

**REGULAR MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
February 9, 2015**

The Village of Clemmons Council met on Monday, February 9, 2015, at 7 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson and Council Members Cameron, Denny, Lawry, Roark and Rogers. No Council member was absent.

Call to Order & Pledge of Allegiance

Mayor Nelson called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

Public Comments

There were 17 citizens in attendance. Those wishing to speak were:

P.J. Lofland, 1460 Lake Cottage Road, Clemmons, NC – Ms. Lofland is proud of the character and integrity shown by the Mayor and Council not only during good times but the difficult times as well.

George Evans, 8204 Rivermont Drive, Clemmons, NC – Mr. Evans was concerned that no response has been issued from the Mayor and Council regarding the recent departure of two employees.

Robin Dean, 3523 Lawrence Street, Clemmons, NC – Mr. Dean was upset regarding the recent departure of two employees. He also spoke his disapproval of the Idols Road Extension.

Larry McClellan, 130 Almont Forest Drive, Clemmons, NC – Reminded the Council of the oath they took to the citizens of Clemmons and asked for an explanation as to the recent departure of two employees.

Approval of the Minutes

Council Member Rogers moved to approve the minutes of the January 26, 2015 special meeting as presented. The motion was seconded by Council Member Roark and unanimously approved.

Council Member Rogers moved to approve the minutes of the January 26, 2015 regular meeting as presented. The motion was seconded by Council Member Roark and unanimously approved.

Approval of the Agenda

Council added in the Manager's Report: "NCDOT Information on stoplight at Old Glory and Lewisville-Clemmons Road", "Letter from the Election Board", "NCDOT letter about TAC and TCC project public meetings", and "Sheriff Information" to tonight's agenda.

Council Member Rogers moved to approve the agenda as amended. The motion was seconded by Council Member Lawry and unanimously approved.

Announcements

Manager Kirby announced promotions for two Public Works individuals. Mike Gunnell is the new Public Works Director/Village Engineer and Steve Gearren is the new Public Works Director of Operations. Mayor Nelson congratulated both gentlemen.

Council Member Cameron spent the day with a student from West Forsyth High School in conjunction with the Rotary Club recently. Ms. Cameron thanked the Staff for their participation in explaining the day-to-day workings of Village Hall.

Business

A. Request for funding for Southwest Forsyth Little League. A request was made by Southwest Forsyth Little League for \$4,800 to cover the purchase of a golf cart used to transport visitors around the ball field. (Attached hereto as Exhibit A and incorporated as a part of the minutes.) Manager Kirby advised that per Finance Officer there is \$3,595 left in the budget.

Council Member Rogers made a motion to approve \$3,595 for Southwest Forsyth Little League. Council Member Roark seconded the motion which was unanimously approved.

B. Request by Lewisville-Clemmons Chamber of Commerce.

1. *Funding for Community Day:* Michael Roles, Chair of Community Day and Vice President of Community Services represented the Chamber of Commerce. The Chamber requested \$5,000 for the Village to be a platinum sponsor for Community Day. (Attached hereto as Exhibit B and incorporated as a part of the minutes.)

Mayor Nelson advised the request had been approved per budget item.

2. *Permission to use the Village Logo:* Requesting to use the logo on materials listed under Platinum sponsor for Community Day. (Attached hereto as Exhibit C and incorporated as a part of the minutes.)

Council Member Cameron moved to approve the request for the Lewisville-Clemmons Chamber of Commerce to use the Village Logo on materials for Community Day. Council Member Denny seconded the motion which was unanimously approved.

C. Website Design – Update from Steve Gearren. Mr. Gearren reported that Office.gov was currently working on the website and the goal was to have it up and running by March 1, 2015. Council Member Cameron asked Mr. Gearren to make sure directions and location of the new Novant Hospital was included on the webpage.

D. Discussion of Process for hiring a new Village Manager. A lengthy discussion was held regarding the process of hiring a new village manager. Council discussed the pros and cons of handling the process in-house versus hiring an outside entity. Mayor Nelson expressed concern that an outside entity would not have enough knowledge of the workings of the Village. Council Member Cameron felt very strongly that an outside entity should be used due to the amount of time involved. Ms. Cameron pointed out that Council could come up with questions and make the final decisions but could let the outside entity set up interviews and scenarios. Council Member Roark noted that we would be paying someone but Council would be doing the work. Council Member Lawry suggested that Manager Kirby be assigned to establish a process using

information from Hartwell Wright's presentation and be the acting point person to review the applications and set up interviews. Council Member Cameron suggested that the Village contact PTRC because they have the knowledge and the manpower. Attorney Kasper pointed out that whether doing in-house or by outside entity, Council must develop a timeline and a profile outlining clear and concise qualifications to decide exactly what the Council is looking for. Mayor Nelson pointed out that it was his understanding that a six month timeline was established; 2 months for the application process, 1 month for screening, 1 month for selecting a candidate, and a 2 month transition period. Developing a profile will be placed on the agenda for the February 23, 2015 Council meeting.

E. Attorney's Report. Attorney Kasper reported that he is currently working with Manager Kirby and Planner Ledbetter on a right-of-way release form.

F. Planner's Report.

1. *Update on Bike Day in the Village 2015.* Planner Megan Ledbetter advised the date for Bike Day had been set for May 16, 2015 from 2:00 p.m.–4:00 p.m. at Morgan Elementary showcasing the new greenway. The Bike Day Community Partners are Clemmons Elementary, Morgan Elementary, Southwest Elementary, Novant, Baptist, Lowes Foods, YMCA, Clemmons Bicycle Shop and Winston-Salem Department of Transportation.

2. *Planning Board Meeting February 17, 2015 at 7 p.m.* Planner Megan Ledbetter reminded the Council of their meeting with the Planning Board to discuss the process of updating the 2010 Comprehensive Plan.

G. Manager's Report.

1. *Final Inspection of roundabout on Peace Haven Road;* Interim Village Manager Larry Kirby informed the Council that construction of the roundabout is almost complete. NCDOT still has a few items to complete before it will be finalized.

2. *NCDOT Lane Closure on Lewisville-Clemmons Road on May 2, 2015;* The Council was informed of a 5K Road Race being held that will entail the closure of one northbound lane of Lewisville-Clemmons Road between Sedalia Drive and Southwest School Road from 7:00 a.m. until 9:00 a.m. (Attached hereto as Exhibit D and incorporated as a part of the minutes.)

3. *Community Day – Booth Update:* We will have five (5) booths for Community Day. So far staff has designated one for Stormwater, Public Works and elected officials.

4. *NCDOT letter on stoplight at Old Glory and Lewisville-Clemmons Road:* The letter advised that the traffic count volumes and 5-year accident history were less than the minimum threshold necessary to warrant installation of a traffic signal. Therefore, NCDOT does not recommend a traffic signal at this location. (Attached hereto as Exhibit E and incorporated as a part of the minutes.)

5. *Letter from the Election Board:* Forsyth County Board of Elections advised for municipal elections they are allowed to mail requested absentee ballots to any registered voter residing in the village limits due to the fact that our village charter allows for absentee voting. Clemmons must advise the Board of Elections if we wish to change this procedure. The Election Board also advised that in order for Clemmons to have an early voting site the cost would be \$3,000 for one week. A central early voting site will be located at the Board of Election office in Winston-Salem, NC. (Attached hereto as

Exhibit F and incorporated as a part of the minutes.) By concensus the Council decided against having an early voting site in Clemmons.

6. *NCDOT letter regarding Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) project public meeting:* Manager Kirby advised Council that a draft public meeting would be held on April 21, 2015 from 4:00 to 7:00 p.m. at Piedmont Triad Regional Council offices at 1398 Carrollton Crossing Drive, Kernersville, NC. Any comments or requests to adjust STIP projects must be submitted by Friday, February 27, 2015. (Attached hereto as Exhibit G and incorporated as a part of the minutes.)

7. *Sheriff Officer Request* - Manager Kirby advised that the Forsyth County Sheriff's Office requested that we hire three (3) additional deputies. Per Finance Officer Stroud doing so would require a 2.5% tax increase at the beginning of the third year to cover the cost of the new deputies. The Council decided to leave the current deputy staffing in place.

H. Council Comments. Councilman Rogers spoke his regrets at the loss of UNC-Chapel Hill basketball coach Dean Smith. His philosophy; did you do your best and were you a good team mate? If the answer was yes, then you had a good day, win or lose.

I. Closed Session to discuss property acquisition in accordance with NCGS 143-318.11(a)(5) and personnel matter in accordance with NCGS 143-318.11(a)(6). Council Member Roark moved to go into closed session to discuss property acquisition in accordance with NCGS 143-18.11(a)(5) and personnel matter in accordance with NCGS 143-318.11(a)(6) at 8:06 p.m. The motion was seconded by Council Member Lawry and unanimously approved.

At 9:25 p.m., Mayor Nelson stated that by unanimous vote Council chose to reconvene the open session. No action was taken.

At 9:28 Mayor Nelson called for an Executive Session with Attorney Kasper in accordance with NCGS 143-318.11(a)(3) per the attorney/client provision. Council Member Lawry moved to go into Executive Session in accordance with NCGS 143-318.11(a)(6). Council Member Roark seconded the motion which was unanimously approved.

At 9:50 Mayor Pro Tem Rogers stated that by unanimous vote Council chose to reconvene the open session. No action was taken.

Adjournment

Council Member Lawry moved to adjourn the meeting at 9:55 p.m. The motion was seconded by Council Member Denny and was unanimously approved.

Nickolas B. Nelson
Mayor

Attest:

Patricia A. Fife, Village Administrative Assistant