

VILLAGE OF CLEMMONS
BUDGET ORDINANCE
FISCAL YEAR ENDING JUNE 30, 2016

2015-04

BE IT ORDAINED by the Village Council of the Village of Clemmons, North Carolina at its regular meeting the 8th day of June, 2015 at 7:00 p.m. that the following anticipated fund revenues and expenditures by function, together with a certain Fee and Charges Schedules with certain restrictions and authorizations are hereby appropriated and approved for the operation of the village government and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

SECTION 1. GENERAL FUND

Anticipated Revenues

Ad Valorem, Current Year	\$ 2,045,000
Ad Valorem, Registered Motor Vehicles	202,330
Ad Valorem, Prior Year	10,000
Tax Penalty and Interest	3,400
Gross Receipt tax on leases	3,200
Sales Tax	742,000
Beer and Wine Tax	87,000
Natural Gas Sales Tax	42,000
Utility Sales Tax	683,000
Telecommunications Sales Tax	85,000
Video Programming Fee	198,500
ABC Distribution	251,000
Local Occupancy Tax	33,000
Tourism Occupancy Tax	65,000
Powell Bill Funds	520,500
Solid Waste Disposal Tax	12,300
Grants	59,184
Investment Earnings	3,600
Planning and Zoning Fees	9,000
Community Garden	525
Public Works Permits & Fees	8,000
Parking Tickets	500
False Alarms	4,000
Inter-fund loan payment from Stormwater	41,000
Appropriated Fund Balance	571,451
Appropriated Fund Balance-restricted occupancy	7,000
Appropriated Fund Balance-restricted streets	<u>220,905</u>
 Total General Fund Revenues	 \$ <u>5,908,395</u>

Authorized Expenditures

Governing Board	\$ 65,450
Village Administration	702,050
Public Safety	1,120,850
Public Works	2,016,140
Powell Bill	741,405
Planning & Zoning	205,170
Occupancy Tax	105,000
Parks and Recreation	24,550
Capital Outlay and Major Repairs	557,780
Transfers to Capital Projects	<u>370,000</u>
 Total	 \$ <u>5,908,395</u>

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Section 2. STORMWATER FUND

Anticipated Revenues

Stormwater Fee Net of Refunds	\$	747,700
Investment Earnings		500
Stormwater Permit Fee		4,000
Appropriated Fund Balance		<u>344,650</u>

Total Enterprise Fund Revenue \$ 1,096,850

Authorized Expenditures

Stormwater Utility Operation	\$	550,850
Capital Improvement Plan & Capital Outlay		505,000
Inter fund Loan Payment to General Fund		<u>41,000</u>

Total Enterprise Fund Appropriations \$ 1,096,850

Section 3. Levy of Taxes

There is hereby levied, for fiscal year 2016, and Ad Valorem Tax Rate of \$.115 per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 01, 2015, for the purpose of raising the revenue from current taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations.

Section 4. Levy of Taxes

There is hereby levied, for the fiscal year 2016, a Tax on Gross Receipts derived from retail short-term motor vehicle leases or rentals of one and one-half percent (1 ½ %) of gross receipts from the short-term lease or rental of vehicles to the general public as defined in Section 105.871.1 of the North Carolina General Statutes.

Section 5. Fees Schedule

There is hereby established for the fiscal year 2016, various fees as listed in Attachment A.

Section 6. Finance Officer – Special Authorization

- A. The finance officer may transfer amounts between objects of expenditure within a department without limitation and without a report being requested.
- B. The finance officer may transfer amounts of up to \$10,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Village Council.
- C. The finance officer may not transfer amounts between funds or from any contingency appropriation within a fund.

Section 7. Budget Ordinance Utilization

- A. This ordinance shall be the basis of the financial plan for the Village of Clemmons during fiscal year 2016. The finance officer shall administer the budget and ensure that the operating officials are provided guidance and sufficient details to implement their appropriate portion for the budget
- B. The Finance Officer shall establish and maintain all records which are in agreement with this ordinance and the Local Government Budget and Fiscal Control Act of the State of North Carolina (Chapter 159 of the General Statutes).
- C. The Finance Officer will provide a monthly report to the Village Council.

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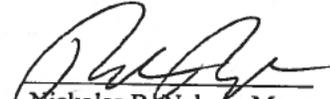
Section 8. Budget Ordinance Copies

Copies of the Budget Ordinance shall be furnished to the Finance Officer, the Budget Officer and Tax Supervisor of this Village for their direction in the carrying out of their duties.

Adopted this 8th day of June, 2015

Attest:


Lisa M. Shortt
Village Clerk


Nicholas B. Nelson, Mayor

FEE SCHEDULE JULY 1, 2016 Attachment A

The following fee schedule is adopted for the fiscal year beginning July 1, 2015 and ending June 30, 2016. The Village Manager shall have the authority to set a fee not otherwise listed and shall have authority to make interpretations of any fee listed on this schedule.

Administration, Finance, and All Department

Agenda Sunshine List – Notice of Special Meeting Fee set by State Law	\$10.00
Clemmons Code of Ordinances view or purchase at www.amlegal.com/clemmons_nc	
Clemmons Unified Development Ordinances view or purchase at www.municode.com/library/nc/clemmons/codes/unified_development-code	
Copies in excess of 5 pages	\$00.10 a page
Color Copies in excess of 5 pages	\$00.20 a page
Copy of Blue Print and or Site Plan	Cost
Returned Check Fee	\$ 25.00
Street & Alley Closing Application	\$50.00

Public Safety and Public Works

Driveway Permit (New/Reconstruction) (inspection required)	\$ 30.00/10.00
False Alarms	\$ 50.00 (after 3 false alarms)
Parking Ticket	per separate ordinance

Code Enforcement Rates:

Vehicle, Equipment, Labor and Administrative Charges:

Weeds and Undergrowth: Mowing Neglected Private Lots-minimum charge one hour, equipment charge, labor and administrative charge:

Backhoe	\$55.00 per hour
Loader	\$80.00 per hour
Tandem Dump Truck	\$55.00 per hour
Single Axle Dump Truck	\$45.00 per hour
Chipper	\$157.50 per hour
Tractor w/ side mower	\$95.00 per hour
Tractor w/ flail mower	\$65.00 per hour
Zero turn mower	\$35.00 per hour
Weed Eater	\$21.00 per hour
Chain Saw	\$21.00 per hour
Street Cleaning	Cost
Street Sweeper Village equipment & labor (one hour min.)	\$120.00 plus fuel per hour
Administrative Charge	\$50.00 per event
	Labor- Actual Salary plus 35% for benefits

Clemmons Development Review Fee Schedule

General Use Rezoning

20 acres or less	\$1,000.00
20-50 acres	\$1,300.00
50-100 acres	\$1,400.00
100+ acres	\$1,500.00 +\$25/per additional acre

Special Use Rezoning or Council Approved SUP*

20 acres or less	\$1,500.00
20-50 acres	\$2,000.00
50-100 acres	\$2,500.00
100+ acres	\$3,000.00 +\$25/per additional acre

Site Plan Amendment*

20 acres or less	\$1,000.00
20-50 acres	\$1,500.00
50-100 acres	\$2,000.00
100+ acres	\$2,500.00

Clemmons Development Review Fee Schedule Continued

Multi-Family*

20 acres or less	\$1,500.00
20-50 acres	\$1,750.00
50-100 acres	\$2,000.00
100+ acres	\$2,250.00 +\$100per additional acre

MU-S or C (Campus)*:

20 acres or less	\$2,500.00
20-50 acres	\$3,500.00
50-100 acres	\$5,000.00
100+ acres	\$5,000.00 +\$100per additional acre

RP-S (Research Park)*

20 acres or less	\$2,000.00
20-50 acres	\$2,500.00
50-100 acres	\$3,500.00
100+ acres	\$4,500.00 +\$100per additional acre

MRB-S*

20 acres or less	\$10,000.00
20-50 acres	\$15,000.00
50-100 acres	\$20,000.00
100+ acres	\$20,000.00 +\$250per additional acre

C-UDO-32 (Development requirements for large retail establishment when MRB-S is not triggered)

20 acres or less	\$7,500.00
20-50 acres	\$10,000.00
50-100 acres	\$15,000.00
100+ acres	\$15,000.00 +\$250per additional acre

FINAL DEVELOPMENT PLAN*

20 acres or less	\$1,000.00
20-50 acres	\$1,500.00
50-100 acres	\$2,000.00
100+ acres	\$2,000.00 +\$50per additional acre

SUBDIVISION, MAJOR

\$1,500.00 + 30 per lot

SUBDIVISION, MINOR

\$125.00 per lot

FINAL PLAT APPROVAL

Subdivision, Major	\$500.00
Subdivision, Minor	\$125.00
Commercial Plat Approval	\$125.00

***TIS REVIEW**

Sites That Require TIS Review	\$110.00 per hour
For Village Consulting Engineer Review of Traffic Impact Study	

MINOR CHANGES

Requiring Reports to Permit Issuing Authority

Single Family Residential	\$250.00
Multi-Family/Commercial/Industrial	\$400.00

Not Requiring Reports to Permit Issuing Authority

Single Family Residential	\$50.00
Multi-Family/Commercial/Industrial	\$100.00

PLANNING BOARD REVIEW FEE

\$500.00

ZONING TEXT AMENDMENTS

Tier 1	\$500.00
Tier 2	\$1,000.00

OTHER FEES

Single Blade Sign	\$115.00
Double Blade Sign	\$200.00

STORMWATER FUND

Per Equivalent Residential Units per Month/Annual	\$5.00/\$60.00
Stormwater Permit Fee (Adopted under separate ordinance)	

Budget Detail for Reference Purpose

Revenues	1
Appropriations	2
Governing Board	3
Administration	4
Public Safety	5
Public Works	6
Street	7
Planning & Zoning	8
Occupancy Tax	9
Park and Recreation	10
Capital Outlay	11
Transfers to Capital Projects	12

General Fund Revenue

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
PROPERTY TAXES							
Taxes-Ad Valorem-Prior	\$ 29,276	\$ 19,779	\$ 26,000	\$ 26,000	\$ 10,040	\$ 10,000	\$ 10,000
Taxes-Ad Valorem-Current	2,182,416	2,155,053	2,039,000	2,039,000	2,056,593	2,045,000	2,045,000
Taxes-Registered Motor Vehicles	179,643	146,702	170,500	170,500	167,000	202,330	202,330
Penalties & Interest	7,315	8,874	5,000	5,000	3,450	3,400	3,400
Total Ad Valorem Taxes	\$ 2,398,650	\$ 2,330,408	\$ 2,240,500	\$ 2,240,500	\$ 2,237,083	\$ 2,260,730	\$ 2,260,730
OTHER TAXES AND LICENSES							
License (Temporary Business License)	\$ 650	\$ 1,045	\$ -	\$ -	\$ 55	\$ -	\$ -
Tax on Gross Receipts Leased Vehicles	2,140	2,381	2,400	2,400	3,200	3,200	3,200
Total Other Taxes and Licenses	\$ 2,790	\$ 3,426	\$ 2,400	\$ 2,400	\$ 3,255	\$ 3,200	\$ 3,200
UNRESTRICTED INTERGOVERNMENTAL							
Sales Tax	\$ 688,248	\$ 690,870	\$ 689,000	\$ 689,000	\$ 724,000	\$ 742,000	\$ 742,000
Beer & Wine Tax	76,022	82,937	79,000	79,000	87,084	87,000	87,000
Natural Gas Sales Tax(new)	66,887	73,867	67,000	67,000	42,930	42,000	42,000
Electric Sales Tax (new)	556,997	613,264	565,000	565,000	676,635	683,000	683,000
Telecommunications Sales Tax	121,809	108,083	119,900	119,900	87,815	85,000	85,000
Video Programming Fee	198,701	196,544	191,000	191,000	202,733	198,500	198,500
ABC Distribution	227,939	250,647	228,000	235,927	251,000	251,000	251,000
Total Unrestricted Intergovernmental	\$ 1,936,603	\$ 2,016,212	\$ 1,938,900	\$ 1,946,827	\$ 2,072,197	\$ 2,088,500	\$ 2,088,500
RESTRICTED INTERGOVERNMENTAL							
Powell Bill	\$ 512,147	\$ 520,934	\$ 523,150	\$ 523,150	\$ 524,785	\$ 520,500	\$ 520,500
Solid Waste Disposal Tax	10,606	11,584	12,300	12,300	12,199	12,300	12,300
Tourism Occupancy Tax	56,049	61,965	52,000	59,927	65,000	65,000	65,000
Local Occupancy Tax	27,976	31,034	27,000	27,000	33,874	33,000	33,000
Grants	1,272	-	65,760	65,760	6,576	59,184	59,184
Total Restricted Intergovernmental	\$ 608,050	\$ 625,517	\$ 680,210	\$ 688,137	\$ 642,434	\$ 689,984	\$ 689,984
OTHER REVENUES							
Private Donations	\$ 50	\$ 305	\$ -	\$ -	\$ 300	\$ -	\$ -
Planning & Zoning Fees	5,350	18,901	5,500	5,500	9,510	9,000	9,000
Community Gardens	575	535	525	525	525	525	525
Miscellaneous	135	357	-	-	10	-	-
Public Works Permits & Fees	9,943	10,166	6,500	6,500	8,035	8,000	8,000
Parking Tickets	1,025	1,360	500	500	400	500	500
False Alarms	3,850	4,950	1,800	1,800	4,650	4,000	4,000
Total Other Revenues	\$ 20,928	\$ 36,574	\$ 14,825	\$ 14,825	\$ 23,430	\$ 22,025	\$ 22,025
INVESTMENT EARNINGS							
Investment earnings	\$ 7,639	\$ 4,622	\$ 4,500	\$ 4,500	\$ 3,609	\$ 3,600	\$ 3,600
Investment earnings restricted	978	196	-	-	53	-	-
Total Investment Earnings	\$ 8,617	\$ 4,818	\$ 4,500	\$ 4,500	\$ 3,662	\$ 3,600	\$ 3,600
Subtotal	\$ 4,967,021	\$ 5,012,137	\$ 4,881,335	\$ 4,897,189	\$ 4,978,399	\$ 5,068,039	\$ 5,068,039
OTHER FINANCING SOURCES							
Sale of Capital Assets	\$ 8,657	\$ 3,500	\$ -	\$ -	\$ 500	\$ -	\$ -
Insurance Reimbursement	-	-	-	4,000	4,053	-	-
Interfund Loan Proceeds	-	41,000	41,000	41,000	41,000	41,000	41,000
Other Financing Sources	8,657	44,500	41,000	45,000	45,553	41,000	41,000
Subtotal Revenues	4,975,678	5,056,637	4,922,335	4,942,189	5,023,952	5,109,039	5,109,039
Restricted Fund Balance-occupancy	-	-	60,000	60,000	-	7,000	7,000
Restricted Fund Balance-streets	-	-	353,750	353,750	-	220,905	220,905
Committed Fund Balance	-	-	360,000	360,000	-	-	-
Fund Balance Appr.	-	-	196,625	234,825	-	571,451	571,451
Fund Balance Appropriated	\$ -	\$ -	\$ 970,375	\$ 1,008,575	\$ -	\$ 799,356	\$ 799,356
TOTAL	\$ 4,975,678	\$ 5,056,637	\$ 5,892,710	\$ 5,950,764	\$ 5,023,952	\$ 5,908,395	\$ 5,908,395

General Fund Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Governing Board	\$ 65,000	\$ 65,000	\$ 54,550	\$ 54,550	\$ 49,648	\$ 65,450	\$ 65,450
Administration	568,626	589,802	626,350	704,814	673,914	702,050	702,050
Public Safety	909,724	909,724	1,094,950	1,094,950	1,090,224	1,120,850	1,120,850
Public Works	1,759,733	1,855,725	2,023,900	2,009,490	1,900,626	2,016,140	2,016,140
Streets (Powell Bill)	637,454	613,258	876,900	876,900	770,148	741,405	741,405
Planning & Zoning	130,852	127,976	177,610	193,610	149,169	205,170	205,170
Occupancy Tax	83,222	80,516	79,000	79,000	77,510	105,000	105,000
Parks and Recreation	7,658	17,295	28,750	28,750	23,730	24,550	24,550
subtotal departments	4,162,269	4,259,296	4,962,010	5,042,064	4,734,969	4,980,615	4,980,615
Capital outlay and major repairs	119,123	132,118	609,700	597,700	460,002	557,780	557,780
Payments & Transfers	14,634	-	321,000	311,000	230,000	370,000	370,000
subtotal capital	\$ 133,757	\$ 132,118	\$ 930,700	\$ 908,700	\$ 690,002	\$ 927,780	\$ 927,780
TOTAL	\$ 4,296,026	\$ 4,391,414	\$ 5,892,710	\$ 5,950,764	\$ 5,424,971	\$ 5,908,395	\$ 5,908,395

Governing Board Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 31,350	\$ 31,719	\$ 33,300	\$ 33,300	\$ 32,000	\$ 33,300	\$ 33,300
FICA	2,398	2,427	2,550	2,550	2,448	2,550	2,550
Total personnel	\$ 33,748	\$ 34,146	\$ 35,850	\$ 35,850	\$ 34,448	\$ 35,850	\$ 35,850
Auditing Fees	\$ 13,500	\$ 13,500	\$ 15,500	\$ 15,500	\$ 13,500	\$ 14,000	\$ 14,000
Contract Services	-	-	-	-	-	10,000	10,000
Travel/Meeting/Events	17,751	19,204	3,200	3,200	1,700	5,600	5,600
Total operating	\$ 31,251	\$ 32,704	\$ 18,700	\$ 18,700	\$ 15,200	\$ 29,600	\$ 29,600
TOTAL	\$ 64,999	\$ 66,850	\$ 54,550	\$ 54,550	\$ 49,648	\$ 65,450	\$ 65,450

Administration Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 287,401	\$ 294,337	\$ 301,000	\$ 366,430	\$ 366,430	\$ 319,800	\$ 319,800
FICA	21,367	22,177	23,030	28,204	28,032	24,500	24,500
Retirement	30,511	32,390	33,900	35,760	35,760	35,900	35,900
Group Insurance	45,590	52,560	52,800	48,800	40,569	58,550	58,550
Total personnel	\$ 384,869	\$ 401,464	\$ 410,730	\$ 479,194	\$ 470,791	\$ 438,750	\$ 438,750
Unemployment	-	782	-	-	-	5,250	5,250
Supplies	5,530	6,634	8,200	7,900	6,700	7,500	7,500
Travel/Meetings/Education	5,717	6,000	13,000	12,700	7,000	12,500	12,500
Mileage Reimbursement	2,488	2,136	3,100	3,100	2,919	3,100	3,100
Telephone	7,018	7,030	7,800	7,800	8,841	8,100	8,100
Postage	3,274	2,563	3,500	3,500	3,078	3,500	3,500
Utilities-Village Hall	9,921	10,656	12,500	12,500	10,997	12,250	12,250
Water & Sewer	-	256	300	300	701	800	800
Printing	569	603	700	700	545	700	700
Citizen Communication	-	11,133	9,000	4,100	1,700	13,500	13,500
Maintenance & landscaping	10,912	12,147	13,800	13,800	13,800	13,800	13,800
Advertising	3,145	2,050	5,000	5,000	3,500	5,000	5,000
Contract Services	27,102	22,984	28,000	42,900	42,900	40,000	40,000
Contract Services-Tax Collection	24,008	25,688	26,000	26,000	26,700	28,600	28,600
Contract Services-Board of Election	-	8,427	-	-	-	10,000	10,000
Contract Service-Attorney	27,104	26,240	32,000	32,000	26,240	32,000	32,000
Rent	110	120	120	120	70	-	-
Insurance & Bonds	26,344	12,705	18,700	18,700	18,700	24,000	24,000
Dues & Subscriptions	26,463	28,150	28,400	28,400	27,153	30,000	30,000
Non-Capital Equipment	4,052	2,034	5,500	6,100	1,579	12,700	12,700
Total operating	\$ 183,757	\$ 188,338	\$ 215,620	\$ 225,620	\$ 203,123	\$ 263,300	\$ 263,300
TOTAL	\$ 568,626	\$ 589,802	\$ 626,350	\$ 704,814	\$ 673,914	\$ 702,050	\$ 702,050

Public Safety Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Supplies	\$ 888	\$ 729	\$ 1,300	\$ 1,300	\$ 668	\$ 1,300	\$ 1,300
Gas/Fuel	-	-	100	100	40	100	100
Small Equipment	453	240	600	600	410	600	600
Telephone	9,954	9,549	11,450	11,450	9,676	11,450	11,450
Utilities	1,841	2,425	2,300	2,300	2,197	2,300	2,300
Repairs & Maintenance	1,160	190	1,200	1,200	205	1,200	1,200
Cleaning Service	2,400	2,200	2,400	2,400	2,400	2,400	2,400
Rent/lease	14,400	14,400	14,400	14,400	14,400	14,400	14,400
Contract Services	745,908	896,589	1,060,000	1,060,000	1,059,204	1,084,000	1,084,000
Contract Services -Grant Traffi	128,454	-	-	-	-	-	-
Insurance	4,266	1,200	1,200	1,200	1,024	3,100	3,100
TOTAL	\$ 909,724	\$ 927,522	\$1,094,950	\$1,094,950	\$1,090,224	\$1,120,850	\$1,120,850

Public Works Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 REQUESTED	FY 15-16 APPROVED
Salaries	\$ 336,347	\$ 370,855	\$ 386,000	\$ 386,000	\$ 408,519	\$ 387,300	\$ 387,300
FICA	24,450	27,394	29,600	29,600	31,252	29,630	29,630
Retirement	33,362	37,097	40,300	40,300	40,300	48,000	48,000
Group Insurance	105,235	124,653	108,300	108,300	87,304	79,000	79,000
Total personnel	\$ 499,394	\$ 559,999	\$ 564,200	\$ 564,200	567,375	\$ 543,930	\$ 543,930
Unemployment	\$ 14,178	\$ 3,081	\$ 3,600	\$ 3,600	\$ -	\$ 810	\$ 810
Supplies	11,115	13,239	16,000	15,700	9,221	16,000	16,000
Street Signs/Posts	7,785	9,924	11,000	11,000	11,000	11,000	11,000
Safety. Clothing, & Uniforms	18,223	20,284	26,500	26,500	18,000	24,500	24,500
Gas & Fuel	37,776	40,016	49,000	48,000	30,000	48,000	48,000
Non-capital equipment	8,424	10,752	18,000	18,000	18,000	19,000	19,000
Travel/ Meetings/ Education	8,542	9,545	13,000	13,000	9,700	21,100	21,100
Mileage Reimbursement	7,022	7,955	8,900	8,900	3,900	3,000	3,000
Telephone/Communications	10,755	9,632	12,200	12,200	10,883	12,600	12,600
Utilities/Street Lights	99,287	109,640	124,000	124,000	101,953	124,000	124,000
Utilities/Village Yard	22,082	23,034	27,000	27,000	21,168	25,000	25,000
Landscaping R-W & Ramp Areas	2,458	3,419	25,000	26,880	12,445	34,000	34,000
Bldg. & Yard Maintenance	25,251	14,685	17,500	17,500	23,941	18,000	18,000
Eq. Repair & Maintenance	43,788	31,331	50,000	50,000	50,887	55,000	55,000
Utilities Cut & Street Repairs	3,887	2,247	4,500	11,670	11,670	10,600	10,600
Solid Waste, Recycling & Bulk item	905,650	940,891	996,000	974,590	946,121	964,000	964,000
Landfill fees	1,494	3,345	6,000	6,000	4,500	6,000	6,000
Contract Services	560	-	1,700	1,700	500	2,000	2,000
Rental	-	-	-	-	-	-	-
Insurance	30,872	41,166	43,300	42,550	42,079	46,000	46,000
Dues & Subscriptions	1,190	1,540	6,500	6,500	7,283	6,600	6,600
Total operating	\$ 1,260,339	\$ 1,295,726	\$ 1,459,700	\$ 1,445,290	\$ 1,333,251	\$ 1,447,210	\$ 1,447,210
L-C Road Connectivity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
TOTAL	\$ 1,759,733	\$ 1,855,725	\$ 2,023,900	\$ 2,009,490	1,900,626	\$ 2,016,140	\$ 2,016,140

Street Appropriations (Gasoline Tax)

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 84,227	\$ 88,165	\$ 98,000	\$ 98,000	\$ 50,731	\$ 95,000	\$ 95,000
FICA	6,613	6,276	7,500	7,500	3,881	7,300	7,300
Retirement	9,521	9,005	10,500	10,500	5,689	9,500	9,500
Group Insurance	22,899	30,315	28,700	28,700	22,244	26,700	26,700
Total personnel	\$ 123,260	\$ 133,761	\$ 144,700	\$ 144,700	\$ 82,545	\$ 138,500	\$ 138,500
Traffic Control	\$ 29,903	\$ 14,465	15,000	24,900	\$ 24,900	20,000	20,000
Drainage/culvert work	30,224	2,778	15,000	15,000	5,000	40,000	40,000
Repairs/Maintenance	-	2,354	8,000	8,000	472	3,000	3,000
Right of Way	-	-	-	-	-	6,000	6,000
Other Expenditures	8,744	1,509	3,000	3,000	641	500	500
Survey/Engineer	1,416	14,120	2,000	2,000	1,412	20,000	20,000
Gas/Fuel	705	1,060	1,200	1,200	1,278	1,500	1,500
Snow Removal	9,543	17,791	20,000	20,000	6,346	20,000	20,000
Sidewalk Maintenance	15,000	403	15,000	15,000	15,000	10,000	10,000
Resurfacing/Paving	396,029	341,568	520,000	534,910	526,804	269,905	269,905
Patching & Repairs	7,386	20,992	105,000	85,500	85,500	25,000	25,000
Total operating	\$ 498,950	\$ 417,040	\$ 704,200	\$ 709,510	\$ 667,353	\$ 415,905	\$ 415,905
Road Construction	-	-	12,000	7,500	-	15,000	15,000
Road Const. LC Connectivit	-	-	-	-	-	150,000	150,000
Capital Outlay	15,244	62,457	16,000	15,190	12,750	22,000	22,000
Total Capital	15,244	62,457	28,000	22,690	12,750	187,000	187,000
TOTAL	\$ 637,454	\$ 613,258	\$ 876,900	\$ 876,900	\$ 762,648	\$ 741,405	\$ 741,405

Planning & Zoning Appropriations

	FY 12-13	FY 13-14	FY 14-15	FY 14-15	FY 14-15	FY 15-16	FY 15-16
	ACTUAL	ACTUAL	APPROVED	REVISED	EST ACTUAL	REQUEST	APPROVED
Salaries	\$ 65,494	\$ 67,898	\$ 69,400	\$ 69,400	\$ 63,085	\$ 71,200	\$ 71,200
FICA	5,002	5,158	5,310	5,310	4,826	5,450	5,450
Retirement	7,698	8,125	8,400	8,400	7,651	8,810	8,810
Insurance	10,649	12,604	6,850	6,850	6,774	8,300	8,300
Total personnel	\$ 88,843	\$ 93,785	\$ 89,960	\$ 89,960	\$ 82,336	\$ 93,760	\$ 93,760
Unemployment	\$ -	\$ 214	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	295	406	1,000	1,000	695	1,200	1,200
Telephone	972	894	1,200	1,200	1,034	1,200	1,200
Travel/training	2,492	717	3,000	3,000	500	2,500	2,500
Mileage Reimbursement	1,223	1,553	1,300	1,300	200	1,500	1,500
Printing	550	1,546	4,500	4,500	2,274	4,500	4,500
Advertising	2,256	3,101	5,400	5,400	765	5,400	5,400
TAC Match	-	-	5,000	-	-	5,000	5,000
Contract Service-Attorney	12,258	5,151	8,000	8,000	8,616	8,000	8,000
Contract Service-General	388	1,250	5,000	5,000	1,600	5,000	5,000
Contract Service-Transportatio	2,090	1,518	8,000	29,000	26,405	25,000	25,000
Contract Service- Comp Plan	-	300	7,000	7,000	3,000	15,000	15,000
Contract Service- Site Plan	-	-	4,000	4,000	-	4,000	4,000
Contract Service-Enforcement	14,716	12,943	26,000	26,000	12,904	26,000	26,000
Community Garden	2,519	1,393	2,000	2,000	2,000	1,500	1,500
Farmers Market	-	955	1,500	1,500	1,500	3,000	3,000
Non capital equipment	-	-	2,500	2,500	2,540	-	-
Dues and subscription	250	250	250	250	260	610	610
Matching Funds/Homes Progra	2,000	2,000	2,000	2,000	2,540	2,000	2,000
Total operating	\$ 42,009	\$ 34,191	\$ 87,650	\$ 103,650	\$ 66,833	\$ 111,410	\$ 111,410
TOTAL	\$ 130,852	\$ 127,976	\$ 177,610	\$ 193,610	\$ 149,169	\$ 205,170	\$ 205,170

Occupancy Tax Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY-14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,500	\$ 11,500
FICA	-	-	-	-	-	900	900
Retirement	-	-	-	-	-	1,350	1,350
Muddy River Art Association	2,500	2,500	2,500	2,500	2,500	-	-
Arts Council	2,000	2,000	2,000	2,000	2,000	-	-
Clemmons Library	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Forsyth County Broncos	-	-	9,000	9,000	9,000	-	-
YMCA	5,000	5,000	4,500	4,500	4,500	-	-
Southwest Little League	-	12,500	-	1,000	1,000	-	-
American Legion Baseball	-	-	2,500	2,500	2,500	-	-
Tourism	55,022	-	16,500	6,500	6,500	19,750	19,750
Tourism xmas banners etc.	-	9,016	30,000	30,000	28,000	12,000	12,000
Tourism-Village Inn Marketing	-	25,000	-	5,000	5,000	-	-
Tourism-SWLL	-	12,500	-	-	-	-	-
Grants	-	-	-	-	-	45,000	45,000
Dog Park	9,200	-	-	-	-	-	-
Movies on Lawn	-	-	-	-	-	2,000	2,000
Community Day	2,500	5,000	5,000	5,000	5,510	5,500	5,500
Scout Project	-	-	-	4,000	4,000	-	-
TOTAL	\$ 83,222	\$ 80,516	\$ 79,000	\$ 79,000	\$ 77,510	\$ 105,000	\$ 105,000

Restricted Revenue Sources

Occupancy Tax-CRED	33,000
Occupancy Tax-Tourism	65,000
Appropriated Fund Balance-CRED Revenue	<u>7,000</u>
	<u>105,000</u>
Occupancy Tax Expenditures	<u>98,000</u>
	<u>98,000</u>
Restricted Fund Balance Cultural, Economic and Receptions 06/30/2014	74,742
Estimated Revenue Occupancy	33,000
Estimated Expenditures	(26,510)
Estimated Expenditures transfer to Greenway	(60,000)
Projected Fund Balance Cultural, Economic and Recreation 06/30/2015	<u>21,232</u>
Restricted Fund Balance Tourism	194,396
Estimated Revenue 06/30/2015	65,000
Estimated Expenditures 06/30/2015	(51,000)
Projected Restricted Fund Balance Tourism	<u>\$ 208,396</u>

Parks and Recreation Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 REQUESTED	FY 15-16 APPROVED
Greendale	\$ 7,658	\$ 17,295	\$ 1,150	\$ 1,150	\$ 1,150	\$ 2,500	\$ 2,500
Bike Day Event	-	-	-	-	-	1,200	1,200
Lake & Pier	-	-	19,000	19,000	13,980	5,250	5,250
Pier ADA Sidewalk	-	-	6,000	6,000	6,000	-	-
Pier concrete Steps	-	-	-	-	-	10,000	10,000
Greenway	-	-	2,600	2,600	2,600	5,600	5,600
TOTAL	\$ 7,658	\$ 17,295	\$ 28,750	\$ 28,750	\$ 23,730	\$ 24,550	\$ 24,550

Capital Outlay and Major Capital Repairs

	FY 12-13	FY 13-14	FY 14-15	FY 14-15	FY 14-15	FY 15-16	FY 15-16
	ACTUAL	ACTUAL	APPROVED	REVISED	EST. ACTUAL	BUDGET	APPROVED
Administrative	\$ -	\$ 12,995	\$ 50,000	\$ 50,000	\$ 16,217	\$ 27,400	\$ 27,400
Public Works	112,673	112,673	539,700	527,700	431,605	519,980	519,980
Planning	-	-	-	-	-	-	-
Park & Recreation	-	-	-	-	-	10,400	10,400
subtotal	\$ 112,673	\$ 125,668	\$ 589,700	\$ 577,700	\$ 447,822	\$ 557,780	\$ 557,780
Major Repairs/Renovator	6,450	6,450	20,000	20,000	12,180	-	-
Total Capital Outlay	\$ 119,123	\$ 132,118	\$ 609,700	\$ 597,700	\$ 460,002	\$ 557,780	\$ 557,780

Please note capital outlay appropriated from Powell Bill is included under Streets Appropriations

<u>Appropriated</u>	<u>FY 15-16</u>
Administration	
Server	\$ 8,000
Accounting Software reappropriated portion from 14-15(September completion)	19,400
Library	-
subtotal	27,400
Public Works	
Fencing	16,000
F150	40,000
Replace DT1 2002 Chevy Dump Truck	110,000
L-5	160,000
L-5 1/2 from Stormwater	(80,000)
Addition to shed- door & close bays	16,000
Asphalt Paving Parking Lot	140,000
2 Grasshopper mower	28,000
Copier public works	10,000
Walk behind mower	6,000
Middlebrook Sidewalk reappropriated from 14-15 90%	73,980
Grant for 80% included in revenue \$59,184 net \$14,796	
subtotal	\$ 519,980
Parks and Recreation	
Greendale Park 8 Lights	10,400
subtotal	\$ 10,400
Total Capital Outlay	\$ 557,780
Listed Under Street Appropriations:	
Road Construction	\$ 165,000
Snow Plow DT 1	6,000
Salt Spreader DT 1	16,000
Total Powell Bill Capital Outlay	\$ 187,000
Total Capital	\$ 744,780

Transfers to Capital Project Fund

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Transfers to Capital Projects	\$ 14,634	\$ -	\$ 321,000	\$ 311,000	\$ 230,000	\$ 370,000	\$ 370,000

<u>Projects</u>	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Greenways	14,634	-	201,000	201,000	220,000	-	-
NCDOT Traffic Signal	-	-	-	-	10,000	-	-
Sidewalk & Tanglewood Greenway	-	-	120,000	110,000	-	370,000	370,000
Total Transfers to Capital Projects	\$ 14,634	\$ -	\$ 321,000	\$ 311,000	\$ 230,000	\$ 370,000	\$ 370,000

Capital Projects Budgets

	<u>Budget</u>	FY 14-15	FY 15-16
<u>Sidewalks and Tanglewood Greenway</u>			
STPDA Grant	\$ 1,480,000		
Transfers from GF	\$ 370,000		
Total Revenues	<u>\$ 1,850,000</u>		
Construction and Engineering	<u>\$ 1,850,000</u>		
Transfers from General Fund 2012-13	\$ -		
Transfers from General Fund 2013-14	\$ -		
Transfers from General Fund 2014-15	\$ -		
Transfers from General Fund 2015-16	\$ 370,000		\$ 370,000
Transfers from General Fund 2016-17	\$ -		
Total Transfers from General Fund	<u>\$ 370,000</u>		<u>\$ 370,000</u>

Completed FYE 06/30/2015

Village Point Greenway

NC DOT CFDA Grant	\$ 908,000		
Forsyth County Schools	\$ 3,300		
Transfer from GF	\$ 232,200		
Total Revenues	<u>\$ 1,143,500</u>		
Village Point Greenway	<u>\$ 1,143,500</u>		
Transfer from General Fund 2011-12	\$ 6,552		
Transfer from General Fund 2012-13	\$ 14,634		
Transfer from General Fund 2013-14	\$ -		
Transfer from Genral Fund 2014-15	\$ 220,000	\$ 220,000	\$ -
Total Transfers from General Fund	<u>\$ 241,186</u>		

Completed FYE 06/30/2015

Traffic Signal

NCDOT WBS-41350	<u>\$ 200,000</u>		
Traffic Signal	<u>\$ 200,000</u>	\$ 10,000	

Stormwater Utility Fund

Stormwater Utility Revenue

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 REVISED	FY 14-15 Est. Actual	FY 15-16 REQUEST	FY 15-16 APPROVED
Revenues:							
Stormwater Fee	\$ 733,803	\$ 734,606	\$ 736,000	\$ 736,000	\$ 737,799	\$ 747,700	\$ 747,700
Stormwater Permit Fee	13,868	14,704	6,000	6,000	7,076	4,000	4,000
Investment Earnings	2,230	1,464	750	750	527	500	500
Appropriated Fund Balance			286,700	286,700	-	344,650	344,650
Total Revenue	\$ 749,901	\$ 750,774	\$ 1,029,450	\$ 1,029,450	\$ 745,402	\$ 1,096,850	\$ 1,096,850

Stormwater Utility Fund

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 REVISED	FY 14-15 Est. ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 215,210	\$ 225,095	\$ 242,200	\$ 242,200	\$ 242,200	\$ 233,600	\$ 233,600
FICA	16,051	16,644	18,550	18,550	18,550	17,900	17,900
Retirement	21,361	25,503	26,900	26,900	26,900	23,000	23,000
Group Insurance	47,834	56,263	57,000	57,000	61,567	48,800	48,800
Total Personnel	\$ 300,456	\$ 323,505	\$ 344,650	\$ 344,650	\$ 349,217	\$ 323,300	\$ 323,300
Unemployment	\$ -	\$ 641	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	8,428	2,350	20,000	20,000	16,000	20,000	20,000
Supplies	1,681	356	3,500	3,500	912	4,000	4,000
Public Education	5,007	1,156	7,000	7,000	2,049	7,000	7,000
Public Participation	667	515	1,350	1,350	350	1,500	1,500
Safety & Uniforms	1,060	2,177	3,500	3,500	1,215	3,500	3,500
Gas/Fuel	18,693	20,678	25,000	25,000	18,138	25,000	25,000
Travel/Training	2,721	5,924	14,300	14,300	8,146	14,500	14,500
TMDL-Testing		1,855	2,400	2,400	2,080	2,400	2,400
Mileage Reimbursement	72	75	300	300	40	750	750
Telephone	2,016	2,195	2,600	2,600	1,900	2,500	2,500
Utilities	-	1,054	1,000	1,000	500	1,000	1,000
Printing	613	289	2,000	2,000	850	1,500	1,500
Postage	-	-	1,000	1,000	-	500	500
Goodhousekeeping	42,146	7,118	20,000	20,000	525	20,000	20,000
Building Maintenance	214	845	1,000	1,000	1,254	1,500	1,500
Equipment Maintenance	21,249	13,508	25,000	25,000	23,243	25,000	25,000
Community Clean-up	500	508	2,100	2,100	854	2,200	2,200
Advertising	52	-	500	500	100	500	500
Contract Service	3,636	2,466	3,500	3,500	2,700	3,500	3,500
Contract Service-Billing	7,370	7,367	8,000	8,000	7,467	8,000	8,000
Landfill Cost Leaf/Limb	1,485	2,915	3,600	3,600	4,400	5,000	5,000
Waste Disposal-Spill	-	-	500	500	-	500	500
Miscellaneous	45	-	300	300	-	1,650	1,650
Code Enforcement	-	-	500	500	-	500	500
Equipment Rental	-	-	1,000	1,000	-	1,000	1,000
Permits	-	860	1,500	1,500	860	1,500	1,500
Professional License	-	-	250	250	225	250	250
Dues & Subscription	791	807	3,000	3,000	3,301	7,500	7,500
Insurance	5,203	9,846	12,100	12,100	9,649	9,300	9,300
Minor Capital Improvement Plan	-	38,074	50,000	50,000	34,966	50,000	50,000
TMDL-Equipment	-	-	500	500	-	500	500
Non-Capital Equipment	12,648	4,415	5,500	5,500	1,720	5,000	5,000
Total Operating Expenditures	\$ 136,297	\$ 127,994	\$ 222,800	\$ 222,800	\$ 143,444	\$ 227,550	\$ 227,550
Capital Improvement Plan Projects	\$ 39,084	\$ 87,862	\$ 400,000	\$ 399,379	\$ 5,254	\$ 350,000	\$ 350,000
Capital Outlay	\$ 508	\$ 2,045	\$ 21,000	\$ 21,621	\$ 21,621	\$ 155,000	\$ 155,000
Total Capital Expenditures	\$ 39,592	\$ 89,907	\$ 421,000	\$ 421,000	\$ 26,875	\$ 505,000	\$ 505,000
Interfund Loan Payment	\$ -	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000
TOTAL	\$ 476,345	\$ 582,406	\$ 1,029,450	\$ 1,029,450	\$ 560,536	\$ 1,096,850	\$ 1,096,850



Proposed Budget and Budget Message

For the Year Ending June 30, 2016

Presented to the Village Council

Nickolas B. Nelson, Mayor

Michael K. Rogers, Mayor Pro Tem

Mary L. Cameron

Norman K. Denny

William F. Lawry

Darrell Roark

Presented By:

Larry Kirby, Interim Village Manager

And

Ann Stroud, Finance Officer

VILLAGE OF CLEMMONS BUDGET MESSAGE FISCAL YEAR 2015-2016

May 26, 2015

Honorable Mayor Nelson and

Village of Clemmons Council Members:

I. OVERVIEW

In accordance with North Carolina General Statutes (N.C.G.S.) the General Fund Budget for Fiscal Year 2015-2016 is hereby presented for \$5,908,395, a .71% decrease from 14-15, and Stormwater Enterprise Fund Budget is presented for \$1,096,850.

The ad-valorem property tax rate remains level at eleven and one-half (.115) cents per \$100 valuation. Fund balance of \$799,356 is appropriated from savings; \$227,905 from restricted fund balance and \$571,457 from unassigned fund balance. The Stormwater Utility Fee remains \$5.00 per month (\$60.00 annually) per Equivalent Residential Unit.

The budget message is balanced and prepared in accordance with Chapter 159 of the N.C.G.S., the North Carolina Government Budget and Fiscal Control Act. It explains the governmental goals fixed by the budget, important features of anticipated activities, and sets forth the reasons for changes from the previous fiscal year's budget regarding goals, programs, and appropriation levels. **No day-to-day operations are funded by Fund Balance Appropriation.**

On June 8, 2015 the Village Council will hold a public hearing on the fiscal year ending June 30, 2016 budget. Any person who wishes to be heard on the budget may appear at that time. This budget may be reviewed at the Village Hall, at www.clemmons.org, and the Clemmons Library.

General

Clemmons Council continues its long standing policy of operating under a conservative fiscal approach to provide essential public services while operational service levels remain at current levels. Also, we will accomplish additional objectives identified in the Comprehensive Plan regarding capital projects and updated developmental standards. Road construction and drainage issues (Old Glory) require a small portion of savings to augment recurring Powell Bill revenue.

Remaining fund balances will assure that council has the ability to respond to emergencies as necessary. Fiscal policies represented herein characterize Clemmons' commitment to maintaining the quality of life expected from its residents by continuing priorities established and sustained since incorporation.

The state and local economy has had moderate growth which can be seen in the increase in sales tax revenue and small increase in tax base. The Village did see a decrease in natural gas sales tax due to NC tax reform. However there is still volatility in consumer spending and gas prices which can affect revenues and expenditures of the Village. Therefore, this budget represents another very cautious approach to revenues and use of fund balance for come capital replacement, capital projects and transportation projects.

Overall, Clemmons government has responded well to the stagnant economy with minimum use of fund balances. However, management will continue to be vigilant to assure future financial capabilities are sustained.

Lastly, the North Carolina State General Assembly continues to review state distributions to municipalities as well of revenue sources of municipalities. Council should be mindful of the potential for budget amendments which could be needed subsequent to budget adoption because legislature initiatives normally have a detrimental effect on local government revenue amounts. The state is reviewing privilege licenses, sales tax distribution, gas taxes and assessed value of developer-owned property.

II. GENERAL FUND

General Fund - Revenue

Clemmons tax base had a modest 1.5% increase. The Village's Tax Rate will still remain at .115 (eleven and one-half) cents per one hundred dollars valuation. The property tax collection rate remains steady at 98.8%.

Powell Bill revenue, which is restricted to maintenance costs related to municipal street rights-of-way decreased by .82%. The Village budgeted \$227,905 of restricted Powell bill fund balance (savings) for the purpose of road construction and drainage issues(Old Glory). Consideration by state legislators that proposes to alter the state collections and distribution formulas continue to be a concern for future revenue receipts.

Unassigned (unrestricted) fund balance of \$571,451 is being used for capital purchases, capital projects (sidewalks), and Lewisville-Clemmons Road signage and lighting.

General Fund - Expenditures

Government-provided services are largely unchanged from FY 2015 levels. These services include augmented public safety protection, land use planning, zoning and municipal code enforcement, residential solid waste and recycling collections, leaf-limb-grass collection, bulk item collection, streetlights, and right-of-way maintenance for streets and drainage systems.

Current deputy sheriff configuration includes eleven (11) uniformed officers and two (2) investigators which make up the total officer staff of thirteen (13). This public safety service is provided thru contract with the Forsyth County Commissioners and Sheriff. The Village pays for 100% of thirteen officers. Two of the positions will remain dedicated to traffic control functions.

Solid waste, recycling, and bulk item collections are provided thru contract with Waste Management, Inc. Solid waste service is provided weekly, recycling collection is bi-weekly, and bulk items are collected annually. Fuel surcharges are planned for (per contract) at one percent (1%) of costs per each 20 cents increase per gallon retail cost at the pump. Budgeted amounts account for a potential of 20 cents above contract base rate.

Clemmons residential road pavement condition continues to be of importance and the road pavement condition survey will be updated this year.

Planning and zoning activities continue to focus on objectives identified in Clemmons Community Compass, the village's comprehensive development plan. Lewisville-Clemmons Road connectivity will start this year and investments of \$225,000 will kick off the first phase.

Permitting, inspections services, and zoning code enforcement are provided by a continuing contract with the City of Winston-Salem Inspections Division.

Public Works continues to provide public services related to street maintenance, stormwater management, municipal code inspections, solid waste collection, leaf and limb program, street lights, and construction administration. Street maintenance and resurfacing will continue in accordance with

the pavement rating schedule provided by impartial engineering rating criteria. Jurisdiction-wide leaf, limb, and grass collection is offered on a seasonal bi-weekly basis.

The Village enhances general public welfare through grants awarded for cultural, recreational, and tourism related activities. Grants are primarily funded from hotel occupancy taxes and are awarded on a request basis from individual organizations.

General Fund - Capital Projects and Purchases

Capital items are defined as purchases or projects exceeding \$5,000. Capital purchases primarily involve equipment purchases that support recurring service provision and technology upgrades. The budget includes funds for capital projects (sidewalks) and road construction.

III. STORMWATER FUND

General

The Stormwater Budget supports the Clemmons Stormwater Management Program. The two major program components include: 1) the Environmental Protection Agency's (EPA) Phase II Water Quality Act and, 2) Clemmons' Stormwater Quantity Ordinance. This begins the program's NPDES tenth permit year. In December 2011 the NC Department of Environment and Natural Resources (NC-DENR) approved the Village's second five-year permit period under the National Permit Discharge Elimination System (NPDES) Phase II Permit.

Future project priorities will be reviewed and approved by Stormwater Committee and the Village Council. The budget for 2015-2016 is \$1,096,850.

Stormwater - Revenue

Funding for the Stormwater Management Program comes primarily from the Storm Water Utility. The Utility is based on equitable cost sharing measures which allocates responsibility to users of the stormwater management system based on a property's contribution to runoff as defined by impervious coverage per developed tract of land. Both commercial and non-commercial developments are charged a fee, and includes for-profit and not-for profit property owners. Billable Equivalent Residential Unit fees are kept at the current level of \$5.00 per ERU per month, equating to \$60 per ERU annually. These fees are billed on the annual County Property Tax Assessment.

Clemmons will collect an estimated \$747,700, or 68% of budget, from the Storm Water Utility. Fund Balance appropriations of \$344,650 assist in completing Capital Improvement Projects.

Stormwater - Expenditures

Budgeted activities support the Phase II water quality requirements including staff and public education, public participation, illicit discharge detection and elimination, construction runoff controls, post-construction runoff controls, and municipal maintenance operations. Additional quantity management activities include engineering, regulatory enforcement actions, and utility data base maintenance. Most of the budget line items support water quality Phase II Permit requirements, stormwater runoff quantity controls, or a combination of the two.

Stormwater – Capital Projects and Purchases

The Village's Capital Improvement Program constructs structural improvements that address existing drainage deficiencies and also funds equipment purchases. Stormwater capital projects are prioritized by the project rating system, as recommended by the Stormwater Advisory Board and approved by the Village Council on an annual basis.

IV. FUND BALANCE - GENERAL

The budget appropriates \$227,905 of general fund - restricted funds and \$571,451 of general fund - unassigned funds. Fund balance primarily supports capital equipment purchases, street construction, and sidewalk projects. Clemmons has historically maintained comfortable reserves, only using savings to procure small capital purchases and projects. Council policy is to maintain a minimum \$3.0 million in unassigned reserve which can be used for emergencies, produce investment income, or simply to balance budget deficits in recurring operations when necessary. Unassigned fund balance is expected to exceed \$4 million for the period ending June 30, 2015. This year's budget is balanced and fund balance level remains within historically comfortable margins

Fund Transfers.

The Stormwater Fund continues to reimburse the General Fund for planning actions completed prior to the implementation of the Stormwater Enterprise Utility. This will be the ninth expected annual payment of \$41,000 to refund these costs which were originally paid from the General Fund.

This proposed budget is respectfully submitted, this the 26th day of May, 2015.

Larry W. Kirby
Interim Manager, Village of Clemmons

Village of Clemmons
Budget Message Fiscal Year Ending June 30, 2016

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Summary

This recommended budget represents the best efforts of the Village staff to prepare a budget that reflects the current economic conditions and allows for the delivery of the same quality and variety of services and programs that our citizens have come to expect without causing an undue financial burden to the taxpayers. For a more long-term view of Village capital projects, please see the Village Capital Improvement Plan.

The current year’s budget includes appropriations for three funds; General Fund, Sidewalk and Tanglewood Greenway Capital Project Fund, and Stormwater Proprietary Fund.

The total recommended general fund appropriation for the fiscal year ending June 30, 2016 budget is \$5,908,395. This budget includes a proposed eleven and one-half cent (.115) tax rate. The Village Council reviews the balance of services provided, tax rate and fund balance annually during the budget process. The budget includes \$1,114,780 of capital which includes \$370,000 for transfers to capital projects for matching funds for Sidewalk project on 158 to Tanglewood. Of the \$1,114,780, grants funded \$59,184, gasoline tax (powell bill) funded \$187,000, current revenues funded \$322,145 and unassigned fund balance funded \$546,451.

The total recommended enterprise fund appropriations for the fiscal year ending June 30, 2016 budget is \$1,046,800. The rate per ERU is \$5.00 per month or \$60.00 annually. This budget includes capital of \$421,000.

Current Services:

- Single Family Residential solid waste weekly at curbside (one 96 gallon container)
- Single Family Residential curbside recycling bi-weekly (one 96 gallon container)
- Annual Bulk item pickup (historically in March)
- Cardboard recycling and extra trash drop off at Village Public Works facility
- Village-wide leaf, limb and grass collection per schedule
- Street lights at approved locations; mainly at intersections
- Street maintenance
- Sidewalk construction and maintenance
- Street sweeping
- Green space, Greendale Park
- Village Point Lake & Pier
- Village Point Greenway
- Public Safety provided thru contract with Forsyth County Sheriff’s Department
- Land use planning & zoning; Code enforcement
- Federally Mandated Stormwater Management
- 158 Sidewalk Project

Some Village of Clemmons' statistics are as follows:

Population (Office of State Budget and Management)	19,158
Households (per March 2013 count)	6,007
Street Miles	79.73
Street Lights (increase of 19 lights)	879
Full Time Positions	20
Part Time Positions	2
Tax Cap	.15/per \$100 valuation

General statistics:

Consumer Price Index for All Urban Wage Earners March 2015	-.1%
NC Unemployment Rate, March 2015	5.4%
March 2014 6.2%	
Forsyth County Unemployment Rate, March 2014	5.2%
March 2014 6.24%	

The following tax rate and fee structure were used to calculate estimated revenues:

Tax Rate \$.115 per \$100 valuation

Fees

The Village Manager shall have the authority to set a fee not otherwise listed and shall have the authority to make any interpretations of any fee listed on this schedule

Driveway Permit Inspection Required	\$30.00 § 94.15 Re do \$10.00
False Alarms	\$50 after 3 false alarms § 93.02
Returned Check Fee	\$25.00
Sunshine List	\$10.00
Street & Alley Closing Application	\$50.00
Copy of Blue Prints and or Site Plans	Cost

Code Enforcement Rates:

Vehicle, Equipment, Labor and Administrative Charges:

Weeds and Undergrowth: Mowing Neglected Private Lots-minimum charge one hour equipment charge plus administrative charge:

Backhoe	\$55.00 per hour
Loader	\$80.00 per hour
Tandem Dump Truck	\$55.00 per hour
Single Axle Dump Truck	\$45.00 per hour
Zero-Turn Mower	\$35.00 per hour
Tractor w Side Mower	\$95.00 per hour
Tractor w Flail Mower	\$65.00 per hour
Weed Eater	\$21.00 per hour
Chain Saw	\$21.00 per hour
Street Sweeper including Operator	\$120.00 per hour
Administration Charge	\$50.00 per event
Labor- Actual Salary plus 35% for benefits	

Publications and Copies

Clemmons Unified Development Ordinance	Link to Municipal Code from www.clemmons.org
Clemmons Code of Ordinances	Link to American Legal from www.clemmons.org
Copies in excess of 5 pages	\$.10 a page
Color copies in excess of 5 pages	\$.20 a page

Stormwater Utility

Per Equivalent Residential Unit per Month/Annual	\$5.00/\$60.00
Stormwater Permit Fee	Adopted under separate document

Clemmons Development Review Fee Schedule

General Use Rezoning

20 acres or less	\$1,000.00
20-50 acres	\$1,300.00
50-100 acres	\$1,400.00
100+ acres	\$1,500.00 +\$25/per additional acre

Special Use Rezoning or Council Approved SUP*

20 acres or less	\$1,500.00
20-50 acres	\$2,000.00
50-100 acres	\$2,500.00
100+ acres	\$3,000.00 +\$25/per additional acre

Site Plan Amendment*

20 acres or less	\$1,000.00
20-50 acres	\$1,500.00
50-100 acres	\$2,000.00
100+ acres	\$2,500.00

Multi-Family*

20 acres or less	\$1,500.00
20-50 acres	\$1,750.00
50-100 acres	\$2,000.00
100+ acres	\$2,250.00 +\$100per additional acre

MU-S or C (Campus)*:

20 acres or less	\$2,500.00
20-50 acres	\$3,500.00
50-100 acres	\$5,000.00
100+ acres	\$5,000.00 +\$100per additional acre

RP-S (Research Park)*

20 acres or less	\$2,000.00
20-50 acres	\$2,500.00
50-100 acres	\$3,500.00
100+ acres	\$4,500.00 +\$100per additional acre

MRB-S*

20 acres or less	\$10,000.00
20-50 acres	\$15,000.00
50-100 acres	\$20,000.00
100+ acres	\$20,000.00 +\$250per additional acre

C-UDO-32 (Development requirements for large retail establishment when MRB-S is not triggered)

20 acres or less	\$7,500.00
20-50 acres	\$10,000.00
50-100 acres	\$15,000.00
100+ acres	\$15,000.00 +\$250per additional acre

FINAL DEVELOPMENT PLAN*

20 acres or less	\$1,000.00
20-50 acres	\$1,500.00
50-100 acres	\$2,000.00
100+ acres	\$2,000.00 +\$50per additional acre

SUBDIVISION, MAJOR

.....	\$1,500.00 + 30 per lot
-------	-------------------------

SUBDIVISION, MINOR

.....	\$125.00 per lot
-------	------------------

FINAL PLAT APPROVAL

Subdivision, Major	\$500.00
Subdivision, Minor	\$125.00
Commercial Plat Approval	\$125.00

CLEMMONS DEVELOPMENT REVIEW FEE SCHEDULE (Continued)

****TIS REVIEW***

Sites That Require TIS Review.....\$110.00 per hour
For Village Consulting Engineer Review of Traffic Impact Study

MINOR CHANGES

Requiring Reports to Permit Issuing Authority

Single Family Residential.....\$250.00
Multi-Family/Commercial/Industrial.....\$400.00

Not Requiring Reports to Permit Issuing Authority

Single Family Residential.....\$50.00
Multi-Family/Commercial/Industrial.....\$100.00

PLANNING BOARD REVIEW FEE.....\$500.00

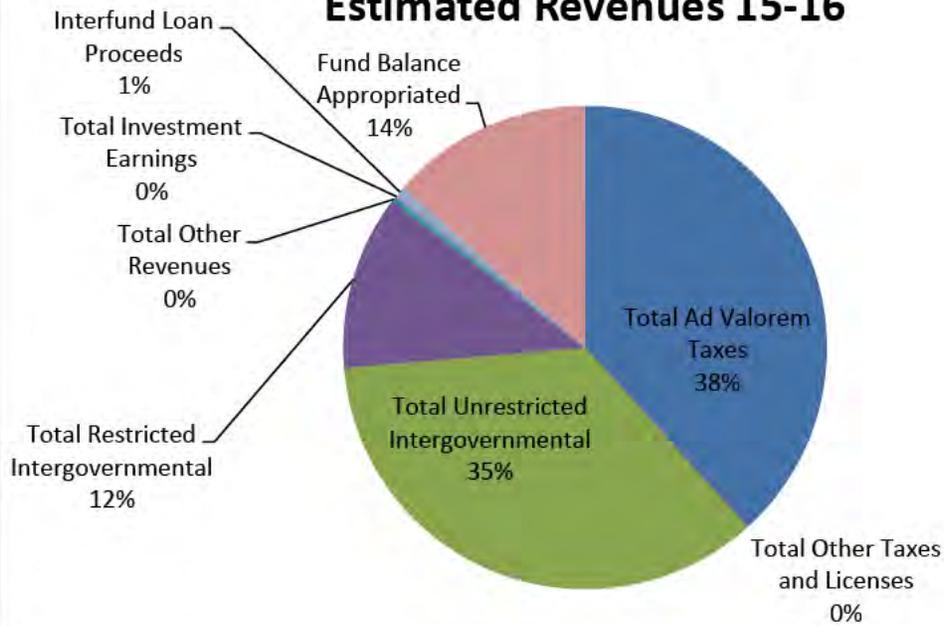
ZONING TEXT AMENDMENTS

Tier 1.....\$500.00
Tier 2.....\$1,000.00

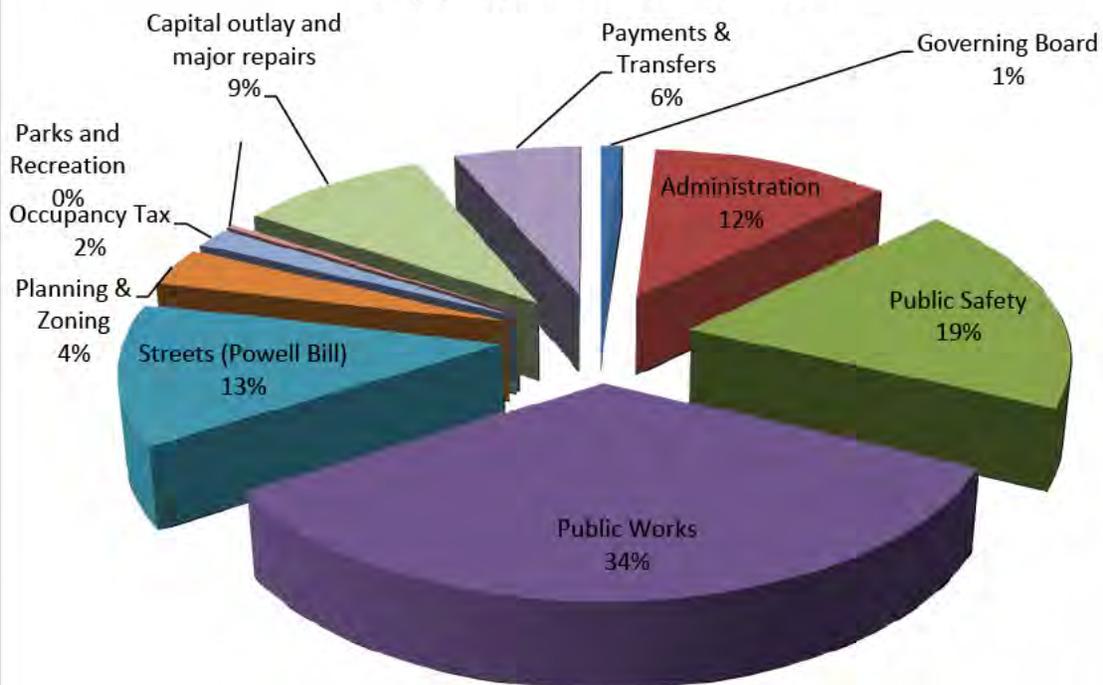
OTHER FEES

Single Blade Sign.....\$115.00
Double Blade Sign.....\$200.00

Estimated Revenues 15-16



Appropriations 15-16



General Fund Revenue

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
PROPERTY TAXES							
Taxes-Ad Valorem-Prior	\$ 29,276	\$ 19,779	\$ 26,000	\$ 26,000	\$ 10,040	\$ 10,000	
Taxes-Ad Valorem-Current	2,182,416	2,155,053	2,039,000	2,039,000	2,056,593	2,045,000	
Taxes-Registered Motor Vehicles	179,643	146,702	170,500	170,500	167,000	202,330	
Penalties & Interest	7,315	8,874	5,000	5,000	3,450	3,400	
Total Ad Valorem Taxes	\$ 2,398,650	\$ 2,330,408	\$ 2,240,500	\$ 2,240,500	\$ 2,237,083	\$ 2,260,730	
OTHER TAXES AND LICENSES							
License (Temporary Business License)	\$ 650	\$ 1,045	\$ -	\$ -	\$ 55	\$ -	
Tax on Gross Receipts Leased Vehicles	2,140	2,381	2,400	2,400	3,200	3,200	
Total Other Taxes and Licenses	\$ 2,790	\$ 3,426	\$ 2,400	\$ 2,400	\$ 3,255	\$ 3,200	
UNRESTRICTED INTERGOVERNMENTAL							
Sales Tax	\$ 688,248	\$ 690,870	\$ 689,000	\$ 689,000	\$ 724,000	\$ 742,000	
Beer & Wine Tax	76,022	82,937	79,000	79,000	87,084	87,000	
Natural Gas Sales Tax(new)	66,887	73,867	67,000	67,000	42,930	42,000	
Electric Sales Tax (new)	556,997	613,264	565,000	565,000	676,635	683,000	
Telecommunications Sales Tax	121,809	108,083	119,900	119,900	87,815	85,000	
Video Programming Fee	198,701	196,544	191,000	191,000	202,733	198,500	
ABC Distribution	227,939	250,647	228,000	235,927	251,000	251,000	
Total Unrestricted Intergovernmental	\$ 1,936,603	\$ 2,016,212	\$ 1,938,900	\$ 1,946,827	\$ 2,072,197	\$ 2,088,500	
RESTRICTED INTERGOVERNMENTAL							
Powell Bill	\$ 512,147	\$ 520,934	\$ 523,150	\$ 523,150	\$ 524,785	\$ 520,500	
Solid Waste Disposal Tax	10,606	11,584	12,300	12,300	12,199	12,300	
Tourism Occupancy Tax	56,049	61,965	52,000	59,927	65,000	65,000	
Local Occupancy Tax	27,976	31,034	27,000	27,000	33,874	33,000	
Grants	1,272	-	65,760	65,760	6,576	59,184	
Total Restricted Intergovernmental	\$ 608,050	\$ 625,517	\$ 680,210	\$ 688,137	\$ 642,434	\$ 689,984	
OTHER REVENUES							
Private Donations	\$ 50	\$ 305	\$ -	\$ -	\$ 300	\$ -	
Planning & Zoning Fees	5,350	18,901	5,500	5,500	9,510	9,000	
Community Gardens	575	535	525	525	525	525	
Miscellaneous	135	357	-	-	10	-	
Public Works Permits & Fees	9,943	10,166	6,500	6,500	8,035	8,000	
Parking Tickets	1,025	1,360	500	500	400	500	
False Alarms	3,850	4,950	1,800	1,800	4,650	4,000	
Total Other Revenues	\$ 20,928	\$ 36,574	\$ 14,825	\$ 14,825	\$ 23,430	\$ 22,025	
INVESTMENT EARNINGS							
Investment earnings	\$ 7,639	\$ 4,622	\$ 4,500	\$ 4,500	\$ 3,609	\$ 3,600	
Investment earnings restricted	978	196	-	-	53	-	
Total Investment Earnings	\$ 8,617	\$ 4,818	\$ 4,500	\$ 4,500	\$ 3,662	\$ 3,600	
Subtotal	\$ 4,967,021	\$ 5,012,137	\$ 4,881,335	\$ 4,897,189	\$ 4,978,399	\$ 5,068,039	
OTHER FINANCING SOURCES							
Sale of Capital Assets	\$ 8,657	\$ 3,500	\$ -	\$ -	\$ 500	\$ -	
Insurance Reimbursement	-	-	-	4,000	4,053	-	
Interfund Loan Proceeds	-	41,000	41,000	41,000	41,000	41,000	
Other Financing Sources	8,657	44,500	41,000	45,000	45,553	41,000	
Subtotal Revenues	4,975,678	5,056,637	4,922,335	4,942,189	5,023,952	5,109,039	
Restricted Fund Balance-occupancy	-	-	60,000	60,000	-	7,000	
Restricted Fund Balance-streets	-	-	353,750	353,750	-	220,905	
Committed Fund Balance	-	-	360,000	360,000	-	-	
Fund Balance Appr.	-	-	196,625	234,825	-	571,451	
Fund Balance Appropriated	\$ -	\$ -	\$ 970,375	\$ 1,008,575	\$ -	\$ 799,356	
TOTAL	\$ 4,975,678	\$ 5,056,637	\$ 5,892,710	\$ 5,950,764	\$ 5,023,952	\$ 5,908,395	

GENERAL FUND REVENUES

AD VALOREM TAXES:

Total Estimated Tax Base per Forsyth County Tax Assessor's Office is \$1,971,674,027 (1.5% Increase)

The estimated tax base, excluding registered motor vehicles for the 2015-2016 budget, per the Forsyth County Tax Assessor's Office, is \$1,800,423,571 (14-15 \$1,791,264,404; increase of 1/2%) with an estimated tax collection rate of 98.8%. The proposed tax rate is eleven and one-half cents (.115). This is collected and remitted by the Forsyth County.

- **Estimated levy** **\$ 2,045,000**

The estimated tax base for registered motor vehicles for the 2014-2015 budget, per the Forsyth County Tax Assessor's Office is \$177,722,667 (14-15 \$151,314,541; increase of 15%) with an estimated tax collection rate of 99%. The proposed tax rate is eleven and one-half cents (.115). This is collected by North Carolina Division of Motor Vehicles; then remitted to Forsyth County, who remits to Clemmons. Citizens pay taxes with tag renewal.

- **Estimated Levy** **\$ 202,330**

OTHER TAXES AND LICENSES:

- **Tax on Gross Receipts of Leased Motor Vehicles**
Estimate is based on actual 2014-2015 receipts. **\$ 3,200**

INTERGOVERNMENTAL REVENUES:

- **Sales Tax** **\$ 742,000**
 - North Carolina League of Municipalities project a 4% increase from 14-15 to 15-16: however, Clemmons increase has been slightly lower than League projection for current year therefore; I'm estimated a 2.5% increase.
- **Beer & Wine Tax:** **\$ 87,000**
 - North Carolina League of Municipalities projects a 3% increase from 14-15 distribution, based on national beer and wine sales projections, and haven't received distribution for 14-15 yet therefore estimating using expected 14-15 distribution.
 - This distribution is based on population.
- **Natural Gas Sales Tax:** **\$ 42,000**
 - FY 14-15 was first year of natural gas sales tax enacted with NC Tax Reform
 - The State distributed 20% of the proceeds from the sales tax to cities and towns, with the base line being 13-14 excise distribution and the city and town portion adjusted up or down based on actual receipts.
 - The Village realized a decrease of 42% in this revenue source due to NC Tax Reform.
 - The North Carolina League of Municipalities projects a 2% decrease from 14-15 to 15-16.
- **Electric Sales Tax:** **\$ 683,000**
 - FY 14-15 was first year of electric sales tax enacted with NC Tax Reform.
 - The State will distribute 44% of the proceeds to cities and towns, with the base line being the 13-14 franchise distribution and the city and town portion adjusted up or down based on actual receipts.
 - The North Carolina League of Municipalities projects a 30% increase from 13-14 to 14-15 and a 2% growth rate from 14-15 to 15-16.
 - Clemmons hasn't seen a 30% increase for first two quarters of this distribution, therefore I am estimating a 1% increase from estimated actual 14-15 to 15-16.
- **Telecommunications Sales Tax:** **\$ 85,000**
 - North Carolina League of Municipalities projects a decrease of 1.5% for 14-15 revenues from 13-14. However based on two distributions, based on 2 quarters Clemmons will experience a 30% decline from 13-14 revenue.
 - The League projects a continued decline of 3% for 15-16.
- **Video Programming Fee:** **\$ 198,500**
 - The North Carolina League of Municipalities is projects a 2% decline from 14-15 to 15-16
- **ABC Distribution:** **\$ 251,000**
Revenues estimated at actual for 2013-2014 actual

General Fund Revenues – Continued

RESTRICTED INTERGOVERNMENTAL REVENUES:

- **Powell Bill Funds (Street Paving & Maintenance): Gasoline Tax** **\$ 520,500**
 - Per Capita (\$20.39) Population 19158 -\$390,600
 - Per Mile (\$1,629.43) Miles 79.73- \$ 129,900
 - Per capita and per mile estimates from North Carolina League of Municipalities
- **Occupancy Tax (Restricted Cultural, Economic and Recreational)** **\$ 33,000**
 Estimate based on 2014-2015 estimated actual with no growth predicted
- **Occupancy Tax (Restricted Travel and Tourism)** **\$ 65,000**
 Estimate based on 2014-2015 estimated actual with no growth predicted

OTHER REVENUES:

Interest Income:

- Interest income is estimated at actual for 2014-2015.
 - All Village funds are 100% collateralized, the State monitors banks to ensure that government funds are collateralized at 110%.
 - Interest rates continue at record lows, no expectation of rise of interest rates, the Federal Reserve has indicated that they would keep the Federal Reserve rate low until they saw improvement in the unemployment rate.

Planning & Zoning Fees:

- Estimated collection of planning & zoning fees.

Community Garden

- Rental of community garden plots, 21x25

FUND BALANCE APPROPRIATED:

Restricted Fund Balance-Occupancy	\$ 7,000
Restricted Fund Balance Appropriated: Streets	\$220,905
Unassigned Fund Balance	<u>\$571,451</u>
TOTAL FUND BALANCE APPROPRIATED	<u>\$799,356</u>

Restricted fund balance-streets \$ 220,905

The 15-16 budget includes road construction projects, which are Phase 1 Lewisville-Clemmons Road Connectivity and Cul-de-sac Dillon Industrial Drive. These projects are being funded from Restricted Fund Balance.

Unassigned Fund Balance

The Village is appropriating \$571,451 of unassigned fund balance.

Sidewalk Match	\$ 370,000
Portion Capital Outlay	\$ 176,451
Lewisville-Clemmons Road Connectivity Public Works	\$ 25,000

Estimated Fiscal Year Ending June 30, 2015

Estimated Restricted Fund Balance-Streets	\$ 1,170,576
Estimated Restricted Fund Balance-CRED	\$ 21,232
Estimated Restricted Fund Balance-Tourism	\$ 208,396
Estimated Committed Fund Balance	\$ 153,965
Assigned subsequent year's expenditure	\$ 571,451
Unassigned Fund Balance	\$ 5,039,254

General Fund Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Governing Board	\$ 65,000	\$ 65,000	\$ 54,550	\$ 54,550	\$ 49,648	\$ 65,450	-
Administration	568,626	589,802	626,350	704,814	673,914	702,050	-
Public Safety	909,724	909,724	1,094,950	1,094,950	1,090,224	1,120,850	-
Public Works	1,759,733	1,855,725	2,023,900	2,009,490	1,900,626	2,016,140	-
Streets (Powell Bill)	637,454	613,258	876,900	876,900	770,148	741,405	-
Planning & Zoning	130,852	127,976	177,610	193,610	149,169	205,170	-
Occupancy Tax	83,222	80,516	79,000	79,000	77,510	105,000	-
Parks and Recreation	7,658	17,295	28,750	28,750	23,730	24,550	-
subtotal departments	4,162,269	4,259,296	4,962,010	5,042,064	4,734,969	4,980,615	-
Capital outlay and major repairs	119,123	132,118	609,700	597,700	460,002	557,780	-
Payments & Transfers	14,634	-	321,000	311,000	230,000	370,000	-
subtotal capital	\$ 133,757	\$ 132,118	\$ 930,700	\$ 908,700	\$ 690,002	\$ 927,780	-
TOTAL	\$ 4,296,026	\$ 4,391,414	\$ 5,892,710	\$ 5,950,764	\$ 5,424,971	\$ 5,908,395	-

Governing Board Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 31,350	\$ 31,719	\$ 33,300	\$ 33,300	\$ 32,000	\$ 33,300	\$ -
FICA	2,398	2,427	2,550	2,550	2,448	2,550	-
Total personnel	\$ 33,748	\$ 34,146	\$ 35,850	\$ 35,850	\$ 34,448	\$ 35,850	\$ -
Auditing Fees	\$ 13,500	\$ 13,500	\$ 15,500	\$ 15,500	\$ 13,500	\$ 14,000	\$ -
Contract Services	-	-	-	-	-	10,000	-
Travel/Meeting/Events	17,751	19,204	3,200	3,200	1,700	5,600	-
Total operating	\$ 31,251	\$ 32,704	\$ 18,700	\$ 18,700	\$ 15,200	\$ 29,600	\$ -
TOTAL	\$ 64,999	\$ 66,850	\$ 54,550	\$ 54,550	\$ 49,648	\$ 65,450	\$ -

Governing Board Appropriations

The Governing Board provides legislative and policy leadership for the Village and directs the administration of all Village departments and boards.

Salaries & Fringes:

	Monthly ₁	Meetings
Mayor	\$550	\$50 23 Regular Meetings
Council (5)	\$300	\$50 23 Regular Meetings
Six special		\$50

1. Considered employees for IRS purposes only

Auditing Fees:

- The required annual audit including Federal and State single audit. Powell bill is a State Grant and greenway is a pass thru Federal grant.

Contract Services:

- Funds available for Council if situations arise to contract for services during the budget year.
 - I.e. studies, surveying etc. No specific contract is budgeted for at this time.

Travel & Meetings:

- Essentials in Government for possible new elected officials (3) \$ 3,900
 - Recommended for newly elected officials
- Christmas Event for Volunteers \$ 2,000
- Lunch and snacks for retreat at Village Hall \$ 400
- Meals at special meetings (4 special meetings) \$ 600
- One Mayors round table meeting \$ 150
- Miscellaneous \$ 500

Administration Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 287,401	\$ 294,337	\$ 301,000	\$ 366,430	\$ 366,430	\$ 319,800	\$ -
FICA	21,367	22,177	23,030	28,204	28,032	24,500	-
Retirement	30,511	32,390	33,900	35,760	35,760	35,900	-
Group Insurance	45,590	52,560	52,800	48,800	40,569	58,550	-
Total personnel	\$ 384,869	\$ 401,464	\$ 410,730	\$ 479,194	\$ 470,791	\$ 438,750	\$ -
Unemployment	-	782	-	-	-	5,250	-
Supplies	5,530	6,634	8,200	7,900	6,700	7,500	-
Travel/Meetings/Education	5,717	6,000	13,000	12,700	7,000	12,500	-
Mileage Reimbursement	2,488	2,136	3,100	3,100	2,919	3,100	-
Telephone	7,018	7,030	7,800	7,800	8,841	8,100	-
Postage	3,274	2,563	3,500	3,500	3,078	3,500	-
Utilities-Village Hall	9,921	10,656	12,500	12,500	10,997	12,250	-
Water & Sewer	-	256	300	300	701	800	-
Printing	569	603	700	700	545	700	-
Citizen Communication	-	11,133	9,000	4,100	1,700	13,500	-
Maintenance & landscaping	10,912	12,147	13,800	13,800	13,800	13,800	-
Advertising	3,145	2,050	5,000	5,000	3,500	5,000	-
Contract Services	27,102	22,984	28,000	42,900	42,900	40,000	-
Contract Services-Tax Collection	24,008	25,688	26,000	26,000	26,700	28,600	-
Contract Services-Board of Election	-	8,427	-	-	-	10,000	-
Contract Service-Attorney	27,104	26,240	32,000	32,000	26,240	32,000	-
Rent	110	120	120	120	70	-	-
Insurance & Bonds	26,344	12,705	18,700	18,700	18,700	24,000	-
Dues & Subscriptions	26,463	28,150	28,400	28,400	27,153	30,000	-
Non-Capital Equipment	4,052	2,034	5,500	6,100	1,579	12,700	-
Total operating	\$ 183,757	\$ 188,338	\$ 215,620	\$ 225,620	\$ 203,123	\$ 263,300	\$ -
TOTAL	\$ 568,626	\$ 589,802	\$ 626,350	\$ 704,814	\$ 673,914	\$ 702,050	\$ -

Administration Department

The administrative staff maintains the Village’s records, ensures compliance with North Carolina State Statutes and local ordinances, prepares financial information, acts as intermediary between the governing board and citizens, and monitors all other departments.

Goals and Objectives for Fiscal Year 2015-16:

- Aid the Council in determining priorities necessary to prepare the Village for short-term and long-term future.
- Continue to provide an open and transparent government to the citizens at all levels and actively seek new methods to provide information to citizens.
- Continue to work with other departments in seeking ways to improve efficiencies in operations
- Encourage wide citizen participation in local government policy-making and goal setting.
- Maintain high levels of professional accounting and financial reporting standards worthy of the Government Finance Officers Association (GFOA) “ Certificate of Achievement of for Excellence in Financial Reporting” Program
- Provide accurate and timely information to Council
- Advance employee skills and knowledge-base through training, attending industry and professional conferences to increase operation efficiencies, job knowledge and skill. Stay abreast of changes in the regulations and standards.

Salaries & Fringes

Village Manager Village Clerk Village Finance Officer Administrative Support Specialist PT Marketing/ Communications Director (50%)	FICA Retirement (7%) Employees Contribute 6% <i>Rate set annually by Local Government</i> Retirement System 401(k) (5% employee match) Health Insurance Dental & Vision Life Insurance & Short Term Disability
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Travel/meetings and education:

- Manager conferences (2)
- Manager NCLM Conference
- Manager NCLM Town Hall Day
- Manager Essentials in Government
- Finance Officer conference-(3) towards 40 hours required continuation education credits-CPA
- Budget Conference (1) towards 40 hours required continuation education credits-CPA
- State Treasurers Conference
- CAFR Review at UNC School of Government
- New Clerks School
- Clerks’ Academy(2) towards continuing education clerks’ certifications
- Clerk Essentials in Government
- School of government classes
- Attorney conference
- NC Governor’s Conference on Tourism
- Leadership W-S

Administration Appropriations-Continued

Dues and Subscriptions Continued:

- Tech related subscriptions Appriver, adobe etc. \$560
- Newspaper subscription-Courier & Journal \$145
- Sam's Club \$110
- Lewisville-Clemmons Chamber of Commerce \$150

Non- Capital Equipment

- Software Storage Craft Shadow Protect, 3 Virtual Server Suite
- Desk-Finance Officer
- Manager computer replacement (2011)
- Finance Officer computer replacement (2011) and monitors
- Equipment for Channel 6 AV 200
- Scanner
- Stove Breakroom

Public Safety Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Supplies	\$ 888	\$ 729	\$ 1,300	\$ 1,300	\$ 668	\$ 1,300	\$ -
Gas/Fuel	-	-	100	100	40	100	-
Small Equipment	453	240	600	600	410	600	-
Telephone	9,954	9,549	11,450	11,450	9,676	11,450	-
Utilities	1,841	2,425	2,300	2,300	2,197	2,300	-
Repairs & Maintenance	1,160	190	1,200	1,200	205	1,200	-
Cleaning Service	2,400	2,200	2,400	2,400	2,400	2,400	-
Rent/lease	14,400	14,400	14,400	14,400	14,400	14,400	-
Contract Services	745,908	896,589	1,060,000	1,060,000	1,059,204	1,084,000	-
Contract Services -Grant Traffi	128,454	-	-	-	-	-	-
Insurance	4,266	1,200	1,200	1,200	1,024	3,100	-
TOTAL	\$ 909,724	\$ 927,522	\$1,094,950	\$1,094,950	\$1,090,224	\$1,120,850	\$ -

Public Safety Department

To enforce the law in an impartial manner, recognizing the statutory and judicial limitation of law enforcement authority, and the constitutional rights of all people. The Village contracts with the Forsyth County Sheriff's Department for 9 deputies, 2 traffic officers, and 2 detectives stationed in Clemmons.

Supplies:

- Office supplies, printer paper, and water, etc.

Small Equipment

- Miscellaneous officer equipment

Telephone:

- Mobile phone service for eleven people, current plan includes smart phone for detectives and related data plan.
- 2 Phone lines
- Fax line
- Internet connection and static IP address
- I-phone and data plan for Sergeant

Rent or lease:

- Rent for Neudorf space for Officers

Contract Services:

- Forsyth County Contract with service levels the same as FY 14-15, which are 9 deputies, 2 detectives and 2 traffic officers. Estimated contract price per sheriff department \$1,078,008
- Hustles as requested and approved by Village Manager. Hustles are based on per hour rate of \$28.00 minimum of four (4) hours; supervisor \$31.00

Insurance:

Public Safety Liability

Public Works Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 REQUESTED	FY 15-16 APPROVED
Salaries	\$ 336,347	\$ 370,855	\$ 386,000	\$ 386,000	\$ 408,519	\$ 387,300	\$ -
FICA	24,450	27,394	29,600	29,600	31,252	29,630	-
Retirement	33,362	37,097	40,300	40,300	40,300	48,000	-
Group Insurance	105,235	124,653	108,300	108,300	87,304	79,000	-
Total personnel	\$ 499,394	\$ 559,999	\$ 564,200	\$ 564,200	567,375	\$ 543,930	\$ -
Unemployment	\$ 14,178	\$ 3,081	\$ 3,600	\$ 3,600	\$ -	\$ 810	\$ -
Supplies	11,115	13,239	16,000	15,700	9,221	16,000	-
Street Signs/Posts	7,785	9,924	11,000	11,000	11,000	11,000	-
Safety, Clothing, & Uniforms	18,223	20,284	26,500	26,500	18,000	24,500	-
Gas & Fuel	37,776	40,016	49,000	48,000	30,000	48,000	-
Non-capital equipment	8,424	10,752	18,000	18,000	18,000	19,000	-
Travel/ Meetings/ Education	8,542	9,545	13,000	13,000	9,700	21,100	-
Mileage Reimbursement	7,022	7,955	8,900	8,900	3,900	3,000	-
Telephone/Communications	10,755	9,632	12,200	12,200	10,883	12,600	-
Utilities/Street Lights	99,287	109,640	124,000	124,000	101,953	124,000	-
Utilities/Village Yard	22,082	23,034	27,000	27,000	21,168	25,000	-
Landscaping R-W & Ramp Areas	2,458	3,419	25,000	26,880	12,445	34,000	-
Bldg. & Yard Maintenance	25,251	14,685	17,500	17,500	23,941	18,000	-
Eq. Repair & Maintenance	43,788	31,331	50,000	50,000	50,887	55,000	-
Utilities Cut & Street Repairs	3,887	2,247	4,500	11,670	11,670	10,600	-
Solid Waste, Recycling & Bulk item	905,650	940,891	996,000	974,590	946,121	964,000	-
Landfill fees	1,494	3,345	6,000	6,000	4,500	6,000	-
Contract Services	560	-	1,700	1,700	500	2,000	-
Rental	-	-	-	-	-	-	-
Insurance	30,872	41,166	43,300	42,550	42,079	46,000	-
Dues & Subscriptions	1,190	1,540	6,500	6,500	7,283	6,600	-
Total operating	\$ 1,260,339	\$ 1,295,726	\$ 1,459,700	\$ 1,445,290	\$ 1,333,251	\$ 1,447,210	\$ -
L-C Road Connectivity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
TOTAL	\$ 1,759,733	\$ 1,855,725	\$ 2,023,900	\$ 2,009,490	1,900,626	\$ 2,016,140	\$ -

Public Works Department

The Public Works Department is responsible for maintenance of public buildings and grounds, solid waste, recycling, maintenance of equipment, compliance with Federal and State mandates, street lights, leaf/limb collection, right of way maintenance, and landscaping.

Goals and Objectives for Fiscal Year 2015-16:

- Continue to work with other departments in seeking ways to improve efficiencies in operations
- Advance employee skills and knowledge-base through training, and attending industry and professional conferences to increase operation efficiencies, job knowledge and skill. Stay abreast of changes in regulations and standards
- Enhance and maintain Village facilities

Salary Percentages are based on actual time cards for 2014-2015 year.

<p>Salaries : 68% Public Works Director and Village Engineer Public Works Director of Operations Administrative Support Specialist Equipment Service Mechanic Assistant Director of Operations (1) Equipment Operator (7) Landscaping Supervisor (1) Landscaping Technician (1) Part-time (1) (> 1000 hours) Temp Total of 1000 hours</p>	<p>Fringes: FICA Health InsuranceDental & Vision Life Insurance & Short Term Disability Retirement (7%) Employees contribute 6% 401 (k) (5% employee Match)</p>
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Leaf, Limb and Grass Service: 16% Stormwater

The leaf, limb and grass service will be provided Village-wide, ½ of the cost is included in the general fund Public Works Department and ½ of the cost is included in the Stormwater Utility. The cost for this service is appropriated in the following areas: salaries, gas and fuel, repairs and maintenance and landfill cost.

Unemployment:

- 100% reimbursement former employee

Supplies:

- Office supplies, toner, ink, pens, hanging files, paper, etc.
- Cleaning supplies
- Supplies for restrooms
- Water and Gatorade etc.
- Postage
- Shop supplies

Street Signs/Posts:

- Street signs replacement, current requirement is 9” street sign, the Village current has approximately 400- 4” signs that need to be replaced. Schedule to replace 150 signs at \$42 per sign
- Replace signs due to accidents, theft, and fading.
- Sign Posts, bolts etc.
- Speed limit sign (as requested and approved by Council)

Public Works Department -Continued

Safety, Clothing & Uniforms

- Uniform rental
- Work shoes, coats, and windbreakers
- Safety vest
- Hard hats
- Gloves
- Fire extinguisher inspection
- Drug testing

Gas & Fuel:

Appropriation based on current year actual with CPI adjustment for gasoline.

Non capital equipment and/or furniture(estimated life over 1 year and under \$5000)

- Tables
- Shop tools
- Dump lock supports for shop
- Drain dolly
- Software snap on machine
- New thermostats
- Mud tech mats vehicles
- Bollards for buildings

Travel/training:

- NCAPWA-Conferences
 - Equipment 2
 - Roads 2
 - Mechanic 3
 - Building and Grounds 2
- Pesticide Licenses- 2 employees
- Pesticide classes to keep pesticide license
- OSHA Conference 2 Director of Operations
- League Conference-Public Works Director
- Arborist Class
- Green and growing
- Agriculture extension classes 2
- Travel to ODB
- Meals for in house training
- Concrete Certification NCDOT 2
- Regional Safety Class (1)
- Facility Dude Training
- Emergency Management
- Safety Training
- UNC School of Government Administration Course
- Training classes as come available close distance-flag training, trenching, safe driving etc.

Public works Department-Continued

Utilities/ Street Lights:

- The Village currently has 879 street lights which is an increase of 19 lights from 14-15 budget to 15-16 budget.
- Public works requested 7 new street lights

Utilities /Village Yard:

- Electricity
- Natural Gas
- Water & Sewer
- Stormwater Fee

Landscaping RW and Ramps:

- Routine maintenance, spraying, fertilizer, replacement plants and trees
- Mowing Contract Harper Road at Roundabouts (total contract includes Village Point Drive included in Streets and dam area included in park and recreation
- Mulch –Harper Road ramp (\$22,000)

Building and Yard Maintenance

- Cleaning Service
- Air condition maintenance
- Plumbing
- Generator maintenance
- Fire extinguisher inspection and maintenance
- Keys
- Door and Window replacement

Repairs & Maintenance Equipment

Repair and maintain Village vehicles and equipment.

- 13 vehicles
- 3 loaders
- 3 tractors
- 5 mowers
- 2 Knuckle boom trucks (leaf and limb pickup) divided between public works and Stormwater
- 4 leaf vacuums- (leaf and limb pickup) divided between public works and Stormwater
- Tub grinder
- 8 Trailers
- 5 Paving equipment

Utility Cuts and Street Repairs:

The manhole covers to be raised in conjunction with the street resurfacing. This cost is not a statutory allowable expenditure under powell bill. Therefore this expenditure is appropriated under public works.

Public Works Department- Continued

Contract Service-Solid Waste & Recycling: Per Waste Management 1% CPI increase.

2013 house count 6007 new house count not required for 15-16

- Curbside Recycling \$ 2.26 per household 6045 (164,000)
 - Households count includes condos that have recycling with commercial trash pickup
 - 14-15 rate was \$ 2.27
- Curbside Solid Waste \$9.82 per household (708,000)
 - 6007 households
 - 14-15 rate was \$9.88
- Cardboard Recycling Drop off less rebate and extra Trash at Village Yard (\$13,100)
- Bulk containers (condos) (\$49,200)
- Bulk pickup (annually) (\$21,000)
- Fuel Surcharge (\$9,300) Budgeting for 1% surcharge;
Base rate is \$3.90:

Contract Services:

- Piedmont Triad Computer Consulting
- Applied Telephone

Insurance:

- Property and equipment insurance
- Workers Compensation Insurance

Dues & Subscription

- NCAPWA and APWA
- Facility Dude
- Safety and Health Council
- National Safety Council
- NCNLA
- ISA
- Sam's Club

Lewisville-Clemmons Road Connectivity

- Street Lighting
- Street Signage

Street Appropriations (Gasoline Tax)

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 84,227	\$ 88,165	\$ 98,000	\$ 98,000	\$ 50,731	\$ 96,800	\$ -
FICA	6,613	6,276	7,500	7,500	3,881	7,405	-
Retirement	9,521	9,005	10,500	10,500	5,689	11,000	-
Group Insurance	22,899	30,315	28,700	28,700	22,244	26,700	-
Total personnel	\$ 123,260	\$ 133,761	\$ 144,700	\$ 144,700	\$ 82,545	\$ 141,905	\$ -
Traffic Control	\$ 29,903	\$ 14,465	15,000	24,900	\$ 24,900	25,000	-
Drainage/culvert work	30,224	2,778	15,000	15,000	5,000	40,000	-
Repairs/Maintenance	-	2,354	8,000	8,000	472	3,000	-
Right of Way	-	-	-	-	-	7,500	-
Other Expenditures	8,744	1,509	3,000	3,000	641	500	-
Survey/Engineer	1,416	14,120	2,000	2,000	1,412	20,000	-
Gas/Fuel	705	1,060	1,200	1,200	1,278	1,500	-
Snow Removal	9,543	17,791	20,000	20,000	6,346	25,000	-
Sidewalk Maintenance	15,000	403	15,000	15,000	15,000	15,000	-
Resurfacing/Paving	396,029	341,568	520,000	534,910	526,804	375,000	-
Patching & Repairs	7,386	20,992	105,000	85,500	93,000	50,000	-
Total operating	\$ 498,950	\$ 417,040	\$ 704,200	\$ 709,510	\$ 674,853	\$ 562,500	\$ -
Road Construction	-	-	12,000	7,500	-	15,000	-
Road Const. LC Connectiviti	-	-	-	-	-	150,000	-
Capital Outlay	15,244	62,457	16,000	15,190	12,750	22,000	-
Total Capital	15,244	62,457	28,000	22,690	12,750	187,000	-
TOTAL	\$ 637,454	\$ 613,258	\$ 876,900	\$ 876,900	\$ 770,148	\$ 741,405	\$ -

Street Department

The Street Department provides four primary services for the Village: roadway construction, street maintenance, right-of-way maintenance, and emergency response. These services include roadway and drainage repairs, construction project management and inspections, asphalt resurfacing, mowing and landscaping along the public roadways, and emergency services such as snow removal, storm debris cleanup, assistance to the Sheriff and Fire Departments in emergency street closures, and accident cleanup.

Goals and Objectives for Fiscal Year 2015-2016:

- Phase I of Lewisville-Clemmons Road Connectivity- Road construction
- Conduct the bi-annual Pavement Condition Survey.
- Resurface approximately 5.7 lane mile of roadway
- Snow and Ice Control planning with the intent of providing the majority of Village residents reasonable access to a bare pavement route within 24 hours of event
- Keep right of way mowed
- Sidewalk repairs

Salaries & Fringes: see table under Public Works appropriations (16% of total Public Works Salary)

Traffic Control:

- Stop signs and posts

Drainage/culvert work

- Drainage/culvert cleaning and repairs on Village Streets
 - Old Glory

Right of Way Maintenance

- Contract Mowing Village Point Drive
- Spray Roundup

Repairs & Maintenance

- Repairs for street sweeper; ½ from Powell bill and ½ from stormwater

Gas & Fuel

- Gas for Street Sweeper, ½ from Powell bill and ½ from stormwater
- Gas for paving machine

Survey/Engineering

- Bi-annual pavement condition rating

Snow Removal:

- Estimate for snow removal normal winter
 - Salt
 - Snow plow blades & repairs

Sidewalk Maintenance to repair and maintain 14.29 miles of sidewalks.

- Continue Clemmons Elementary School
- Continue Stadium Drive, Ridgecrest/Kinnamon Road.

Patching & Repairs

- Crack seal various locations, this keeps water out and extends the life of pavement
- Normal pot hole repairs

Street Department (Powell Bill) continued

Resurfacing/Paving

Proposed streets for paving and repair based on the pavement condition report. The Village performs maintenance on Village streets in an attempt to obtain an above 90% paving rating; per the 2013 report Clemmons was at 88.9% increased from 87.4% of previous report. Per NCDOT web page infrastructure health dashboard, the pavement condition of NCDOT streets for Forsyth County as of 2012 is 60.2% and Statewide 68.9%.

Arden Drive	Lower Brook Court
Briar Creek	Moravian Heights
Breckingridge	Oak Creek Court
Mendelsohn Drive	Parkfield Lane
Brookdale Drive	Spring Park Court
Cross Glenn	Stancliff Road
Gardenspring Drive	Valley Oak Court
Glengarriff Road	Whitmore Cove
Healthstone Road	
Innisfail Lane	

Road Construction

- Build a cul-de-sac at Dillon Industrial Drive
- Road Construction Lewisville-Clemmons Road Connectivity Phase I

Capital Outlay

- Salt spreader dump truck
- Snow Plow new dump truck

Planning & Zoning Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 REQUEST	FY 15-16 APPROVED
Salaries	\$ 65,494	\$ 67,898	\$ 69,400	\$ 69,400	\$ 63,085	\$ 71,200	
FICA	5,002	5,158	5,310	5,310	4,826	5,450	
Retirement	7,698	8,125	8,400	8,400	7,651	8,810	
Insurance	10,649	12,604	6,850	6,850	6,774	8,300	
Total personnel	\$ 88,843	\$ 93,785	\$ 89,960	\$ 89,960	\$ 82,336	\$ 93,760	
Unemployment	\$ -	\$ 214	\$ -	\$ -	\$ -	\$ -	
Supplies	295	406	1,000	1,000	695	1,200	
Telephone	972	894	1,200	1,200	1,034	1,200	
Travel/training	2,492	717	3,000	3,000	500	2,500	
Mileage Reimbursement	1,223	1,553	1,300	1,300	200	1,500	
Printing	550	1,546	4,500	4,500	2,274	4,500	
Advertising	2,256	3,101	5,400	5,400	765	5,400	
TAC Match	-	-	5,000	-	-	5,000	
Contract Service-Attorney	12,258	5,151	8,000	8,000	8,616	8,000	
Contract Service-General	388	1,250	5,000	5,000	1,600	5,000	
Contract Service-Transportatio	2,090	1,518	8,000	29,000	26,405	25,000	
Contract Service- Comp Plan	-	300	7,000	7,000	3,000	15,000	
Contract Service- Site Plan	-	-	4,000	4,000	-	4,000	
Contract Service-Enforcement	14,716	12,943	26,000	26,000	12,904	26,000	
Community Garden	2,519	1,393	2,000	2,000	2,000	1,500	
Farmers Market		955	1,500	1,500	1,500	3,000	
Non capital equipment	-	-	2,500	2,500	2,540	-	
Dues and subscription	250	250	250	250	260	610	
Matching Funds/Homes Progra	2,000	2,000	2,000	2,000	2,540	2,000	
Total operating	\$ 42,009	\$ 34,191	\$ 87,650	\$ 103,650	\$ 66,833	\$ 111,410	
TOTAL	\$ 130,852	\$ 127,976	\$ 177,610	\$ 193,610	\$ 149,169	\$ 205,170	

Planning & Zoning Department

The Planning Department assists elected and appointed Village officials in efforts to achieve the highest quality of life for current and future residents by promoting orderly growth and development; encouraging long-range planning; promoting land use regulations the "best use" of our land resources; enforcement of our development and land use regulations and providing technical support to our Planning Board and Zoning Board of Adjustment.

Goals and Objectives for Fiscal Year 2015-16:

- Continuing to work on transportation connectivity on Lewisville-Clemmons Road
- Idols Road Overlay
- Coordinate Comprehensive Plan Update
- Provide accurate and timely information to the Council

Salaries: Planning Director

Supplies:

Toner, binders, plotter ink and paper

Printing:

Updates for UDO, anticipate additional changes to UDO due to comprehensive plan process.

Travel and Training:

- Conferences for Planner
- Training for Planning Board
- Tuition Reimbursement Planner -Masters

Contract Service-Attorney:

Attorney attending Planning Board meetings and related consultations, increased due to cost in current budget year for zoning board of adjustment case

Contract Service-General:

Contracts as requested by Planner.

Contract Service-Transportation

- Idols Road overlay
- Possibly begin Highway 158 Overlay
- Sidewalk Plan

Contract Service-Comprehensive Plan

Updates UDO \$ 1,000

Text amendments – streetscape, overlay graphics, etc. \$6,000

Contract Service-Enforcement:

Contract with the City of Winston-Salem for inspections and permitting based on hourly rates for individuals, 200-400 hours per year

Matching Funds/Home Program:

Clemmons portion of a Forsyth County Program to help lower income citizens with home repairs, etc.

Planning & Zoning Department (Continued)

Community Gardens - \$ 1,500

Revenue \$525

Net effect on budget \$975

Farmer Market at Tanglewood - \$3,000

- Advertising and marketing of the farmer's market; a joint project with Tanglewood Park

Occupancy Tax Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY-14-15 REVISED	FY 14-15 EST ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,500	\$ -
FICA	-	-	-	-	-	900	-
Retirement	-	-	-	-	-	1,350	-
Muddy River Art Association	2,500	2,500	2,500	2,500	2,500	-	-
Arts Council	2,000	2,000	2,000	2,000	2,000	-	-
Clemmons Library	7,000	7,000	7,000	7,000	7,000	7,000	-
Forsyth County Broncos	-	-	9,000	9,000	9,000	-	-
YMCA	5,000	5,000	4,500	4,500	4,500	-	-
Southwest Little League	-	12,500	-	1,000	1,000	-	-
American Legion Baseball	-	-	2,500	2,500	2,500	-	-
Tourism	55,022	-	16,500	6,500	6,500	19,750	-
Tourism xmas banners etc.	-	9,016	30,000	30,000	28,000	12,000	-
Tourism-Village Inn Marketing	-	25,000	-	5,000	5,000	-	-
Tourism-SWLL	-	12,500	-	-	-	-	-
Grants	-	-	-	-	-	45,000	-
Dog Park	9,200	-	-	-	-	-	-
Movies on Lawn	-	-	-	-	-	2,000	-
Community Day	2,500	5,000	5,000	5,000	5,510	5,500	-
Scout Project	-	-	-	4,000	4,000	-	-
TOTAL	\$ 83,222	\$ 80,516	\$ 79,000	\$ 79,000	\$ 77,510	\$ 105,000	\$ -

Restricted Revenue Sources

Occupancy Tax-CRED	33,000
Occupancy Tax-Tourism	65,000
Appropriated Fund Balance-CRED	7,000
Revenue	105,000

Occupancy Tax Expenditures	98,000
	98,000

Restricted Fund Balance Cultural, Economic and Receptions 06/30/2014	74,742
Estimated Revenue Occupancy	33,000
Estimated Expenditures	(26,510)
Estimated Expenditures transfer to Greenway	(60,000)
Projected Fund Balance Cultural, Economic and Recreation 06/30/2015	21,232

Restricted Fund Balance Tourism	194,396
Estimated Revenue 06/30/2015	65,000
Estimated Expenditures 06/30/2015	(51,000)
Projected Restricted Fund Balance Tourism	\$ 208,396

Occupancy Tax Department

This department was established to control the restricted revenue generated by the **Forsyth County tax** (6%) charged on motel and motel rooms which is shared with Tourism Authority and all the municipalities within the County. The revenue generated by this user fee was established in three (3) separate local bills approved by the North Carolina General Assembly.

The revenue generated from the 1983 and 1989 legislation is restricted for expenditures of a **Cultural, Recreation, or Economic Development purpose**. Distribution is 5% of 6% tax divided between all the municipalities except Winston-Salem.

The revenue generated from the 1997 legislation is restricted as follows; this is based on (2% and 1% tax), 5% distributed to all municipalities in County except Winston-Salem, 1/3 to Tourism Authority, 10% (after deducting the 5% and 1/3) tourism authority to municipalities in Forsyth County except Winston-Salem that has taxable establishments and remainder divided between County and Winston-Salem

A. Two thirds (2/3) of the revenue must be expended to "Promote Travel and Tourism". The legislature defines this as:

Promote Travel and Tourism- To advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travels to the area; the term includes administrative expenses incurred in engaging these activities.

B. One third (1/3) of the revenue must be expended for Tourism-Related Expenditures." The legislation defines this as:

Tourism-Related Expenditures- Expenditures that, in the judgment of the entity making the expenditure, are designed to increase the use of lodging and meeting and convention facilities in the area by attracting tourists or business travelers to the area; the term includes tourism-related capital expenditures.

Revenue Sources

Occupancy tax restricted for Cultural, economic development and recreational purposes.	\$33,000
Occupancy tax restricted for tourism	\$65,000

Appropriations:

The Village has a new communication and marketing director, one half (1/2) of the salary is funded from this department. The Director is responsible for marketing events and evaluating grant requests, with the goal to increase visitors to Clemmons.

The Village has implemented a new grant funding request. Requests are submitted to the Communication and Marketing Director and the evaluated based on a point system. The Director will then recommend to Council what events or nonprofit organizations to fund. The Village has budgeted \$45,000 for these requests.

The Village sponsors Community Day an event held by the Lewisville-Clemmons Chamber of Commerce in the spring.

The Village will sponsor Movies on the Lawn to be held at YMCA in area designated for Village Citizen Use.

The Village is continuing to promote Tanglewood Festival of Lights by having lighted snowflakes on main roads and commercial districts of Clemmons and will look for ways to encourage visitors to stop in area restaurants and stores during their visit to the Festival of Lights.

The Village marketing director is researching ways to promote the Village hotels as well as restaurants and shops. Some possibilities are visitor's guide; explore Clemmons web page, or joint venture with Visit NC.

Parks and Recreation Appropriations

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 REQUESTED	FY 15-16 APPROVED
Greendale	\$ 7,658	\$ 17,295	\$ 1,150	\$ 1,150	\$ 1,150	\$ 2,500	\$ -
Bike Day Event	-	-	-	-	-	1,200	-
Lake & Pier	-	-	19,000	19,000	13,980	5,250	-
Pier ADA Sidewalk	-	-	6,000	6,000	6,000	-	-
Pier concrete Steps	-	-	-	-	-	10,000	-
Greenway	-	-	2,600	2,600	2,600	5,600	-
TOTAL	\$ 7,658	\$ 17,295	\$ 28,750	\$ 28,750	\$ 23,730	\$ 24,550	\$ -

Parks and Recreation Department

The parks and recreation department maintains Greendale Park (Open Space), Village Point Lake and Greenway. Clemmons would like to provide some open space and passive recreational opportunities that compliments Tanglewood Park, a Forsyth County Park adjacent to Clemmons.

- Greendale Park (Open Space)
 - Utilities (Electricity & Water)
 - Spraying, weed control
 - Plants & weeding
 - Stormwater fee
 - New LED lights are included in capital outlay

- Bike Day Event
 - Annual Event

- Village Point Lake & Pier
 - Pier maintenance
 - Mowing (29 weeks) just at dam area (1% of mowing contract)
 - Food for fish feeder (8 months)
 - Water meter installation

- Village Point Lake-Steps
 - Concrete Steps in slope area

- Village Point Greenway
 - Monthly water charges
 - Maintenance
 - Signage Closed at Dusk
 - Pipe from pier to greenway if possible
 - Hinged bollards (one time cost)

Capital Outlay and Major Capital Repairs

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Administrative	\$ -	\$ 12,995	\$ 50,000	\$ 50,000	\$ 16,217	\$ 27,400	
Public Works	112,673	112,673	539,700	527,700	431,605	519,980	
Planning	-	-	-	-	-	-	
Park & Recreation	-	-	-	-	-	10,400	
subtotal	\$ 112,673	\$ 125,668	\$ 589,700	\$ 577,700	\$ 447,822	\$ 557,780	
Major Repairs/Renovation	6,450	6,450	20,000	20,000	12,180	-	
Total Capital Outlay	\$ 119,123	\$ 132,118	\$ 609,700	\$ 597,700	\$ 460,002	\$ 557,780	

Please note capital outlay appropriated from Powell Bill is included under Streets Appropriations

<u>Appropriated</u>	<u>FY 15-16</u>
Administration	
Server	\$ 8,000
Accounting Software reappropriated portion from 14-15(September completion)	19,400
Library	-
subtotal	27,400
Public Works	
Fencing	16,000
F150	40,000
Replace DT1 2002 Chevy Dump Truck	110,000
L-5	160,000
L-5 1/2 from Stormwater	(80,000)
Addition to shed- door & close bays	16,000
Asphalt Paving Parking Lot	140,000
2 Grasshopper mower	28,000
Copier public works	10,000
Walk behind mower	6,000
Middlebrook Sidewalk reappropriated from 14-15 90%	73,980
Grant for 80% included in revenue \$59,184 net \$14,796	
subtotal	\$ 519,980
Parks and Recreation	
Greendale Park 8 Lights	10,400
subtotal	\$ 10,400
Total Capital Outlay	\$ 557,780
Listed Under Street Appropriations:	
Road Construction	\$ 165,000
Snow Plow DT 1	6,000
Salt Spreader DT 1	16,000
Total Powell Bill Capital Outlay	\$ 187,000
Total Capital	\$ 744,780

Justifications For Capital Purchase or Replacement

Appropriation	Justification	Service Delivery Effected	Operating cost	Criteria Points
Administration				
Accounting Software		Yes	No	6
	<ol style="list-style-type: none"> 1 Replace 21 year old software started in 14-15 complete 15-16 2 Take advantage of new technology, to better share information. 3 Take advantage of new technology for storage of financial information (pdf formats etc.) 			
Server		Yes	No	4
	<ol style="list-style-type: none"> 1 Faster processor speeds, additional memory, and hard drive space 2 Move current server down to public works, to give them more memory and space 3 Give up some off site back up options, public works backed up to Village Hall Server and Village Hall would back up to Public Works 			
Public Works				
Replace 2005 L-5		Yes	No	4
	<ol style="list-style-type: none"> 1 Downtime due to mechanical problems and age of equipment 2 Will keep 2005 as third truck if needed for emergencies and will serve as backup in the event of mechanical failure. <p>Consequences if not replaced Reduce efficiency and timeliness of leaf pickup especially in fall when all machines are running</p>			
Replace 2002 Dump Truck		Yes	No	4
	<ol style="list-style-type: none"> 1. Currently has major rust issues that effect truck integrity and will be expensive to repair. Life span of the vehicle is at a point where replacement is warranted. 			
Grasshopper Mower (2)		Yes	Yes	5
	<ol style="list-style-type: none"> 1. Both mowers have excessive use ours and are in poor condition due to constant use. 2. Safety concern with current mowers is the side discharge of debris into traffic and public. Proposed mowers do not have a side discharge therefore eliminate the possibility of personal injury or property damage. 			
Addition to Shed Door Close Bays		Yes	No	1
	<ol style="list-style-type: none"> 1. Allow us to better utilize the space. Will be able to pull trucks straight thru. 2. These improvements will allow us to enter and exit the building with equipment safer and with less damage 			
Asphalt Paving Parking Lot		No	Yes	4
	<ol style="list-style-type: none"> 1. Maintain Village facilities at a level to avoid high cost in future 2. Reduce problems with mud 3. Will allow us to enhance the over all look of the facility as well as keep vehicles cleaner and may extend life of vehicle. 			
Fencing(\$16,000)		Yes	No	4
	<ol style="list-style-type: none"> 1 This will allow us to replace both of the aging gate openers 2 Create more room for maneuverability. 3 This will allow us to mend the fence is several locations as well as reset the razor wire around the top. 			
Multi purpose copier		Yes	Yes	1
	<ol style="list-style-type: none"> 1 Provide scanning capabilities for easier transfer of information by email or other electronic means 2 Provide scanning capabilities for records retention purposes(driveway permits, etc..) 3 Will replace an aging B/W copier with a new Color model. 4 Step toward going paperless. 			
Walk behind mower		Yes	No	4
	<ol style="list-style-type: none"> 1 This new addition will allow us to mow inclines a little safer. 2 This type of Mower causes less disruption to the ground. 			

Justifications For Capital Purchase or Replacement

Appropriation	Justification	Service Delivery Effected	Operating cost	Criteria Points
Parks and Recreation				
8 LED Lights Greendale Park	1 Replace broken lights at Greendale Park 2 Replace with LED which is lower energy cost	Yes	Yes	8
Ford F-150	1 New vehicle for Public Works to replace vehicle lost with Village of Clemmons staff restructure. 2 Truck can be used for day to day operations carrying materials and equipment.	Yes	Yes	4
Streets Appropriations				
Salt Spreader DT1	1 The current unit is rusted along with the dump truck it goes on 2 The Cost to repair is extremely high 3 The structural integrity is compromised due to the rust.	Yes	No	4
Snow Plow	1 Snow plow for new dump truck. 2 Allows us to use all vehicles when we have a snow event	Yes	Yes	4
Road Construction				
Cul de Sac at Dillon Industrial Drive	1 Once trucks are at the end of Dillon Industrial Drive there is no good way to turn around Consequences Safety issue because they have to back out of Drive therefore greater potential for accidents	Yes	Yes	5
Lewisville Clemmons Road Connectivity Phase 1	1 Transportation listed connectivity and Lewisville Clemmons Road as a top priority 2 Lewisville-Clemmons overlay committee had connectivity as a priority.	Yes	Yes	4

Criteria	Points
Necessary for public safety or health	5
Legally mandated	4
Continuation of current service	4
Rehabilitates or replace an obsolete public facility	4
Stimulates economic growth	4
Recommended and adopted Citizen committee plan	4
Reduces future operating and maintenance cost	4
Enhances cultural or natural resources	3
Provides a new or expanded level of service	2
Promotes intergovernmental cooperation	2
Other	1

Transfers to Capital Project Fund

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Transfers to Capital Projects	\$ 14,634	\$ -	\$ 321,000	\$ 311,000	\$ 230,000	\$ 370,000	\$ -

<u>Projects</u>	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 APPROVED	FY 14-15 REVISED	FY 14-15 EST. ACTUAL	FY 15-16 BUDGET	FY 15-16 APPROVED
Greenways	14,634	-	201,000	201,000	220,000	-	-
NCDOT Traffic Signal	-	-	-	-	10,000	-	-
Sidewalk & Tanglewood Greenway	-	-	120,000	110,000	-	370,000	-
Total Transfers to Capital Projects	\$ 14,634	\$ -	\$ 321,000	\$ 311,000	\$ 230,000	\$ 370,000	\$ -

Capital Projects Budgets

	<u>Budget</u>	FY 14-15	FY 15-16
<u>Sidewalks and Tanglewood Greenway</u>			
STPDA Grant	\$ 1,480,000		
Transfers from GF	\$ 370,000		
Total Revenues	<u>\$ 1,850,000</u>		
Construction and Engineering	<u>\$ 1,850,000</u>		
Transfers from General Fund 2012-13	\$ -		
Transfers from General Fund 2013-14	\$ -		
Transfers from General Fund 2014-15	\$ -		
Transfers from General Fund 2015-16	\$ 370,000		\$ 370,000
Transfers from General Fund 2016-17	\$ -		
Total Transfers from General Fund	<u>\$ 370,000</u>		<u>\$ 370,000</u>

Completed FYE 06/30/2015

Village Point Greenway

NC DOT CFDA Grant	\$ 908,000		
Forsyth County Schools	\$ 3,300		
Transfer from GF	\$ 232,200		
Total Revenues	<u>\$ 1,143,500</u>		
Village Point Greenway	<u>\$ 1,143,500</u>		
Transfer from General Fund 2011-12	\$ 6,552		
Transfer from General Fund 2012-13	\$ 14,634		
Transfer from General Fund 2013-14	\$ -		
Transfer from Genral Fund 2014-15	\$ 220,000	\$ 220,000	\$ -
Total Transfers from General Fund	<u>\$ 241,186</u>		

Completed FYE 06/30/2015

Traffic Signal

NCDOT WBS-41350	<u>\$ 200,000</u>		
Traffic Signal	<u>\$ 200,000</u>	\$ 10,000	

Stormwater Utility Fund

Stormwater Utility Revenue

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 REVISED	FY 14-15 Est. Actual	FY 15-16 REQUEST	FY 15-16 APPROVED
Revenues:							
Stormwater Fee	\$ 733,803	\$ 734,606	\$ 736,000	\$ 736,000	\$ 737,799	\$ 747,700	\$ -
Stormwater Permit Fee	13,868	14,704	6,000	6,000	7,076	4,000	-
Investment Earnings	2,230	1,464	750	750	527	500	-
Appropriated Fund Balance			286,700	286,700	-	344,650	-
Total Revenue	\$ 749,901	\$ 750,774	\$ 1,029,450	\$ 1,029,450	\$ 745,402	\$ 1,096,850	\$ -

Stormwater Utility Fund

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 REVISED	FY 14-15 Est. ACTUAL	FY 15-16 REQUEST	FY 14-15 APPROVED
Salaries	\$ 215,210	\$ 225,095	\$ 242,200	\$ 242,200	\$ 242,200	\$ 233,600	\$ -
FICA	16,051	16,644	18,550	18,550	18,550	17,900	-
Retirement	21,361	25,503	26,900	26,900	26,900	23,000	-
Group Insurance	47,834	56,263	57,000	57,000	61,567	48,800	-
Total Personnel	\$ 300,456	\$ 323,505	\$ 344,650	\$ 344,650	\$ 349,217	\$ 323,300	\$ -
Unemployment	\$ -	\$ 641	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	8,428	2,350	20,000	20,000	16,000	20,000	-
Supplies	1,681	356	3,500	3,500	912	4,000	-
Public Education	5,007	1,156	7,000	7,000	2,049	7,000	-
Public Participation	667	515	1,350	1,350	350	1,500	-
Safety & Uniforms	1,060	2,177	3,500	3,500	1,215	3,500	-
Gas/Fuel	18,693	20,678	25,000	25,000	18,138	25,000	-
Travel/Training	2,721	5,924	14,300	14,300	8,146	14,500	-
TMDL-Testing		1,855	2,400	2,400	2,080	2,400	-
Mileage Reimbursement	72	75	300	300	40	750	-
Telephone	2,016	2,195	2,600	2,600	1,900	2,500	-
Utilities	-	1,054	1,000	1,000	500	1,000	-
Printing	613	289	2,000	2,000	850	1,500	-
Postage	-	-	1,000	1,000	-	500	-
Goodhousekeeping	42,146	7,118	20,000	20,000	525	20,000	-
Building Maintenance	214	845	1,000	1,000	1,254	1,500	-
Equipment Maintenance	21,249	13,508	25,000	25,000	23,243	25,000	-
Community Clean-up	500	508	2,100	2,100	854	2,200	-
Advertising	52	-	500	500	100	500	-
Contract Service	3,636	2,466	3,500	3,500	2,700	3,500	-
Contract Service-Billing	7,370	7,367	8,000	8,000	7,467	8,000	-
Landfill Cost Leaf/Limb	1,485	2,915	3,600	3,600	4,400	5,000	-
Waste Disposal-Spill	-	-	500	500	-	500	-
Miscellaneous	45	-	300	300	-	1,650	-
Code Enforcement	-	-	500	500	-	500	-
Equipment Rental	-	-	1,000	1,000	-	1,000	-
Permits	-	860	1,500	1,500	860	1,500	-
Professional License	-	-	250	250	225	250	-
Dues & Subscription	791	807	3,000	3,000	3,301	7,500	-
Insurance	5,203	9,846	12,100	12,100	9,649	9,300	-
Minor Capital Improvement Plan	-	38,074	50,000	50,000	34,966	50,000	-
TMDL-Equipment	-	-	500	500	-	500	-
Non-Capital Equipment	12,648	4,415	5,500	5,500	1,720	5,000	-
Total Operating Expenditures	\$ 136,297	\$ 127,994	\$ 222,800	\$ 222,800	\$ 143,444	\$ 227,550	\$ -
Capital Improvement Plan Projects	\$ 39,084	\$ 87,862	\$ 400,000	\$ 399,379	\$ 5,254	\$ 350,000	-
Capital Outlay	\$ 508	\$ 2,045	\$ 21,000	\$ 21,621	\$ 21,621	\$ 155,000	-
Total Capital Expenditures	\$ 39,592	\$ 89,907	\$ 421,000	\$ 421,000	\$ 26,875	\$ 505,000	\$ -
Interfund Loan Payment	\$ -	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000	\$ -
TOTAL	\$ 476,345	\$ 582,406	\$ 1,029,450	\$ 1,029,450	\$ 560,536	\$ 1,096,850	\$ -

Stormwater Utility Fund

The Stormwater Utility Fund supports the Clemmons Stormwater Protection Program as required by the Environmental Protection Agency's Phase II Water Quality Act.

Goals and Objectives for Fiscal Year 2015-16:

- Inventory of storm drains GIS Mapping
- 2 Capital Improvement Projects
- Drainage upgrades for Lewisville-Clemmons Connectivity Phase 1
- Truck Wash System BMP for Public Works facility

Stormwater Fee:

Fee based on \$5.00 per equivalent residential units per month, \$60.00 annually. The 2015-2016 equivalent residential units is 12,614 which is an increase of 171 ERU from 2014-2015. The revenue estimate is computed using a 98% collection rate.

Stormwater Permit Fee:

Fee for review of site plan review for Storm water, this fee is adopted under separate ordinance.

Appropriated Fund Balance:

The Stormwater Utility appropriated fund balance \$346,650. These funds were accumulated in prior years in order fund capital improvement projects identified by the Stormwater Committee.

Salaries & FICA:

- Public Works Director and Village Engineer 50%
- Stormwater Technician 1
- Stormwater Technician 2
- 16% total public works employees' salaries for ½ of salaries leaf and limb collection and street sweeping
- Temporary employee to help with storm drain inventory

Leaf, Limb and Grass Service:

½ of the Village-wide leaf and limb service is included in the following budget line items, salaries, gas and fuel, repairs and maintenance, and landfill –leaf and limb.

Professional Services:

- Engineering CIP Project and budget
- Surveying

Public Education:

- Contract with Triad Education Consortium (generate videos and TV advertising) Piedmont Triad Water Quality Partnership
- Programs in Clemmons Schools (including giveaways for class) held by Stormwater Technician 2
- Promotional items for Community Events such as Community Day
- Banner at Southwest Little League
- Rain Gauges

Public Participation

- Family Fishing Event (held at Village Point Lake)

TMDL-Testing (Total Maximum Daily Loads) Required by phase II permitting.

- Supplies for testing
- Contract for testing

Travel and Training

- APWA Storm water conference -2 employees
- Piedmont Triad Water Quality Partnership monthly meeting- 2 employees
- Training thru North Carolina State University
- Parking City of Winston-Salem-Stormwater meeting & Creekweek
- Stormwater Seminars

Stormwater Appropriations-Continued

Printing

- Design plans, that our current plotter is unable to print
- Brochures for citizens

Good housekeeping:

- Storm water device on Village Property- been on phase II permit for last couple of years, and engineer is going to decide on project that best meets the permit requirements.
 - Example- rain garden or wet pond, decision not made on exactly what, however plan to do something at Village Hall. Village Yard BMP will be Truck Wash included in Capital Outlay.
- Clean out ditch lines etc.

Building Maintenance: Module Unit Stormwater offices

Equipment Maintenance:

- Maintenance and inspections of 3 stormwater vehicles
- ½ maintenance on leaf and limb equipment and street sweeper

Contract Services-Billing:

- Contracted with Forsyth County Tax Collectors at a rate 1% of collections.

Equipment Rental:

- Equipment rental in case

Permits: NCDENR annual permit

License:

- Engineer professional license
- Surveyor professional license (2)

Non-capital equipment: items under \$5000 with a useful life over a year

TMDL-Equipment

- Equipment for TMDL-testing
 - o Actual equipment list unknown now, will know more after training and testing begins

Non Capital Equipment

- Place holder not specific request

Minor capital improvement plan:

- Replace or upgrade culverts, projects under \$100,000

Capital Improvement Plan: Approved by Stormwater Advisory Committee and Council

The following capital improvement projects are appropriated for in the 15-16 budget.

Lakefield Court	\$	170,000
Haywood		125,000
Lewisville-Clemmons Connectivity Phase One		50,000
Contingency		5,000
Total	\$	<u>350,000</u>

Capital Outlay: Over \$5000 with a useful life over a year

Replacement of L-5 Limb Truck (50%)	\$	80,000
Truck Wash		35,000
Replace SW3 2008 Chevy Colorado		40,000
Total	\$	<u>155,000</u>

	15-16	16-17	17-18	18-19	19-20	20-21
Assessed Value	1,971,674,027	2,001,249,137	2,081,299,102	2,082,339,752	2,103,163,150	2,124,194,782
Collection Rate	98.80%	99.00%	99.00%	99.00%	99.00%	99.00%
Tax Rate	0.1150	0.1150	0.1150	0.1150	0.1150	0.1150
One cent	\$ 194,801	\$ 198,124	\$ 206,049	\$ 206,152	\$ 208,213	\$ 210,295
Revenues	\$ 4,588,539	\$ 4,661,675	\$ 4,803,321	\$ 4,864,889	\$ 4,951,420	\$ 5,036,667
Operating Expenditures	\$ 4,239,210	\$ 4,351,836	\$ 4,500,227	\$ 4,623,380	\$ 4,750,398	\$ 4,881,404
Revenues (over)under operating expenditures	349,329	309,839	303,094	241,509	201,022	155,263
Total Capital outlay and transfers	927,780	265,000	405,000	352,000	215,000	248,500
Revenues over (under) expenditures	\$ (578,451)	\$ 44,839	\$ (101,906)	\$ (110,491)	\$ (13,978)	\$ (93,237)
Restricted Fund Balance	\$ 7,000					
Est. Beginning Unassigned Balance	\$ 5,039,524	\$ 4,427,073	\$ 4,459,691	\$ 4,357,785	\$ 4,247,294	\$ 4,233,316
Interfund Loan Proceeds	(41,000)	(12,221)	-	-	-	-
Estimated ending unassigned fund balance	\$ 4,427,073	\$ 4,459,691	\$ 4,357,785	\$ 4,247,294	\$ 4,233,316	\$ 4,140,079
Powell bill revenue over (under) expenditures	(220,905)	(279,500)	(41,487)	(18,301)	(18,759)	(19,228)
Restricted Fund Balance-Streets	\$ 1,160,339	\$ 939,434	\$ 659,934	\$ 618,447	\$ 600,146	\$ 581,387
Estimated Ending Restricted Fund Balance	\$ 939,434	\$ 659,934	\$ 618,447	\$ 600,146	\$ 581,387	\$ 562,159

The unassigned fund balance amount set by council at retreat is \$3,000,000, these projects indicate that the Village is projected to be below that for budget year 20-21.

There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as

General Fund Projections

	15-16	16-17	17-18	18-19	19-20	20-21
Assessed Value	1,971,674,027	2,001,249,137	2,081,299,102	2,082,339,752	2,103,163,150	2,124,194,782
Collection Rate	98.80%	99.00%	99.00%	99.00%	99.00%	99.00%
Tax Rate	0.1150	0.1150	0.1150	0.1150	0.1150	0.1150
County Resassement One cent	x					
	\$ 194,801	\$ 198,124	\$ 206,049	\$ 206,152	\$ 208,213	\$ 210,295
Recurring Revenues						
Ad Valorem Taxes ₁	2,260,730	2,308,422	\$ 2,399,559	\$ 2,400,744	\$ 2,424,451	\$ 2,448,396
Other Taxes & Licenses	3,200	3,200	3,200	3,200	3,200	3,200
Intergovernmental Revenues	2,088,500	2,140,713	2,194,231	2,249,087	2,305,314	2,362,947
Restricted intergovernmental	169,484	172,874	176,331	179,858	183,455	187,124
Permits & fees	22,025	20,245	25,000	25,000	25,000	25,000
Investment earnings	3,600	4,000	5,000	7,000	10,000	10,000
Interfund Loan Proceeds	41,000	12,221	-	-	-	-
TOTAL REVENUES	\$ 4,588,539	\$ 4,661,675	\$ 4,803,321	\$ 4,864,889	\$ 4,951,420	\$ 5,036,667
Expenditures						
Governing Board	\$ 65,450	\$ 66,759	\$ 68,094	\$ 69,456	\$ 70,845	\$ 72,262
Administration	702,050	716,622	756,704	768,189	780,076	792,379
Public Safety	1,120,850	1,154,476	1,189,110	1,224,783	1,261,526	1,299,372
Public Works	2,016,140	2,081,665	2,149,319	2,219,172	2,291,295	2,365,762
Planning & Zoning	205,170	209,273	213,458	217,727	222,082	226,524
Occupancy Tax	105,000	98,000	98,000	98,000	98,000	98,000
Parks & Recreation	24,550	25,041	25,542	26,053	26,574	27,105
TOTAL OPERATING EXPENDITURES	4,239,210	4,351,836	4,500,227	4,623,380	4,750,398	4,881,404
Revenues over (under) operating expenditures	349,329	309,839	303,094	241,509	201,022	155,263
Capital Outlay and Major Repairs						
Capital Outlay and Major Repairs	557,780	265,000	405,000	352,000	215,000	248,500
Total Capital Outlay and Major Repair:	\$ 557,780	\$ 265,000	\$ 405,000	\$ 352,000	\$ 215,000	\$ 248,500
Transfers to Capital Projects	370,000	-	-	-	-	-
Total Capital	\$ 927,780	\$ 265,000	\$ 405,000	\$ 352,000	\$ 215,000	\$ 248,500
Revenues over (under) expenditures	\$ (578,451)	\$ 44,839	\$ (101,906)	\$ (110,491)	\$ (13,978)	\$ (93,237)
Restricted Fund Balance						
Restricted Fund Balance	\$ 7,000	-	-	-	-	-
Est. Beginning Unassigned Fund	\$ 5,039,524	\$ 4,427,073	\$ 4,459,691	\$ 4,357,785	\$ 4,247,294	\$ 4,233,316
Interfund Loan Proceeds	(41,000)	(12,221)	-	-	-	-
Estimated ending unassigned fund balance	\$ 4,427,073	\$ 4,459,691	\$ 4,357,785	\$ 4,247,294	\$ 4,233,316	\$ 4,140,079
Estimated Restricted Fund Balance PB	\$ 1,160,339	\$ 939,434	\$ 659,934	\$ 618,447	\$ 600,146	\$ 581,387
Powell Bill	\$ 520,500	\$ 520,500	\$ 533,513	\$ 546,851	\$ 560,522	\$ 574,535
Streets (Powell Bill)	\$ (741,405)	\$ (800,000)	\$ (575,000)	\$ (565,152)	\$ (579,281)	\$ (593,763)
	\$ (220,905)	\$ (279,500)	\$ (41,487)	\$ (18,301)	\$ (18,759)	\$ (19,228)
Restricted Fund Balance Streets	\$ 939,434	\$ 659,934	\$ 618,447	\$ 600,146	\$ 581,387	\$ 562,159

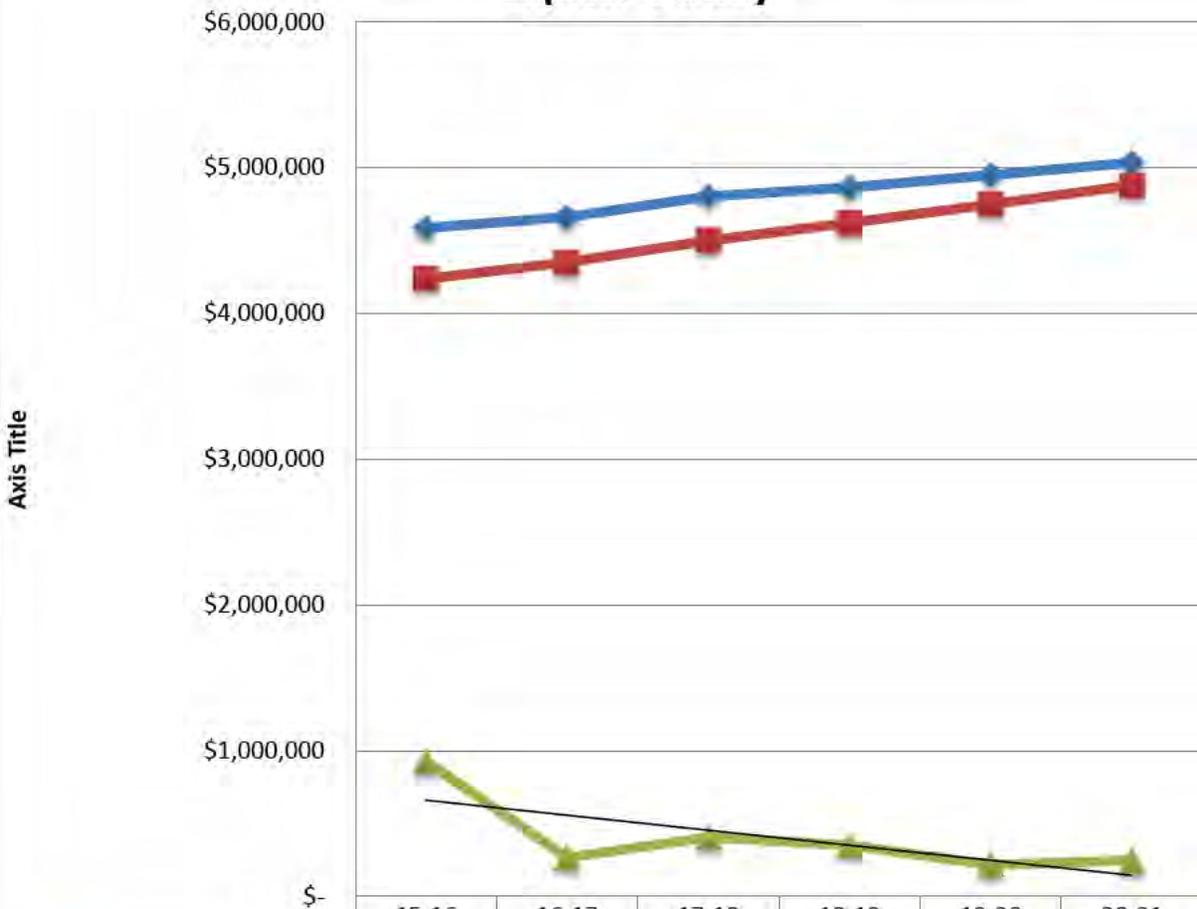
*There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as
The council set an unassigned fund balance of \$3,000,000 at council retreat.*

Stormwater Utility Fund Projections

	15-16	16-17	17-18	18-19	19-20	20-21
ERU	12,614	12,740	12,867	12,996	13,126	13,257
Collection Percentage	98.00%	98.00%	98.00%	98.00%	98.00%	98.00%
Stormwater Fee	60.00	60.00	60.00	60.00	60.00	60.00
Recurring Revenues						
Stormwater Fee	\$ 747,700	\$ 749,112	\$ 756,580	\$ 764,165	\$ 771,809	\$ 779,512
Stormwater Permit	4,000	5,000	5,000	5,000	5,000	5,000
Interest	500	1,200	1,300	1,500	1,600	2,000
TOTAL REVENUES	752,200	755,312	762,880	770,665	778,409	786,512
Expenditures						
Salaries & benefits	\$ 323,300	\$ 329,766	\$ 336,361	\$ 343,088	\$ 349,950	\$ 356,949
Operating expenditures	227,550	244,101	260,983	278,203	295,767	313,682
Interfund loan repayment	41,000	12,221	-	-	-	-
Total operating expenditures	591,850	586,088	597,344	621,291	645,717	670,631
Revenues over (under) operating expenditures	160,350	169,224	165,536	149,374	132,692	115,881
Capital Improvement Plan						
CIP equipment	155,000	160,000	130,000	89,500	20,000	281,000
CIP Drainage	350,000	400,000	-	-	-	-
Total capital expenditures	\$ 505,000	\$ 560,000	\$ 130,000	\$ 89,500	\$ 20,000	\$ 281,000
Revenues over (under) expenditures	\$ (344,650)	\$ (390,776)	\$ 35,536	\$ 59,874	\$ 112,692	\$ (165,119)
Unrestricted Net Position	\$ 1,482,505	\$ 1,178,855	\$ 800,300	\$ 835,836	\$ 895,710	\$ 1,008,402
Interfund Loan repayment	\$ 41,000	\$ 12,221				
Estimated unrestricted net position	\$ 1,178,855	\$ 800,300	\$ 835,836	\$ 895,710	\$ 1,008,402	\$ 843,283

There will usually be differences between the forecasted and actual results, because events and circumstances frequently

Five Year Revenues, Operating Expenditures, Capital Outlay



	15-16	16-17	17-18	18-19	19-20	20-21
Revenues	\$4,588,539	\$4,661,675	\$4,803,321	\$4,864,889	\$4,951,420	\$5,036,667
Operating Expenditures	\$4,239,210	\$4,351,836	\$4,500,227	\$4,623,380	\$4,750,398	\$4,881,404
Total Capital outlay and transfers	927,780	265,000	405,000	352,000	215,000	248,500