

*Village of Clemmons*

*Proposed Budget and Budget Message*

*For the Year Ended June 30, 2013*

*Presented to the Village Council*

*John R. Bost, Mayor*

*Nick Nelson, Mayor Pro Tem*

*Mary L. Cameron*

*Norman Denny*

*Mike Rogers*

*Presented By:*

*Gary Looper, Village Manager*

*And*

*Ann Stroud, Finance Officer*

*May 29, 2012*

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*VILLAGE OF CLEMMONS*  
*FISCAL YEAR 2012-2013 BUDGET MESSAGE*

May 29, 2012  
Honorable Mayor Bost and  
Village of Clemmons Council Members:

**Overview**

In accordance with North Carolina General Statutes (N.C.G.S.) the General Fund Budget for Fiscal Year 2012-2013 is hereby presented for \$5,033,460, and Stormwater Enterprise Fund Budget is presented for \$728,000.

The ad-valorem property tax rate remains level at eleven and one-half (.115) cents per \$100 valuation. Restricted fund balance of \$196,385 is appropriated from savings; \$187,085 from Powell Bill and \$9,300 from Occupancy Tax. The Stormwater Utility Fee remains constant at \$5.00 per month (\$60.00 annually) per Equivalent Residential Unit.

The budget message is prepared in accordance with Chapter 159 of the N.C.G.S. and explains the governmental goals fixed by the budget, important features of anticipated activities, and sets forth the reasons for changes from the previous fiscal year's budget regarding goals, programs, and appropriation levels.

**General**

The economic slowdown which began in FY 2009 continues to hamper financial vitality. Although the national economy is technically recovering, overall development remains lethargic and growth in our major revenue sources continues a trend of very slight increases that has impacted budgeting for several years now. As a result very conservative revenue estimating has been used to prepare this budget. Clemmons continues its philosophy of limited government operations which allows the village to offer scaled down services with less revenue without jeopardizing emergency savings.

Clemmons Council continues its long standing policy of operating under a conservative fiscal approach to provide essential public services, while recognizing the current reality of a slow economic recovery and weakening revenue receipts. Consequently, operational service levels essentially remain at current levels. One exception is the proposed increase in public safety staffing which would allow increased police presence and enable our ability to improve response to resident requests. Also, we will accomplish additional objectives identified in the Comprehensive Plan regarding capital projects and updated developmental standards. Planned increases in road maintenance will enhance overall pavement conditions in residential areas will require a small portion of savings to augment recurring Powell Bill revenue.

Remaining fund balances will assure that council has the ability to respond to emergencies as necessary. Fiscal policies represented herein characterize Clemmons' commitment to maintaining the quality of life expected from its residents by continuing priorities established and sustained since incorporation.

National and statewide fiscal conditions continue to negatively affect local revenues. Uneasy consumer confidence combined with continued high unemployment rates impact consumer spending as well as continuing weakened housing values. Stagnant revenues mirror the national and state economic recovery. Consequently, important revenue sources that comprise the bulk of Clemmons annual funding will experience small growth for the second straight year. Economic forecasts, while predicting growth, are tepid at best. Therefore, this budget represents a cautious approach to spending as it could be several more years until pre-2008 revenue growth patterns are realized.

To compound the effect of sluggish revenues, budgetary costs are increasing more rapidly than revenue. The Consumer Price Index (CPI) is 2.5% year-to-year as of April, 2012. It is important to note that without a 17% property tax rate increase of in FY 2011 expenses would have outpaced revenue by nine percent (9%) during the last four-year period. The disparity between the expense growth rate versus the revenue growth rate suggests that our focus should remain on ways to assure future financial capabilities are maintained.

Lastly, the North Carolina State budget is not expected to negatively impact local revenue sources in FY 2013. As always during periods of uncertainty and state budget deficits council should

monitor for initiatives that could result in transferring operational functions from state to local responsibility. Although no direct impact is expected imminently, changes to administration of the Alcohol Beverage Control system and state street maintenance are two illustrations which continue to receive General Assembly consideration in this regard. Additionally, persistent amendments to the state's annexation laws seem oriented toward severely limiting future growth in local municipal revenue potential while expenses required for sustaining adequate infrastructure that benefit non-residents continue to increase.

## **General Fund**

### **General Fund - Revenue**

Major unrestricted revenue sources include the property tax, sales tax, utility franchise tax, and alcoholic beverage sales receipts. Proceeds from these funding sources represent approximately 83% of recurring annual budget revenues. Downward pressure on the utilities portion of the franchise taxes are influenced by mild weather and the other funding sources are affected by anxious consumer confidence. Sales tax and utility franchise taxes compromise about 36% of recurring receipts. It is important to note that the full year's receipts are not reported until after this budget is adopted. However, current year trends indicate about one percent revenue increase over 2011 levels, and FY 2013 forecasts are around 1.2 percent over the FY 2012 level overall. Very conservative budgeting philosophy was employed to assure that potential further economic erosion does not adversely affect this year's balanced budget.

Property tax estimates continue persistent a sluggish growth trend, and the estimated tax base will increase only slightly to \$2.04 billion. This represents a very weak .5 % (one half percent) increase, the second consecutive year of less than one percent (1%) growth. Normal annual tax base growth averages about 3.5 %. Attention is also directed to FY2014 when property tax revaluation will impact the budget. Current housing price trend analysis suggest a reduction in the tax base will occur during the next revaluation period. If this does occur then a tax rate increase would be needed in order to maintain level property tax receipts. The property tax collection rate remains steady at 98.58%.

Powell Bill revenue, restricted for expenses related primarily to municipal street right-of-way maintenance and construction continues its weak growth trend although annual receipts have stabilized the during the last few years at just less than \$1/2 million. For many years this revenue experienced consistent growth and during FY 2008 reached \$583,000. Since then revenue has declined and Clemmons has correspondingly allocated fewer resources annually toward its paving schedule. It should be noted that the General Assembly continues to discuss methods for mitigating the loss of this revenue on a statewide basis, and municipalities continue to monitor these discussions for changes in distribution formulas or maintenance requirements that could displace added burdens onto local governments.

Unassigned fund balance is not used to balance this budget. Powell Bill fund balance appropriation of 187,085 will assist the village in paving additional streets and improve our pavement condition rating.

### **General Fund - Appropriations**

Government service levels are largely unchanged from FY 2012. Clemmons services include augmented public safety protection, land use planning, zoning and municipal code enforcement, residential solid waste and recycling collection, leaf-limb-grass collection, bulk item collection, streetlights, and right-of-way maintenance for streets and drainage systems.

Current force structure in public safety includes eleven (11) uniformed officers. Two additional patrol officers are proposed in this budget which would bring the total officers on staff to thirteen (13). This service is contracted with the Forsyth County Sheriff. The 13 officers would include nine patrol, two detectives, and two traffic officers per grant from the Governor's Highway Safety Program (GHSP). This begins the sixth year of the GHSP and full program costs are now 100% funded by the Village. Funding for the two new positions would be shared between the Village, Forsyth County, and the County Sheriff's Office for two years, with the Village contributing 50% of salary and benefits during this period. The additional personnel would help deter crime thru increased presence during peak hours, minimizing calls where no units are available for response, and improve responsiveness to a significant increase in the number of non-emergency service calls.

This begins the first year of Clemmons amended five-year contract with Waste Management for solid waste and recycling services. Solid waste removal remains a weekly curbside pickup service. Recycling efforts will transition to a bi-weekly service with advent of 96 gallon rollout carts. The increased capacity provided by the new cart system should increase participation in recycling, reduce solid waste landfill usage and associated tipping fees. Fuel costs continue to be a concern. Increased pump costs are planned for by surcharges that equal one percent of monthly fees for each twenty cent increase at the pump. The budget allows for a one dollar rise in per gallon costs.

Our residential roads pavement condition ratings have declined moderately during the last ten years. In 1999 our overall rating was 95 (on a scale of 100), and the last evaluation conducted in 2010 resulted in an average rating of 87. Although still above the state average of 80, it is important to note that street maintenance costs are reduced on a per unit basis by completing maintenance before the conditions worsen. Studies show that spending one dollar (\$1) on preservation before ratings deteriorate to a rating of 60 eliminates or delays spending \$6 to \$14 on rehabilitation efforts below that point. In order to prevent further deterioration and ultimately spend fewer funds on maintenance, we will increase paving funds above the norm with the intent of improving the average conditions village wide. It will take several years to accomplish this, and in FY 2013 we will appropriate \$187,000 from savings toward this goal. Clemmons Powell Bill savings has grown from \$1/5 million to \$1.46 million during the last ten years, meaning that we can afford to utilize savings for this purpose without jeopardizing future needs.

Planning and zoning activities continue to concentrate on implementing goals and action items identified in Clemmons Community Compass, the village's comprehensive development plan. Adopted in 2010 the plan contains 115 objectives that support ten wide-ranging goals. To date over 64 objectives have either been completed or have no fixed completion date due to the on-going nature of the task. Significant actions already completed include aspects of environmental protection, traffic safety, and sustainability. Future traffic concerns will greatly benefit from recently completed Traffic Impact Study Standards and the Access Management Policy. Environmental issues have been addressed through recently adopted ordinances that set standards for saving trees and protecting 100 foot stream buffer regulations. The Planning Department's work program for 2013 will continue to focus on implementing important aspect of the comprehensive plan by enhancing development standards in commercial areas. These areas include Highway 158, Lewisville-Clemmons Road, Idols Road, and the Village Point area. Overlay districts, improved site plan design standards, streetscapes, and mixed use design will receive focus by way of new regulations to be addressed by future development, with recommendations to these standards including significant community input. These efforts will occupy a good deal of staff time to accomplish, but the efforts will eventually result in a more orderly and attractive appearance within these commercial districts.

Permitting, inspections services, and zoning code enforcement are provided by a continuing contract with the City of Winston-Salem.

Public Works personnel provide services related to street maintenance, stormwater management, municipal code inspections, solid waste collection, leaf and limb program, street lights, and construction administration. Street maintenance and resurfacing will continue in accordance with the pavement rating schedule provided by impartial engineering rating criteria.

The Village continues jurisdiction-wide leaf, limb, and grass collection on seasonal basis.

The Village enhances general public welfare through grants awarded for cultural, recreational, and tourism related activities. Grants are primarily funded from hotel occupancy taxes and are awarded on a request basis from individual organizations.

### **General Fund - Capital Projects and Purchases**

Capital items are defined as purchases or projects exceeding \$5,000. Public Works capital projects include equipment purchases and construction projects. Equipment purchases support ongoing service provision for leaf and limb collection as well as street maintenance. Major purchases planned for this year include three pickup trucks. These vehicles replace 1997 and 2000 models and third vehicle will be used by the stormwater department engineer. Other appurtenant equipment items will benefit snow removal and landscaping efforts.

The Village Point dredging and forebay project was completed during FY 2012, as was the Novant Hospital project that reconstructed Village Point Dam and their subsequent dedication of that dam to the Village. The next step in preparing the lake for public use is constructing a greenway around the lake

perimeter. Design of this greenway is currently underway and construction will begin this year. Grants have been awarded to provide funding for 80% of total costs. Clemmons has designated \$170,000 as local match for engineering and construction of this project. Stocking of fish by the N.C. Department of Wildlife started in 2012 and will continue for several years, as this area transitions into a passive recreational fishing and walking amenity.

The Phase I Yadkin River Greenway project is still planned for FY 2014 but is still subject to council approval. It is anticipated that Clemmons local match will not exceed \$300,000.

The Middlebrook Road sidewalk will be completed with construction of the last portion of walkway on the two most northern properties adjacent to Highway 158, and the village is continuing projects related to sidewalk construction in the vicinity of Clemmons Elementary School which is fully grant-funded by the Safe Routes to School program

The intersection improvement project at Harper and Peace Haven Roads, designed to improve traffic flow and motorist safety, is currently under review by the North Carolina Department of Transportation with the Village participating in right-of-way costs.

#### Fund Transfers.

The Stormwater Fund continues to reimburse the General Fund for planning actions completed prior to the implementation of the Stormwater Enterprise Utility. This will be the seventh installment of ten expected annual payments of \$41,000 to refund these costs which were originally paid from the General Fund.

#### Stormwater Fund

The Stormwater Budget supports the Clemmons Stormwater Management Program. The two major program components include: 1) the Environmental Protection Agency's (EPA) Phase II Water Quality Act and, 2) Clemmons' Stormwater Quantity Ordinance. This begins the program's eight permit year. In December 2011 the NC Department of Environment and Natural Resources (NC-DENR) approved the village's second five-year permit period under the National Permit Discharge Elimination System (NPDES) Phase II Permit. Our first five-year permit period was completed as of August 2010.

The NPDES Permit sets out required actions in six major best management practice areas aimed at reducing stormwater quality degradation to the maximum extent practicable. The new permit requirements contain significant additions which impact personnel workload. Based on work program time estimates Clemmons addition to staff of an in-house engineer will offset significant costs associated with consulting services, improve responsiveness to developer and resident inquiries, and assure close monitoring of federal and state environmental requirements.

Although not required by regulation, in addition to stormwater quality the Clemmons Stormwater Management Program also manages stormwater quantity runoff mitigation efforts. Both existing and proposed development are addressed thru application of local ordinance requirements and engineering analysis. Regulations limit the amount of post-construction runoff amounts allowed to flow from future developed sites. The Capital Improvement Program evaluates existing drainage problems and prioritizes potential structural improvement projects based on objective-based criteria. Two major capital projects have been completed in this program with substantial improvements resulting to current quantity flow capacity. Future project priorities will require additional analyses to determine the proper course of action regarding several potential inter-related project areas.

#### Stormwater - Revenue

Funding for the stormwater management program comes primarily from the Storm Water Utility. The Utility is based on equitable cost sharing measures which allocates responsibility to users of the stormwater management system based on a property's contribution to runoff as defined by impervious coverage per developed tract of land. Both commercial and non-commercial developments are charged a fee, and includes for-profit and not-for profit property owners. Billable Equivalent Residential Unit fees are kept at the current level of \$5.00 per ERU per month, equating to \$60 per ERU annually. These fees are billed on the annual County Property Tax Assessment.

Clemmons will collect an estimated \$725,000, or 99.6% of budget, from the Storm Water Utility. Currently no fund balance appropriations are needed to balance the budget, primarily due to the absence of a capital project currently being scheduled.

### **Stormwater - Appropriations**

Budgeted activities support the Phase II water quality requirements including staff and public education, public participation, illicit discharge detection and elimination, construction runoff controls, post-construction runoff controls, and municipal maintenance operations. Additional quantity management activities include engineering, regulatory enforcement actions, and utility data base maintenance. Most of the budget line items support water quality Phase II Permit requirements, stormwater runoff quantity controls, or a combination of the two.

The Village's Capital Improvement Program constructs structural improvements that address existing drainage deficiencies and also funds equipment purchases. Stormwater capital projects are prioritized by the project rating system, recommended by the Stormwater Advisory Board, and approved by the Village Council on an annual basis. These projects are listed in separate documents. I anticipate that following an updated analysis for re-prioritizing projects the village will initiate a specific capital project within the FY 2013 time period. Until the analysis is completed it is uncertain as to the amount of funds needed from savings to initiate this potential project.

### **Fund Balance**

The budget appropriates \$196,385 from restricted Fund Balance. This includes \$9,300 being re-appropriated for the dog park water line which was originally approved during FY 2012 but yet to be completed, and the remainder coming from Powell Bill Funds.

Clemmons has historically maintained comfortable reserves, only using savings to procure small capital purchases and projects. Council policy is to maintain a minimum \$2.0 million in unassigned reserve, which can be used for emergencies, produce investment income, or simply to balance budget deficits in recurring operations when necessary. This year's budget is balanced and fund balance level remains within historically comfortable margins

### **General**

The budget is balanced and prepared in accordance with the North Carolina Government Budget and Fiscal Control Act. On June 11, 2012 the Village Council will hold a public hearing on the fiscal year ending June 30, 2013 budget. Any person who wishes to be heard on the budget may appear at that time. This budget may be reviewed at the Village Hall, at [www.clemmons.org](http://www.clemmons.org), and the Clemmons Library.

This proposed budget is respectfully submitted, this the 29th day of May, 2012.

Gary M. Looper  
Manager, Village of Clemmons

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## *Summary*

This recommended budget represents the best efforts of the Village staff to prepare a budget that reflects the current economic conditions and allows for the delivery of the same quality and variety of services and programs that our citizens have come to expect without causing an undue financial burden to the taxpayers. For a more long-term view of Village capital projects, please see the Village Capital Improvement Plan.

The current year budget includes appropriations for four funds; General Fund, Village Point Lake Greenway Capital Project Fund, Safe Routes to School Capital Project Fund, and Stormwater Enterprise Fund.

The total recommended general fund appropriation for the fiscal year ending June 30, 2013 budget is \$5,033,460 this budget includes a proposed eleven and one-half cent (.115) tax rate. The Village Council reviews the balance of services provided, tax rate and fund balance annually during the budget process. The budget includes \$412,100 of capital which includes \$255,700 of capital outlay and \$156,400 transfers to Village Point Greenway Capital Project. Of the \$255,700, grants financed \$65,750 and gasoline tax (powell bill) financed \$26,500. The current budget includes \$91,500 of re-appropriations from the 11-12 budget that is not expected to be expended as of June 30, 2012. The \$91,500 includes \$9,300 for dog park and \$82,200 for sidewalk and crosswalk at Middlebrook Drive and 158. Estimated revenues of \$9,300 reserved fund balance-occupancy tax and grant proceeds of \$65,750 are included in estimated revenues for the expenditures re-appropriated.

The total recommended enterprise fund appropriations for the fiscal year ending June 30, 2012 budget is \$728,000. The rate per ERU is \$5.00 per month or \$60.00 annually. This budget includes capital of \$198,280.

The Village of Clemmons has the following committed fund balances:

Future Facility Reserve

In addition to the committed fund balance listed above, the Village has the following legally restricted reserves:

Street Maintenance (Powell Bill- Gasoline Tax)

Tourism (Occupancy Tax)

Cultural, Economic and Recreation (Occupancy Tax)

### **Some Village of Clemmons' statistics are as follows:**

Population (Census)	18,627
Households(estimated)	5,970
Street Miles	76.64
Street Lights	794 (increase of 59)
Tax Cap	.15/per \$100 valuation

### **General statistics:**

Consumer Price Index for Southern Urban Wage Earners Apr. 12	2.5%
NC Unemployment Rate, March 12	9.7%
Forsyth County Unemployment Rate, March 12	8.8%

**Current Services:**

Single Family Residential solid waste weekly at curbside (One 96 gallon container)

Single Family Residential curbside recycling bi-weekly (one 96 gallon container) \*Change from prior year

Annual Bulk item pickup (Spring)

Cardboard recycling and extra trash drop off

Village-wide leaf, limb and grass collection

Street lights at approved locations mainly at intersections

Street maintenance

Sidewalk maintenance

Street Sweeping

Green space, Greendale Park

Village Point Lake and Pier

Public Safety provided thru contract with Forsyth County Sheriff's Department

Land use planning & zoning; Code enforcement

Federally Mandated Storm water Management

**The following tax rate and fee structure were used to calculate estimated revenues:**

Tax Rate	\$ .115 per \$100 valuation
Driveway Permits	\$30.00      §94.15
False Alarms	\$50.00 after 3 false alarms    §93.02
Returned check fee	\$25.00

Code Enforcement Rates:

Vehicle, Equipment, Labor and Administrative Charges:

Weeds and Undergrowth: Mowing Neglected Private Lots-minimum charge one hour equipment charge plus administrative charge:

Backhoe	\$52.50 per hour
Loader	\$78.75 per hour
Tandem Dump Truck	\$52.50 per hour
Single Axle Dump Truck	\$42.00 per hour
Chipper	\$157.50 per hour
Tractor w/mower	\$42.00 per hour
Weed Eater	\$21.00 per hour
Chain Saw	\$21.00 per hour
Street Cleaning (using Vendor)	Contract Price per hour, one hour min.
Street Cleaning with the Village Sweeper	\$120 plus fuel per hour, one hour min.
Administrative Charge	\$50.00 per event

Labor- Actual Salary plus 35% for benefits

Publications and Copies:

Clemmons Unified Development Ordinance	Link to Municipal Code from <a href="http://www.clemmons.org">www.clemmons.org</a>
CADG	Available for download from <a href="http://www.clemmons.org">www.clemmons.org</a>
Clemmons Code of Ordinances	Link to American Legal from <a href="http://www.clemmons.org">www.clemmons.org</a>
Copies in excess of 10 pages	\$.10 a page
Color copies in excess of 10 pages	\$.20 a page

Itinerant Merchants § 111.03

Peddler on foot	\$10
Peddler with vehicle	\$25
Itinerant Merchant	\$100

Storm water Utility:

Per Equivalent Residential Units Per Month/Annual	\$ 5.00 / \$ 60.00
Storm water Permit Fee	Adopted under separate document

**Clemmons Development Review Fee Schedule**

**General Use Rezoning**

20 acres or less	\$1,000.00
20-50 acres	\$1,300.00
50-100 acres	\$1,400.00
100+ acres	\$1,500.00 +\$25/per additional acre

**Special Use Rezoning or Council Approved SUP\***

20 acres or less	\$1,500.00
20-50 acres	\$2,000.00
50-100 acres	\$2,500.00
100+ acres	\$3,000.00 +\$25/per additional acre

**Site Plan Amendment\***

20 acres or less	\$1,000.00
20-50 acres	\$1,500.00
50-100 acres	\$2,000.00
100+ acres	\$2,500.00

**Multi-Family\***

20 acres or less	\$1,500.00
20-50 acres	\$1,750.00
50-100 acres	\$2,000.00
100+ acres	\$2,250.00 +\$100per additional acre

**MU-S or C (Campus)\***

20 acres or less	\$2,500.00
20-50 acres	\$3,500.00
50-100 acres	\$5,000.00
100+ acres	\$5,000.00 +\$100per additional acre

**RP-S (Research Park)\***

20 acres or less	\$2,000.00
20-50 acres	\$2,500.00
50-100 acres	\$3,500.00
100+ acres	\$4,500.00 +\$100per additional acre

**MRB-S\***

20 acres or less	\$10,000.00
20-50 acres	\$15,000.00
50-100 acres	\$20,000.00
100+ acres	\$20,000.00 +\$250per additional acre

**C-UDO-32 (Development requirements for large retail establishment when MRB-S is not triggered)**

20 acres or less	\$7,500.00
20-50 acres	\$10,000.00
50-100 acres	\$15,000.00
100+ acres	\$15,000.00 +\$250per additional acre

**FINAL DEVELOPMENT PLAN\***

20 acres or less	\$1,000.00
20-50 acres	\$1,500.00
50-100 acres	\$2,000.00
100+ acres	\$2,000.00 +\$50per additional acre

**SUBDIVISION, MAJOR** \$1,500.00 + 30 per lot

**SUBDIVISION, MINOR** \$125.00 per lot

**FINAL PLAT APPROVAL**

Subdivision, Major	\$500.00
Subdivision, Minor	\$125.00

**\*TIS REVIEW**

Sites That Require TIS Review \$110.00 per hour  
 For Village Consulting Engineer Review of Traffic Impact Study

**MINOR CHANGES**

**Requiring Reports to Permit Issuing Authority**

Single Family Residential \$250.00

**Clemmons Development Review Fee Schedule (Continued)**

Multi-Family/Commercial/Industrial.....	\$400.00
<b>Not Requiring Reports to Permit Issuing Authority</b>	
Single Family Residential.....	\$50.00
Multi-Family/Commercial/Industrial.....	\$100.00
<b>PLANNING BOARD REVIEW FEE</b> .....	\$500.00
<b>ZONING TEXT AMENDMENTS</b>	
Tier 1.....	\$500.00
Tier 2.....	\$1,000.00
<b>OTHER FEES</b>	
Single Blade Sign.....	\$115.00
Double Blade Sign.....	\$200.00

## General Fund Revenue

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
<b>PROPERTY TAXES</b>					
Taxes-Ad Valorem-Prior	\$ 27,278	\$ 16,000	\$ 28,185	\$ 25,000	
Taxes-Ad Valorem-Current	2,295,874	2,298,600	2,300,000	2,315,000	
Penalties & Interest	6,683	5,000	5,221	5,000	
<b>Total Ad Valorem Taxes</b>	<b>\$ 2,329,835</b>	<b>\$ 2,319,600</b>	<b>\$ 2,333,406</b>	<b>\$ 2,345,000</b>	<b>47%</b>
<b>OTHER TAXES AND LICENSES</b>					
License (Temporary Business License)	\$ 710	\$ -	\$ 540	\$ -	
Tax on Gross Receipts Leased Vehicles	2,083	1,600	2,158	2,000	
<b>Total Other Taxes and Licenses</b>	<b>\$ 2,793</b>	<b>\$ 1,600</b>	<b>\$ 2,698</b>	<b>\$ 2,000</b>	<b>0%</b>
<b>UNRESTRICTED INTERGOVERNMENTAL</b>					
Sales Tax	\$ 558,441	\$ 551,000	\$ 586,900	\$ 586,900	
Beer & Wine Tax	82,396	80,000	84,000	84,000	
Natural Gas Excise Tax	65,013	64,000	54,600	60,000	
Electric Franchise Tax	539,378	592,000	517,803	539,300	
Telecommunications Sales Tax	123,666	115,000	125,000	126,000	
Video Programming Fee	237,899	206,400	224,000	224,000	
<b>Total Unrestricted Intergovernmental Revenue</b>	<b>\$ 1,606,793</b>	<b>\$ 1,608,400</b>	<b>\$ 1,592,303</b>	<b>\$ 1,620,200</b>	<b>32%</b>
<b>RESTRICTED INTERGOVERNMENTAL</b>					
Powell Bill	\$ 483,674	\$ 483,000	\$ 494,190	\$ 495,540	
Solid Waste Disposal Tax	12,672	12,000	12,824	13,050	
Tourism Occupancy Tax	46,659	41,000	50,700	50,000	
Local Occupancy Tax	24,258	24,000	26,000	26,000	
MPO Reimbursement	29,240	-	-	-	
Grants	-	133,650	30,000	65,760	
<b>Total Restricted Intergovernmental</b>	<b>\$ 596,503</b>	<b>\$ 693,650</b>	<b>\$ 613,714</b>	<b>\$ 650,350</b>	<b>13%</b>
<b>OTHER REVENUES</b>					
Investment Earnings	\$ 19,715	\$ 25,000	\$ 12,059	\$ 9,000	
Investment Earnings Restricted	553	-	214	-	
ABC Distribution	174,471	190,000	206,774	200,000	
Private Donations	-	-	300	-	
Planning & Zoning Fees	6,598	3,000	4,000	4,000	
Community Gardens	-	-	525	525	
Miscellaneous	825	-	22	-	
Public Works Permits & Fees	3,878	2,000	10,671	3,000	
Parking Tickets	1,680	500	625	500	
False Alarms	5,450	4,500	3,725	2,500	
<b>Total Other Revenues</b>	<b>\$ 213,170</b>	<b>\$ 225,000</b>	<b>\$ 238,915</b>	<b>\$ 219,525</b>	<b>4%</b>
<b>OTHER FINANCING SOURCES</b>					
Sale of Capital Assets	\$ 1,002	\$ -	\$ 2,500	\$ -	
Transfers from Stormwater	-	53,200	12,193	-	
Restricted Fund Balance-occupancy	-	9,300	-	9,300	
Restricted Fund Balance-streets	-	-	-	187,085	
Committed Fund Balance	-	513,500	-	-	
Fund Balance Appr.	-	610,651	-	-	
<b>Total Other Financing Sources</b>	<b>\$ 1,002</b>	<b>\$ 1,186,651</b>	<b>\$ 14,693</b>	<b>\$ 196,385</b>	<b>4%</b>
<b>TOTAL</b>	<b>\$ 4,750,096</b>	<b>\$ 6,034,901</b>	<b>\$ 4,795,729</b>	<b>\$ 5,033,460</b>	<b>100%</b>

## GENERAL FUND REVENUES

### AD VALOREM TAXES:

The estimated tax base for the 2012-2013 budget, per the Forsyth County Tax Assessor's Office, is \$2,042,117,845 with an estimated tax collection rate of 98.58%. The proposed tax rate is eleven and one-half cents (.115). The estimated assessed value has decreased.

→ **Estimated levy** \$2,315,000

### OTHER TAXES AND LICENSES:

#### **Tax on Gross Receipts of Leased Motor Vehicles**

Estimate is based on actual 2011-2012 receipts.

### INTERGOVERNMENTAL REVENUES:

#### → **Sales Tax**

The estimate is based on estimated actual receipts for 2011-2012. Total statewide sales tax distribution is projected to be 5.1% higher than 2010-2011.

#### → **Beer & Wine Tax:**

Estimate based on estimated actual 2011-2012 revenue. Revenue is distribution based on population of State alcohol tax collections through February.

#### → **Natural Gas Excise Tax:**

○ Estimate is based on 2010-11 revenues, due to unusually warm winter the 2011-12 distribution is expected to be 16% below the 2010-11 revenues. This distribution is based on excise tax collected in Clemmons. The excise tax is based on therms (units of heat) consumed and not price; therefore there is not additional revenue due to price increases.

#### → **Electric Franchise Tax:**

○ Estimate is based on 2010-11 revenues, due to unusually warm winter the 2011-2012 distribution is expected to be 4% below 2010-11 revenues. Estimate for 2012-13 assumes more normal winter. Distribution is based on actual receipts within the Village of Clemmons.

#### → **Telecommunications Sales Tax:**

○ Estimate is based on estimated actual 2011-12 revenues.

### RESTRICTED INTERGOVERNMENTAL REVENUES:

#### → **Powell Bill Funds (Street Paving & Maintenance):Gasoline Tax**

○ Per Capita (\$) Population (18,627 @ \$20.13) \$374,960

○ Per Mile (\$) Miles (76.65@ \$1578.99) \$121,020

○ Per capita and per mile estimates from North Carolina League of Municipalities.

#### → **Occupancy Tax (Restricted Cultural, Economic and Recreational)**

Estimate based on 2011-2012 actual with no growth predicted

#### → **Occupancy Tax (Restricted Travel and Tourism)**

Estimate based on 2011-2012 actual with no growth predicted

### OTHER REVENUES:

#### → **ABC Distribution:**

→ Revenues estimated at actual for 2011-2012.

#### → **Interest Income:**

○ Interest income is estimated at actual for 2011-2012.

▪ All Village funds are 100% collateralized, the State monitors banks to ensure that government funds are collateralized at 110%.

▪ Interest rates continue to be a record lows.

#### → **Planning & Zoning Fees:**

→ Estimated collection of planning & zoning fees.

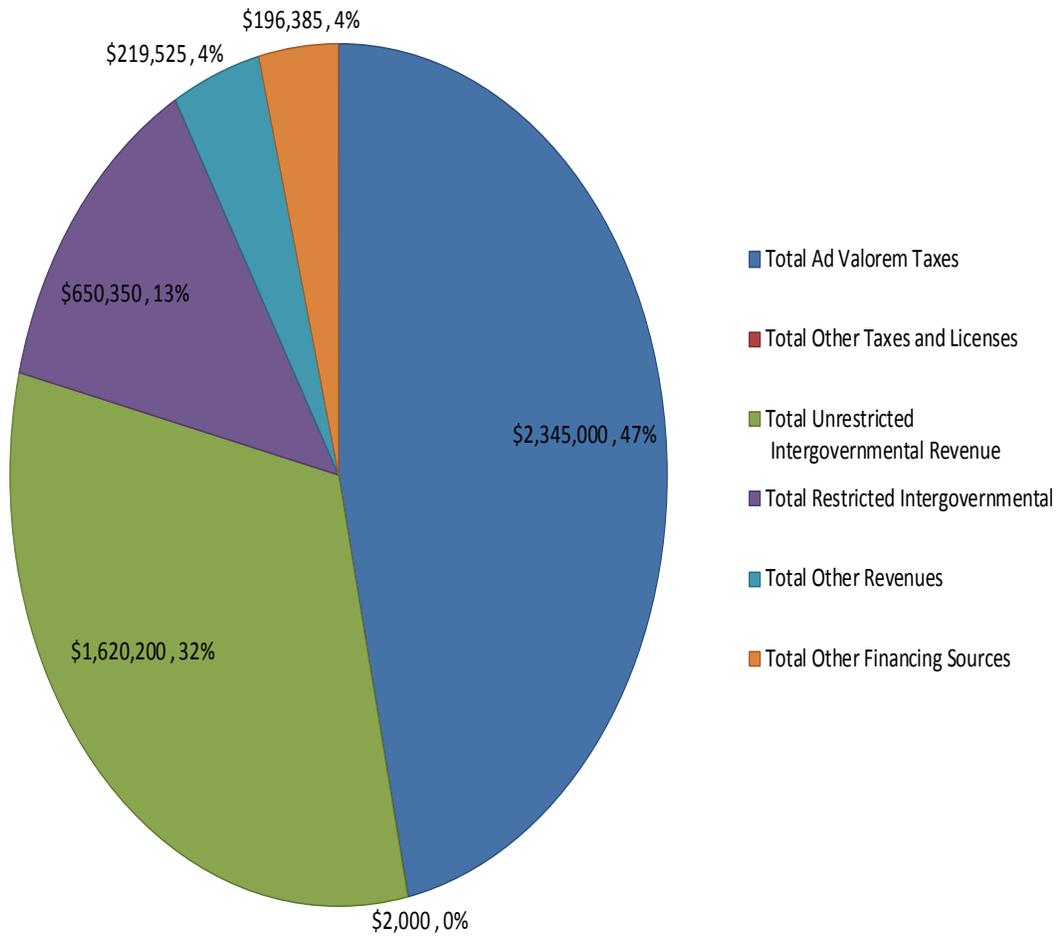
#### → **Community Gardens**

○ Rental of community garden plots 21 @ \$25.00

### RESTRICTED FUND BALANCE APPROPRIATED: STREETS AND OCCUPANCY TAX

The Village appropriated \$187,085 from restricted fund balance-streets in order to raise pavement condition rating. Our pavement condition rating is higher than state average, however it has decreased in the last two analysis reports from 94.6% to 87.4% in years 2003 to 2010. The Village appropriated \$9,300 from restricted fund balance occupancy tax for dog park at Tanglewood.

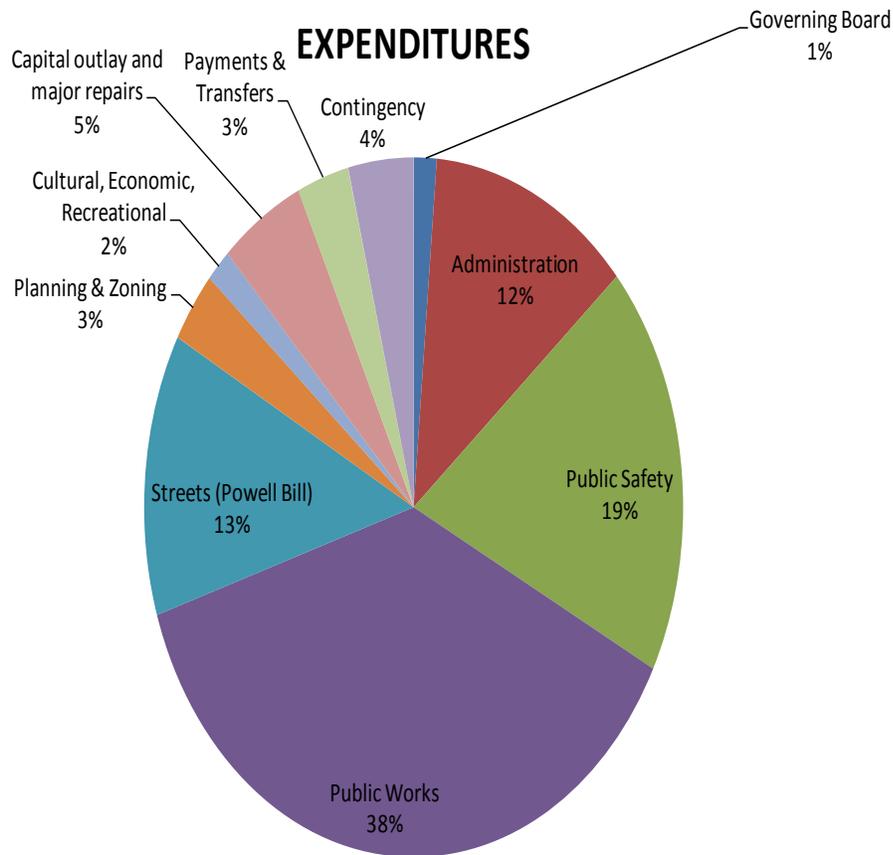
*Graph of Revenues for the June 30, 2013 Budget*



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**APPROPRIATIONS FOR YEAR ENDING JUNE 30, 2013**

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Governing Board	\$ 58,446	\$ 69,350	\$ 65,953	\$ <b>69,350</b>	1%
Administration	579,298	675,630	637,720	<b>613,205</b>	12%
Public Safety	844,165	934,800	897,855	<b>959,400</b>	19%
Public Works	1,948,870	2,219,250	2,169,881	<b>1,882,430</b>	37%
Streets (Powell Bill)	228,463	271,000	220,991	<b>656,125</b>	13%
Planning & Zoning	246,142	294,290	137,538	<b>165,630</b>	3%
Cultural, Economic, Recreational	29,298	85,800	62,964	<b>77,800</b>	2%
Capital outlay and major repairs	224,072	1,314,781	662,732	<b>255,700</b>	5%
Payments & Transfers	316,518	170,000	33,600	<b>156,400</b>	3%
Contingency	-	-	-	<b>197,420</b>	4%
<b>TOTAL</b>	<b>\$ 4,475,272</b>	<b>\$ 6,034,901</b>	<b>\$ 4,889,234</b>	<b>\$ 5,033,460</b>	<b>100%</b>



## *Governing Board Appropriations*

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Salaries	\$ 32,100	\$ 33,300	\$ 30,379	\$ 33,300	
FICA	\$ 2,456	\$ 2,550	\$ 2,324	\$ 2,550	
Total personnel	\$ 34,556	\$ 35,850	\$ 32,703	\$ 35,850	52%
Auditing Fees	\$ 12,900	\$ 13,500	\$ 13,250	\$ 13,500	
Travel/Meeting/Events	\$ 10,990	\$ 20,000	\$ 20,000	\$ 20,000	
Total operating	\$ 23,890	\$ 33,500	\$ 33,250	\$ 33,500	48%
<b>TOTAL</b>	<b>\$ 58,446</b>	<b>\$ 69,350</b>	<b>\$ 65,953</b>	<b>\$ 69,350</b>	<b>100%</b>

## *Governing Board Appropriations*

The Governing Board provides legislative and policy leadership for the Village and directs the administration of all Village departments and boards.

### **Salaries & Fringes:**

	Monthly <sup>1</sup>	Meetings
<b>Mayor</b>	<b>\$550</b>	<b>\$50 23 Regular Meetings</b>
<b>Council (5)</b>	<b>\$300</b>	<b>\$50 23 Regular Meetings</b>
<b>Six special</b>		<b>\$50</b>

1. Considered employees for IRS purposes only

### **Auditing Fees:**

→ The required annual audit including single audit

### **Travel & Meetings:**

- Retreat
- NCLM Conference (All council members)
- National League of Cities Conference (4 conferences for 1 council member)
- National League of Cities Conference (1 conference for 1 council member)
- Christmas Event for Volunteers
- Town Hall Day
- Meals at special meetings
- Education

## *Administration Appropriations*

	FY 010-11	FY 11-12	FY 11-12	FY 12-13	FY 12-13
	ACTUAL	BUDGET	EST ACTUAL	BUDGET	%
Salaries	\$ 264,106	\$ 274,600	\$ 273,966	\$ <b>288,010</b>	
FICA	\$ 20,061	\$ 21,010	\$ 20,958	\$ <b>22,035</b>	
Retirement	\$ 27,853	\$ 31,200	\$ 31,445	\$ <b>31,640</b>	
Group Insurance	\$ 41,032	\$ 43,600	\$ 43,526	\$ <b>45,450</b>	
Total personnel	\$ 353,052	\$ 370,410	\$ 369,895	\$ <b>387,135</b>	63%
Unemployment	\$ 9,312	\$ -	\$ -	\$ -	
Supplies	\$ 5,411	\$ 7,800	\$ 7,800	\$ <b>7,800</b>	
Travel/Meetings/Education	\$ 9,608	\$ 13,000	\$ 11,000	\$ <b>13,000</b>	
Mileage Reimbursement	\$ 3,058	\$ 3,900	\$ 3,067	\$ <b>3,600</b>	
Telephone	\$ 8,859	\$ 9,300	\$ 8,700	\$ <b>8,150</b>	
Postage	\$ 3,226	\$ 4,000	\$ 3,500	\$ <b>3,600</b>	
Utilities-Village Hall	\$ 8,359	\$ 8,800	\$ 9,956	\$ <b>10,000</b>	
Water & Sewer	\$ 206	\$ 400	\$ 220	\$ <b>400</b>	
Printing	\$ 381	\$ 1,400	\$ 500	\$ <b>800</b>	
Newsletter/citizen communication	\$ 3,218	\$ 6,000	\$ 6,000	\$ <b>13,000</b>	
Bldg. & Equipment Maintenance & Landscaping	\$ 7,724	\$ 13,000	\$ 10,500	\$ <b>12,200</b>	
Advertising	\$ 4,620	\$ 6,000	\$ 5,400	\$ <b>5,400</b>	
Contract Services	\$ 51,852	\$ 35,500	\$ 25,000	\$ <b>30,000</b>	
Contract Services-Tax Collection	\$ 23,318	\$ 24,000	\$ 24,000	\$ <b>24,000</b>	
Contract Services-Board of Election	\$ -	\$ 25,500	\$ 10,240	\$ -	
Contract Service-Attorney	\$ 25,813	\$ 30,000	\$ 32,528	\$ <b>31,000</b>	
Contract Service-Bond	\$ -	\$ 50,000	\$ 48,876	\$ -	
Rent	\$ 120	\$ 120	\$ 120	\$ <b>120</b>	
Insurance & Bonds	\$ 27,024	\$ 27,000	\$ 28,418	\$ <b>30,000</b>	
Dues & Subscriptions	\$ 24,656	\$ 27,000	\$ 27,000	\$ <b>29,000</b>	
Non-Capital Equipment	\$ 9,451	\$ 6,000	\$ 5,000	\$ <b>4,000</b>	
Total operating	\$ 226,216	\$ 298,720	\$ 267,825	\$ <b>226,070</b>	37%
<b>TOTAL</b>	<b>\$ 579,268</b>	<b>\$ 669,130</b>	<b>\$ 637,720</b>	<b>\$ 613,205</b>	<b>100%</b>



## *Public Safety Appropriations*

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Supplies	\$ 1,225	\$ 1,300	\$ 1,000	\$ 1,300	
Gas/Fuel	\$ -	\$ 100	\$ 50	\$ 100	
Small Equipment	\$ -	\$ 2,000	\$ -	\$ 2,000	
Telephone	\$ 8,569	\$ 8,500	\$ 7,949	\$ 9,000	
Utilities	\$ 1,449	\$ 1,500	\$ 1,159	\$ 1,500	
Repairs & Maintenance	\$ 696	\$ 1,200	\$ 700	\$ 700	
Cleaning Service	\$ 2,200	\$ 2,400	\$ 2,400	\$ 2,400	
Rent/lease	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	
Contract Services	\$ 677,947	\$ 739,000	\$ 730,300	\$ 715,000	
Contract Services -Grant Traffic	\$ 133,393	\$ 146,785	\$ 135,700	\$ 134,600	
Contract Services-Grant Patrol	\$ -	\$ -	\$ -	\$ 74,000	
Insurance	\$ 4,285	\$ 4,400	\$ 4,197	\$ 4,400	
<b>TOTAL</b>	<b>\$ 844,164</b>	<b>\$ 921,585</b>	<b>\$ 897,855</b>	<b>\$ 959,400</b>	<b>100%</b>

## *Public Safety Appropriations*

To enforce the law in an impartial manner, recognizing the statutory and judicial limitation of law enforcement authority, and the constitutional rights of all people. The Village contracts with the Forsyth County Sheriff's Department for 7 deputies, 2 grant patrol deputies, 2 traffic officers-grant, and 2 detectives stationed in Clemmons.

### **Supplies:**

- ❖ Office supplies, water, etc.

### **Small Equipment**

- ❖ Multipurpose copier, fax and scanner

### **Telephone:**

- ❖ Mobile phone service for eleven people
- ❖ 2 Phone lines
- ❖ Fax line
- ❖ Internet connection and static IP address

### **Rent or lease:**

- ❖ Rent for Neudorf space for Officers

### **Contract Services:**

- ❖ Forsyth County Contract with service levels the same as FY 11-12, which are 7 deputies and 2 detectives.
- ❖ Hustles as requested and approved by Village Manager. Hustles are based on per hour rate of \$25.00

### **Contract Services-Grant Traffic:**

- ❖ Matching funds for grant that provides 2 traffic officers, currently at 100% reimbursement.

### **Contract Service- Grant Patrol**

- ❖ Matching funds for two officers. The matching funds currently divided between Forsyth County, Forsyth County Sheriff's Department and Clemmons.

## *Public Works Appropriations*

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST. ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Salaries	\$ 309,519	\$ 325,200	\$ 334,791	\$ 347,500	
FICA	\$ 23,095	\$ 25,000	\$ 25,612	\$ 26,600	
Retirement	\$ 29,405	\$ 34,000	\$ 34,953	\$ 35,980	
Group Insurance	\$ 89,012	\$ 97,750	\$ 97,078	\$ 99,600	
Total personnel	\$ 451,031	\$ 481,950	\$ 492,434	\$ 509,680	27%
Unemployment	\$ -	\$ 5,000	\$ -	\$ 5,000	
Supplies	\$ 11,043	\$ 12,500	\$ 13,984	\$ 12,500	
Street Signs/Posts	\$ 6,745	\$ 10,000	\$ 10,000	\$ 10,000	
Safety, Clothing, & Uniforms	\$ 14,400	\$ 15,100	\$ 17,571	\$ 17,600	
Gas & Fuel	\$ 36,388	\$ 49,000	\$ 41,081	\$ 49,000	
Tools & Small Equipment	\$ 5,224	\$ 5,000	\$ 5,512	\$ 5,000	
Travel/ Meetings/ Education	\$ 4,561	\$ 6,000	\$ 5,000	\$ 6,000	
Mileage Reimbursement	\$ 6,196	\$ 6,300	\$ 7,496	\$ 7,500	
Telephone/Communications	\$ 10,923	\$ 12,500	\$ 12,200	\$ 11,900	
Utilities/Street Lights	\$ 68,699	\$ 72,500	\$ 77,930	\$ 93,400	
Utilities/Village Yard	\$ 17,231	\$ 21,000	\$ 19,733	\$ 21,000	
Landscaping R-W & I-40 Ramp	\$ 5,087	\$ 80,000	\$ 40,000	\$ 13,000	
Bldg & Yard Maintenance	\$ 13,784	\$ 23,000	\$ 23,000	\$ 28,000	
Repairs & Maintenance	\$ 35,869	\$ 59,000	\$ 68,981	\$ 75,000	
Utilities Cut & Street Repairs	\$ -	\$ -	\$ -	\$ 3,800	
Contract Service/Solid Waste	\$ 1,222,133	\$ 1,319,200	\$ 1,298,199	\$ 971,300	
Landfill Fees	\$ 1,958	\$ 1,700	\$ 2,092	\$ 3,000	
Contract Services-general	\$ -	\$ -	\$ 200	\$ -	
Rental	\$ -	\$ 750	\$ 478	\$ 750	
Insurance	\$ 32,864	\$ 32,000	\$ 26,984	\$ 30,000	
Dues & Subscriptions	\$ 1,047	\$ 1,250	\$ 1,671	\$ 1,500	
Park Annual Maintenance	\$ 3,686	\$ 5,500	\$ 5,335	\$ 7,500	
Total operating	\$ 1,497,838	\$ 1,737,300	\$ 1,677,447	\$ 1,372,750	73%
<b>TOTAL</b>	\$ 1,948,869	\$ 2,219,250	\$ 2,169,881	\$ 1,882,430	100%

## *Public Works Appropriations*

The Public Works Department is responsible for maintenance of public buildings and grounds, solid waste, recycling, maintenance of equipment, compliance with Federal and State mandates, street lights, leaf/limb collection, right of way maintenance, and landscaping.

Salary Percentages are based on actual time cards for 2011-2012 year.

<p><b>Salaries</b>  Assistant Manager for Public Works  Administrative Support Specialist  Equipment Service Mechanic  Crew Supervisor (2)  Equipment Operator (5)  Landscaping Supervisor (1)  Landscaping Technician (1)  Part-time (1) (&gt; 1000 hours)  Temp Total of 1400 hours</p>	<p><b>Fringes:</b>  FICA  Health Insurance  Dental &amp; Vision  Life Insurance &amp; Short Term Disability  Retirement (7.35% a decrease from 7.49%)  Employees contribute 6%  401 (k) (5% employee Match)</p>
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**Leaf, Limb and Grass Service:**

The leaf, limb and grass service will be provided Village-wide, ½ of the cost is included in the general fund Public Works Department and ½ of the cost is included in the Storm water Utility. The cost for this service is appropriated in the following areas: salaries, gas and fuel, repairs and maintenance and landfill cost.

**Gas & Fuel:**

Appropriation is based on estimated gas prices of \$5.00 within the next year which is a 29% increase from current pricing.

**Street Signs/Posts:**

Street signs replacement.  
Speed limit sign (as requested and approved by Council)

**Utility Street Lights-**

The Village added 59 streets lights due to Village Point Phase 1 bring total streets lights to 794. The additional streets lights increased cost annually approximately \$13,000.

**Utility Cuts and Street Repairs:**

The manhole covers to be raised in conjunction with the street resurfacing. This cost is not a statutory allowable expenditure under powell bill. Therefore this expenditure is appropriated under public works.

**Contract Service-Solid Waste & Recycling:**

Est. Households 5970 current household 5920

*New 5 year contract negotiated with Waste Management beginning July 1, 2012. This contract reduced the recycling and solid waste fee from the 11-12 pricing The new contract incorporated a change in the recycling service to a bi-weekly service with a 96 gallon container.*

Change in recycling service, every other week pickup with 96 gallon container.

Curbside Recycling \$ 2.21 per household (6120 households includes some apartments that have bins) \$163,000

Curbside Solid Waste \$9.60 per household (5970 households) \$688,000

96 gal recycling at condos, apartments etc. \$9.22 per month per cart 25 Carts) \$3,000)

Cardboard Recycling Drop off and extra Trash at Village Yard (\$10,300)

Bulk containers (condos) (\$32,000) *The Village Council decided to not service commercial apartment buildings, produced a reduction in solid waste of appropriately of \$193000.*

Bulk pickup (annually) (\$20,000)

Fuel Adjustment (\$55,000) Budgeting for gas to go to \$5.00 a gallon which would be a 6% surcharge.

## *Public Works Continued*

### **Repairs & Maintenance Equipment**

Repair and maintain Village vehicles and equipment.  
Included in 2012-2013 year refurbishing Leaf Vacuum 32

### **Building and Yard Maintenance**

- Cleaning Service
- Air condition maintenance
- Generator maintenance
- Fire extinguisher inspection and maintenance
- Stone for mulch area
- Paving lot area Village Yard

### **Small tools & equipment**

- Weed eater
- Chain saw
- Blower
- Push Spreader
- Walk behind aerator
- Camera LV 31

### **Landscaping R-W:**

- Routine maintenance, spraying, fertilizer, replacement plants and trees
- Mulch on Harper Road ramps (\$6,000)

### **Park Maintenance**

- Utilities Greendale Park
- Mowing Village Point Lake
- Plants and weeding at Greendale Park
- Plants for Lake
- Feeder for fish partially paid by grant

**STREET APPROPRIATIONS (POWELL BILL)**

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Salaries	\$ 81,115	\$ 103,200	\$ 79,221	\$ 70,500	
FICA	5,811	7,900	6,060	5,400	
Retirement	8,511	11,000	8,828	7,300	
Group Insurance	25,186	27,000	26,450	28,100	
Total personnel	\$ 120,623	\$ 149,100	\$ 120,559	\$ 111,300	17%
Traffic Control	\$ 8,949	\$ 8,000	\$ 10,295	\$ 33,000	
Drainage/culvert work	4,437	10,000	3,000	35,575	
Other Expenditures	1,700	3,500	3,556	3,500	
Survey/Engineer	14,087	10,000	2,933	4,000	
Gas/Fuel	651	1,600	348	1,200	
Snow Removal	12,103	12,000	3,500	12,000	
Sidewalk Maintenance	3,110	15,000	15,000	15,000	
Resurfacing/Paving	7,133	46,800	46,800	426,350	
Patching	55,670	15,000	15,000	14,200	
Total operating	\$ 107,840	\$ 121,900	\$ 100,432	\$ 544,825	83%
<b>TOTAL</b>	<b>\$ 228,463</b>	<b>\$ 271,000</b>	<b>\$ 220,991</b>	<b>\$ 656,125</b>	<b>100%</b>

**Street Appropriations (Powell Bill)**

State street aid that is allocated to qualified municipalities for the purposes of maintaining, repairing, construction, reconstruction or widening of local streets that are the responsibility of the municipality.

**Salaries & Fringes:**

See table under Public Works appropriations for related personnel

**Traffic Control:**

- Stop signs and posts
- Street marking and painting Stadium Dr., Ridgecrest and Sessions Ct., this expenditure was not in prior years.

**Drainage/culvert work**

Increase due to culvert and wall repair at Tanglebrook Trail and Maidstone.

**Survey/Engineer:**

Survey or engineering work for any Village maintained street.

**Snow Removal:**

Estimate for snow removal normal winter.

**Sidewalk Maintenance to repair and maintain 14.29 miles of sidewalks.**

- Clemmons Elementary School 10 locations of removal and replacement of sidewalk.
- Stadium Drive, Ridgecrest/Kinnamon Road 18 locations.

## *Street Appropriations (Powell) Continued*

### **Resurfacing/Paving**

Paving additional streets in order to bring the overall pavement condition rating up in the Village; The percentage has been declining in 2003 we were at 94.6% and in 2010 we were at 87.4%. The statewide percentage was 80%.

- Valleyoak Dr. 2252 ft.
- Lake Day Way and Court 3400 ft.
- Rossmore Road 1356 ft.
- Haven Grove 487 ft.
- Rollinggreen Drive 1035 ft.
- North Lakeshore Dr. 5236 ft.
- Lakefield Court 253 ft.
- Fairwood Court 850 ft.
- Carriagebrook Court 1913 ft.
- Beckner Street 440n ft.

*Planning & Zoning Appropriations*

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Salaries	\$ 63,397	\$ 104,000	\$ 65,179	\$ <b>67,500</b>	
FICA	4,822	7,960	5,002	<b>5,140</b>	
Retirement	7,543	12,990	8,141	<b>8,340</b>	
Insurance	9,617	20,310	10,201	<b>10,500</b>	
Total personnel	\$ 85,379	\$ 145,260	\$ 88,523	\$ <b>91,480</b>	55%
Supplies	\$ 961	\$ 1,200	\$ 900	\$ <b>1,100</b>	
Travel/training	1,429	2,500	1,429	<b>1,500</b>	
Mileage Reimbursement	1,217	1,800	1,217	<b>1,200</b>	
Telephone	1,229	1,280	1,027	<b>1,100</b>	
Printing	5,211	10,000	5,200	<b>10,000</b>	
Advertising	1,957	3,000	1,200	<b>2,500</b>	
TAC Match	-	5,000	1,600	<b>5,000</b>	
Contract Service-Attorney	3,797	3,500	3,202	<b>3,500</b>	
Contract Service-General	527	30,000	6,000	<b>5,000</b>	
Contract Service-Transportation	100,361	15,000	5,000	<b>5,500</b>	
Contract Service- Comp Plan	12,917	45,000	1,000	<b>11,500</b>	
Contract Service- Site Plan	-	4,000	1,000	<b>4,000</b>	
Contract Service-PB Staff	325	-	-	-	
Contract Service-Enforcement	26,187	20,000	18,000	<b>20,000</b>	
Non capital equipment	2,415	4,500	-	-	
Dues and subscription	230	250	240	<b>250</b>	
Matching Funds/Homes Program	2,000	2,000	2,000	<b>2,000</b>	
Total operating	\$ 160,763	\$ 149,030	\$ 49,015	\$ <b>74,150</b>	45%
<b>TOTAL</b>	<b>\$ 246,142</b>	<b>\$ 294,290</b>	<b>\$ 137,538</b>	<b>\$ 165,630</b>	100%

## *Planning & Zoning Appropriations*

### **Salaries:**

Planning Director

### **Supplies:**

Office supplies, etc.

### **Printing:**

Updates for UDO, anticipate additional changes to UDO due to comprehensive plan process.

### **Travel and Training:**

Conferences for Planner

Training for Planning Board

### **Contract Service-Attorney:**

Attorney attending Planning Board meetings and related consultations

### **Contract Service-General:**

Contracts as requested by Planner.

### **Contract Service-Transportation**

Preliminary engineering on transportation projects

### **Contract Service-Comprehensive Plan (See Comprehensive Plan Section for more detail)**

Updates UDO \$ 1,000

Text amendments – streetscape, overlay graphics, etc. \$6,000

Community Gardens \$ 3,000

Farmer Market at Tanglewood \$1,500

### **Contract Service-Enforcement:**

Contract with the City of Winston-Salem for inspections and permitting

**Matching Funds/Home Program:** Clemmons portion of a Forsyth County Program to help lower income citizens with home repairs, etc.

*Cultural, Economic & Recreational Expenditures*

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Muddy River Art Association	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	3%
Arts Council	-	2,000	2,000	2,000	3%
Clemmons Library	7,000	7,000	7,000	7,000	9%
YMCA	3,000	4,000	4,000	5,000	6%
Southwest Little League	-	20,000	1,500	-	0%
Tourism	16,798	41,000	43,964	50,000	64%
Community Theatre	-	-	2,000	2,000	3%
Dog Park	-	9,300	-	9,300	12%
Lewisville-Clemmons Chamber			2,500	-	0%
Economic Development	-	-	-	-	0%
<b>TOTAL</b>	<b>\$ 29,298</b>	<b>\$ 85,800</b>	<b>\$ 62,964</b>	<b>\$ 77,800</b>	<b>100%</b>

**Request:**

- Muddy River Art Association
  - Annual Clemmons Juried Art Show
  - Annual Scholastic Art Show
- Winston-Salem Arts Council
- Clemmons Library
- YMCA (Partnership with Youth)
- Clemmons Community Theatre
- Dog Park approved in 11-12 budget year, however not expended in the 11-12 budget, therefore re-appropriated in the 12-13 year budget with estimated revenue from fund balance restricted- occupancy.

**Tourism:**

- Christmas Decorations and Utilities for Christmas Decorations (\$2,600)
- Banners (\$2,400)
- Flag Replacement (\$550)
- Request received from
  - Southwest Little League \$20,000
- Past expenditures have included reimbursement of marketing expenses requested by Village Inn Event Center. At this time no request has been presented.

*Capital Outlay and Major Capital Repairs*

	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est Actual	FY 12-13 Budget	FY 12-13 %
Administrative	\$ 10,396	\$ 16,971	\$ 19,446	\$ -	0%
Public Works	\$ 130,015	\$ 281,365	\$ 281,365	\$ 130,000	51%
Powell Bill	\$ 83,661	\$ 212,000	\$ 119,009	\$ 26,500	10%
Planning	\$ -	\$ 810,160	\$ 231,511	\$ 88,200	34%
<b>subtotal</b>	<b>\$ 224,072</b>	<b>\$ 1,320,496</b>	<b>\$ 651,331</b>	<b>\$ 244,700</b>	<b>96%</b>
Major Repairs/Renovation	\$ -	\$ 14,000	\$ 11,401	\$ 11,000	4%
<b>Total Capital Outlay</b>	<b>\$ 224,072</b>	<b>\$ 1,334,496</b>	<b>\$ 662,732</b>	<b>\$ 255,700</b>	<b>100%</b>

*Capital Outlay and Major Capital Repairs*

<u>Public Works</u>		
Replace 1997 Chevy Truck PT4		\$ 38,000
Current truck has over 200000 miles		
Replace 2000 Chevy Truck PT6		\$ 40,000
Software for vehicle repair		\$ 8,000
Mower Replace 2001 Kubota ZT		\$ 14,000
Current mower has over 1800 hours		
Arm Mower replacement		\$ 7,500
Aerator for Tractor		\$ 7,500
Grapple for Loader		\$ 15,000
		<u>\$ 130,000</u>
<u>Powell Bill</u>		
2 Snow Plows PT4 & PT6		\$ 19,000
Arm Mower Replacement		\$ 7,500
		<u>\$ 26,500</u>
<u>Planning &amp; Zoning</u>		
Sidewalk 158 & Middlebrook Started in 11-12 budget		\$ 82,200
Grant for 80% \$65,760 included estimated revenue		
Therefore net effect on budget \$16,440		
Pier net 25% Total pier cost \$23,500 Grant NC Wildlife		\$ 6,000
		<u>\$ 88,200</u>
<u>Major Repairs/Renovation</u>		
Replace 13 Windows & 2 double doors		\$ 11,000
		<u>\$ 255,700</u>

**The Village has developed a 10 year Capital Improvement Plan, please see separate document for further details.**

## *Justification of Capital Outlay and Major Repairs*

Appropriation	Service Delivery Effected	Operating cost	Criteria Points
<b>Public Works</b>			
Replace 1997 Chevy PT4 Justification 1. Replace 1997 Chevelet Truck with 200000 miles 2. Replace with larger truck because small trucks are not able to carry and tow other equipment necessary without problems.	Yes	No	8
Replace 2000 Chevy PT6 Justification 1. Replace 2000 Chevy that has started to require major repairs, engine repairs, heat system failures, motor ping and heavy rust from snow removal	Yes	No	8
Software for vehicle repair Justification 1. All new vehicles have computer systems and in order to repair in house requires specific software to read and to reset the computer in the vehicle 2. In house repairs are usually more cost effective and equipment back in service quicker.	Yes	No	8
Mower Justification 1. Replace 2001 Kubota zero turn mower with 1800 hours 2. Started to have major repairs and down time.	Yes	No	8
Arm Mower replacement Justification 1. Replace arm mower attachment for tractor used for ROW mowing. 2. Hydro tank damaged.	Yes	No	4
Aerator for Tractor Justification 1. New equipment to help prepare soil for grass seed. 2. We have medians, park and dam area where grass needs to be kept growing.	No	Yes	4
Grapple for Loader Justification 1. Replace 1999 grapple for the loader. We use this to load limbs into chipper. 2. Have welded and repaired old grapple until metal is worn and unsafe.	Yes	No	8
<b>Powell Bill</b>			
2 Snow Plows PT4 & PT6 Justification 1. Snow plow attachments for replacement PT4 & PT5 2. With attachment we can use these vehicles to push snow when we have events. 3. The more vehicles we have with snow plows the quicker we can clean streets when we have a event	Yes	No	4
<b>Planning &amp; Zoning</b>			
Sidewalk Middlebrook & 158 Justification 1. Completes the sidewalk on Middlebrook Drive Continuation of service 2. Follows the Clemmons Transportation Plan 3. Leverages grant funding with Village participation	Yes	Yes	8
Pier Justification 1. Second Pier for Village Point Lake to enhance Lake as an amenity for citizens. 2. NC Wildlife Cost Share we pay 25% 3. Total Estimated Pier Cost \$23,500	No	Yes	5
<b>Major Repairs/Renovation</b>			
Relace Windows & Doors Village Hall Justification 1. Provide regular building maintenance to ensure that Village Hall is maintained 2. Replacing 13 windows and 2 doors.	No	No	4

The Village has two capital projects funds:

**Village Point Greenways  
Safe Routes to School (100% Grant)**

*Transfers to Capital Project Fund*

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST. ACTUAL	FY 12-13 BUDGET	FY 12-13 %
Transfers to Capital Projects	\$ 316,518	\$ 170,000	\$ 33,600	\$ <b>156,400</b>	100%

*Capital Projects*

*Safe Routes to School Capital Project*

	Project Budget	Estimated project to date FY 6/30/12	Project to Date FY 6/30/2013
Safe Route to School Grant	\$ 98,400	\$ 98,400	\$ -
Design Engineering	\$ 14,400	\$ 14,400	\$ -
Construction Admin	\$ 19,000	\$ 19,000	\$ -
Sidewalk Construction	\$ 65,000	\$ 65,000	\$ -
<b>Total</b>	<b>\$ 98,400</b>	<b>\$ 98,400</b>	<b>\$ -</b>

**Capital Project for Sidewalk Construction in conjunction with grant from Safe Routes to School adopted April 12, 2010.**

Adopted 02/13/2012

*Village Point Greenways*

	Project Budget	Estimated project to date FY 06/30/2012	Project FY 06/30/2013
NCDOT CFDA Grant	\$ 680,000	\$ 54,400	\$ 625,600
Tranfers from General Fund	\$ 170,000	\$ 13,600	\$ 156,400
<b>Total</b>	<b>\$ 850,000</b>	<b>\$ 68,000</b>	<b>\$ 782,000</b>
Village Point Greenway	\$ 850,000	\$ 68,000	\$ 782,000

*Stormwater Utility Fund*

## Stormwater Utilities Fund

	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 EST ACTUAL	FY 12-13 BUDGET	FY 12-13 %
<b>Revenues:</b>					
Stormwater Fee	\$ 650,336	\$ 714,900	\$ 714,900	\$ 725,000	100%
Stormwater Permit Fee	7,857	3,000	1,500	1,500	0%
Investment Earnings	2,807	1,500	1,500	1,500	0%
Appropriated Fund Balance		206,960	-	-	0%
<b>Total Revenue</b>	<b>\$ 661,000</b>	<b>\$ 926,360</b>	<b>\$ 717,900</b>	<b>\$ 728,000</b>	<b>100%</b>
<b>Expenditures:</b>					
Salaries	\$ 146,278	\$ 159,700	\$ 172,800	\$ 238,000	
FICA	\$ 11,496	\$ 12,220	\$ 13,617	\$ 18,420	
Retirement	\$ 12,686	\$ 22,410	\$ 18,500	\$ 29,800	
Group Insurance	\$ 29,074	\$ 34,100	\$ 34,100	\$ 51,100	
<b>Total Personnel</b>	<b>\$ 199,534</b>	<b>\$ 228,430</b>	<b>\$ 239,017</b>	<b>\$ 337,320</b>	<b>46%</b>
Professional Services	\$ 48,276	\$ 55,000	\$ 34,800	\$ 35,000	
Supplies	\$ 958	\$ 2,000	\$ 2,363	\$ 3,400	
Public Education	\$ 3,555	\$ 3,500	\$ 3,500	\$ 5,250	
Public Participation	\$ -	\$ 2,000	\$ 750	\$ 750	
Safety & Uniforms	\$ 1,056	\$ 1,000	\$ 1,000	\$ 1,500	
Gas/Fuel	\$ 14,246	\$ 18,000	\$ 18,000	\$ 21,000	
Travel/Training	\$ 2,452	\$ 3,500	\$ 3,500	\$ 5,200	
Mileage Reimbursement	\$ 289	\$ 500	\$ 100	\$ 400	
Telephone	\$ 2,037	\$ 2,800	\$ 2,471	\$ 4,000	
Utilities	\$ -	\$ 500	\$ 500	\$ 750	
Printing	\$ -	\$ 2,000	\$ -	\$ 2,000	
Postage	\$ 2	\$ 1,300	\$ -	\$ 1,300	
Drainage Maint./Good Housekeeping	\$ 20,315	\$ 30,000	\$ 30,000	\$ 45,000	
Equipment Maintenance	\$ 13,726	\$ 16,000	\$ 16,000	\$ 31,000	
Community Clean-up	\$ 901	\$ 2,500	\$ 1,200	\$ 1,500	
Advertising	\$ 69	\$ 700	\$ 100	\$ 500	
Contract Service	\$ 1,353	\$ 3,200	\$ 1,500	\$ 3,000	
Contract Service-Billing	\$ 6,509	\$ 7,200	\$ 7,200	\$ 7,300	
BMP- MNX Facility & Village	\$ 210	\$ 2,000	\$ -	\$ 2,000	
Waste Disposal	\$ 1,958	\$ 2,100	\$ 1,900	\$ 2,100	
Miscellaneous	\$ -	\$ 300	\$ 200	\$ 300	
Code Enforcement	\$ -	\$ 500	\$ -	\$ 500	
Equipment Rental	\$ -	\$ 9,200	\$ -	\$ 1,500	
Dues & Subscription	\$ 324	\$ 350	\$ 350	\$ 350	
Insurance	\$ 4,165	\$ 5,000	\$ 6,534	\$ 6,800	
Small Equipment	\$ 3,150	\$ 300	\$ 591	\$ 10,000	
<b>Total Operating Expenditures</b>	<b>\$ 125,551</b>	<b>\$ 171,450</b>	<b>\$ 132,559</b>	<b>\$ 192,400</b>	<b>26%</b>
Debt Service Principal Payment	\$ 34,032	\$ 35,550	\$ 35,543	\$ -	
Debt Service Interest	\$ 3,089	\$ 1,580	\$ 1,578	\$ -	
<b>Total Debt Service</b>	<b>\$ 37,121</b>	<b>\$ 37,130</b>	<b>\$ 37,121</b>	<b>\$ -</b>	<b>0%</b>
Capital Improvement Plan	\$ 11,625	\$ 220,000	\$ 7,500	\$ 156,280	
Capital Improvement Plan-Equipment	\$ 98,889	\$ 216,150	\$ 185,064	\$ 42,000	
<b>Total Capital Expenditures</b>	<b>\$ 110,514</b>	<b>\$ 436,150</b>	<b>\$ 192,564</b>	<b>\$ 198,280</b>	<b>27%</b>
<b>Transfer to General Fund</b>	<b>\$ -</b>	<b>\$ 53,200</b>	<b>\$ 12,193</b>	<b>\$ -</b>	<b>0%</b>
<b>TOTAL</b>	<b>\$ 472,720</b>	<b>\$ 926,360</b>	<b>\$ 613,454</b>	<b>\$ 728,000</b>	<b>100%</b>

## *Stormwater Utility Fund*

The Stormwater Utility Fund supports the Clemmons Storm water Protection Program as required by the Environmental Protection Agency's Phase II Water Quality Act.

### **Stormwater Fee:**

Fee based on \$5.00 per equivalent residential units per month, \$60.00 annually. Recommending leaving fee at \$5.00 and reevaluating the capital improvement list with new engineer and storm water committee. Need to reevaluate some basins and easement requirements for projects. ERU for 12-13 is 12,265 and increase from 11-12 of 200 ERU

### **Stormwater Permit Fee:**

Fee for review of site plan review for Storm water, this fee is adopted under separate ordinance.

### **Salaries & FICA:**

#### **New Storm water Engineer**

Stormwater administrator

Stormwater Technician

Other Salaries: See schedule under Public Works

### **Leaf, Limb and Grass Service:**

½ of the Village-wide leaf and limb service is included in the following budget line items, salaries, gas and fuel, repairs and maintenance, and waste disposal.

### **Professional Services:**

Storm water utility preparation, capital improvement project engineering, Storm water billing updates and Storm water site plan review by consultant.

### **Public Education:**

Contract with Triad Education Consortium

Promotional items

### **Recurring maintenance/Good housekeeping:**

Drainage and culvert repair, contracted out. Currently on list of work is Greendale, Trinity Garden and Epping Road.

### **Contract Services-Billing:**

Billing is provided by Forsyth County Collectors office at a rate of 1% of collections.

### **Equipment Rental:**

The rental of an excavator for one month to perform ditch work with in house labor.

### **Small Equipment:**

Laptop computer engineer

Printer Engineer

Furniture office engineer

Adobe Photo shop

Pen tablet

### **Capital Improvement Plan:**

Reevaluate the capital improvement list and build funds for CIP \$ 156,280

Truck or SUV	38,000
Carport	4,000
<b>Total</b>	<u><b>\$ 42,000</b></u>