SPECIAL & REGULAR MEETING OF THE VILLAGE OF CLEMMONS COUNCIL APRIL 25, 2016

The Village of Clemmons Council met on Monday, April 25, 2016 at 5 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson and Council Members Cameron, Combest, Farmer, Rogers and Wrights. No Council member was absent. Staff members present were: Manager Kirby, Finance Officer Stroud, Planner Ledbetter, Public Works Director/Village Engineer Gunnell, Director of Operations Gearren, Clerk Shortt and Village Attorney Warren Kasper. Attorney David Kasper was absent.

Call to Order
Mayor Nelson called the meeting to order at 5:05 p.m.

Business – Special Meeting
Fiscal Year 2016-2017 Budget Workshop - Finance Officer Stroud presented an updated budget summary which reflected more current information then the budget presented at the retreat. The total budget increased from $6,246,310 (2015-2016) to $6,983,862 (2015-2016). The tax rate remains at 11.5 cents. The fiscal year 2016-2017 budget anticipates using $1,765,181 of fund balance. All of this fund balance is for capital items only with no fund balance being used to cover operations. Some of the capital items are road construction and sidewalk construction match, salt building and leaf truck.

Council reviewed the proposed draft budget. Discussion items included:

- Travel/meetings to NCLM conference which is being held in Raleigh in October for six Council members. Council consensus is to include this line item in the budget.
- Senior Services request for $10,000. Council consensus was to remove line item from the budget.
- Manager Kirby advised that based on timeframe, the line item for Civic Club in the amount of $26,000 should be removed as it could be a budget amendment later in the year if necessary. Council consensus was to remove this line item.
- There was a question about increasing the number of foot patrol officers by one and decreasing the number of detectives assigned to Clemmons by one. Council consensus is for Manager Kirby to discuss with Sheriff's Department to implement that change.
- Public Works has requested adding another position. Council consensus was to add the position.
- Discussion on community garden. Planner Ledbetter discussed how the garden is established and recommended budget be reduced from $1,500 to $1,000. Council consensus was to reduce the community garden amount to $1,000.
- Council consensus was to continue the library donation of $7,000.
- Council discussion on Capital Projects resulted in, by consensus, the removal of Property Acquisition in the amount of $180,000 but leave in $10,000 for an architectural engineer

to develop a master plan once Council determines what they desire in regards to property. Council Member Cameron stated Council will need to devise a plan for the Harper Road property.

- Finance Officer Stroud advised she is not anticipating a stormwater fee change. Public Works Director/Village Engineer Gunnell advised the top rated Stormwater project will be the Springside project.

Mayor Nelson called for a recess at 6:53 p.m.

Mayor Nelson reconvened the meeting at 7 p.m.

Pledge of Allegiance (Regular Meeting)
Boy Scout Troop #778, directed by Scout Bennett Coley, led the Pledge of Allegiance.

Public Comments
There were 16 citizens in attendance. There was one individual signed in to speak:

-Rick Langevin, 1530 Oak Creek Court, Clemmons, NC – expressed his concerns regarding crime in and around the Moravian Heights neighborhood providing incident information.

Approval of the Minutes
Council Member Cameron moved to approve the minutes of the April 11, 2016 regular meeting as presented. The motion was seconded by Council Member Combest and unanimously approved.

Approval of the Agenda
Manager Kirby requested the addition of the following items under the Announcements portion of the agenda: "A. 1. Employee Recognition", "D. ABC Report" and "E. Stormwater Report from Forsyth County".

Planner Ledbetter requested the addition of "3. Farmer's Market Update" under the Planner's Report portion.

Council Member Combest moved to approve the agenda as presented amended. The motion was seconded by Council Member Wrights and unanimously approved.

Announcements

A. *Comprehensive Annual Financial Report Award* – Manager Kirby presented the Comprehensive Annual Financial Report Award to Finance Officer Stroud.

1. *Employee Recognition* – Manager Kirby recognized Steven Gearren, Director of Operations, for his successful completion of the UNC School of Government's Municipal Administration course.

Mayor Nelson proclaimed May 1 -7, 2016 as Public Service Recognition Week.

B. *Resolution 2016-R-07 Declaring May 2016 as Historic Preservation Month in Clemmons* - Mayor Nelson read Resolution 2016-R-07 Declaring May 2016 as Historic Preservation Month in Clemmons.

Council Member Rogers motioned to adopt Resolution 2016-R-07 Declaring May 2016 as Historic Preservation Month in Clemmons. The motion was seconded by Council Member Farmer and unanimously approved.

Mayor Nelson presented a copy of Resolution 2016-R-07 to David Hauser, Clemmons Historical Society President and our representative on the Forsyth County Historic Resources Commission (attached hereto as Exhibit A and incorporated into the minutes). Mr. Hauser thanked Council and provided an update of projects.

C. *Arts Council of Winston-Salem, Summer Park Series Presentation - Jim Sparrow, President & CEO* – Mr. Sparrow advised that the Arts Council of Winston-Salem, partnered with Lowes Foods, are sponsoring a free Summer Parks Series at Tanglewood Park. He advised they have expanded the series to outer parts of the County and invited everyone to attend. Council Member Cameron expressed her gratitude for the emphasis made to expand the series to this area.

D. *ABC Report* – Manager Kirby advised the Nascar legend, Junior Johnson, will be making an appearance at the Clemmons ABC Store to sign bottles of his moonshine.

E. *Stormwater Report from Forsyth County* – Manager Kirby advised of the discussion and consideration being given by the Forsyth County Board of Commissioners to formally ask state legislators to introduce a statewide bill to exempt governmental entities and their facilities from stormwater fees (this would include public schools). Mayor Nelson requested information from Public Works Director/Village Engineer Gunnell on the impact this would have on our municipality. Mayor Nelson requested a draft resolution in opposition be written for review.

Business

A. *Call for Public Hearing*

1. Request of the Village of Clemmons from County RS40 to Clemmons RM-5-S for the annexed property of Peacehaven Development LLC and William Alexander; property is located at the northwest corner of Peace Haven Road and Harper Road, and is ±3.432 acres (Annexation Ordinance 2016-A-01 – Concord Crossing)

Council Member Rogers made a motion for a Public Hearing to be held on Monday, May 9, 2016 at 7 p.m. at Village Hall Request of the Village of Clemmons from County RS40 to Clemmons RM-5-S for the annexed property of Peacehaven Development LLC and William

Alexander; property is located at the northwest corner of Peace Haven Road and Harper Road, and is ±3.432 acres (Annexation Ordinance 2016-A-01 – Concord Crossing). The motion was seconded by Council Member Combest and unanimously approved

B. *Attorney's Report* – Nothing to report.

C. *Planner's Report*

1. *Minutes from the April 19, 2016 Planning Board Meeting* – Minutes were presented.
2. *Yard Sales Discussion* – Planner Ledbetter advised of citizen calls regarding a continuous yard sale. She stated that this has been ongoing for approximately three and a half weeks. She has spoken with Forsyth County Inspections and this is being classified as a retail services incident and is an isolated incident. By Council direction, Attorney Kasper and Planner Ledbetter will draft ordinances for the Town Code as well as the UDO for consideration by Council.
3. *Farmer's Market Update* – Planner Ledbetter advised that there are currently 16 vendors signed up for the market with an additional six expected. She stated the market will begin on May 7, 2016 and run thru the last weekend of October 2016 from 8:30 a.m until noon. This year there will also be a series of events to coordinate with the Farmer's Market.

D. *Marketing/Communications Director's Report*

1. *Event Updates* – Marketing/Communications Director Ford provided registration/interest updates on upcoming events including: Spring Clemmons Community Cleanup, Pedal and Metal, and Movie Nights in the Village.

E. *Manager's Report*

1. *Financial Summary Report for March 2016* - Report was presented.
2. *Bulk Pickup Report* – Manager Kirby stated that the two-week bulk pickup was completed with approximately 97.63 tons picked up. He advised there were about 600 stops which represents about 10% of the Village of Clemmons.

F. *Council Comments* – Mayor Nelson advised of a Mayor's Roundtable luncheon he attended at the Winston-Salem Industries for the Blind. He commented on what an incredible group that was. He also stated that he was proud to report that, in speaking with other municipalities that are facing similar issues/challenges as Clemmons, we seem to be further along.

G. *Closed Session for Discussion Under Attorney-Client Privilege in accordance with NCGS 143-318.11(a)(3)* - Council Member Farmer moved to go into closed session for discussion under attorney-client privilege in accordance with NCGS

143-18.11(a)(3) at 7:44 p.m. The motion was seconded by Council Member Cameron and unanimously approved.

At 8:05 p.m., Mayor Nelson stated that by unanimous vote Council chose to reconvene the open session. No action was taken.

Adjournment

Council Member Combest moved to adjourn the meeting at 8:06 p.m. The motion was seconded by Council Member Farmer and unanimously approved.

Nickolas B. Nelson, Mayor

Attest:

Lisa M. Shortt, Village Clerk

Resolution Number 2016-R-07

EXHIBIT A

RESOLUTION DECLARING HISTORIC PRESERVATION MONTH IN CLEMMONS, NORTH CAROLINA MAY 2016

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for urban and rural communities across the nation, and for Americans of all ages, all walks of life, and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "*Foundation and Founding Principles*" is the local theme for National Historic Preservation Month 2016, established by the National Trust for Historic Preservation; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Village Council of Clemmons do hereby declare the month of May 2016 as National Historic Preservation Month, and call upon the people of Clemmons to join their fellow citizens across the United States in recognizing and participating in this special observance.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of the Village Council and that a copy be furnished to the Forsyth County Historic Resources Commission.

Adopted this 25th day of April, 2016

Nickolas B. Nelson
Mayor

ATTEST:

Lisa M. Shortt, Village Clerk