

**REGULAR MEETING OF  
THE VILLAGE OF CLEMMONS COUNCIL  
September 12, 2016**

The Village of Clemmons Council met on Monday, September 12, 2016, at 7 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson, Council Members Cameron, Combest, Farmer, Rogers and Wrights. Attorneys Warren and David Kasper were also present.

**Call to Order & Pledge of Allegiance**

Mayor Nelson called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

**Public Comments**

There were eight citizens in attendance. There was one individual signed in to speak:

-Laurie Fitzgerald, 4206 Gardenspring Drive, Clemmons, NC – requested a review of life-care community sections of the UDO be placed on the next Council meeting agenda and expressed concerns regarding proposed development.

**Approval of the Minutes**

Council Member Farmer moved to approve the minutes of the August 22, 2016 regular meeting as presented. The motion was seconded by Council Member Rogers and unanimously approved.

**Approval of the Agenda**

Manager Kirby requested to remove Item 2 “Recognition from Mayor” under “Announcements” then add Item 2 “Proclamation Recognizing Constitution Week – September 17-23, 2016” under “Announcements”. Manager Kirby requested an addition of Item 4 “Designate Voting Delegates for 2016 Annual League Business Meeting and 2016 League Advocacy Goals Conference” under “Manager’s Report”.

Council Member Cameron moved to approve the agenda as amended. The motion was seconded by Council Member Rogers and unanimously approved.

**Announcements**

1. *Proclamation Recognizing Diaper Need Awareness Week – September 26– October 2, 2016* – Mayor Nelson proclaimed September 26 – October 2, 2016 as Diaper Need Awareness Week for the Village of Clemmons (attached hereto as Exhibit A and incorporated as part of the minutes)
  
2. *Proclamation Recognizing Constitution Week 2016* – Mayor Nelson proclaimed the week of September 17-23, 2016 as Constitution Week (attached hereto as Exhibit B and incorporated as part of the minutes).

**Business**

- A. *Marketing/Communications Director’s Report.*
  1. *Events Update* – Marketing/Communications Director Ford provided an update on the following upcoming events:

- Movie Night in the Village (Zootopia) - Sept 17; 6PM; Jerry Long YMCA
- Harvest Fest will be in conjunction with the Farmer's Market on Thursday, October 6, 2016 from 4-7PM at Village Hall. She stated the Farmer's Market has had much success since relocating to Village Hall.
- Registrations from businesses and organizations is currently taking place for Monster Dash & Goblin Hop which is scheduled for Sunday, October 23, 2016 from 2-5PM at the Greenway.

B. Manager's Report.

1. *Report on Economic Development Grant* – Manager Kirby advised Council that he had received notification of approval for a \$100,000 Economic Development Grant from the NC Department of Commerce to be used for downtown revitalization and roadway enhancements through shopping center areas. He stated that there would be no matching funds from the Village of Clemmons required. He advised once paperwork was received, Attorney Kasper would review and Manager Kirby would sign upon Council's approval. A lengthy discussion ensued regarding the manner in which the funding was sought. Mayor Nelson explained his initiative to pursue the funding opportunity once he learned of it based on past experience and the opportunity it provides the Village. Further discussion between Council members took place relating to communication and process when seeking opportunities for the Village. Council provided direction to Manager Kirby that once the documentation was received he is to provide to Council for their review.
2. *Application and Conveyance Agreement (#12215) – Village Point Drive, Phase III & IV (Information Only)* – Manager Kirby advised Council of an agreement from City/Counties Utilities which grants permission to the Village of Clemmons to tie to their sewer line that the Village conveyed to them. He stated it is an agreement to be signed by staff but making Council aware of it.
3. *Continuance of Public Hearing, Monday September 26, 2016 – Zoning Text Amendment (C-UDO-75)* – Manager Kirby advised of the need to continue the public hearing as advertisement was not timely in local newspapers.

Council Member Farmer moved to continue the public hearing on C-UDO-75 to Monday, September 26, 2016 at the Regular Village Council Meeting. The motion was seconded by Council Member Wrights and unanimously approved.

4. *Designate Voting Delegates for 2016 Annual League Business Meeting and 2016 League Advocacy Goals Conference* - Council Members Cameron, Combest, Farmer, Rogers and Wrights will be attending the annual conference. Council Member Cameron will be attending the advocacy goals conference.

Council Member Combest moved to appoint Council Member Cameron as the voting delegate for the annual conference and advocacy goals conference. The motion was seconded by Council Member Farmer and unanimously approved. Council Member Cameron moved to appoint Council Member Combest as the alternate voting delegate for the annual conference. The motion was seconded by Council Member Rogers and unanimously approved.

- C. Attorney's Report – Attorney Kasper advised that it appears an agreement to sign documentation between property owners which impacts the completion of Jessie Lane has taken place. One of the property owners has already signed and the other is prepared to sign.
- D. Planner's Report – Planner Ledbetter was not in attendance. Mayor Nelson wished Happy 7<sup>th</sup> Birthday to her daughter, Belle.
- E. CEI Contract for ECS – Manager Kirby explained a contract from CEI for ECS that was presented to Council in the amount of \$173,000 for Village Point roadway which was a good faith estimate based on the scope of information provided on the project. Manager Kirby advised that the contract amount has been negotiated down from the original amount of \$215,000. Attorney Kasper advised that it is open-ended but it is a fee-for-services contract with a fee schedule for the services provided with parameters being set and also that billing will take place monthly providing a means to evaluate progress and related costs. Public Works Director/Village Engineer Gunnell stated that there is some leeway in case there are changes that need to be made along the way with key points during the project and assured that the staff has the ability to stop the project anytime along the way.

Council Member Combest moved to approve CEI Contract for ECS. The motion was seconded by Council Member Farmer and unanimously approved.

- F. Council Comments – there were none.

#### Adjournment

Council Member Farmer moved to adjourn the meeting at 8:09 p.m. The motion was seconded by Council Member Wrights and was unanimously approved.

  
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Nickolas B. Nelson, Mayor

ATTEST:

  
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Lisa Shortt, Village Clerk

**A Proclamation Recognizing  
Diaper Need Awareness Week**

**EXHIBIT A**

Whereas, the people of Clemmons recognize that economic opportunity for individuals can lead to improved health for families and their communities; and

Whereas, twelve percent of Clemmons' children live in low income families; and

Whereas, access to a reliable supply of clean diapers is a necessity for the health and welfare of infants and toddlers, their families, and child and health care providers; and

Whereas, diapers cannot be bought with food stamps or WIC vouchers, therefore providing a sufficient supply of diapers can cause economic hardship to families in need; and

Whereas, the average infant or toddler requires an average of fifty diaper changes per week over three years; and

Whereas, national surveys report that one in three mothers experiencing diaper need at some time while their children are less than three years of age and forty-eight percent of families delay changing a diaper to extend their supply; and

Whereas, a supply of diapers is generally an eligibility requirement for infants and toddlers to participate in childcare programs and quality early education programs; and

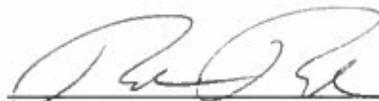
Whereas, when infants and toddlers cannot participate in childcare programs, it makes it very difficult for their parents and guardians to participate in the workforce, thereby causing economic harm to many families; and

Whereas, Clemmons is proud to be home to various community organizations that recognize the importance of diapers in helping provide economic stability for families and that distribute diapers to poor families through various channels; now

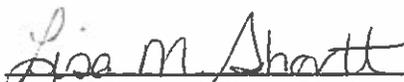
Therefore, I, Nick Nelson, Mayor of Clemmons, North Carolina, do hereby proclaim the week of September 26 – October 2, 2016 as

**DIAPER NEED AWARENESS WEEK**

In Clemmons, North Carolina and encourage the citizens of Clemmons to donate generously to diaper banks, diaper drives, and those organizations that distribute diapers to families in need to help alleviate diaper need in Clemmons, North Carolina.

  
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Nickolas B. Nelson, Mayor

Attest:

  
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Lisa M. Shortt, Village Clerk



**PROCLAMATION  
RECOGNIZING  
CONSTITUTION WEEK 2016**

WHEREAS, September 17, 2016 marks the two hundred and twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, I, Nickolas B. Nelson, Mayor of the Village of Clemmons, do hereby proclaim September 17 through 23, 2016 to be

**CONSTITUTION WEEK**

in Clemmons, North Carolina and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Village of Clemmons on this 12<sup>th</sup> day of September, 2016.



Nickolas B. Nelson  
Mayor

ATTEST:



Lisa M. Shortt  
Village Clerk

