

**REGULAR MEETING OF  
THE VILLAGE OF CLEMMONS COUNCIL  
OCTOBER 14, 2014**

The Village of Clemmons Council met on Tuesday, October 14, 2014 at 7 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson and Council Members Cameron, Denny, Lawry, Roark and Rogers. No Council member was absent.

**Call to Order & Pledge of Allegiance**

Mayor Nelson called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

**Public Comments**

Robin Dean, 3523 Lawrence Street, Clemmons, NC 27012, talked about his attempts at better land use and transportation planning.

**Approval of the Minutes**

Council Member Rogers moved to approve the minutes of the September 22, 2014 meeting as presented. The motion was seconded by Council Member Roark and was unanimously approved.

**Approval of the Agenda**

Council added "Discussion of a Process Improvement" to tonight's agenda.

Council Member Lawry moved to approve the agenda as amended. The motion was seconded by Council Member Denny and unanimously approved.

**Announcements**

None.

**Business**

A. Funding for Eagle Scout Candidate James Gardner's Project. As a follow-up to the presentation by James Gardner at the last meeting, Manager Looper reviewed preconstruction activities and presented the project's budget and funding request of \$4,000.

Council Member Cameron moved to grant the request for \$4,000 (by payment of invoices from the vendor for the project) from Cultural, Recreational and Economic Development funds. The motion was seconded by Council Member Rogers and unanimously approved.

B. Discussion of Process Improvement. Council Member Lawry read a proposed policy that included prerequisite and follow-up requirements for attending meetings by Village officials, both elected and staff, who are in attendance as a Clemmons representative. After a lengthy discussion regarding this proposed policy and the definition of "Clemmons representative", Council asked to table this issue until the next meeting. Council requested that Council Member Lawry provide his proposed written policy to them.

C. Discussion of Council Member Cameron Serving on the League's General Government Committee. Council Member Cameron reviewed the process that leads up to the Advocacy Goals Conference which will be held on December 11, 2014 and is open to all Council members. Feeling that her actions were misunderstood by Council, she explained she asked the Manager for input on the proposed goals from the committee on which she serves. She wanted his input on any negative effect that any goal might have on Clemmons. Discussion returned to the issue of "Clemmons representative." Mayor Nelson asked both Council Members Cameron and Lawry to define "representation" individually prior to the next meeting.

D. Discussion of Website Design. Manager Looper provided the initial three designs of the home page of the redesigned website and asked for comments from Council members on design elements. Discussion followed concerning the CGI videos that appear on the website and various graphic elements of the redesigns. Council chose to wait until the next meeting to make their recommendations.

E. Attorney's Report.

1. *Public Comments.* Our public comments procedure follows General Statutes. With regard to the special meeting with NCDOT Secretary Anthony Tata, written comments from interested citizens were welcomed and would be forwarded to NCDOT Secretary Anthony Tata. Council's expectations of the special meeting were discussed.
2. *Dunkin' Donuts Site.* He and Monty Sprinkle, our Inspections Director who works with our Zoning Board of Adjustment, disagree on the effect of recently adopted legislation that requires far more difficulty to exist for a particular piece of property rather than a group of properties to be granted a variance. Mr. Sprinkle's opinion is that the installation of the median on Lewisville-Clemmons Road is not peculiar to a particular property owner, therefore a variance would be inappropriate. Attorney Kasper disagreed and recommended again granting an encroachment on Village right-of-way. He saw no harm to the Village. He received a call from John Bennett who is working with the property owner who advised him of an additional problem regarding a side yard requirement that will have to go to the Zoning Board of Adjustment.

Council Member Rogers questioned if Council should discuss this issue since it is still a Zoning Board issue. Attorney Kasper stated the petitioner will withdraw his request if Council grants the encroachment. Council Member Rogers asked if the petitioner should not withdraw his petition prior to Council's discussion. Attorney Kasper stated this was not necessary since they are two separate issues. Further he stated that the petitioner will probably amend his request to talk about the side yard rather than pay a new fee. When asked about the side yard, Attorney Kasper said he was not prepared to talk about the details. He did explain the relationship between the Village of Clemmons and the Winston-Salem/Forsyth County Inspections Department.

Council Member Roark made a motion based on a conversation with Attorney Kasper prior to the meeting, to grant the encroachment. The motion was seconded by Council Member Cameron. Council Member Rogers raised questions regarding stormwater issues. Village Engineer Gunnell stated they cannot increase the impervious cover, so if pavement is added, they will have to take away some from another area on the site. John Bennett knows about this, but they have not yet applied for an exempt

permit. When Council Member Rogers asked if the motion needs to be modified. Attorney Kasper stated Inspections will require this be done. Manager Looper added that there are a number of required parking spaces. Mayor Nelson called for a vote on the motion. The motion was approved unanimously.

3. *Zoning Board Interference.* Without disclosing a Council Member's name, Attorney Kasper stated that the Chair of the Zoning Board brought it to his attention that a Council Member has contacted them about the disposition of a matter that was on the agenda. Council was reminded that it is imperative that they not contact Zoning Board members about any matter on their agenda outside of the meeting because they serve as a quasi-judicial body. He added that he discussed this matter with the Zoning Board as well.

F. Planner's Report/Manager's Report.

1. *Date of Holiday Open House.* Council chose December 18, 2014 for the date of the open house.

2. *Towncenter Drive Signal Update.* The vertical poles are up and the mast arms could be installed this week. Issues regarding the street signs for the site are being worked out.

3. *Library Input Meetings.* Everyone was reminded of the two input sessions – Tuesday, October 28 from 1:30 p.m. to 3:30 p.m. at River Oaks Community Church and Thursday, October 30 from 6 p.m. to 8 p.m. at the Clemmons Branch Library.

G. Council Comments. Council Member Rogers stated he and Council Member Cameron attended the NCLM Conference. More information will be forthcoming.

Council Member Lawry acknowledged yesterday being Christopher Columbus Day.

**Adjournment**

Council Member Rogers moved to adjourn the meeting at 8:57 p.m. The motion was seconded by Council Member Denny and unanimously approved.

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Nickolas B. Nelson  
Mayor

Attest:

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Marsha E. Sucharski, CMC, NCCMC  
Village Clerk