

**REGULAR MEETING OF  
THE VILLAGE OF CLEMMONS COUNCIL  
August 8, 2016**

The Village of Clemmons Council met on Monday, August 8, 2016, at 7 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson, Council Members Cameron, Combest, Farmer, Rogers and Wrights. Attorney David Kasper was also present. Attorney Warren Kasper and Village Manager Kirby were absent.

**Call to Order & Pledge of Allegiance**

Mayor Nelson called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

**Public Comments**

There were 10 citizens in attendance. There were five individuals signed in to speak:

- Reagan Gasaway, 7966 Abelia Way, Clemmons, NC – discussed the deer population in the neighborhood and expressed that the joy far outweighs the detriment the deer provide to the community.
- Jane Lawrence, 7980 Abelia Way, Clemmons, NC – expressed that she enjoys seeing the deer in the neighborhood.
- Buddy Lawrence, 7980 Abelia Way, Clemmons, NC – expressed that he enjoys seeing the deer in the neighborhood.
- Carol Miller, 7986 Abelia Way, Clemmons, NC – stated that there are deer, turkeys, geese, raccoons and coyotes that roam in the neighborhood and she is blessed to see that every day and wants it to continue.
- C. Robin Dean, 3523 Lawrence Street, Clemmons, NC – thanked Council for their request for more information from Southwest Athletics in regards to the World Series Tournament funds they are requesting and expressed his thoughts on other communities benefitting and asked if any contribution from those communities will be sought.

**Approval of the Minutes**

Council Member Cameron moved to approve the minutes of the July 25, 2016 regular meeting as presented. The motion was seconded by Council Member Wrights and unanimously approved.

**Approval of the Agenda**

Council Member Rogers moved to approve the agenda as presented. The motion was seconded by Council Member Farmer and unanimously approved.

**Announcements**

There were no announcements.

**Business**

- A. Marketing/Communications Director's Report.
  - 1. Events Update – Marketing/Communications Director Ford provided an update on upcoming events. A free government class (Clemmons 101) will be offered September 1, 8 & 15 from 6:00 p.m. until 9:00 p.m. at

Village Hall (September 1 & 8) and Public Works (September 15). Registration deadline is Thursday, August 11, 2016. She also stated that the Annual Ice Cream Festival will be held in conjunction with the Farmer's Market at Clemmons Elementary School on Saturday, August 27, 2016 from 9:00 a.m. until noon.

B. Manager's Report.

1. *Sheriff's Department Report for June 2016* – Report was presented.

Assistant Village Manager Mike Gunnell advised of the Forsyth County Sheriff's Department Citizens Academy which will be starting Thursday, September 8, 2016 from 6:30 p.m. until 9:00 p.m. and will run for eight (8) weeks.

C. Attorney's Report.

1. *Lease Agreement with Fire Department* – Lease Agreement with Fire Department was presented for an area of approximately 10,000 square feet on the property of the Public Works Yard of the Village of Clemmons.

Council Member Rogers made a motion to approve Lease Agreement with Fire Department. The motion was seconded by Council Member Farmer and was unanimously approved.

D. Planner's Report.

1. *Update on Federally-funded Projects* – Planner Ledbetter provided an update on the following federally-funded projects:
  - Middlebrook Drive Gap Sidewalk Project – construction notice to proceed has been received from NCDOT with the estimated project start date in September 2016
  - Highway 158 to Tanglewood Sidewalk Project – 65% complete on the engineering and should be complete in October 2016 with a Spring bid for construction
  - RFQs for engineering services will be released in August 2016 on the three Capital Project Ordinances which are before Council at this meeting

E. Capital Project Ordinances.

1. *CPO-2017-1 Intersection Improvements* – CPO-2017-1 Intersection Improvements in the amount of \$450,000 was presented (attached hereto as Exhibit A and incorporated as a part of the minutes).

Council Member Cameron made a motion to approve CPO-2017-1 Intersection Improvements. The motion was seconded by Council Member Combest and was unanimously approved.

2. *CPO-2017-2 Sidewalk Harper Road/I-40 to Morgan Elementary* – CPO-2017-2 Sidewalk Harper Road/I-40 to Morgan Elementary in the amount of \$664,000 was presented (attached hereto as Exhibit B and incorporated as a part of the minutes).

Council Member Farmer made a motion to approve CPO-2017-2 Sidewalk Harper Road/I-40 to Morgan Elementary. The motion was seconded by Council Member Wrights and was unanimously approved.

3. *CPO-2017-3 Sidewalk Hwy 158/Stadium Drive to Kinnamon Village – CPO-2017-3 Sidewalk Hwy 158/Stadium Drive to Kinnamon Village in the amount of \$338,000 was presented (attached hereto as Exhibit C and incorporated as a part of the minutes).*

Council Member Combest made a motion to approve CPO-2017-3 Sidewalk Hwy 158/Stadium Drive to Kinnamon Village. The motion was seconded by Council Member Cameron and was unanimously approved.

- F. *Deer Discussion – Problem and Potential Solutions* – Mayor Nelson advised of an issue of the amount of deer in the community being brought to his attention from an avid gardener. After Council discussion, it was determined that it would be helpful to know to the magnitude of the problem (nuisance, health risk, etc.). Council is interested in any information that could be provided by NC Wildlife.
- G. *Council Comments* – There were no comments.

**Adjournment**

Council Member Rogers moved to adjourn the meeting at 7:23 p.m. The motion was seconded by Council Member Cameron and was unanimously approved.

  
\_\_\_\_\_  
Nickolas B. Nelson, Mayor

ATTEST:

  
\_\_\_\_\_  
Lisa Shortt, Village Clerk

Village of Clemmons  
Capital Project Ordinance  
For Intersection Improvements

BE IT ORDIANED by the Governing Board of the Village of Clemmons, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project is hereby adopted.

SECTION 1. The project authorized is the intersection improvements to be financed by a NCDOT grant and General Fund match.

SECTION 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Engineering	\$ 45,000
Construction	<u>\$405,000</u>
Total Appropriations	<u>\$450,000</u>

SECTION 4. The following amounts are anticipated to be available to complete this project:

NCDOT Grant	\$360,000
Transfers from General Fund	<u>\$ 90,000</u>
Total Revenues	<u>\$450,000</u>

SECTION 5. The Village Manager and Finance Officer are hereby authorized to make any Fund or accounting adjustments necessary to establish, implement and maintain this Capital Project Fund.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursements requests should be made to the grantor agency in an orderly and timely manner.

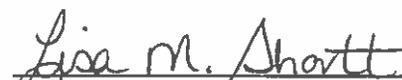
SECTION 7. The Finance Officer is directed to report, on a monthly basis, on the financial status of this project.

SECTION 8. The Finance Officer is directed to include a detailed analysis of past and future cost and revenues on this capital project in every budget submission made to this Board.

SECTION 9. Copies of this capital project shall be furnished to the Clerk, Finance Officer, and to the Budget Officer for direction in carrying out this project.

Adopted this 8<sup>th</sup> day of August, 2016

  
Nickolas B. Nelson, Mayor

Attest:  
  
Lisa M. Shortt, Village Clerk

Village of Clemmons  
Capital Project Ordinance  
For Sidewalk Harper Road I40 to Morgan

BE IT ORDIANED by the Governing Board of the Village of Clemmons, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project is hereby adopted.

SECTION 1. The project authorized is the intersection improvements to be financed by a NCDOT grant and General Fund match.

SECTION 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Engineering	\$ 66,400
Construction	<u>\$597,600</u>
Total Appropriations	<u>\$664,000</u>

SECTION 4. The following amounts are anticipated to be available to complete this project:

NCDOT Grant	\$531,200
Transfers from General Fund	<u>\$132,800</u>
Total Revenues	<u>\$664,000</u>

SECTION 5. The Village Manager and Finance Officer are hereby authorized to make any Fund or accounting adjustments necessary to establish, implement and maintain this Capital Project Fund.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursements requests should be made to the grantor agency in an orderly and timely manner.

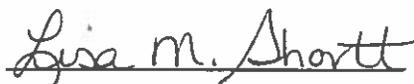
SECTION 7. The Finance Officer is directed to report, on a monthly basis, on the financial status of this project.

SECTION 8. The Finance Officer is directed to include a detailed analysis of past and future cost and revenues on this capital project in every budget submission made to this Board.

SECTION 9. Copies of this capital project shall be furnished to the Clerk, Finance Officer, and to the Budget Officer for direction in carrying out this project.

Adopted this 8<sup>th</sup> day of August, 2016

  
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Nickolas B. Nelson, Mayor

Attest:  
  
\_\_\_\_\_  
Lisa M. Shortt, Village Clerk

Village of Clemmons  
Capital Project Ordinance  
For Sidewalk 158 Stadium to Kinnamon Village

BE IT ORDIANED by the Governing Board of the Village of Clemmons, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project is hereby adopted.

SECTION 1. The project authorized is the intersection improvements to be financed by a NCDOT grant and General Fund match.

SECTION 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Engineering	\$ 33,800
Construction	<u>\$304,200</u>
Total Appropriations	<u>\$338,000</u>

SECTION 4. The following amounts are anticipated to be available to complete this project:

NCDOT Grant	\$270,400
Transfers from General Fund	<u>\$ 67,600</u>
Total Revenues	<u>\$338,000</u>

SECTION 5. The Village Manager and Finance Officer are hereby authorized to make any Fund or accounting adjustments necessary to establish, implement and maintain this Capital Project Fund.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursements requests should be made to the grantor agency in an orderly and timely manner.

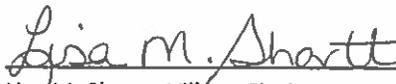
SECTION 7. The Finance Officer is directed to report, on a monthly basis, on the financial status of this project.

SECTION 8. The Finance Officer is directed to include a detailed analysis of past and future cost and revenues on this capital project in every budget submission made to this Board.

SECTION 9. Copies of this capital project shall be furnished to the Clerk, Finance Officer, and to the Budget Officer for direction in carrying out this project.

Adopted this 8<sup>th</sup> day of August, 2016

  
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Nickolas B. Nelson, Mayor

Attest:  
  
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Lisa M. Shortt, Village Clerk