

**REGULAR MEETING OF
THE VILLAGE OF CLEMMONS COUNCIL
JANUARY 26, 2015**

The Village of Clemmons Council met on Monday, January 26, 2015 at 7 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Nelson and Council Members Cameron, Denny, Lawry, Roark and Rogers. No Council member was absent.

Call to Order & Pledge of Allegiance

Mayor Nelson called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

Public Comments

There were 35 citizens in attendance with three (3) requesting to address the Council:

Ms. P.J. Lofland, 1460 Lake Cottage Road, Clemmons, North Carolina asked the Council to review the Driveway Ordinance regarding circular drives. Ms. Lofland felt it would be safer to exit a circular driveway rather than having citizens back out onto busy streets.

Mr. Al Harbury, 6606 Village Brook Trail, Clemmons, NC was upset regarding the loss of Gary Looper and Marsha Sucharski. Mr. Harbury pointed out that between the two employees the Village had lost thirty years of experience. As an ex-council member, Mr. Harbury felt the two employees did a good job and had served the Village well.

Mr. Robin Dean, 3523 Lawrence Street, Clemmons, North Carolina, commented that from the recent letters and comments in the local media, the loss of Gary Looper and Marsha Sucharski came as a shock to both the past elected council members and actively involved village taxpayers. Mr. Dean also voiced his dismay regarding the Idols Road extension.

Approval of the Minutes

Council Member Mike Rogers made a motion to approve the minutes of the January 12, 2015 regular meeting as written. The motion was seconded by Council Member Darrell Roark and unanimously approved.

Approval of the Agenda

Council Member Norman Denny moved to approve the agenda as written. The motion was seconded by Council Member Darrell Roark and unanimously approved.

Announcements – There were no announcements.

Business

- A. Request for funding for Village Inn and Event Center – A presentation of a newly created website designed to attract visitors to the Village was given by Dana Bryson, 2756 Knob Hill Drive, Clemmons, NC. Ms. Bryson is owner of Village Inn and Event Center. The website features many links to the Village of Clemmons website. Ms. Bryson explained she had spent over \$125,000

marketing tourism for the community and is requesting \$25,000 from the Village to defray some of the cost. Council commended Ms. Bryson for all that she has done to attract people to our village. Council member Mary Cameron made a motion to approve the \$25,000 request. There was no second. Council member Mike Rogers made a motion to approve \$5,000. After a brief discussion by the Council, Darrell Roark seconded the motion for \$5,000. With a vote of 4-1 the motion was passed. Council Member Mary Cameron was the abstaining vote.

- B. Request by The Sergei Foundation, Inc. to use logo – Mike Rogers made a motion to approve the use of the Village Logo by The Sergei Foundation. Mary Cameron seconded the motion which was unanimously approved.
- C. Personnel Policy Manual Changes
1. Personnel Job Description Changes – Job descriptions for Director of Public Works/Village Engineer, Public Works Director of Operations, Public Works Assistant Director of Operations, and Information and Technology Director were presented by Interim Manager Larry Kirby. (Attached hereto as Exhibit A and incorporated as a part of the minutes.) Darrell Roark moved to accept the descriptions as written. Mike Rogers seconded the motion which was unanimously approved.
 2. Job Classification by Grade Changes – Interim Manager Larry Kirby presented the grade changes for the approved new positions. (Attached hereto as Exhibit B and incorporated as a part of the minutes.) Mike Rogers moved to accept the grade changes. Darrell Roark seconded the motion which was unanimously approved.
- D. Website Design – Update from Steve Gearren – Mr. Gearren advised the website should be up and running in approximately one month.
- E. Retreat Decisions - Council Member Roark suggested the meeting be extended from one day to two with the dates being Thursday and Friday, March 26-27, 2015. Council will hold a special meeting at 5:00 p.m. prior to the regular Council Meeting on February 9, 2015, to discuss retreat topics.
- F. Update on December NCLM meeting – Council Member Mary Cameron reported that the list of 41 objectives have been narrowed down to 25.
- G. Attorney’s Report – Nothing to report.
- H. Planner’s Report
1. Minutes from the January 20, 2015 Planning Board Meeting – Minutes were presented. Planner Megan Ledbetter reported that the Board discussed several options for updating the 2015 Comprehensive Plan and wished to recommend the Planning Board take the lead in preparing the update. After a brief discussion Council decided to call a special meeting to meet with the Planning Board at their next regularly scheduled meeting on February 17, 2015 at

7:00 p.m.

2. *Bike Day in the Village 2015*- Planner Ledbetter advised the first planning meeting is scheduled for February 2, 2015 at 2:30 p.m.

I. Manager's Report

1. *Financial Summary Report for December 2014* – Report was presented.

2. *Roundabouts on Harper Road* – Interim Manager Larry Kirby advised that DOT will be completing low vegetation plantings in the fall for the roundabouts at the hospital and the Peacehaven Road locations. The concrete at the school roundabout will be stamped.

3. *Report on Speed Reduction Petition* – A citizen from Gardenspring Drive submitted a petition for speed reduction. The petition included signatures from 60% of the neighborhood. There must be 75% for request to be considered.

4. *Report on Roads* – Report presented

5. *Stormwater Management Plan* – Annual review has been completed a month early and will be mailed this week.

J. Council Comments – Council Member Bill Lawry thanked Council Member Mary Cameron for attending the advocacy conference. Council Member Darrell Roark complimented Interim Manager Larry Kirby and Staff for their hard work during this transition period.

K. Closed Session to discuss property acquisitions in accordance with NCGS 143-318.11(a)(5) and personnel matter in accordance with NCGS 143-318.11(a)(6). – The Mayor called for a motion for closed session at 8:00 p.m. Council Member Mike Rogers made a motion which was seconded by Council Member Norman Denny and unanimously approved.

At 8:57 p.m., Mayor Nelson stated that by unanimous vote Council chose to reconvene the open session. There was no action taken.

VII. Adjournment - Council Member Mike Rogers moved to adjourn the meeting at 9:00 p.m. The motion was seconded by Council Member Bill Lawry and was unanimously approved.

Nickolas B. Nelson
Mayor

Attest:

Patricia A. Fife
Village Administrative Assistant