	50,220	72,750	**72,750**	1.10%
4120	Administration	693,498	746,415	676,035	686,430	**686,430**	10.39%
4130	Public Safety	1,117,899	1,120,850	1,066,579	1,234,950	**1,234,950**	18.69%
4500	Public Works	1,921,187	2,016,140	2,028,804	2,125,581	**2,125,581**	32.16%
4510	Streets	455,661	741,405	726,402	638,745	**638,745**	9.66%
4910	Planning	137,713	180,170	151,258	213,930	**213,930**	3.24%
6000	Clemmons Events& Marketing	140,159	149,550	76,136	144,605	**144,605**	2.19%
6120	Parks & Recreation	7,267	24,550	12,983	15,565	**15,565**	0.24%
	Subtotal	**4,537,625**	**5,044,530**	**4,788,417**	5,132,556	**5,132,556**	77.66%
8110	Capital Outlay	1,291,207	781,780	461,543	484,500	**484,500**	7.33%
8140	Major Repairs	-	-	12,180	30,000	**30,000**	0.45%
9840	Transfers	140,000	420,000	177,430	962,040	**962,040**	14.56%
	Subtotal Capital and Transfers	**1,431,207**	**1,201,780**	**651,153**	1,476,540	**1,476,540**	22.34%
	Total Expenditures	5,968,832	6,246,310	5,439,570	6,609,096	**6,609,096**	100.00%
	Expenditures over Revenues	667,504		60,778			
	Restricted Fund Balance Streets	69,688	(220,905)		(487,045)	**(487,045)**	
	Restricted Fund Balance Occupancy	(44,877)	(52,920)		(43,655)	**(43,655)**	
	Unassigned Fund Balance appropriated	(692,315)	(861,611)		(873,165)	**(873,165)**	
	Total Fund Balance Appropriated	(667,504)	(1,135,436)		**(1,403,865)**	**(1,403,865)**	


Revenues
Other Revenue 0%
Total Fund Balance Appropriated -21%
Investment Earnings 0%
Donations & Sponsorships 0%
Permits and Fees 1%
Restricted Intergovernmental Revenue -10%
Ad Valorem -35%
Unrestricted Intergovernmental Revenue -33%
Other Taxes and Licenses 0%


Expenditures
Council 1%
Administration 11%
Parks & Recreation 0%
Capital and Transfers 24%
Clemmons Events& Marketing 2%
Planning 3%
Public Safety 19%
Streets 10%
Public Works 32%

GENERAL FUND REVENUES

Account #	AccountDesc	15-16 Est. Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
	Ad Valorem					
10-3100-1100	Taxes-Ad Valorem Prior Years	(11,145)	(10,000)	(9,941)	(11,000)	**(11,000)**
10-3100-1110	Taxes -Ad Valorem Current	(2,079,809)	(2,045,000)	(2,066,997)	(2,083,950)	**(2,083,950)**
10-3100-1210	Taxes-Motor Vehicles-Current	(215,048)	(202,330)	(210,261)	(223,300)	**(223,300)**
10-3100-1600	Tax Refund/Releases	427	-	979	-	**-**
10-3100-1700	Interest Prior	(1,650)	-	-	(1,600)	**(1,600)**
10-3100-1710	Interest-Current Year	(4,032)	(3,400)	(7,588)	(2,200)	**(2,200)**
	Subtotal Ad Valorem	**(2,311,257)**	**(2,260,730)**	**(2,293,808)**	(2,322,050)	**(2,322,050)**
	Other Taxes and Licenses					
10-3235-0000	Gross Receipts Tax Leases	(2,255)	(3,200)	(3,422)	(2,250)	**(2,250)**
	Subtotal Other Taxes	**(2,255)**	**(3,200)**	**(3,422)**	(2,250)	**(2,250)**
	Unrestricted Intergovernmental Revenue					
10-3324-0010	Sales Tax Natural Gas	(15,784)	(42,000)	(24,534)	(19,000)	**(19,000)**
10-3324-0020	Electricity Sales Tax	(753,031)	(683,000)	(699,063)	(768,500)	**(768,500)**
10-3324-0030	Sales Tax Telecommunication	(62,080)	(85,000)	(103,431)	(56,000)	**(56,000)**
10-3324-0040	Sales Tax Video Programming	(183,100)	(198,500)	(201,283)	(177,600)	**(177,600)**
10-3324-1000	Sales Tax Distribution	(762,296)	(742,000)	(750,782)	(775,400)	**(775,400)**
10-3324-3357	Beer & Wine Tax	(85,890)	(87,000)	(91,372)	(90,185)	**(90,185)**
10-3324-3381	ABC Distribution	(315,000)	(251,000)	(298,940)	(315,000)	**(315,000)**
	Subtotal Unrestricted Intergovernmental	**(2,177,181)**	**(2,088,500)**	**(2,169,405)**	(2,201,685)	**(2,201,685)**
	Restricted Intergovernmental Revenue					
10-3432-3433	Powell Bill	(525,349)	(520,500)	(524,785)	(519,700)	**(519,700)**
10-3432-3438	Grants	(59,184)	(59,184)	(86)	-	**-**
10-3432-3472	Solid Waste Disposal Tax	(12,116)	(12,300)	(12,363)	(12,300)	**(12,300)**
10-3432-7030	County Shared -Local Occupancy Tax	(35,376)	(33,000)	(33,746)	(36,000)	**(36,000)**
10-3432-7031	County Occupancy Tax-tourism	(59,906)	(65,000)	(69,609)	(60,000)	**(60,000)**
	Subtotal Restricted Intergovernmental	**(691,931)**	**(689,984)**	**(640,589)**	(628,000)	**(628,000)**
	Permits and Fees					
10-3534-3100	Parking Tickets	(1,000)	(500)	(825)	(900)	**(900)**
10-3534-3102	False Alarms	(7,000)	(4,000)	(6,650)	(6,650)	**(6,650)**
10-3534-5100	Public works fees & ordinances	(9,190)	(8,000)	(10,625)	(8,000)	**(8,000)**
10-3534-9100	Planning fees	(20,360)	(10,835)	(15,305)	(8,000)	**(8,000)**
10-3534-9101	Community Garden fee	(550)	(525)	(525)	(525)	**(525)**
10-3534-9102	Payment in Lieu-Restricted	(17,925)	-	-	-	**-**
	Subtotal Permits & Fees	**(56,025)**	**(23,860)**	**(33,930)**	(24,075)	**(24,075)**
	Investment Earnings					
10-3831-0000	Investment earnings	(12,890)	(3,600)	(4,851)	(10,000)	**(10,000)**
10-3831-1000	Investment Earnings-Reserve	(233)	-	(93)	-	**-**
	Subtotal Investment Earnings	**(13,123)**	**(3,600)**	**(4,944)**	(10,000)	**(10,000)**
	Donations & Sponsorships					
10-3833-0000	Donations	-	-	(183,450)	-	**-**
10-3833-1000	Clemmons Events Sponsorships	(1,100)	-	-	(4,950)	**(4,950)**
	Subtotal Donations & Sponsorships	**(1,100)**	**-**	**(183,450)**	(4,950)	**(4,950)**
	Other Revenue					
10-3835-0000	Sale of Capital Assets	-	-	(500)	-	**-**
10-3839-0000	Miscellaneous	(7,456)	-	(7,744)	-	**-**
10-3986-0000	Interfund Loan Receipt	(41,000)	(41,000)	(41,000)	(12,221)	**(12,221)**
	Subtotal Other Revenue	**(48,456)**	**(41,000)**	**(49,244)**	(12,221)	**(12,221)**
	Subtotal Revenues	**(5,301,328)**	**(5,110,874)**	**(5,378,792)**	(5,205,231)	**(5,205,231)**
	Fund Balance Appropriated					
10-3991-0000	Fund Balance Appropriated	-	(861,611)	-	(873,165)	**(873,165)**
10-3991-0010	Fund Balance Apr.. Restricted Occupancy	-	(52,920)	-	(43,655)	**(43,655)**
10-3991-9010	Fund Balance Apr.. Restricted Streets	-	(220,905)	-	(487,045)	**(487,045)**
	Subtotal	**-**	**(1,135,436)**	**-**	(1,403,865)	(1,403,865)
	Total Revenues	**(5,301,328)**	**(6,246,310)**	**(5,378,792)**	(6,609,096)	(6,609,096)

GENERAL FUND REVENUES

AD VALOREM TAXES:

Total Estimated Tax Base per Forsyth County Tax Assessor's Office is $2,024,838,847(1.25% Increase).

The proposed tax rate is .1150

	Tax Base 15-16	Tax Base 16-17	Collection Rate	Levy
Forsyth County	1,808,529,765	1,830,440,950	99%	2,083,950
NCDMV Registered Motor Vehicles	191,324,831	194,397,897	100%	223,300
	1,999,854,596	2,024,838,847		

OTHER TAXES AND LICENSES:

Tax on Gross Receipts of Leased Motor Vehicles		2,250

INTERGOVERNMENTAL REVENUES: State or County Levied Taxes Shared with Clemmons

Utilities Sales Tax		
Natural Gas	Decrease due to NC Tax Reform	19,000
Electricity	2.25% increase from estimated actual 15-16	768,500
Telecommunications	2% decrease from estimated actual 15-16	56,000
Video Programing	2% decrease from estimated actual 15-16	177,600
Sales Tax Distribution		775,400
Clemmons portion of Forsyth County levied local sales tax 1.25%		
Distributed on Ad Valorem basis		56,000
Beer & Wine		90,185
State shared revenue beer & wine sales		
ABC Distribution		315,000
Distribution to Clemmons from ABC stores based on estimated actual 15-16		

RESTRICTED INTERGROVEMENTAL REVENUES: State or County Shared Revenues

Powell Bill Funds (Restricted for Street Paving & Maintenance): State Appropriation	519,700

Population	19342	20.15	389,741
Miles	80	1624.41	129,953

Solid Waste Disposal Fee	12,300

Portion of State landfill tipping fee restricted for recycling

Occupancy Tax

County Levied tax that the County shares with the Tourism Authority and all the municipalities with in the County

Restricted for Cultural, Economic and Recreation Purposes	36,000.00
Restricted for Travel & Tourism Related Activities	60,000.00

DONATIONS AND SPONSORSHIPS:

Sponsorships

The Village's Marketing and Communications Director has networked within the Community and solicited Community sponsors for some of Clemmons Events.

GOVERNING BOARD APPROPRIATIONS

Account #	AccountDesc	15-16 Est. Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-4110-1200	Salaries	33,300	33,300	32,250	33,300	**33,300**
10-4110-1810	FICA	2,550	2,550	2,467	2,550	**2,550**
	Total Personnel	35,850	35,850	34,717	35,850	**35,850**
10-4110-1910	Audit	13,900	14,000	13,500	13,900	**13,900**
10-4110-3100	Travel/Meetings	4,390	5,600	2,003	13,000	**13,000**
10-4110-3900	Contract services	10,100	10,000	-	10,000	**10,000**
	Subtotal	28,390	29,600	15,503	36,900	**36,900**
	Total	64,240	65,450	50,220	72,750	**72,750**

The Governing Board provides legislative and policy leadership for the Village and directs the administration of all Village departments and boards.

10-4110-1200 ***Salaries***

Mayor	6,600	
Council	18,000	
$50 per meeting	6,900	Regular scheduled meeting
$50 per meeting	1,800	Special meeting
	33,300	

10-4110-1910 ***Audit***

Required annual audit including Federal and State single audit

10-4110-3100 ***Travel & meeting***

NCLM conference Raleigh	5,400	Registration
NCLM conference Raleigh	2,250	Hotel
NCLM conference Raleigh	1,020	
Christmas event	2,100	
Promotional item Christmas event	800	
Meals at special meetings	600	
Lunch and snacks for retreat Village	400	
Miscellaneous	430	
	13,000	

10-4110-3900 *Contract services*

Funds available for contract services for situations arising during the year

ADMINISTRATION APPROPRIATIONS

Account #	AccountDesc	15-16 Est. Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-4120-1210	Salaries	300,981	319,800	362,608	320,000	**320,000**
10-4120-1810	FICA	23,025	24,500	27,005	24,480	**24,480**
10-4120-1820	Retirement expenses	35,557	35,900	32,768	37,000	**37,000**
10-4120-1830	Group insurance	38,730	58,550	40,667	36,000	**36,000**
	Personnel	398,293	438,750	463,048	417,480	**417,480**
10-4120-1850	Unemployment expense	129	5,250	-	5,400	**5,400**
10-4120-1880	Employment Practice	39,000	39,000	-	-	**-**
10-4120-1920	Attorney	58,620	32,000	37,030	46,000	**46,000**
10-4120-2000	Supplies	7,140	7,500	8,476	7,500	**7,500**
10-4120-3100	Travel/meetings/education	12,028	12,500	4,907	13,000	**13,000**
10-4120-3110	Travel/mileage reimbursement	7,494	3,100	3,545	8,000	**8,000**
10-4120-3210	Telephone & internet	8,063	8,100	9,148	8,500	**8,500**
10-4120-3250	Postage	2,437	3,500	3,360	3,500	**3,500**
10-4120-3290	Citizen communication	6,000	13,500	1,838	7,200	**7,200**
10-4120-3300	Utilities-Village Hall	10,761	12,250	10,761	12,250	**12,250**
10-4120-3340	Water & sewer	1,648	800	1,001	1,700	**1,700**
10-4120-3400	Printing	747	700	544	2,500	**2,500**
10-4120-3510	Bldg. and Landscaping maintenance	7,000	13,800	12,149	18,000	**18,000**
10-4120-3700	Advertising	4,162	5,000	2,763	5,000	**5,000**
10-4120-3900	Contract Services	32,574	40,000	40,166	42,000	**42,000**
10-4120-3910	Contract Services Tax Collection	28,155	28,600	26,036	28,600	**28,600**
10-4120-3920	Contract Services Board of Elections	10,000	10,000	-	-	**-**
10-4120-4190	Rent	-	-	70	-	**-**
10-4120-4400	Software subscriptions & support	-	-	-	6,800	**6,800**
10-4120-4500	Insurance and bonds	17,056	24,000	18,689	22,000	**22,000**
10-4120-4910	Dues and subscriptions	24,126	30,000	25,098	29,000	**29,000**
10-4120-4990	Non capital equipment	18,065	18,065	7,406	2,000	**2,000**
10-4120-5010	Civic Club	-	-	-	-	-
	Subtotal	295,205	307,665	212,987	268,950	**268,950**
	Total	693,498	746,415	676,035	686,430	**686,430**

The administrative staff maintains the Village's records, ensures compliance with North Carolina State Statutes and local ordinances, prepares financial information, acts as intermediary between the governing board and citizens, and monitors all other departments

Goals and Objectives for Fiscal Year June 30, 2017:

Aid the Council in determining priorities necessary to prepare the Village for short-term and long-term goals
Continue to provide an open and transparent government to the citizens at all levels.
Continue to work with other departments in seeking ways to improve efficiencies.
Maintain high levels of professional accounting and financial reporting standards worthy of the Government Finance Officers Associatic
Provide accurate and timely information to Council.
Advance employee skills and knowledge-base through education and training.

ADMINISTRATION APPROPRIATIONS

10-4120-1210 Salaries Included in Administration

Manager	1 FT
Clerk/HR Officer	1 FT
Finance Officer	1FT
Portion of Marketing and Communication Director	PT
Temp Help	

10-4120-1830 Group insurance

Health 6.7% increase
Dental
Vison
Short term disability
Life

10-4120-1820 Retirement

Local Government Retirement System Employer Portion	7.25%
401K Employer Match	5%

10-4120-3100 Travel/Meeting/Education

Manager	**Clerk**	**Finance Officer**
NCLM Conference	Clerk academy (2)	2 Finance Officer Conference
APWA Conference	Clerk certification	1 Budget Conference
Manager Conference	HR Classes	NC State Treasurers Conference
Town Hall Day	**Marketing Director**	CAFR update
Manager Roundtable	Information Officer Conference	GAAP Update
Miscellaneous meetings	Tourism Conference	
Monthly Chamber luncheons	Monthly Chamber luncheons	
	Meetings	

10-4120-3290 Citizen Communication

Web page	Facebook
Constant Contact	Clemmons 101
Leadership W-S	Promotional items
Video software	

10-4120-3900 Contract Services

Cleaning service	Bank Charges ACH Positive Pay Etc.
Pest control	American Legal Code of Ordinances
IT	Shred IT (Annual shredding)
Alarm Monitoring	Miscellaneous

10-4120-4400 Software subscriptions & support

LOGICS (Accounting)	Firewall
Email Barracuda	Email Indexing and backup
Backup	

10-4120-4500 Insurance & Bonds

General liability /Cyber liability	Public official liability	Public official bond
Employment practice liability	Excess liability	Worker compensation
Deductibles		

10-4120-4910 Dues & subscriptions

NCLM	17,500	Sam's Club Direct	115
School of Government	2,321	Courier	25
Piedmont Triad Partnership	2,000	WS Journal	120
Piedmont Triad Regional Council	4,100	LC Chamber	150
International Institute Municipal Clerks	160	BMI General Licensing (right to use	150
NC City & County Managers Association	300	ASCAP (right to use music)	340
NC Association of Municipal Clerks	66		
NC 3 Communications	100		

NCAGIO	10
Government Finance Officers Association	200
NC Government Finance Officers Association	60
NC Local Government Budget Association	60

10-4120-4900 Non capital equipment

NAS (backup)

PUBLIC SAFETY APPROPRIATIONS

Account #	AccountDesc	15-16 Actual	15-16 Amended Budget	14-15 Actual	**16-17 Recommend**	**16-17 Approved**
10-4300-2000	Supplies	938	1,300	646	1,300	**1,300**
10-4300-2510	Gas/fuel	-	100	-	100	**100**
10-4300-2900	Non-capital equipment	-	600	410	600	**600**
10-4300-3210	Telephone and internet	10,115	11,450	9,329	11,450	**11,450**
10-4300-3300	Utilities	2,524	2,300	2,194	2,550	**2,550**
10-4300-3510	Repairs & maintenance	450	1,200	130	1,200	**1,200**
10-4300-3940	Cleaning Service	2,400	2,400	2,400	2,400	**2,400**
10-4300-4130	Rent/lease	14,400	14,400	14,400	14,400	**14,400**
10-4300-4500	Insurance	3,072	3,100	1,024	950	**950**
10-4300-6930	Contract Services Forsyth County	1,084,000	1,084,000	1,036,046	1,200,000	**1,200,000**
	Total	1,117,899	1,120,850	1,066,579	1,234,950	**1,234,950**

The Village contracts with the Forsyth County Sheriff's Department for 10 deputies, 2 traffic officers and 1 detective.

10-4300-2000 ***Supplies***

Office supplies and water

10-4300-2900 ***Non capital equipment***

Shredder printer etc.

10-4300-3210 ***Telephone***

Mobile phones service and replacement phones

2 phone lines and 1 fax line

Internet connection and static IP address

10-4300-6930 ***Forsyth County Contract***

Estimate from Sheriff Department; in past actual contract may vary from estimate

PUBLIC WORKS APPROPRIATIONS

Account #	AccountDesc	15-16 Est.Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-4500-1210	Salaries	436,861	387,300	410,891	470,900	**470,900**
10-4500-1810	FICA	33,420	29,630	31,139	36,025	**36,025**
10-4500-1820	Retirement expense	48,568	48,000	42,878	50,600	**50,600**
10-4500-1830	Group insurance	92,813	79,000	83,872	127,520	**127,520**
	Personnel	611,662	543,930	568,780	685,045	**685,045**
10-4500-1850	Unemployment	250	810	-	1,086	**1,086**
10-4500-2000	Supplies	12,924	16,000	9,901	15,000	**15,000**
10-4500-2010	Street signs/posts	11,000	11,000	8,320	11,000	**11,000**
10-4500-2120	Safety clothing & uniforms	16,131	24,500	16,513	24,500	**24,500**
10-4500-2510	Gas & fuel	19,382	48,000	29,813	28,000	**28,000**
10-4500-2900	Non capital equipment	19,000	19,000	13,744	27,850	**27,850**
10-4500-3100	Travel/education/meetings	10,902	21,100	4,673	18,000	**18,000**
10-4500-3110	Travel-mileage reimbursement	250	3,000	3,824	1,000	**1,000**
10-4500-3210	Telephone/internet	9,595	12,600	9,955	12,600	**12,600**
10-4500-3300	Utilities-street lights	120,666	124,000	114,934	132,000	**132,000**
10-4500-3310	Utilities-Village Yard	25,721	25,000	23,208	26,000	**26,000**
10-4500-3510	Bldg. & Landscaping Maintenance	17,229	18,000	18,546	19,000	**19,000**
10-4500-3511	Landscaping NCDOT ROW & Ramps	4,918	34,000	6,053	25,000	**25,000**
10-4500-3520	Repairs & Maintenance	39,812	55,000	36,763	55,000	**55,000**
10-4500-3590	Street Repairs due to Utilities	4,844	10,600	11,669	9,000	**9,000**
10-4500-3900	Solid Waste & Recycling	946,124	964,000	939,249	981,000	**981,000**
10-4500-3970	Landfill Fees	5,721	6,000	3,123	6,000	**6,000**
10-4500-3990	Contract Services-General	250	2,000	375	2,000	**2,000**
10-4500-4400	Service & Support Agreements	-	-	-	7,100	**7,100**
10-4500-4500	Insurance	38,332	46,000	43,079	38,000	**38,000**
10-4500-4910	Dues and subscriptions	6,474	6,600	6,282	1,400	**1,400**
10-4500-5010	NCDOT Roundabout	-	-	160,000	-	**-**
10-4500-5510	LC Road Connectivity	-	25,000	-	**-**	**-**
	Subtotal	1,309,525	1,472,210	1,460,024	**1,440,536**	**1,440,536**
	Total	1,921,187	2,016,140	2,028,804	**2,125,581**	**2,125,581**

PUBLIC WORKS APPROPRIATIONS

The Public Works Department is responsible for maintenance of public building and grounds, sold waste and recycling oversight, maintenance of facilities, compliance with Federal and State mandates, street lights, leaf/limb program, right of way maintenance, and landscaping.

Goals and Objectives for Fiscal Year Ending June 30, 2017

Continue to seek ways to improve efficiencies in operations

Advance employee skills and knowledge-base through training and education.

Enhance and maintain Village facilities

10-4500-1210 Salaries

Public Works Director and Village Engineer 50%	(1)
Public Works Director of Operations	(1)
Assistant Director of Operations	(1)
Mechanic	(1)
Administrative Support Specialists	(1)
Equipment Operator (6)	
Landscape Supervisor (1)	
Landscape Technician (1)	
Part time (1) > 1000 hours	
New Position (1)	
Total Public Works Employee Salaries	$603,910

Public Works $470,900 Powell Bill $33,085 Stormwater $99,925

10-4500-1830 Group insurance

Health 5.12% rate increase

Dental

Vison

Short term disability

Life

10-4500-1820 Retirement

LGERS Employer	7.25%
401K Employer Match	5.00%

10-4500-2120 Safety, Clothing & Uniform

Uniform rental

Work shoes, coats and windbreakers

Safety clothing

Fire extinguisher inspection

Random drug testing

10-4500-2900 Non Capital Equipment

Bed Edger

Wire Welder

Plasma Cutter

Additional PW Cameras

Snap on Solus Software (Vehicle Maintenance)

Pesticide Mixing Tank

Honda Generator (emergency lighting)

PC Public Works Director

I-pad

10-4500-3300 Utilities Street Lights

881 street lights

Streets lights power 1/2 year for LC Phase I

10-4500-3520 Repairs & maintenance equipment

15 vehicles
3 loaders
3 tractors
5 mowers
2 knuckle boom trucks
4 leaf vacuums
tub grinder
8 trailers

10-4500-3900 Solid waste & recycling 1% increase per contract

Single family home solid waste	6102	9.92	726,382
Recycling	6140	2.28	167,990
Condos & townhomes			49,000
Cardboard recycling			3,000
Extra trash			10,900
Bulk item annually			23,000
Other Landfill			500
			980,772

Current contract is with Waste Management adjusted annually by the February CPI.

10-4500-4400 Service & Support Agreements

Facility Duke	5300
Copier Maintenance & supply per copy	1200
Barracuda email anti virus including secure email	400
Trend Worry Free Server Firewall	200
	7100

STREET APPROPRIATIONS

Account #	AccountDesc	15-16 Est. Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-4510-1210	Salaries	42,665	95,000	49,502	33,085	**33,085**
10-4510-1810	FICA	3,264	7,300	3,954	2,535	**2,535**
10-4510-1820	Retirement	4,759	9,500	5,492	3,465	**3,465**
10-4510-1830	Group insurance	9,495	26,700	22,265	9,160	**9,160**
	Personnel	60,183	138,500	81,213	48,245	**48,245**
10-4510-1920	Contract Services Attorney	-	-	-	-	**-**
10-4510-1990	Surveying/Engineering	18,000	20,000	1,412	20,000	**20,000**
10-4510-2400	Drainage Repairs Street	20,000	40,000	-	40,000	**40,000**
10-4510-2510	Gas and fuel	944	1,500	951	1,500	**1,500**
10-4510-2900	Traffic Control	10,000	20,000	21,504	70,000	**70,000**
10-4510-3510	ROW Maintenance Village Streets	5,044	6,000	-	6,000	**6,000**
10-4510-3520	Repairs & Maintenance Equipment	862	3,000	862	3,000	**3,000**
10-4510-3570	Sidewalk Maintenance	10,000	10,000	14,000	10,000	**10,000**
10-4510-3590	Other Miscellaneous	34	500	1,083	500	**500**
10-4510-3600	Snow Removal	13,689	20,000	6,346	20,000	**20,000**
10-4510-5500	Capital Outlay	22,000	22,000	12,750	19,000	**19,000**
10-4510-5910	Street Patching & Repairs	25,000	25,000	51,977	25,000	**25,000**
10-4510-5920	Street Resurfacing & Paving	269,905	269,905	526,804	375,500	**375,500**
10-4510-5930	Road Construction	-	15,000	7,500	-	**-**
10-4510-5940	Road Construction LC Overlay	-	150,000	-	-	**-**
	Subtotal	395,478	602,905	645,189	590,500	**590,500**
	Total	455,661	741,405	726,402	638,745	**638,745**

The street department provides four primary services for the Village: roadway construction, street maintenance, right-of way maintenance, and emergency response. These services include roadway and drainage repairs, construction project management and inspections, asphalt resurfacing, mowing and landscaping along the public roadways, and emergency services such as snow removal, storm debris cleanup, and assistance to Sheriff and Fire departments in emergency street closures.

Goals and Objectives for Fiscal Year Ending June 30, 2017

Resurface approximately 3.49 lane mile of roadway

Construct Phase I of LC Road Overlay road (amount is in transfer to capital projects $368,000

Snow and ice control planning with the intent of providing the majority of Village residents with reasonable access to a route within 24 hours of event.

Village Street Right of Way Maintenance

Sidewalk repair

10-4510-1210 Salaries and benefits

6.75% of Public works salaries except Director and Administrative Assistant

STREET APPROPRIATIONS

10-4510-2900 Traffic Control

Mast Arm Village Club	45,000
Stop Signs	8,000
Speed Limit	8,000
Posts	5,000
Cones	4,000
	70,000

10-4510-5920 Resurfacing/Paving

Bridle Path .85 mile	Penland Drive .37 mile
Crandal Court .08 mile	Sandhurst Drive .32 mile
Forest Oak Drive.75 mile	Whitby Ave .49 mile
Lanvale Drive .15 mile	Willow Court .12 mile
Moratock Lane .36 mile	

10-4510-5000 Capital Outlay

Snow Plow replacement PT-7	6,000
Snow Plow attachment loader	13,000
	19,000

Powell Bill Revenue	(519,700)
Powell Bill Expenditures	638,745
Powell Bill Transfer Capital Projects Road Construction LC Connectivity	368,000
Restricted Powell Bill Fund Balance Appropriated	487,045

PLANNING AND ZONING APPROPRIATIONS

Account #	AccountDesc	15-16 Est. Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-4910-1210	Salaries	69,660	71,200	63,597	70,300	**70,300**
10-4910-1810	FICA	5,329	5,450	5,070	5,380	**5,380**
10-4910-1820	Retirement expense	8,812	8,810	7,651	8,650	**8,650**
10-4910-1830	Group Insurance	8,713	8,300	6,882	10,800	**10,800**
	Personnel	92,514	93,760	83,200	95,130	**95,130**
10-4910-1850	Unemployment Expense	-	-	-	50	**50**
10-4910-1920	Contract Service Attorney	8,000	8,000	4,611	8,000	**8,000**
10-4910-2000	Supplies	150	1,200	743	1,000	**1,000**
10-4910-3100	Travel/education/meetings	1,282	2,500	192	2,500	**2,500**
10-4910-3110	Travel/mileage reimbursement	1,076	1,500	705	1,500	**1,500**
10-4910-3210	Telephone	643	1,200	982	1,100	**1,100**
10-4910-3400	Printing	490	4,500	2,274	4,500	**4,500**
10-4910-3700	Advertising	4,511	5,400	915	5,400	**5,400**
10-4910-3930	Contract Services General	1,566	5,000	1,372	8,000	**8,000**
10-4910-3950	TAC Match	-	5,000	-	-	**-**
10-4910-3960	Contract Services Transportation	2,000	-	33,551	40,000	**40,000**
10-4910-3970	Contract Services-Comp Plan	7,500	15,000	1,363	10,000	**10,000**
10-4910-3980	Contract Services-Site Plan Review	-	4,000	-	4,000	**4,000**
10-4910-4000	Farmers Market	3,000	3,000	1,345	3,000	**3,000**
10-4910-4010	Community Garden	38	1,500	1,216	1,000	**1,000**
10-4910-4910	Dues and subscriptions	720	610	260	750	**750**
10-4910-4980	Non Capital Equipment	-	-	2,540	-	**-**
10-4910-6931	Contract Service-Enforcement	12,223	26,000	13,989	26,000	**26,000**
10-4910-6933	Forsyth County Homes Program	2,000	2,000	2,000	2,000	**2,000**
	Subtotal	45,199	86,410	68,058	118,800	**118,800**
	Total	137,713	180,170	151,258	213,930	**213,930**

The Planning department assists elected and appointed officials in efforts to achieve the highest quality of life for current and future residents by promoting orderly growth and development; encouraging long range planning; promoting land use regulations the "best use" of our land resources; enforcement of our development and land use regulations and providing technical support to Planning Board and Zoning Board of Adjustment.

Goals and Objectives for Fiscal Year Ending June 30, 2017

Continuing to advance connectivity on Lewisville-Clemmons Road

Coordinate Comprehensive Plan Update

Provide accurate and timely information to the Council

10-4910-1210 Salaries

1 Position Planning and Community Development Director

10-4910-3100 Travel and Training/mileage

10-4910-3110 Conferences Planner

Mileage reimbursement Planner

Monthly Chamber Luncheon

PLANNING AND ZONING APPROPRIATIONS

10-4910-3970 Contract Service Enforcement

Contract with the City of Winston-Salem (City-County Inspections) for inspections and permitting based on hourly rates

10-4910-4010 Net Effect of Community Garden on Budget

Revenue	-525
Appropriations	1000
Net	475

10-4910-6933 Forsyth County Homes Program

Clemmons % of program to assist lower income citizens with home repairs.

CLEMMONS EVENTS AND MARKETING

Account#	AccountDesc	15-16 Est. Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-6000-1210	Salaries	11,406	11,500	-	11,500	**11,500**
10-6000-1810	FICA	872	900	-	900	**900**
10-6000-1820	Retirement expense	1,153	1,350	-	1,410	**1,410**
	Personnel	13,431	13,750	-	13,810	**13,810**
10-6000-6000	Muddy River Art Association	-	-	2,500	-	**-**
10-6000-6010	WS Arts Council	-	-	2,000	-	**-**
10-6000-6030	Forsyth County Clemmons Library	7,000	7,000	7,000	7,000	**7,000**
10-6000-6040	Southwest Little League	-	-	1,000	-	**-**
10-6000-6050	YMCA	-	-	4,500	-	**-**
10-6000-6060	Forsyth County Broncos	-	-	9,000	-	**-**
10-6000-6100	Community Day	5,756	5,500	5,526	6,500	**6,500**
10-6000-6110	American Legion Baseball	-	-	2,500	-	**-**
10-6000-6120	Scout Project	-	-	4,000	-	**-**
10-6000-6130	Clemmons Events	20,000	26,000	506	23,550	**23,550**
10-6000-6140	Tourism related	38,000	40,300	11,500	73,745	**73,745**
10-6000-6141	Tourism Related-Christmas Lights	10,972	12,000	26,104	20,000	**20,000**
10-6000-6910	Grants	45,000	45,000	-	-	**-**
	Subtotal	126,728	135,800	76,136	130,795	**130,795**
	Total	140,159	149,550	76,136	144,605	**144,605**

This department manages and plans Village events and market the Village. County levied occupancy tax which the County shares with the other municipalities within the County funds this department.

10-6000-1210 Salaries:

Portion of Salary for Marketing and Communication Director, the other portion included in Administration Budget

10-6000-6030 Library Books, DVD etc. for Clemmons Library

10-6000-6100 Community Day

Booth Rental	5,000	
Promotional items or activity	1,000	
Lemonade, shirts other miscellaneous items	500	6,500

10-6000-6130 Clemmons Events

Movies on Law (3)

Screen rental & setup	3,000	
Movie	1,200	
Advertising	2,500	
Promotional Glow Items	300	
Deputy	336	7,336

CLEMMONS EVENTS AND MARKETING

Ice Cream Festival		
Tent	1,700	
Supplies	250	
Advertising	1,630	
Giveaway plastic rings maybe ball	200	
Activity	300	
Deputy	112	4,192
Monster Dash & Fall Festival		
Tent	1,400	
Advertising	1,650	
Activities	250	
Giveaways	500	
Deputy	224	4,024
Petal & Metal		
Advertising	1,630	
Promotional Items	500	
Deputy	224	2,354
Tree Lighting		
Advertising	1,630	
Lights for tree	100	
Clean Santa Suit	50	
Gift for Kids	500	
Music if can't get volunteer	250	
Cookies & hot chocolate	500	
Deputy	112	3,142
Portable Sound System to use for all events		2,500
		23,548
Sponsorships included in Revenue Estimates		(4,950)
Net Clemmons Events		18,598

CLEMMONS EVENTS AND MARKETING

10-6000-6140 Tourism Related:

Discover Clemmons Web Page Maintenance & Hosting	7,000	
Build on Dining and Shopping	750	
Facebook Ad campaign	1,200	
SEO	4,800	
Rack Card for Website	200	
Forsyth Community	11,000	
Visit WS	8,000	
Package Deals for Overnight Packages	25,000	
(Little League, Festival of Lights, Wine Festival, Soccer Tournaments)		
Jerry Long YMCA Tournaments	10,000	
Visit NC Advertising	2,000	
AENC Membership	295	
AENC Advertising	500	
Coupon Book	2,000	
Scholarship for High School Student for 120 hours	1,000	73,745

10-6000-6140 Tourism Related Tanglewood Festival of Lights

Power Christmas Lights	2,000
Bulbs Christmas lights	500
Repairs to Wiring	500
10 Additional Christmas lights after Christmas	5,000
20 additional poles	12,000
	20,000

PARKS AND RECREATION APPROPRIATIONS

Account #	AccountDesc	15-16 Est. Actual	15-16 Amended Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-6120-1010	Greendale Park Maintenance	1,358	2,500	843	2,500	**2,500**
10-6120-1020	Lake & Pier Maintenance	3,378	5,250	11,529	7,465	**7,465**
10-6120-1030	Greenway Maintenance Village Point	1,331	5,600	611	5,600	**5,600**
10-6120-1040	ADA Compliant Sidewalk Village Point	-	-	-	-	**-**
10-6120-1050	Steps from Parking to Pier	-	10,000	-	-	**-**
10-6120-1060	Bike Event moved to Clemmons events	1,200	1,200	-	-	**-**
	Total	7,267	24,550	12,983	15,565	**15,565**

The parks and recreation department maintains Greendale Park (open space), Village Point Lake and Greenway. Clemmons intent of the park and recreation department is to provide some open space and passive recreational opportunities that compliments Forsyth County Tanglewood Park which is adjacent to Clemmons boundaries.

10-6120-1010 Greendale Park Maintenance

Water	300
Electricity	400
Spraying and plants	520
Stormwater fee	120
Repairs on arbor	500
Miscellaneous	660
	2500

10-6120-1020 Lake&Pier Maintenance

Signage	200
1% of mowing contract Appropriately 28 mowing's 42.50*28	1190
Spraying and Grass	1900
Maintenance of Pier	900
Clean out fore bays	1000
Fish Food Seven Months $325	2275
	7465

10-6120-1030 Greenway Maintenance

Spraying	1100
Clean Bridges	1000
Stormwater Fee	300
Planting or cleanup entrance	1000
Greenway Wash	1100
Signage	500
Miscellaneous	600
	5600

CAPITAL OUTLAY AND TRANSFERS

Account #	AccountDesc	15-16 Est. Actual	15-16 Budget	14-15 Actual	16-17 Recommend	16-17 Approved
10-8110-4120	Capital Outlay Administration	801,400	251,400	37,241	-	-
10-8110-4500	Capital Outlay Public Works	479,407	519,980	424,302	409,500	**409,500**
10-8110-4910	Capital Outlay Planning	-	-	-	-	-
10-8110-6120	Capital Outlay Parks and Recreation	10,400	10,400	-	75,000	**75,000**
	Subtotal	1,291,207	781,780	461,543	484,500	**484,500**
10-8140-1000	Major Repairs & Renovation VH	-	-	-	-	-
10-8140-2000	Major Repairs and Renovations PW	-	-	12,180	30,000	**30,000**
	Subtotal	-	-	12,180	30,000	**30,000**
10-9840-9800	Transfer To Capital Projects	140,000	420,000	177,430	962,040	**962,040**
	Total	1,431,207	1,201,780	651,153	1,476,540	**1,476,540**

Please note capital outlay funded from Powell Bill State Shared Revenue is included under Streets Appropriations.

10-8110-4500	***Capital Outlay Public Works***		Ranking PW
	Leaf Vacuum 1/2 of cost other 1/2 funded from stormwater fee	100,000	1
	Salt Building	120,000	2
	Additional Paving	80,000	3
	Tub Grinder Pad/Stone	50,000	4
	Replace PT 7 Ford F250	45,000	5
	PTO Blower	6,500	6
	Gate Openers	8,000	7
		409,500	
10-8110-6120	***Capital Outlay Parks and Recreation***		
	ADA Sidewalk Required Re-appropriated 10,000 from 15-16	**75,000**	

				Village Portion	Total
10-9840-9800	***Transfer to Capital Project***		16-17 Budget	Total	Project
	Lewisville-Clemmons Road				
	Design Phase II	55,000		105,000	105,000
	Road Construction	368,000		664,080	664,080
	Street Lighting/landscape/hardscape	150,000	573,000	250,000	250,000
	158 Sidewalk Project Adopted and approved		360,000	370,000	1,850,000
	Intersection Improvements		9,000	90,000	450,000
	Harper Road Morgan		13,280	132,800	664,000
	US 158 Stadium		6,760	6,760	338,000
			962,040	1,618,640	4,321,080

Capital Outlay and Transfers

	FY 16-17	Total Project	Ranking Points	Points	
LC Overlay	573,000	989,080	**1**	9	Citizen Committee LC Overlay Committee & Transportation Plan
158 Sidewalks to Tanglewood; already adopted and approved	360,000	370,000	**2**	9	Council Approved and Citizen Committee
ADA Sidewalk Pier	75,000		**3**	5	Legally mandated
Village Hall Roof & Leaf Guard Gutters	30,000		**4**	4.5	Keeps public facilities well maintained
Replace LV 30	200,000		**5**	4.5	Reduces maintenance and downtime (efficiency)
1/2 funded from Storm water fee	(100,000)				
Replace PT7 F250 Truck	45,000		**6**	4	Reduces maintenance cost
Sidewalk Harper to Morgan	13,280	90,000	**7**	4	Citizen Committee Transportation Plan
Sidewalk US 158 to Stadium	6,760	132,800	**8**	4	Citizen Committee Transportation Plan
Intersection Improvements	9,000	67,600	**9**	4	Citizen Committee Transportation Plan
PTO Blower	6,500		**10**	4	Promotes Efficiencies
Gate Openers	8,000		**11**	4	Keeps public facilities well maintained
Tub Grinder Pad/Stone	50,000		**12**	4	Keeps public facilities well maintained
Additional Paving	80,000		**13**	4	Keeps public facilities well maintained
Salt Building	120,000		**14**	4	Promotes Efficiencies for Snow Removal
	1,476,540				

Capital Included in Streets Funded from Restricted Powell Bill Revenue

Snow Plow F250	6,000	4	Promotes Efficiency
Snow Plow Attachment Loader	13,000	4	Promotes Efficiency
	19,000		

16-17 Capital Outlay and Transfers

Ranking Criteria	Number	Points	
Necessary for public safety or health	1	5	
Legally mandated	2	5	
Council Request	3	5	
Replace equipment due to down time and maintenance cost	4	4.5	combination of operating cost and efficiency
Maintain Public Facilities	5	4.5	
Continuation of current service	6	4	
Promotes efficiencies	7	4	
Stimulates economic growth	8	4	
Recommended and adopted Citizen committee plan	9	4	
Reduces future operating and maintenance cost	10	4	
Department head or Manager recommendation	11	3	
Enhances cultural or natural resources	12	3	
Provides a new or expanded level of service	13	2	
Promotes intergovernmental cooperation	14	2	
Other	15	1	

MULTI YEAR CAPITAL PROJECTS

Sidewalk 158	
STPDA Grant NCDOT	1,480,000
Transfers GF	370,000
Total Revenues	1,850,000
Construction and Engineering	1,850,000

Lewisville Clemmons Road Connectivity	
Transfers from General Fund	1,128,280
Design	105,000
Drainage	109,200
Road Construction	664,080
Enhancement	250,000
Total Lewisville-Clemmons Road	1,128,280

Access Road	
Novant Donation	1,900,000
NCDOT	1,900,000
Total Revenues	3,800,000
Road Construction	3,800,000

Intersection Improvements	
Grant	360,000
Transfers from General Fund	90,000
Total Revenues	450,000
Engineering	45,000
Construction	405,000
Total Expenditures	450,000

Sidewalk Harper Road I40 to Morgan	
Grant	531,200
Transfers from General Fund	132,800
Total Revenues	664,000
Engineering	66,400
Construction	597,600
Total Expenditures	664,000

Sidewalk 158 Stadium to Kinnamon Village	
Grant	270,400
Transfers from General Fund	67,600
Total Revenues	338,000
Engineering	33,800
Construction	304,200
Total Expenditures	338,000

STORM WATER UTILITY

Account #	AccountDesc	15-16 Est. Actual	15-16 Budget	14-15 Actual	16-17 Recommend	16-17 Approved
	Revenues:					
67-3473-5100	Storm water Fee	(725,116)	(747,700)	(743,183)	(747,700)	(747,700)
67-3491-4100	Storm water Permit	(12,178)	(4,000)	(8,476)	(4,000)	(4,000)
67-3831-0000	Investment Earnings	(1,690)	(500)	(213)	(1,700)	(1,700)
	Sponsorships Cleanup				(500)	(500)
67-3835-0000	Sale of Capital Assets	(826)	-	-	-	-
67-3991-0000	Fund Balance Appropriated	-	(344,650)	-	(670,186)	(670,186)
	Total	(739,810)	(1,096,850)	(751,872)	(1,424,086)	(1,424,086)

STORM WATER UTILITY

Account #	AccountDesc	15-16 Est. Actual	15-16 Budget	14-15 Actual	16-17 Recommend	16-17 Approved
67-4730-1210	Salaries	201,331	233,600	209,371	211,180	**211,180**
67-4730-1810	FICA	14,882	17,900	15,834	16,160	**16,160**
67-4730-1820	Retirement	21,460	23,000	23,656	23,720	**23,720**
67-4730-1830	Insurance	56,409	48,800	49,509	44,905	**44,905**
	Personnel	294,082	323,300	298,370	295,965	**295,965**
67-4730-1850	Unemployment	-	-	-	100	**100**
67-4730-1990	Professional Services	12,000	20,000	7,977	70,000	**70,000**
67-4730-2000	Supplies	909	4,000	1,177	4,000	**4,000**
67-4730-2010	TMCL-Testing	2,380	2,400	2,060	2,800	**2,800**
67-4730-2120	Safety-Uniforms	612	3,500	1,260	2,800	**2,800**
67-4730-2310	Public Education	7,000	7,000	7,043	8,000	**8,000**
67-4730-2320	Public Participation	1,500	1,500	1,468	1,500	**1,500**
67-4730-2510	Gas/Fuel	9,076	25,000	13,429	15,000	**15,000**
67-4730-3100	Travel/Training	2,107	14,500	6,463	8,000	**8,000**
67-4730-3110	Mileage Reimbursement	263	750	99	750	**750**
67-4730-3130	Illicit Discharge	-	-	-	3,000	**3,000**
67-4730-3210	Telephone	2,242	2,500	1,794	2,500	**2,500**
67-4730-3250	Postage	-	500	-	500	**500**
67-4730-3310	Utilities	1,000	1,000	367	1,000	**1,000**
67-4730-3400	Printing	1,455	1,500	1,321	1,500	**1,500**
67-4730-3510	Building Maintenance	361	1,500	952	1,500	**1,500**
67-4730-3520	Equipment Maintenance	14,493	25,000	16,189	25,000	**25,000**
67-4730-3530	Drainage Maint/Good housekeeping	20,000	20,000	525	20,000	**20,000**
67-4730-3590	Community Cleanup	600	2,200		2,200	**2,200**
67-4730-3900	Contract Services	1,220	3,500	1,939	3,500	**3,500**
67-4730-3910	Contract Services-Billing	-	8,000	7,437	8,000	**8,000**
67-4730-3930	Leaf/limb Disposal	5,656	5,000	3,123	7,000	**7,000**
67-4730-4300	Equipment Rental	-	1,000	-	1,000	**1,000**
67-4730-4400	Software subscriptions & updates	-	-	-	8,000	**8,000**
67-4730-4500	Insurance	6,233	9,300	9,649	9,800	**9,800**
67-4730-4900	Permits	860	1,500	860	1,500	**1,500**
67-4730-4910	Dues & Subscriptions	2,206	7,500	1,826	2,500	**2,500**
67-4730-4920	Professional License	225	250	225	250	**250**
67-4730-4960	TMDL-Equipment	-	500	-	500	**500**
67-4730-4970	Minor Capital Improvements	50,000	50,000	47,151	50,000	**50,000**
67-4730-4980	Non Capital	342	5,000	2,150	5,000	**5,000**
67-4730-4990	Miscellaneous	-	1,650	-	1,500	**1,500**
67-4730-5600	Interfund Loan Payment	41,000	41,000	41,000	12,221	**12,221**
67-4730-6940	Code Enforcement	-	500	-	500	**500**
67-4730-6960	Waste Disposal	-	500	-	500	**500**
	Subtotal	183,740	268,050	177,484	281,921	**281,921**
67-4730-5000	Capital Outlay	81,835	155,000	21,431	200,000	**200,000**
67-4730-5010	Capital Improvement Projects	7,261	300,000	5,254	600,000	**600,000**
67-9840-9800	Transfer to Capital Projects	63,000	50,000	-	46,200	**46,200**
	Subtotal	152,096	505,000	26,685	846,200	**846,200**
	Total	629,918	1,096,350	502,539	**1,424,086**	**1,424,086**

STORM WATER UTILITY

The Storm water Utility Fund supports the Clemmons Storm water Protection Program as required by the Environmental Protection Agency's Phase II Water Quality Act.

Goals and Objectives for Fiscal Year Ending June 30, 2017

Drainage upgrades for Lewisville-Clemmons Connectivity Phase I
Truck Wash System BMP for Public Works Facility
GIS Mapping Intern Help

Storm water Fee:

Fee based on $5.00 per equivalent residential units per month, $60.00 annually. The 2016-2017 equivalent residential unit is 12,614 which is the same ERU from 2015-2016. The revenue estimate is computed using a 98% collection rate.

Storm water Permit Fee:

Fee for review of site plans for Stormwater facilities, this fee is adopted under a separate ordinance.

Salaries & Benefits

Public Works Director and Village Engineer 50%
Storm water Administrator
Storm water Technician
12.25% of public work employee salary and benefits
Intern with GIS mapping

Public Education

Contract with Triad Education Consortium
Programs in Clemmons Schools
Promotional items for Clemmons Events
Banner of Southwest Athletics

Good housekeeping

Clean out ditch lines

Permits: NCDENR annual permit

License:

Engineer professional license
Surveyor professional license (2)

Minor capital improvements:

Repairs and upgrades of storm drains that do not qualify for Capital improvement plan

Capital Improvement Plan	$	600,000	
Springside Drive			
Capital Outlay			
Leaf Vacuum Replace L6	$	100,000	1/2 of the leaf vacuum is funded from general fund
Truck Wash	$	100,000	

FEE SCHEDULE JULY 1, 2016 Attachment A

The following fee schedule is adopted for the fiscal year beginning July 1, 2016 and ending June 30, 2017.
The Village Manager shall have the authority to set a fee not otherwise listed and shall have authority to make interpretations of any fee listed on this schedule.

Administration, Finance, and All Department

Agenda Sunshine List – Notice of Special Meeting Fee set by State Law	$10.00
Clemmons Code of Ordinances view or purchase at www.amlegal.com/clemmons_nc	
Clemmons Unified Development Ordinances view or purchase at www.municode.com/library/nc/clemmons/codes/unified_development-code	
Copies in excess of 5 pages	$00.10 a page
Color Copies in excess of 5 pages	$00.20 a page
Copy of Blue Print and or Site Plan	Cost
Returned Check Fee	$ 25.00
Street & Alley Closing Application	$50.00

Public Safety and Public Works

Residential Driveway Permit (New/Reconstruction) (inspection required)	$ 40.00/20.00
Commercial Driveway Permit (Commercial)	$100.00
False Alarms	$ 50.00 (after 3 false alarms)
Parking Ticket	per separate ordinance

Code Enforcement Rates:

Vehicle, Equipment, Labor and Administrative Charges:
Weeds and Undergrowth: Mowing Neglected Private Lots-minimum charge one hour, equipment charge, labor and administrative charge:

Backhoe	$55.00 per hour
Loader	$80.00 per hour
Tandem Dump Truck	$55.00 per hour
Single Axle Dump Truck	$45.00 per hour
Chipper	$157.50 per hour
Tractor w/ side mower	$95.00 per hour
Tractor w/ flail mower	$65.00 per hour
Zero turn mower	$35.00 per hour
Weed Eater	$21.00 per hour
Chain Saw	$21.00 per hour
Street Cleaning	Cost
Street Sweeper Village equipment & labor (one hour min.)	$120.00 plus fuel per hour
Administrative Charge	$50.00 per event
	Labor- Actual Salary plus 40% for benefits

STORM WATER FUND

Per Equivalent Residential Unit per Month/Annual	$5.00/$60.00
Storm water Permit Fee (Adopted under separate ordinance)	

Clemmons Development Review Fee Schedule as of July 1, 2016

General Use Rezoning

0-10 acres	$1,000.00	
10-20 acres	$1,200.00	
20-50 acres	$1,450.00	
50-100 acres	$1,600.00	
100+ acres	$1,750.00	+$25/per additional acre

Special Use Rezoning or Council Approved SUP*

0-10 acres	$1,500.00	
10-20 acres	$2,000.00	
20-50 acres	$2,750.00	
50-100 acres	$3,000.00	
100+ acres	$4,000.00	+$25/per additional acre

Site Plan Amendment*

0-10 acres	$1,000.00	
10-20 acres	$1,350.00	
20-50 acres	$1,500.00	
50-100 acres	$2,000.00	
100+ acres	$2,500.00	

Multi-Family*

0-10 acres	$1,000.00	
10-20 acres	$1,500.00	
20-50 acres	$1,750.00	
50-100 acres	$2,000.00	
100+ acres	$2,250.00	+$100per additional acre

MU-S or C (Campus)*

0-10 acres	$2,000.00	
10-20 acres	$2,500.00	
20-50 acres	$3,500.00	
50-100 acres	$5,000.00	
100+ acres	$5,000.00	+$100per additional acre

RP-S (Research Park)*

0-10 acres	$2,000.00	
10-20 acres	$2,500.00	
20-50 acres	$3,500.00	
50-100 acres	$4,500.00	
100+ acres	$5,000.00	+$100per additional acre

MRB-S*

0-10 acres	$7,500.00	
10-20 acres	$10,000.00	
20-50 acres	$15,000.00	
50-100 acres	$20,000.00	
100+ acres	$20,000.00	+$250per additional acre

C-UDO-32 (Development requirements for large retail establishment when MRB-S is not triggered

0-10 acres	$6,500.00	
10-20 acres	$7,500.00	
20-50 acres	$10,000.00	
50-100 acres	$15,000.00	
100+ acres	$15,000.00	+$250per additional acre

FINAL DEVELOPMENT PLAN*

0-10 acres	$900.00	
10-20 acres	$1,000.00	
20-50 acres	$1,500.00	
50-100 acres	$2,000.00	
100+ acres	$2,000.00	+$50per additional acre

SUBDIVISION, MAJOR _____ $1,750.00 + 30 per lot
SUBDIVISION, MINOR _____ $125.00 per lot
FINAL PLAT APPROVAL
Subdivision, Major _____ $600.00
Subdivision, Minor _____ $250.00
Commercial Plat Approval _____ $125.00
****TIS REVIEW***
Sites That Require TIS Review ..... $110.00 per hour
For Village Consulting Engineer Review of Traffic Impact Study
MINOR CHANGES
Requiring Reports to Permit Issuing Authority
Single Family Residential _____ $250.00
Multi-Family/Commercial/Industrial _____ $400.00
Not Requiring Reports to Permit Issuing Authority
Single Family Residential _____ $50.00
Multi-Family/Commercial/Industrial _____ $100.00
PLANNING BOARD REVIEW FEE _____ $500.00
ZONING TEXT AMENDMENTS
Tier 1 _____ $500.00
Tier 2 _____ $1,000.00
OTHER FEES
Single Blade Sign $115.00
Double Blade Sign $200.00