

**SPECIAL & REGULAR MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
APRIL 28, 2014**

The Village of Clemmons Council met on Monday, April 28, 2014 at 5 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson and Council Members Cameron, Denny, Lawry, Roark and Rogers. No Council member was absent.

Call to Order

Mayor Nelson called the meeting to order at 5 p.m.

Business – Special Meeting

A. Fiscal Year 2014-2015 Budget Workshop. Manager Looper presented an updated budget summary which reflected more current information than the budget presented at the retreat. The total budget increased from \$5,206,960 to \$5,576,955. On the revenue side, sales tax estimates increased by \$51,000 and Powell Bill increased by \$3,000. Fund balance appropriations were amended as follows: occupancy tax decreased by \$10,000, Powell Bill increased by \$28,000, added \$300,000 from committed fund balance for completion of a new shed at Public Works and non-restricted fund balance increased just under \$15,000. On the expense side, changes reflect an adjustment to the group insurance, 2% increase in the draft public safety contract, full cost of grant positions, reallocation of Public Works salary, health insurance increase and salary adjustment, as per Council's direction cultural, recreational and economic development expenses were removed leaving holiday light expense, and capital expenses which included the shed and accounting software. Tax rate remains at 11.5-cents. The estimated unrestricted fund balance for June 2014 (current fiscal year) will be about \$5.2 million. The Stormwater rate remains at \$5 per ERU. The lake greenway is being rebid, so the outcome is uncertain budget-wise. Concurrence will be needed on the extent of street paving.

Council reviewed the proposed draft budget. Discussion items included:

- Whether or not to include under Governing Board Travel and Meetings attendance by Council members to the two annual National League of Cities Conferences, two committee meetings and two board meetings. Staff was asked to provide cost for this fiscal year on all Travel and Meeting items.
- Cancellation of the Village's membership to the Winston-Salem Chamber under Administration Dues and Subscriptions.
- Not choosing to exercise the grant for an additional deputy.
- Staff researching if the recreational component of the Occupancy Tax Fund can be used for recreational capital construction.

With 7 p.m. drawing near, Council chose to move the remaining budget items to tonight's regular meeting. Mayor Nelson called for a recess at 6:43 p.m.

Mayor Nelson reconvened the meeting at 7 p.m.

Pledge of Allegiance (Regular Meeting)

Mayor Nelson led the Pledge of Allegiance.

Public Comments

Patricia Way, 3635 North Lakeshore Drive, Clemmons, as President of the Friends of the Library she addressed her concern over lack of information coming forward regarding the informational meeting for the proposed new Clemmons library. After reading articles in the newspapers, it appeared the new library will be built later rather than sooner. In 2011 the residents of Forsyth County voted for a \$40 million bond to build three new libraries which included the Clemmons library. All precincts in Clemmons voted more than 50% in favor of the bond. Ms. Way asked for Village's support in going to the County Commissioners to state our displeasure in the changing of the timeline or we might not have our new facility when we were originally promised. The bond needs to be floated in the next three years. She closed by adding that our branch is the most circulated branch in the system.

Jack Ingle, 6840 Greenbrook Drive, Clemmons, stated during the budget workshop it was said that the Chamber of Commerce is a business organizations. He wanted to add that it also supports the community. Further there is a bill in the United States Congress, Map 21, which reauthorizes federal funding for infrastructure (roads and facilities) in North Carolina. The Chamber has talked with Congresswoman Virginia Fox who supports this legislation. All 28 chambers in North Carolina and the North Carolina Chamber has sent letters to our North Carolina delegation supporting this bill. Failure to reauthorize Map 21 would cost the State an estimated \$1.2 billion and put 16,000 jobs at risk. Mr. Ingle will supply the Council with a copy of the letter.

Approval of the Minutes

Council Member Rogers moved to approve the minutes of the April 14, 2014 regular meeting as presented. The motion was seconded by Council Member Denny and unanimously approved.

Approval of the Agenda

Council Member Rogers moved to approve the agenda as presented. The motion was seconded by Council Member Denny and unanimously approved.

Announcements

Mayor Nelson read and presented a resolution declaring May 2014 as Historic Preservation Month in Clemmons to David Hauser, our representative on the Forsyth County Historic Resources Commission (attached hereto as Exhibit A and incorporated herein by reference). Mr. Hauser thanked the Mayor for the resolution and for keeping the history of our community in the forefront. He added that he has enjoyed serving on the Commission for the past year. He hinted of a future historic preservation project in Clemmons. More information will be forthcoming.

Business

A. Needs Assessment and Site Selection for Clemmons Library. Council Member Rogers stated after the articles appeared in the newspapers regarding the lack of movement on the

Clemmons Library, he and Mayor Nelson called the County Commissioners and asked why Clemmons was moved from first place to second place when this was a needs assessment, not a land issue. We made it clear that our residents supported the bond for our library by a 56% to 44% vote and the Council supports them. Council Member Rogers invited Deputy County Manager Damon Sanders-Pratt to address where the County stands on this issue. He also recognized Commissioner Mark Baker in the audience who is willing to help us move forward so everyone gets what they deserve.

Deputy County Manager Sanders-Pratt stated the tentative schedule presented to the County Commissioners in 2011 was to slate the project in such a way so taxes wouldn't have to be raised to fund the library fund project. So as existing debt came off, an equivalent or lesser amount of library debt would be added. Subsequent to that, Kernersville was looking to acquire a site in their negotiations with Novant. When asked what this does for the Kernersville Library project, he responded that this puts them in a pole position because they have a place to put it. However, the way the financials have been working for the County with the bond referendum funding as well as other mechanisms the County has in place, there's more opportunity to do concurrent projects with more overlap. It was never intended for a first, second and third place project. The County Finance Office is looking to float about \$34 million of the \$40 million bond this fall. With \$34 million, there would be enough cash flow to begin work and substantially work on all three of the projects, if it could be handled administratively. The Clemmons Library project will be done.

Questions and answers followed. Deputy County Manager Sanders-Pratt reviewed the process to get to the construction phase which will take a while. The process includes land acquisition, however Council chooses to handle that; site preparation; and community input sessions. The County had three on location and then three on amenities. If we already have a site then you could cut back on the number of input sessions. The process also includes selecting a designer and then a builder. The design phase takes a while. Eventually the design would have to be vetted by management or the Council and then construction begins. The bond money would be divided between all three libraries with the Winston-Salem Library receiving up to \$28 million and the Clemmons and Kernersville Library receiving up to \$6 million each. It has been the practice of the County for the community to determine the location of the site. If it was left up to the County, cost would be the determining factor. The size of the site was discussed.

Council Member Rogers made a motion to direct Manager Loper to start the process of the needs assessment with the County, our Friends of the Library, and library staff. He added that Mayor Nelson should be the liaison between the Council and County Commissioners. The motion was seconded by Council Member Roark and unanimously approved.

Mayor Nelson thanked Commissioner Baker and Deputy County Manager Sanders-Pratt for coming to our meeting.

- B. Attorney's Report. Nothing new to report.
- C. Planner's Report. Nothing new to report.

D. Manager's Report.

1. *Financial Summary Report for March 2014.* Report was presented.
2. *Amendment to Resolution regarding Acceptance of Gifts.* Council Member Rogers moved to amend Resolution Number 2008-R-19 Resolution regarding Acceptance of Gifts to include standards for the donation of park benches to the Village of Clemmons specifying the brown color. (Policy attached hereto as Exhibit B and incorporated herein by reference.) The motion was seconded by Council Member Cameron and unanimously approved.

E. Council Comments.

Council Member Roark thanked everyone for coming to tonight's meeting and for speaking. He found it informative.

Council Member Cameron thanked everyone who had anything to do with Clemmons Community Day which was a great success. She added that while handing out the Clemmons Fact Sheet she learned that a lot of the people do not realize we have a lake at Village Point.

Council Member Rogers thanked Stormwater staff for their involvement in Clemmons Community Day. He reminded everyone that the cleanup is this weekend and is followed by the All About The Bike Event.

Council Member Roark moved to accept Novant's offer to donate a bench to the Village with a plaque honoring Dr. Nicholas Passero. The motion was seconded by Council Member Cameron and unanimously approved.

F. Closed Session to Discuss Property Acquisition. Council Member Rogers moved to go into closed session to discuss property acquisition in accordance with NCGS 143-318.11(a)(5) at 7:38 p.m. The motion was seconded by Council Member Roark and unanimously approved.

Mayor Nelson reconvened the meeting at 7:54 p.m. and stated a majority vote was taken to return to open session. No action was taken during the closed session.

Council resumed discussion of Item II of the agenda from the Special Meeting, Fiscal Year 2014-2015 Budget Workshop. Next item for discussion in the draft budget was Street Appropriations.

After review of the pavement rating analysis report, Council Member Rogers made a motion to add the following roads: Keebler Court, Field Brook Drive, Briar Creek Road, Cocklebur Trail, Craver Pointe Drive and Rollingwood Drive for resurfacing and paving and to increase the budget to approximately \$510,000. The motion was seconded by Council Member Denny and unanimously approved. This will eliminate all road segments that are rated poor and begins to address some road segments that are rated fair. Assistant Manager Kirby explained the crack seal process and answered questions about sidewalks on Stadium Oaks Drive.

There were no changes made to the Planning & Zoning Appropriations.

A lengthy discussion followed regarding the Cultural, Economic & Recreational Expenditures and the use of the Occupancy Tax Fund (FY 2014-2015 revenue estimates and Restricted Fund Balance). Council made the following determinations:

Requests received from:	Amount Requested	Amount Granted
Clemmons Library	\$7,000	\$7,000
YMCA	\$6,000	\$4,500
Muddy River Art Association	\$2,500	\$2,500
Forsyth Bronco Athletic Association	\$10,000	\$9,000
Western Forsyth American Legion Baseball	\$2,500	\$2,500
Possibly request during the year:		
Clemmons Community Day	\$5,000	\$5,000
W-S Arts Council	\$2,000	\$2,000
Request not funded by Occupancy Tax Fund:		
Senior Services	\$58,968	\$0.00
Total	\$93,968	\$32,500*

*\$27,000 from Occupancy Tax – Restricted Cultural, Recreation and Economic Development and \$5,500 from Occupancy Tax – Restricted Tourism.

A lengthy discussion followed regarding a new shed in Capital Outlay and Major Capital Repairs. Public Works Director stated he researched cost associated with this project and estimated the cost to be \$360,000. Council Member Rogers recommended using money from the Future Facility Fund for this project. There was Council consensus.

Council Member Lawry asked if the recurring revenue is meeting the recurring expenses. Staff's response was that it is with money from savings. Finance Officer Stroud broke down the numbers as follows: \$162,000 plus tonight's increase will be used from restricted funds for streets; \$300,000 plus tonight's increase will be used from committed funds for the shed; and \$198,820 plus any changes to cultural and recreation will be used from unassigned fund balance.

Discussion moved to the Stormwater Utility Fund. Manager Looper highlighted how the current Stormwater Fee structure (ERU) relates to the current Stormwater CIP list. Council chose to leave the rate the same. Engineer Gunnell talked about the projects on the CIP list and the minor CIP list.

Manager Looper reminded Council to review the email he sent regarding pay restructure so it can be discussed later.

Adjournment

Council Member Rogers moved to adjourn the meeting at 9:27 p.m. The motion was seconded by Council Member Roark and unanimously approved.

Nickolas B. Nelson, Mayor

Attest:

Marsha E. Sucharski, CMC, NCCMC, Village Clerk