

**REGULAR MEETING OF  
THE VILLAGE OF CLEMMONS COUNCIL  
SEPTEMBER 22, 2014**

The Village of Clemmons Council met on Monday, September 22, 2014 at 7 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson and Council Members Cameron, Denny, Lawry and Rogers. Council member Roark was absent.

**Call to Order & Pledge of Allegiance**

Mayor Nelson called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

**Public Comments**

Michael Church, of Peace Haven Tenants Association, addressed tenants' rights at the Peace Haven Mobile Home Park. Residents at the park are receiving violation letters from the City-County Inspections Department; however, he feels it is the property owner that is not in compliance. He shared pictures of violations and asked for help from the Village to get the property owner in compliance so the residents are in compliance.

**Approval of the Minutes**

Council Member Rogers moved to approve the minutes of the September 8, 2014 meeting as presented. The motion was seconded by Council Member Cameron and was unanimously approved.

**Approval of the Agenda**

Council Member Cameron moved to approve the agenda as presented. The motion was seconded by Council Member Rogers and unanimously approved.

**Announcements**

Council Member Cameron stated she and Council Member Rogers attended the dedication of the bench for Dr. Passero at Novant Health. It was a very nice celebration of his life and contribution to the community. We were asked to pass along their sincere appreciation to everyone who had anything to do with the project.

Manager Looper reminded everyone that the next meeting is Tuesday, October 14, 2014 rather than Monday due to the Annual League Conference. He then asked if Council would care to discuss North Carolina Transportation Secretary Anthony Tata's visit to Clemmons on October 21, 2014, from 2 p.m. to 4 p.m. Mayor Nelson stated that during his initial talks with Rep. Donny Lambeth, Idols Road and Lewisville-Clemmons Road were mentioned as talking points. He asked that this be discussed further during Item B of the agenda.

**Business**

A. Bid Approval of Public Works' Pre-Engineered Steel Building. Three bids were received for this building. Staff recommended the lowest responsive bid from Calvin Construction Service, LLC for \$338,313. There is sufficient money budgeted for pertinent items associated with this project (sewer upgrades and rock) and staff has the authority to approve up to \$10,000

for each item up to \$360,000 budgeted for the project. The following are the bids received:

Company	Bid Amount
Calvin Construction Service, LLC Winston-Salem, NC	\$338,313
Fleetwood Fall, Inc. Fleetwood, NC	\$370,000
Jenns General Construction High Point, NC	\$349,097

Council Member Rogers moved to approve the bid from Calvin Construction Service, LLC in the amount of \$338,313 for new shed at Public Works. The motion was seconded by Council Member Cameron and unanimously approved.

B. Proposal of Projects for the Transportation Advisory Committee. Manager Looper shared information that was presented at last week's TAC meeting regarding their Call for Projects which was delayed from August until January due to a shortfall in funds. Even with the delay, the shortfall for Fiscal Years 2015 and 2016 is estimated at \$8.8 million. One fix to the shortfall could be no additional projects. However, the TAC is forming a committee of NCDOT staff and TAC staff members to review policies and procedures to avoid future deficits and make recommendations on how to address the present situation (move projects out to future fiscal years, cancel projects, etc.). This being said, the Call for Projects in January appears uncertain at this time. Manager Looper recommended that Clemmons still move forward with a minimum amount of due diligence in right-of-way and cross-section design for any projects we would like to present in the future when targets of opportunity become available. A lengthy discussion followed. Mayor Nelson suggested widening Hwy 158 from Village Hall east to Hampton Road, but after discussion decided this would not be a good project for STP-DA funds.

Council proposed the following projects for staff to begin preliminary work:

- Continuation of sidewalk on Harper Road from Novant north to Peace Haven Road, then east to Lewisville-Clemmons Road
- Continuation of sidewalk on Hwy 158 from the shopping center at Kinnamon Road west to Stadium Drive

No additional talking points were added to Secretary Tata's visit.

C. Proposal of Procedure for Building/Driveway Plans. For easy access by staff, Council Member Rogers recommended requiring commercial builders to submit in digital format the driveway plan with their driveway permit application. A hand drawn plan on paper or in digital format would be acceptable for residential driveway permit applications. The paper plan can be scanned by staff so a digital format would be available. Village Engineer Gunnell added that this would be good to refer to not only during the application process, but also during construction. By consensus, Council agreed to add the digital copy of the driveway plan with the driveway permit request.

D. Designate Voting Delegate for 2014 Annual League Business Meeting. With only Council Members Cameron and Rogers attending the conference, Council Member Cameron moved to appoint Council Member Rogers as the voting delegate and herself as the alternate

voting delegate. The motion was seconded by Council Member Rogers. The motion was approved by a 3 to 1 vote with Council Member Lawry voting in opposition.

E. Presentation of Eagle Scout's Proposed Project. Eagle Scout candidate James Gardner presented his project which will transform the wooded property and nature trail at Clemmons Elementary School into a better delineated walking trail and meadow with an outdoor amphitheater. The area can be used by Clemmons Elementary School and area residents. The amphitheater would be in honor of Ryan Wood, who went to Clemmons Elementary School and passed away in 2013 due to cancer, and any other youth that passed away from the school. Doug Gardner, James' father, added that they received approval from the school system, but wanted to present the project to the Council for any requests or recommendations. Funding will depend on the size of the amphitheater. James provided his fundraising efforts which included the Rotary, Clemmons PTA and Civic Club. He has already received a \$5,000 donation. The number of rows for seating at the amphitheater is dependent on the amount of donations received. The area will be handicapped accessible. Currently electricity is not included in the proposed project, but could be added. Work on the project will begin in mid-October and the estimated completion is set for February 2015.

Mayor Nelson asked for approval by Council. Council Member Rogers moved to approve. The motion was seconded by Council Member Cameron and unanimously approved. Council congratulated the Gardners on their proposed project. Council agreed to place the Eagle Scout project on the next agenda to discuss funding.

F. Attorney's Report.

1. *Peace Haven Estates.* A two-fold enforcement process has begun. There are a number of noncompliant issues. Inspections is in the process of notifying the lot leasee and property owner of these violations and allowing them time to come into compliance. The process will probably take two years.
2. *Dunkin Donuts & Gus Kazakos, property owner.* A variance request has been submitted to rework their drive-thru to allow for traffic to enter from Amp Drive by way of Allegacy Way. The variance would ask to reduce the width of the driveway from the required 20 feet to 18 feet. A suggestion was to ask for an encroachment on Village right-of-way to allow for the 20-foot requirement. Stormwater issues were discussed. Council agreed this should go to the Zoning Board of Adjustment.

G. Planner's Report.

1. Minutes from the September 16, 2014 Planning Board Meeting. Manager Loooper presented the minutes.

H. Manager's Report.

1. *Financial Summary Report for August 2014.* The report was presented.
2. *Traffic Control Request by Clemmons Elementary School.* A request for no left turns from northbound traffic on Stadium Drive onto Bingham Avenue during school arrival and dismissal hours was presented. Council asked that more time be given to see if the recent granted request for no left turns onto Stadium Drive from Bingham Drive will help the traffic congestion.

3. *Cancellation of Clemmons 101.* With registration falling short of the 15 required participants, the fall program was cancelled. Various ways registrants learned about the program was presented. If Council chooses, Clemmons 101 can be once again considered in spring.

4. Library Input Sessions. Cards are available announcing the two input sessions. Council was invited to take some of the cards to their various civic association meetings.

I. Council Comments. None.

**Adjournment**

Council Member Lawry moved to adjourn the meeting at 9:10 p.m. The motion was seconded by Council Member Rogers and unanimously approved.

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Nickolas B. Nelson  
Mayor

Attest:

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Marsha E. Sucharski, CMC, NCCMC  
Village Clerk