



**Agenda Packet - DRAFT  
Village of Clemmons Council  
Regular Meeting**

**January 14, 2019**

**AGENDA  
REGULAR MEETING OF THE  
VILLAGE OF CLEMMONS COUNCIL  
JANUARY 14, 2019 at 7:00 p.m.**

- I. Call to Order & Pledge of Allegiance – Mayor Wait
- II. Public Comments
- III. Minutes - Approval of Minutes – December 17, 2018 Special Meeting
- IV. Changes and/or Approval of the Agenda
- V. Announcements
  - A. Village of Clemmons will be closed for Martin Luther King, Jr. Day on Monday, January 21, 2019
- VI. **Business – Information/Review Items for Future Action**
  - A. Marketing & Communications Director's Report
  - B. Manager's Report
    - 1. Financial Summary Report for November 2018
    - 2. Sheriff's Department Report for November 2018
    - 3. 2019 Retreat Date Considerations
    - 4. Trademark / Service Mark Continued Use Notice
    - 5. Candidate Filing Fees
  - C. Attorney's Report
  - D. Planner's Report
- Business – Action Items**
  - E. Call for Public Hearing
    - 1. Zoning Text Amendment to the Unified Development Ordinance (UDO) to amend Chapter B, Article III, "Other Development Standards" Section II-Sign Regulations of Chapter B "Zoning" – C-UDO-80
  - F. Historic Resources Commission's Request – County Architectural Survey Project
  - G. Council Meeting Time Change Discussion
  - H. Council Comments
- VII. Adjournment



DRAFT

**SPECIAL MEETING OF  
THE VILLAGE OF CLEMMONS COUNCIL  
December 17, 2018**

The Village of Clemmons Council met on Monday, December 17, 2018, at 7 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Wait, Council Members Barson, Binkley, Combest, Lofland, and Wrights. Attorneys Warren and David Kasper were also present.

**Call to Order & Pledge of Allegiance**

Mayor Wait called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

**Public Comments**

There were approximately 15 citizens in attendance. There were no individuals signed in to speak.

**Approval of the Minutes**

Council Member Combest moved to approve the minutes of the November 26, 2018 regular meeting as presented. The motion was seconded by Council Member Lofland and unanimously approved.

**Approval of the Agenda**

Mayor Wait requested the removal of Item VI. A. as Marketing and Communications Director Ford was not in attendance.

Council Member Lofland moved to approve the agenda as amended. The motion was seconded by Council Member Wrights and unanimously approved.

**Announcements**

Mayor Wait made the following announcements:

- Village Offices will be closed Monday, Tuesday & Wednesday, December 24-26, 2018 in observance of the Christmas holiday and on Tuesday, January 1, 2019 in observance of New Year's Day.
- Christmas & New Year's Trash & Recycling Pickup Schedule – BOTH weeks - Normal schedule on Monday with Tuesday thru Friday being delayed one day (Pickups will be Wednesday – Saturday).
- E-Recycle will take place at Public Works facility on Saturday, January 12, 2019 from 9am-3pm.

**Business – Information/Review Items for Future Action**

- A. Marketing and Communications Director's Report – removed from agenda.

B. Manager's Report.

1. *Historic Resources Commission – County Architectural Survey Project* – Michelle McCullough explained that they have been in the process over the past couple of years to get a Certified Local Government Grant to begin the county and small-town update for the architectural survey which publications are created. She advised that this past August they were notified that they received an award of \$15,000 (they applied for \$30,000). They have decided to move forward with Phase I of the survey project. The end product will be a hard-bound book that will include the communities in Forsyth County with the Village of Clemmons having its own section along with mapping information. The first book they did went up through the 1920s. This publication will take us up through the 1970s and include neighborhood development. The estimated project cost is approximately \$150,000 with a completion date of 2024. The last phase which is the publication phase is the costliest and grant funding cannot be obtained for that phase. The Village of Clemmons' portion for the first five years would be \$750. She presented a rough estimate of publishing for the Village of Clemmons in the amount of \$10,000. She stated they will be selling the books so the cost to the Village based on these estimates is \$13,770 then she will reimburse the Village based on sales (the last time the City of Winston-Salem broke even). She will be meeting with the publishers this spring in order to secure updated cost information. She advised this has been a tremendous success in the past. She asked for Council's support of the project. Council provided positive feedback.

Council consensus was to direct Staff to place on next meeting's agenda for discussion and consideration.

2. *Contracts Review Process Policy* – Manager Buffkin presented Council with a draft policy for review and advised this is not the final draft and is a work in progress at this point.

Council consensus was to direct Staff to place on next meeting's agenda for discussion and consideration.

C. Attorney's Report – nothing to report.

D. Planner's Report – nothing to report.

**Business – Action Items**

- E. Public Hearing - Traffic Calming (Gardenspring Drive & Sandhurst Drive).  
Mayor Wait stated this was an informal public hearing regarding potential traffic calming measures specifically a three-way stop being placed at the intersection of Gardenspring Drive and Sandhurst Drive. There were three Proponents signed up to speak:  
-Melissa Taylor, 4229 Gardenspring Drive, Clemmons, NC – expressed her gratitude to Council for hearing the residents of that street. She presented petitions she had gathered one for stop signs (which she indicated there was some

resistance) and one for speed humps (she indicated there was no resistance). Mayor Wait advised her to give the petitions to Clerk Shortt (attached as Exhibit A and incorporated as part of the minutes).

-Bob Dorsch, 4241 Gardenspring Drive, Clemmons, NC – expressed his gratitude to Council for their consideration of the concerns of residents regarding speeding along their street.

-Carole Kausch, 4212 Gardenspring Drive, Clemmons, NC – expressed her appreciation for the hearing and provided her opinion to close the intersection between Peacehaven Road and Lasater Road along with stating speed humps will help but stop signs will not.

There were two Opponents who spoke:

-Leslie Frye, 4201 Gardenspring Drive, Clemmons, NC – expressed his opinion that speed humps are overkill and he does not have a feeling one way or the other on the three-way stop. He suggested maybe a sidewalk for those that would like to walk along that road.

-Harold Carviou, 4279 Lakecliff Drive, Clemmons, NC – stated he sympathizes with the group but asked Council to consider the unintended consequences that if this were to be done this would move the problem to the next street not eliminate the issue.

-Laurie Fitzgerald offered a rebuttal to Mr. Frye as she stated he resides at a location at the top of the street where vehicles must come to a complete stop and he may not see the speeding issue. She stated there has not been anyone from Lakecliff Drive express any concerns regarding speeding on that street whereas all but one resident of Gardenspring Drive has expressed a need to address the speeding issue.

There being no one else wishing to speak, Mayor Wait closed the public hearing.

Council Member Lofland stated that speed humps work and do not damage vehicles and closing off Lasater Road is not the answer that people just need to learn to slow down. Council Member Combest advised that, per research, yield or stop signs should not be used to control speed and are not a viable option. He stated that speed humps are proven to improve the problem. He said it needs to be approached as solving a comprehensive problem using a comprehensive approach not on an individualized basis that shifts the problem to another area. Mayor Wait added that solving an individual problem has its benefits as well working within a specific framework. He stated Council now has received the input they were seeking and will continue to move forward on seeking an appropriate solution.

F. *Audit Report for Fiscal Year 2018-2019.*

1. *Presentation of the Audit Report* - Richard Tamer, Partner with Cannon & Company, provided a brief overview of their independent audit for the Village of Clemmons for the fiscal year ending June 30, 2018. He stated the audit was filed in a timely manner, approved and accepted. The audit included compliance testing due to Federal and State funds exceeding

certain levels. A clean opinion was issued. He pointed out that property taxes were responsible for 45% of the general fund revenues for the year and the collection rate was 99.67% and the Local Government Commission has published that anything over 97% is considered an excellent rate. There were no budgetary violations or instances of non-compliance.

2. *Acceptance of the Audit Report.*

Council Member Barson made a motion to accept the audit report. The motion was seconded by Council Member Lofland and unanimously approved.

- G. *Adoption of the 2019 Meeting and Holiday Schedules* – The 2019 meeting and holiday schedules were presented. Council Member Barson proposed Council Meeting times be changed from 7:00 p.m. to 6:00 p.m. After a brief discussion was held.

Council Member Barson moved to approve the 2019 meeting and holiday schedules (attached hereto as Exhibit B and incorporated as part of the minutes). The motion was seconded by Council Member Lofland and unanimously approved.

Council consensus was to add this item to the next agenda and direct Staff to send out an email blast advising of the consideration of a meeting time change from 7:00 p.m. to 6:00 p.m.

- H. *Council Comments* – Mayor Wait thanked Staff for the work Public Works did during the snowstorm with the snow removal process. Council Member Barson thanked Council for partnering her and Council Member Lofland to work on the traffic calming policy. She also advised that in regards to the Tanglewood Business Park the Village of Clemmons and Forsyth County have made great progress in creating a special zoning district for this area. The way things are shaping up to look, this will mitigate the impacts that were of earlier concern for the Village while continuing to attract the tenants that the County is looking for in the park. She stated things are moving along quickly and in a great direction.
- I. *Closed Session for Discussion Under Attorney-Client Privilege in accordance with NCGS 143-318.11(a)(3)* –

Council Member Wrights made a motion to enter Closed Session at 7:57 p.m. The motion was seconded by Council Member Lofland and unanimously approved.

At 8:13 p.m., Mayor Wait stated that by unanimous vote Council chose to reconvene the open session with no action taken.

**Adjournment**

Council Member Lofland moved to adjourn the meeting at 8:14 p.m. The motion was seconded by Council Member Barson and unanimously approved.

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John L. Wait  
Mayor

ATTEST:

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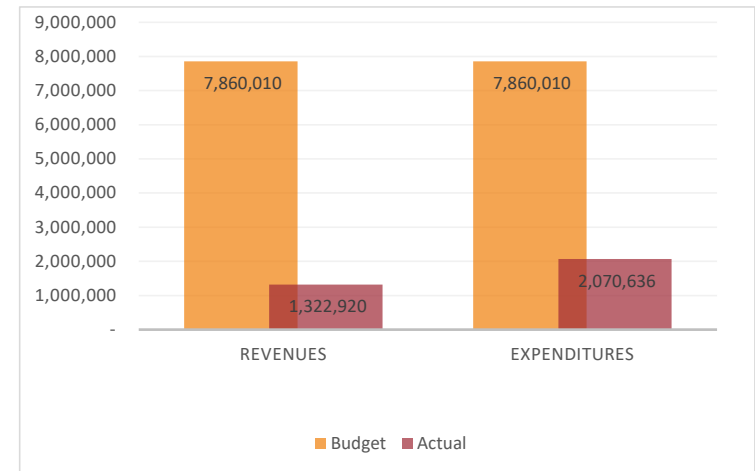
Lisa Shortt, NCCMC  
Village Clerk



**VILLAGE OF CLEMMONS  
FINANCIAL SUMMARY REPORT  
FOR MONTH ENDING NOVEMBER 30, 2018**

GENERAL FUND						
	Original Budget	Revised Budget	Actual as of	%	Prior Year Actual	
	6/30/2019	6/30/2019	11/30/2018		11/30/2018	
<b>REVENUES</b>						
Ad Valorem Taxes	2,550,000	2,550,000	673,403	26%	529,507	
Other taxes and licenses	2,700	2,700	821	30%	901	
Unrestricted intergovernmental	2,275,100	2,275,100	221,316	10%	220,095	
Restricted intergovernmental	678,700	827,340	303,130	37%	295,777	
Permits and fees	22,175	22,175	8,230	37%	6,108	
Investment earnings	67,000	67,000	61,920	92%	19,043	
Sponsorships & donations	5,000	5,000	4,000	80%	1,000	
Other revenues	-	-	100	0%	-	
<b>Subtotal</b>	<b>5,600,675</b>	<b>5,749,315</b>	<b>1,272,920</b>	<b>22%</b>	<b>1,072,431</b>	
Developer Contribution	176,300	183,980	-	-	-	
Sale of capital asset	50,000	50,000	50,000	-	-	
Undesignated fund balance appr.	1,166,150	1,303,540	-	-	-	
Restricted fund balance appr.	573,175	573,175	-	-	-	
<b>Total general fund revenues</b>	<b>7,566,300</b>	<b>7,860,010</b>	<b>1,322,920</b>	<b>17%</b>	<b>1,072,431</b>	
<b>EXPENDITURES</b>						
				<b>Encumbrances</b>		
Governing Body	74,150	74,150	34,786	-	46.9%	26,021
Administration	699,150	699,150	269,794	50,721	45.8%	251,548
Public Safety	1,424,350	1,424,350	345,237	1,065,695	99.1%	333,976
Public Works	2,256,100	2,256,100	820,302	790,349	71.4%	830,464
Powell Bill-Streets	1,065,100	1,065,100	34,910	4,352	3.7%	55,870
Planning & Zoning	224,550	224,550	63,961	6,372	31.3%	71,262
Clemmons Events & Marketing	148,275	148,275	35,333	70	23.9%	39,549
Park & Recreation	11,000	11,000	2,393	238	23.9%	2,871
Major repairs & renovations	25,000	25,000	-	-	0.0%	-
Capital Outlay	996,000	1,289,710	463,920	626,618	84.6%	267,128
Transfer to Capital Projects	642,625	642,625	-	-	0.0%	15,741
	<b>7,566,300</b>	<b>7,860,010</b>	<b>2,070,636</b>	<b>2,544,415</b>	<b>58.7%</b>	<b>1,894,430</b>
<b>Revenue Over (Under) Expenditures</b>			<b>(747,716)</b>			<b>(821,999)</b>

STORMWATER FUND					
	Budget	Actual As of	%	Prior Year Actual	
	6/30/2019	11/30/2018		11/30/2018	
<b>REVENUES</b>					
Storm Water Fee	765,500	244,806	32%	221,186	
Storm Water Permits	6,000	1,975	33%	5,169	
Interest	11,500	14,685	128%	4,330	
Sponsorships	1,000	-	0%	-	
Other revenue	-	500	0%	-	
<b>Subtotal</b>	<b>784,000</b>	<b>261,966</b>	<b>33%</b>	<b>230,685</b>	
<b>Sale of Capital Assets</b>	<b>50,000</b>	<b>50,000</b>	<b>100%</b>	<b>-</b>	
Appropriated fund balance	1,133,625	-	0%	-	
<b>Total</b>	<b>1,967,625</b>	<b>311,966</b>	<b>16%</b>	<b>230,685</b>	
<b>EXPENSES</b>					
				<b>Enc.</b>	<b>Spent</b>
Stormwater Operating Expense	617,625	177,491	34%	30,597	223,874
Capital Improvement & Capital	1,350,000	296,140	29%	98,502	49,042
Transfers to Capital Project	-	-	0%	-	-
	<b>1,967,625</b>	<b>473,631</b>	<b>24%</b>	<b>129,099</b>	<b>272,916</b>



Encumbrances are contracts or purchases approved, but not paid.  
Therefore % spent includes actual plus encumbrances.

**FUND BALANCE**

Fund Balance as of June 30, 2018	9,066,421
Revenue over(under)expenditures	(747,716)
<b>FUND BALANCE AS OF NOVEMBER 30, 2018</b>	<b>8,318,705</b>





**VILLAGE OF CLEMMONS  
FINANCIAL SUMMARY REPORT  
FOR MONTH ENDING NOVEMBER 30, 2018**

BUDGET INFORMATION	
Beginning Budget	7,566,300
Amendments:	
19-G-1 James Street Extension Library Related	293,710
Revised Budget	<u>7,860,010</u>

FUND BALANCE AS OF JUNE 30, 2018 UNAUDITED NOT FINAL		
		Appropriated 18-19 Budget
Non spendable:		
Inventories	58,209	
Prepaid	50,461	
Restricted:		
Stabilization by State Statute	627,828	
Streets	1,674,815	539,900
Travel and Tourism	177,871	26,000
Cultural, recreational, and economic development	59,599	7,275
Committed:		
Future facilities	32,028	
Recreation-payment in lieu	43,807	
Assigned:		
Subsequent year's expenditures	1,303,540	1,303,540
Capital projects	126,000	
Unassigned	<u>4,912,263</u>	
Fund Balance as of 06/30/2018	<u>9,066,421</u>	1,876,715

1: Grant matches estimated to be appropriated in years after June 30, 2019.

Market Center Drive				
Grant NC Dept. of Commerce	194,340		194,340	
Developer Payment	-		9,200	
Sewer Reserve	25,000			
Transfers from General Fund	\$ 824,740	\$ 111,400		14%
Transfers from Stormwater	\$ 109,200	\$ 104,916		96%
<b>Total Revenue</b>	<b>\$ 1,153,280</b>	<b>\$ 419,856</b>		<b>36%</b>
Design	\$ 107,600	\$ 84,280	\$ 23,320	100%
Storm drainage	\$ 109,200	\$ 14,664	\$ 90,062	96%
Road & Sidewalk Construction	\$ 664,080	\$ 4,186	\$ 545,509	83%
Stamped Crosswalks	\$ 45,400		\$ 45,366	
Back flow Preventer Up fit	\$ 25,000	\$ 3,500		
Enhancements	\$ 202,000	\$ 55,661	\$ 48,616	52%
<b>Total Expenditures</b>	<b>\$ 1,153,280</b>	<b>\$ 162,291</b>	<b>\$ 639,491</b>	<b>70%</b>

SIDEWALK TO TANGLEWOOD ALONG 158			
<b>Revenues</b>			
STDP Grant	1,480,000	147,041	<u>10%</u>
Transfers from General Fund	370,000	45,773	<u>12%</u>
<b>Total</b>	<b>1,850,000</b>	<b>192,814</b>	<b>10%</b>
<b>Expenditures</b>			
Construction and Engineering	<b>1,850,000</b>	<b>182,641</b>	45,064 <u>12%</u>

CASH BALANCES AS OF NOVEMBER 30, 2018	
General Fund	8,350,685
Hwy 158 Sidewalk	10,173
Access Road	5,750
Stormwater Fund	2,036,216
LC Road Connectivity	257,555
	<u>10,660,379</u>

## Village of Clemmons

## PAID CHECKS REPORT

11/1/2018 to 11/30/2018

Check#	Paid To	Vendor#	Description	Check Date	Amount
19966	AMERICAN HERITAGE LIFE INSURANCE COMPAN	44	Supplemental Insurance	11/1/2018	\$334.70
19967	ARCHITECTURAL DESIGN ASSOCIATES, PLLC	226	Valve Building Construction Drawings	11/1/2018	\$3,500.00
19968	CAROLINA INDUSTRIAL EQUIPMENT	138	Snow Plow 2019 Ford F150	11/1/2018	\$11,396.65
19969	CITY OF WINSTON SALEM	11	1st quarter zoning enforcement	11/1/2018	\$2,901.58
19970	DETROIT SALT COMPANY	340	Salt	11/1/2018	\$5,625.71
19971	GOODRICH, GARY R.	324	Monster Dash	11/1/2018	\$120.00
19972	Allen Geomatics PC	205	Easement Maps Springside Drive	11/1/2018	\$2,720.00
19973	KIMLEY-HORN AND ASSOCIATES INC	143	Revised Map Transportation Plan	11/1/2018	\$2,488.49
19974	Mark Mize	46	37 Loads Grass	11/1/2018	\$1,665.00
19975	MGIS	36	LTD	11/1/2018	\$83.50
19976	MLA Design Group, Inc.	274	Utility review water & sewer	11/1/2018	\$1,252.50
19977	Municipal Insurance Trust	62	Dental Vision STD Life	11/1/2018	\$2,105.92
19978	NC Association of Municipal Clerks	327	2018/19 Dues	11/1/2018	\$70.00
19979	Parrish Tire Company	111	LV 31	11/1/2018	\$797.76
19980	Piedmont Natural Gas	32	Natural Gas	11/1/2018	\$24.35
19981	Piedmont Triad Computer Consulting, Inc.	49	SSL Certificate Renewal	11/1/2018	\$277.56
19982	Salisbury Newsmedia, LLC	179	Notice of Annexation Ordinances	11/1/2018	\$162.33
19983	Time Warner Cable	61	Telephone & Internet	11/1/2018	\$967.00
19984	Triad Cleaning Crew	372	Village Hall Janitorial Service	11/1/2018	\$540.00
19985	Triad Road Maintenance Company	356	Pavement markers & stop bars	11/1/2018	\$5,000.00
19986	Unifirst	24	Uniform & Mat	11/1/2018	\$191.07
19987	BB&T Financial, FSB	3	Purchase Card Transactions	11/8/2018	\$7,450.94
19988	CITY OF WINSTON SALEM	11	Water & Sewer	11/8/2018	\$762.52
19989	DUKE ENERGY	28	Village Hall	11/8/2018	\$8,465.57
19990	HENNINGS CONSTRUCTION COMPANY LLC	380	Repair Sewer Force Main	11/8/2018	\$130,743.79
19991	JAN-PRO CLEANING SYSTEMS	300	November Janitorial Service	11/8/2018	\$350.00
19992	Megan Ledbetter	37	Mileage Reimbursement	11/8/2018	\$134.62
19993	Municipal Code Corporation	241	Review HB 379	11/8/2018	\$1,050.00
19994	North Carolina CVS Pharmacy LLC	387	2017 Refund Clemmons Property Tax	11/8/2018	\$343.56
19995	North State Technology Solutions	83	Discover Clemmons	11/8/2018	\$9.95
19996	Old Dominion Brush	20	LV31	11/8/2018	\$380.34
19997	Parrish Tire Company	111	Tires LV32	11/8/2018	\$1,604.06
19998	RCJ Contracting, LLC	57	Sink Hole Repair Mendelshon	11/8/2018	\$1,000.00
19999	Salisbury Newsmedia, LLC	179	PH Rezoning 11.13 Mtg	11/8/2018	\$413.37
20000	Staples Credit Plan	79	Paper & Candy	11/8/2018	\$210.21
20001	The Budd Group, Inc	339	Replace tree Hit by vehicle	11/8/2018	\$705.00
20002	Waste Management	65	Trash & Recycling	11/8/2018	\$79,100.70
20003	Winston-Salem-Forsyth County Schools	278	Custodian Fee Monster Dash	11/8/2018	\$140.00
20004	Xerox Corporation	63	Per Copy	11/8/2018	\$340.74
20005	C&K PROPERTIES, LLC	116	November Rent	11/8/2018	\$1,200.00
20006	Forsyth County	289	Phase I Architectural Survey	11/15/2018	\$750.00
20007	GRADEWORKS LLC	388	Rollingreen Drive	11/15/2018	\$1,650.00
20008	KRG UTILITY INC	364	Penland & N Lakeshore	11/15/2018	\$850.00
20009	LeBleu Bottled Water	81	Water Cooler	11/15/2018	\$29.11
20010	Matthew Nicholls	391	Refund Driveway Application	11/15/2018	\$40.00
20011	NC Child Support	14	Child Support	11/15/2018	\$990.46
20012	North Carolina Department of Labor	260	Compressor Inspection	11/15/2018	\$40.00
20013	Rolling Greens, Inc.	297	Christmas Tree	11/15/2018	\$13,329.64

20014 Techmedia, LLC	294 Tote Monster Dash	11/15/2018	\$1,984.13
20015 UHS Premium Billing	197 Health Insurance	11/15/2018	\$19,867.46
20016 Verizon	84 Cell phones	11/15/2018	\$927.33
20017 Waste Management	72 Trash & Compactors	11/15/2018	\$4,844.25
20018 WEX Bank	75 Gas	11/15/2018	\$4,324.80
20019 APWA	105 APWA and NC Chapter Dues	11/26/2018	\$900.00
20020 AT&T	2 Public Safety Telephone	11/26/2018	\$358.34
20021 DUKE ENERGY	28 Utilities	11/26/2018	\$1,081.89
20022 IIMC	39 Dues International Institute of Municip	11/26/2018	\$170.00
20023 JEWELL ENGINEERING CONSULTANTS	60 Springside Culvert Replacement	11/26/2018	\$2,829.00
20024 Logics	50 Software Support	11/26/2018	\$852.14
20025 Municipal Insurance Trust	62 Dental Vision Life STD	11/26/2018	\$2,265.92
20026 North Carolina CVS Pharmacy LLC	387 Property Tax Refund Per County	11/26/2018	\$784.14
20027 Old Dominion Brush	20 Repair LV 33	11/26/2018	\$2,103.86
20028 Regina Crater	123 Letterhead & envelopes	11/26/2018	\$193.37
20029 Unifirst	24 Uniform & Mat rental	11/26/2018	\$191.07
20030 Yadkin Valley Paving, Inc	40 Patching	11/26/2018	\$11,137.50
20031 Mosca Design	150 Light bulbs snowflakes	11/26/2018	\$258.77
20032 On Target DJ	338 Snow Machine	11/26/2018	\$400.00
20034 NC Child Support	14 Child Support	11/26/2018	\$495.23
	Total Checks:		\$350,277.90
	Total For GENERAL FUND		\$290,257.49
	Total For STORM WATER UTILITY		\$56,520.41
	Total For MARKET CENTER DRIVE		\$3,500.00
	GRAND TOTAL		\$350,277.90

**FORSYTH COUNTY SHERIFF'S OFFICE  
000 EVENTS FOR SERVICE**

11/01/2018 - 11/30/2018

**CLEMMONS**

Total of Priority 2: 7

Total of Priority 3: 3

Total of Priority 5: 1

**TOTAL 000 EVENT COUNT: 11**

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

**6/1/2018 - 11/30/2018**

COUNT OF CRIMES / OFFENSES	JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	Total	CPC %	OTHER %
<b>PART 1 CRIMES</b>	12	17	12	39	15	15	17	13	34	7	26	10	116	101	217	53 %	47 %
<b>PART 2 CRIMES</b>	35	47	27	72	25	46	54	32	45	48	44	38	230	283	513	45 %	55 %
<b>NON REPORTABLE OFFENSES</b>	47	32	49	56	58	49	59	24	84	29	65	27	362	217	579	63 %	37 %
<b>Total</b>	<b>94</b>	<b>96</b>	<b>88</b>	<b>167</b>	<b>98</b>	<b>110</b>	<b>130</b>	<b>69</b>	<b>163</b>	<b>84</b>	<b>135</b>	<b>75</b>	<b>708</b>	<b>601</b>	<b>1,309</b>	<b>54 %</b>	<b>46 %</b>

COUNT OF ARREST CHARGES	JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	Total	CPC %	OTHER %
<b>FELONY</b>	1	12	0	1	3	2	4	2	2	0	2	3	12	20	32	38%	63%
<b>MISDEMEANOR</b>	147	84	93	67	148	32	154	47	132	70	109	54	783	354	1137	69%	31%
<b>INFRACTION</b>	55	8	68	5	60	6	75	10	55	7	57	7	370	43	413	90%	10%
<b>Total</b>	<b>203</b>	<b>104</b>	<b>161</b>	<b>73</b>	<b>211</b>	<b>40</b>	<b>233</b>	<b>59</b>	<b>189</b>	<b>77</b>	<b>168</b>	<b>64</b>	<b>1,165</b>	<b>417</b>	<b>1,582</b>	<b>74%</b>	<b>26%</b>

**Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.**

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

**6/1/2018 - 11/30/2018**

CID ASSIGNED CASES	JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		6 MONTH TOTALS AND PERCENTAGES				
	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	CPC	OTHER	Total	CPC	OTHER
<b>ACTIVE</b>	0	1	2	1	2	1	2	0	3	3	1	3	10	9	19	53%	47%
<b>CLEARED</b>	0	2	4	0	1	0	0	0	1	0	0	0	6	2	8	75%	25%
<b>CLOSED REFUSED TO COOPERATE</b>	0	0	4	0	1	0	0	0	0	1	0	0	5	1	6	83%	17%
<b>INACTIVE</b>	0	0	1	0	0	0	0	0	0	0	0	0	1	0	1	100%	0%
<b>LEADS EXHAUSTED</b>	2	13	2	23	0	9	1	10	0	10	2	2	7	67	74	9%	91%
<b>SERVICES RENDERED</b>	0	0	0	0	0	0	1	0	0	0	0	0	1	0	1	100%	0%
<b>UNFOUNDED</b>	0	1	0	0	1	0	0	0	0	0	0	0	1	1	2	50%	50%
<b>Total</b>	<b>2</b>	<b>17</b>	<b>13</b>	<b>24</b>	<b>5</b>	<b>10</b>	<b>4</b>	<b>10</b>	<b>4</b>	<b>14</b>	<b>3</b>	<b>5</b>	<b>31</b>	<b>80</b>	<b>111</b>	<b>28%</b>	<b>72%</b>

**Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.**

**FORSYTH COUNTY SHERIFF'S OFFICE  
CLEMMONS ACTIVITY REPORT**

**6/1/2018 - 11/30/2018**

**CALLS FOR SERVICE**

JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER	
CPC UNITS	OTHER	CPC UNITS	OTHER	CPC UNITS	OTHER	CPC UNITS	OTHER	CPC UNITS	OTHER	CPC UNITS	OTHER
1,616	601	1,454	678	1,223	778	1,497	477	1,514	690	1,210	664

**6 MONTH TOTALS AND PERCENTAGES**

CPC UNITS	OTHER	CPC UNITS	OTHER
8,514	3,888	69 %	31 %

**Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.**

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

11/01/2018 - 11/30/2018

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
1050 PROPERTY DAMAGE	29	2	31	94 %	6 %
1050 WITH INJURIES	3		3	100 %	
10-54 HIT AND RUN	1		1	100 %	
50B PROCESS SERVICE		5	5		100 %
911 HANG UP	7	3	10	70 %	30 %
ABANDONED VEHICLE	1		1	100 %	
ALARM BUSINESS	30	15	45	67 %	33 %
ALARM BUSINESS HOLD UP	1	1	2	50 %	50 %
ALARM PANIC	7	3	10	70 %	30 %
ALARM RESIDENCE	28	23	51	55 %	45 %
ARMED ROBBERY OF BUSINESS	1		1	100 %	
ASSAULT ALREADY OCCURED	8	2	10	80 %	20 %
ASSIST AGENCY	21	4	25	84 %	16 %
ASSIST MOTORIST	8	7	15	53 %	47 %
AUTO BREAKING ALREADY OCCURED	11	3	14	79 %	21 %
BLOCKED ROADWAY	6	4	10	60 %	40 %
BURGLARY ALREADY OCCURED	1		1	100 %	
CARELESS AND RECKLESS DRIVING	1		1	100 %	
CODE WHITE	1		1	100 %	
COMMITMENT PROCESS		2	2		100 %
COMMUNICATING THREATS		4	4		100 %
CRUELTY TO ANIMALS	1		1	100 %	
CUTTING OR STABBING		1	1		100 %
DISCHARGING FIREARMS	1	2	3	33 %	67 %
DISTURBANCE	8	2	10	80 %	20 %
DOMESTIC DISTURBANCE	8	2	10	80 %	20 %
DOMESTIC STANDBY	1		1	100 %	
DRIVING WHILE IMPAIRED	3		3	100 %	



# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

11/01/2018 - 11/30/2018

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
ESCORT		1	1		100 %
EVICTON		5	5		100 %
FOOT PATROL	27	8	35	77 %	23 %
FOUND PROPERTY	4	2	6	67 %	33 %
FRAUD	4	3	7	57 %	43 %
HARASSING PHONE CALL	2	2	4	50 %	50 %
HARASSMENT	1	2	3	33 %	67 %
HBL ALREADY OCCURED	2	1	3	67 %	33 %
ILLEGAL PARKING	4		4	100 %	
INVESTIGATIVE FOLLOWUP	22	7	29	76 %	24 %
K9 ACTIVITY		7	7		100 %
K9 PUBLIC RELATIONS		1	1		100 %
LARCENY	10	5	15	67 %	33 %
LARCENY OF VEHICLE	1	1	2	50 %	50 %
LOCATE WANTED PERSON		1	1		100 %
LOST OR STOLEN LICENSE PLATE	1		1	100 %	
LOST OR STOLEN PROPERTY	1	2	3	33 %	67 %
MENTAL PATIENT VIOLENT		2	2		100 %
MISSING PERSON	2	1	3	67 %	33 %
NOISE DISTURBANCE	12	4	16	75 %	25 %
ORDER TO ASSUME CUSTODY		1	1		100 %
POLICE SERVICE	21	10	31	68 %	32 %
PROCESS SERVICE	8	88	96	8 %	92 %
PUBLIC RELATIONS	10	1	11	91 %	9 %
RAPE	1		1	100 %	
RECOVER STOLEN VEHICLE	1	1	2	50 %	50 %
SECURITY CHECK	521	213	734	71 %	29 %
SHOPLIFTING	2		2	100 %	

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

11/01/2018 - 11/30/2018

### CLEMMONS

	CPC UNITS	OTHER	Total	CPC UNITS	OTHER
SUICIDE ATTEMPT	1		1	100 %	
SUICIDE THREAT	2	1	3	67 %	33 %
SUSPICIOUS PERSON OR PROWLER	19	11	30	63 %	37 %
SUSPICIOUS VEHICLE	17	20	37	46 %	54 %
TOWED VEHICLE		1	1		100 %
TRESPASSING		3	3		100 %
TROUBLE WITH JUVENILE		1	1		100 %
TROUBLE WITH NEIGHBOR	1		1	100 %	
UNSECURED PREMISE	2	1	3	67 %	33 %
VANDALISM	3	3	6	50 %	50 %
VIOLATION OF ABC LAWS	1		1	100 %	
VIOLATION OF AUTO LAW	288	128	416	69 %	31 %
VIOLATION OF CONTROL SUBSTANCE	7	12	19	37 %	63 %
WARRANT FOR ARREST	9	21	30	30 %	70 %
WELFARE CHECK	16	8	24	67 %	33 %
<b>Total</b>	<b>1,210</b>	<b>664</b>	<b>1,874</b>	<b>65 %</b>	<b>35 %</b>

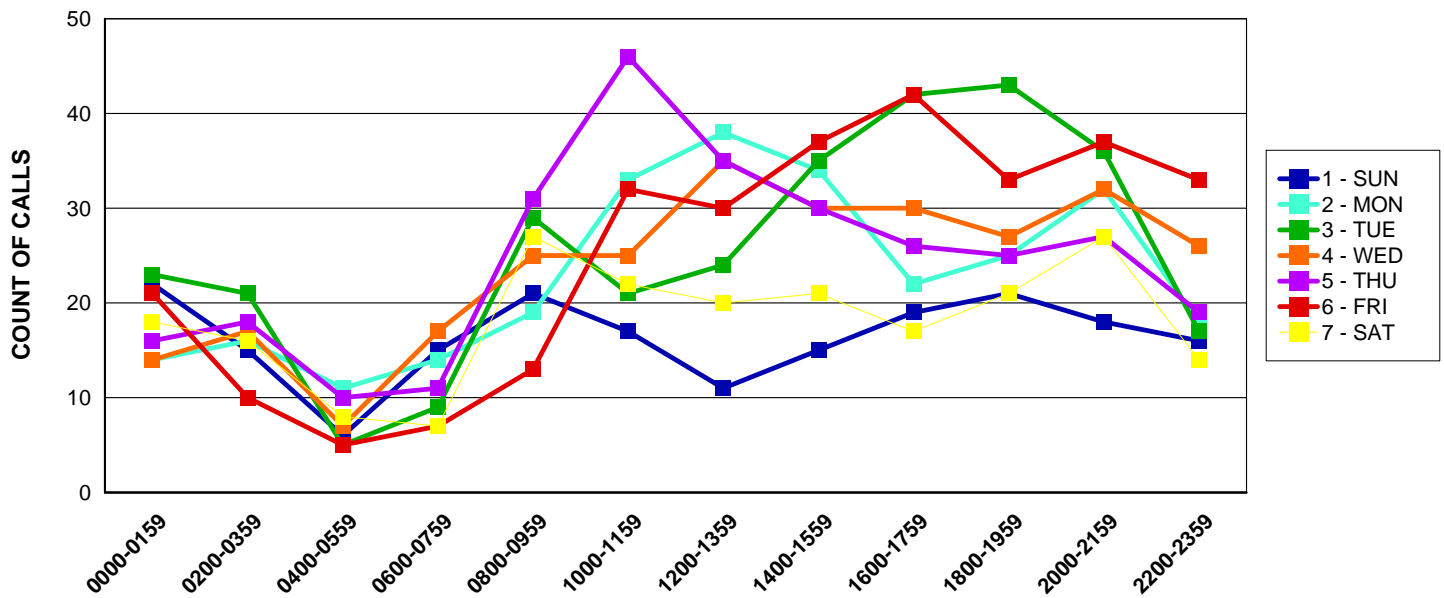
# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

11/01/2018 - 11/30/2018

### CLEMMONS

### CALLS FOR SERVICE BY HOUR AND DOW



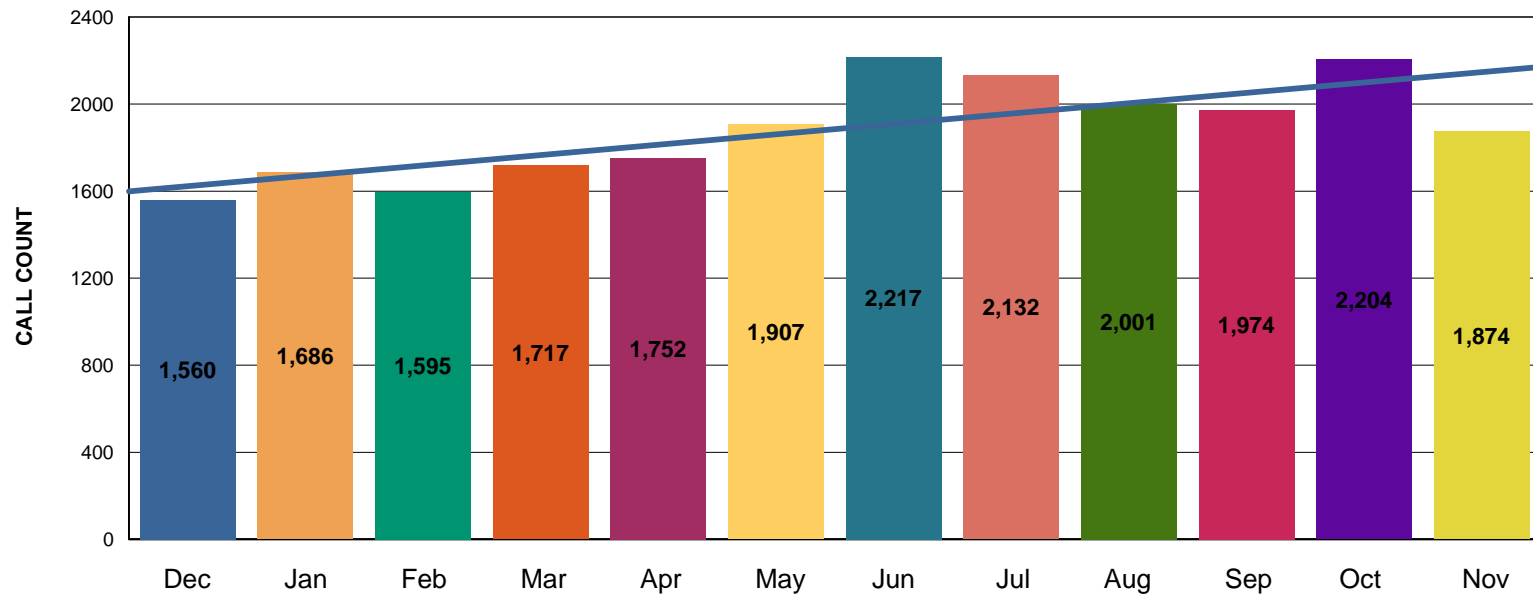
	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
<b>0000-0159</b>	22	14	23	14	16	21	18	128
<b>0200-0359</b>	15	16	21	17	18	10	16	113
<b>0400-0559</b>	6	11	5	7	10	5	8	52
<b>0600-0759</b>	15	14	9	17	11	7	7	80
<b>0800-0959</b>	21	19	29	25	31	13	27	165
<b>1000-1159</b>	17	33	21	25	46	32	22	196
<b>1200-1359</b>	11	38	24	35	35	30	20	193
<b>1400-1559</b>	15	34	35	30	30	37	21	202
<b>1600-1759</b>	19	22	42	30	26	42	17	198
<b>1800-1959</b>	21	25	43	27	25	33	21	195
<b>2000-2159</b>	18	32	36	32	27	37	27	209
<b>2200-2359</b>	16	18	17	26	19	33	14	143
<b>Total</b>	196	276	305	285	294	300	218	1,874

# FORSYTH COUNTY SHERIFF'S OFFICE

## COUNT OF CALLS FOR SERVICE WITH TRENDLINE

12/01/2017 - 11/30/2018

### CLEMMONS



# FORSYTH COUNTY SHERIFF'S OFFICE

## COUNT OF CHARGES AND PERSONS ARRESTED/CITED

11/1/2018 - 11/30/2018

### CLEMMONS

### COUNT OF CHARGES

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
<b>PART ONE CHARGES</b>	AGG. ASSAULTS			0		1	1			0	1
	BURGLARY			0	1		1			0	1
	LARCENY			0		1	1			0	1
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>PART TWO CHARGES</b>	ALL OTHER OFFENSES		1	1	8	2	10			0	11
	DRUG OFFENSES	1	1	2	12	10	22			0	24
	DWI			0	3		3			0	3
	EMBEZZLEMENT	1		1			0			0	1
	FAILURE TO APPEAR/COMPLY			0	1		1			0	1
	FORGERY		1	1			0			0	1
	SIMPLE ASSAULT			0	3	3	6			0	6
	STOLEN PROPERTY			0		1	1			0	1
	TRAFFIC VIOLATIONS			0	79	33	112	57	7	64	176

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

11/1/2018 - 11/30/2018

**CLEMMONS**

		FELONY			MISDEMEANOR			INFRACTION			GRAND TOTAL
		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	
<b>PART TWO CHARGES</b>	TRESPASSING			<b>0</b>	1		<b>1</b>			<b>0</b>	<b>1</b>
	VANDALISM			<b>0</b>	1	2	<b>3</b>			<b>0</b>	<b>3</b>
	WEAPONS VIOLATIONS			<b>0</b>		1	<b>1</b>			<b>0</b>	<b>1</b>
	<b>Total</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>108</b>	<b>52</b>	<b>160</b>	<b>57</b>	<b>7</b>	<b>64</b>	<b>229</b>
Total		2	3	5	109	54	163	57	7	64	232

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

11/1/2018 - 11/30/2018

**CLEMMONS**

**COUNT OF PERSONS  
ARRESTED / CITED**

	FELONY			MISDEMEANOR			INFRACTION		
	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS	Total
PART ONE CHARGES			0	1	2	3			0
PART TWO CHARGES	2	2	4	94	45	139	57	7	64

# FORSYTH COUNTY SHERIFF'S OFFICE

## PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE

11/1/2018 - 11/30/2018

### CLEMMONS

		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS
PART 1 CRIMES	RAPE	1	0	1	100.00%	0.00%
	ROBBERY	1	0	1	100.00%	0.00%
	AGGRAVATED ASSAULT	0	1	1	0.00%	100.00%
	BURGLARY	2	3	5	40.00%	60.00%
	LARCENY	21	6	27	77.78%	22.22%
	MV THEFT	1	0	1	100.00%	0.00%
	<b>TOTAL</b>	<b>26</b>	<b>10</b>	<b>36</b>	<b>72.22%</b>	<b>27.78%</b>
PART 2 CRIMES	ALL OTHER OFFENSES	9	1	10	90.00%	10.00%
	DRUGS	11	15	26	42.31%	57.69%
	DWI	3	0	3	100.00%	0.00%
	FORGERY	0	1	1	0.00%	100.00%
	FRAUD	2	2	4	50.00%	50.00%
	LIQUOR LAWS	1	0	1	100.00%	0.00%
	MISC OFFENSES	1	0	1	100.00%	0.00%
	SIMPLE ASSAULT	11	10	21	52.38%	47.62%
	STOLEN PROPERTY	0	1	1	0.00%	100.00%
	TRAFFIC	0	2	2	0.00%	100.00%
	TRESPASSING	1	2	3	33.33%	66.67%

Homicides, rape, aggravated assaults use victim count and all others use incident charges. Case closure taken from main incident record for incidents that occurred within the date range. Report should not be used to determine clearance rates.



# FORSYTH COUNTY SHERIFF'S OFFICE

## PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE

11/1/2018 - 11/30/2018

### CLEMMONS

		CPC UNITS	OTHER UNITS	Total	CPC UNITS	OTHER UNITS
PART 2 CRIMES	VANDALISM	5	2	7	71.43%	28.57%
	WEAPONS VIOL	0	2	2	0.00%	100.00%
	<b>TOTAL</b>	<b>44</b>	<b>38</b>	<b>82</b>	53.66%	46.34%
NON REPORTABLE OFFENSES	NON REPORTABLE OFFENSES	65	27	92	70.65%	29.35%
	<b>TOTAL</b>	<b>65</b>	<b>27</b>	<b>92</b>	70.65%	29.35%
<b>Total</b>		<b>135</b>	<b>75</b>	<b>210</b>	64.29%	35.71%

Homicides, rape, aggravated assaults use victim count and all others use incident charges. Case closure taken from main incident record for incidents that occurred within the date range. Report should not be used to determine clearance rates.

# FORSYTH COUNTY SHERIFF'S OFFICE

## PART ONE AND TWO OFFENSES WITH ASSIGNED UNITS AND CASE CLOSURE

11/1/2018 - 11/30/2018

### CLEMMONS

	ACTIVE	CLEARED	INACTIVE	LEADS EXHAUSTED	NON REPORTABLE	Total
PART 1 CRIMES	3	3	0	30	0	36
PART 2 CRIMES	7	62	4	9	0	82
NON REPORTABLE OFFENSES	0	5	0	6	81	92
Total	10	70	4	45	81	210

Homicides, rape, aggravated assaults use victim count and all others use incident charges. Case closure taken from main incident record for incidents that occurred within the date range. Report should not be used to determine clearance rates.

# FORSYTH COUNTY SHERIFF'S OFFICE

## ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

11/1/2018 - 11/30/2018

<b>CLEMMONS</b>	<b>ASSIGNED UNITS AVG RESPONSE IN MINS</b>	<b>ASSIGNED UNITS CALL COUNT</b>
<b>PRIORITY 2</b>		
CLEMMONS ASSIGNED UNITS	8.3	201
OTHER UNITS	9.5	66
<b>PRIORITY 2 OVERALL AVG RESPONSE IN MINS</b>	8.6	
<b>PRIORITY 3</b>		
CLEMMONS ASSIGNED UNITS	8.9	45
OTHER UNITS	13.9	17
<b>PRIORITY 3 OVERALL AVG RESPONSE IN MINS</b>	10.3	
<b>PRIORITY 5</b>		
CLEMMONS ASSIGNED UNITS	11.1	21
OTHER UNITS	6.9	13
<b>PRIORITY 5 OVERALL AVG RESPONSE IN MINS</b>	9.5	
<b>PRIORITY P</b>		
CLEMMONS ASSIGNED UNITS	4.3	13
OTHER UNITS	4.3	4
<b>PRIORITY P OVERALL AVG RESPONSE IN MINS</b>	4.3	
<b>TOTAL COUNT OF CALLS</b>		<b>380</b>
<b>OVERALL AVG RESPONSE IN MINS</b>		<b>8.8</b>

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

# FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

6/1/2018 - 11/30/2018

COUNT OF CRIMES / OFFENSES	JUN		JUL		AUG		SEP		OCT		NOV	
	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN
PART 1 CRIMES	0	0	1	0	0	0	0	0	0	0	1	0
PART 2 CRIMES	0	0	0	0	0	0	4	0	0	0	0	0
NON REPORTABLE OFFENSES	9	9	6	16	11	15	7	16	8	24	11	12
<b>Total</b>	9	9	7	16	11	15	11	16	8	24	12	12

TOTAL	
BOYSEL	LUFFMAN
2	0
4	0
52	92
58	92

**AVG TOTAL CRIMES / OFFENSES**

BOYSEL	LUFFMAN
10	15

COUNT OF ARREST CHARGES	JUN		JUL		AUG		SEP		OCT		NOV	
	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN
MISDEMEANOR	21	77	9	45	32	28	29	37	33	36	16	28
INFRACTION	23	24	37	15	32	15	34	22	25	19	29	16
<b>Total</b>	44	101	46	60	64	43	63	59	58	55	45	44

TOTAL	
BOYSEL	LUFFMAN
140	251
180	111
320	362

**AVG TOTAL ARREST CHARGES**

BOYSEL	LUFFMAN
53	60

**Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.**

# FORSYTH COUNTY SHERIFF'S OFFICE CLEMMONS DEPUTY WORKLOAD REPORT

6/1/2018 - 11/30/2018

COUNT OF  
WARNING TICKETS

JUN		JUL		AUG		SEP		OCT		NOV	
BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN
30	52	35	43	20	32	13	55	16	57	16	55

TOTAL

BOYSEL	LUFFMAN
130	294

AVG TOTAL WARNING  
TICKETS

BOYSEL	LUFFMAN
22	49

COUNT OF CALLS FOR  
SERVICE

JUN		JUL		AUG		SEP		OCT		NOV	
BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN	BOYSEL	LUFFMAN
205	191	150	154	199	105	165	152	152	163	146	120

TOTAL

BOYSEL	LUFFMAN
1017	885

AVG TOTAL CFS

BOYSEL	LUFFMAN
170	148

Homicides, rape, aggravated assaults use victim count and all others crimes and arrests count charges.



*State of North Carolina*  
*Department of the Secretary of State*

ELAINE F. MARSHALL  
SECRETARY OF STATE

TRADEMARKS SECTION  
(919) 814-5400 (Direct Dial)  
(919) 807-2215 (Facsimile)

October 05, 2018

Village of Clemmons (a Municipal Corporation)  
P.O. Box 1710  
Clemmons, NC 27012

**SUBJECT:** Trademark / Service Mark Continued Use Notice  
**MARK NAME:** Design Only, Stagecoach and Driver  
**REGISTRATION NO:** 008069  
**REGISTRATION DATE:** 3/29/1989                      **CLASS NO:** 35  
**EXPIRATION DATE:** 3/29/2019

To Whom It May Concern:

In compliance with the provisions of the North Carolina Trademark Registration Act, you are hereby notified that the above-referenced mark is due to expire on the date so indicated. To complete the renewal process, owners of the mark are required to complete a renewal application and have it notarized, submit three (3) original specimens of the mark as it currently is being used in North Carolina, pay a \$35.00 renewal fee, and return all of the items to this office at the address indicated below before the expiration date.

The \$35.00 check to cover the renewal fee should be made payable to the State of North Carolina Department of The Secretary of State. Make sure the check is included with your notarized renewal application or your entire packet will be returned to you. If you have any questions, please contact the Trademarks Section at (919) 814-5400.

**From:** [Kimberly Stuck-Yarbrough](#)  
**To:** [Lisa Shortt](#)  
**Subject:** Candidate Filing Fees  
**Date:** Wednesday, January 9, 2019 12:59:10 PM

---

Good afternoon,

We are preparing our candidate filing information for 2019; please let us know what the filing fee for Clemmons Mayor and Council. We currently show a \$5 filing fee for both but would like to make sure nothing has changed.

Thank you for your time and consideration,

--



**Kimberly Stuck | Campaign Finance/ Board Clerk**

201 N. Chestnut St., Winston Salem, NC 27101

Email: [stuckka@forsyth.cc](mailto:stuckka@forsyth.cc) | Phone: 336.703.2808



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Please be aware that e-mail and attachments sent to and from this address are subject to the North Carolina Public Records Law and may be disclosed to third parties.

**§ 163A-1620. Notice of candidacy and filing fee in nonpartisan municipal elections.**

(a) Each person offering himself as a candidate for election to any municipal office in municipalities whose elections are nonpartisan shall do so by filing a notice of candidacy with the board of elections in the following form, inserting the words in parentheses when appropriate: "Date \_\_\_\_\_; NC General Statutes - Chapter 163A 364 I hereby file notice that I am a candidate for election to the office of \_\_\_\_\_ (at large) (for the \_\_\_\_\_ Ward) in the regular municipal election to be held in \_\_\_\_\_ on \_\_\_\_\_, \_\_\_\_\_ (municipality) Signed \_\_\_\_\_ (Name of Candidate) Witness: \_\_\_\_\_ For the Board of Elections" The notice of candidacy shall be either signed in the presence of the chairman or secretary of the board of elections or the director of elections of that county, or signed and acknowledged before an officer authorized to take acknowledgments who shall certify the notice under seal. An acknowledged and certified notice may be mailed to the board of elections. The candidate shall sign the notice of candidacy with his legal name and, in his discretion, any nickname by which he is commonly known, in the form that he wishes it to appear upon the ballot but substantially as follows: "Richard D. (Dick) Roc." A candidate may also, in lieu of his legal first name and legal middle initial or middle name (if any) sign his nickname, provided that he appends to the notice of candidacy an affidavit that he has been commonly known by that nickname for at least five years prior to the date of making the affidavit, and notwithstanding the previous sentence, if the candidate has used his nickname in lieu of first and middle names as permitted by this sentence, unless another candidate for the same office who files a notice of candidacy has the same last name, the nickname shall be printed on the ballot immediately before the candidate's surname but shall not be enclosed by parentheses. If another candidate for the same office who filed a notice of candidacy has the same last name, then the candidate's name shall be printed on the ballot in accordance with the next sentence of this subsection. The candidate shall also include with the affidavit the way his name (as permitted by law) should be listed on the ballot if another candidate with the same last name files a notice of candidacy for that office. (b) Only persons who are registered to vote in the municipality shall be permitted to file notice of candidacy for election to municipal office. The board of elections shall inspect the voter registration lists immediately upon receipt of the notice of candidacy and shall cancel the notice of candidacy of any candidate who is not eligible to vote in the election. The board shall give notice of cancellation to any candidate whose notice of candidacy has been cancelled under this subsection by mail or by having the notice served on him by the county sheriff. (c) Candidates seeking municipal office shall file their notices of candidacy with the board of elections no earlier than 12:00 noon on the first Friday in July and no later than 12:00 noon on the third Friday in July preceding the election, except: (1) In the year following a federal decennial census, candidates seeking municipal office in any city which elects members of its governing board on a district basis, or requires that candidates reside in a district in order to run, shall file their notices of candidacy with the board of elections no earlier than 12:00 noon on the fourth Monday in July and no later than 12:00 noon on the second Friday in August preceding the election; and (2) In the second year following a federal decennial census, if the election is held then under G.S. 160A-23.1, candidates seeking municipal office shall file their notices of candidacy with the board of elections at the same time as notices of NC General Statutes - Chapter 163A 365 candidacy for county officers are required to be filed under G.S. 163A-972, 163A-973, 163A-974, 163A-975, 163A-976, 163A-977, and 163A-978. Notices of candidacy which are mailed must be received by the board of elections before the filing deadline regardless of the time they were deposited in the mails. (d) Any person may withdraw his notice of candidacy at any time prior to the close of business on the third business day prior to the filing deadline



prescribed in subsection (c), and shall be entitled to a refund of his filing fee if he does so. (e) The filing fee for the primary or election shall be fixed by the governing board not later than the day before candidates are permitted to begin filing notices of candidacy. There shall be a minimum filing fee of five dollars (\$5.00). The governing board shall have the authority to set the filing fee at not less than five dollars (\$5.00) nor more than one percent (1%) of the annual salary of the office sought unless one percent (1%) of the annual salary of the office sought is less than five dollars (\$5.00), in which case the minimum filing fee of five dollars (\$5.00) will be charged. The fee shall be paid to the board of elections at the time notice of candidacy is filed. (f) No person may file a notice of candidacy for more than one municipal office at the same election. If a person has filed a notice of candidacy for one office with the board of elections under this section, then a notice of candidacy may not later be filed for any other municipal office for the election unless the notice of candidacy for the first office is withdrawn first. (1971, c. 835, s. 1; 1973, c. 870, s. 2; 1975, c. 370, s. 2; 1977, c. 265, s. 18; 1981, c. 32, s. 3; 1983, c. 330, s. 3; c. 644, ss. 1, 2; 1985, c. 472, s. 5; c. 558, s. 3; c. 599, s. 1; 1989 (Reg. Sess., 1990), c. 1012, s. 4; 1995, c. 243, s. 1; 1999-227, s. 6; 1999-456, s. 59; 2006-192, s. 5; 2009-414, s. 3; 2013-381, s. 21.2; 2017-6, s. 3.)

**2017 CANDIDATE FILING INFORMATION  
 FORSYTH COUNTY BOARD OF ELECTIONS  
 Filing Opens - Friday, July 7, 2017 at Noon - Filing Closes - Friday, July 21, 2017 at Noon\*\***

**Notices of Candidacy will be filed in the County of Residence**

<b><u>MUNICIPALITY / OFFICE</u></b>	<b><u>INCUMBENT</u></b>	<b><u>LENGTH OF TERM</u></b>	<b><u>FILING FEE</u></b>
Bethania Commissioners	Beroth Rockett	4 years	\$ 5
Clemmons Mayor	Nelson	2 years	\$ 5
Councilmen	Cameron Farmer Rogers	4 years**	\$ 5
<i>** (First and Second place for Clemmons Councilmen receive 4 year term; 3rd place receives 2 year term)</i>			
High Point Mayor	Bencini	2 years	\$96
City Council (At Large)	Alexander Davis, Cynthia	2 years	\$96
Ward 5	Davis, Jim	2 years	\$96
<i>** (Non-Partisan with Primary – High Point) **</i>			
Kernersville Mayor	Morgan	2 years	\$20
Aldermen	Crews Neal Pinnix Shifflette Thompson	2 years	\$10
King/ City Council	Allen Carter	4 years	\$ 5
Lewisville Mayor	Horn	2 years	\$ 5
Councilmen	Green Franklin Mock Sadler Smith, Jr. Zenger	2 years	\$ 5
Rural Hall Councilmen	Canady Plunkett	4 years	\$ 5
Tobaccoville Mayor	Baker	2 years	\$ 5
Councilmen	Dodson Shore-Smith Unexpired Term	4 years 2 years	\$ 5 \$ 5
Walkertown Councilmen	Leight Welch	4 years	\$ 5

**REGISTRATION DEADLINE - October 13, 2017 - MUNICIPAL GENERAL ELECTION – November 7, 2017  
 QUALIFICATIONS TO HOLD OFFICE - 1. Registered voter in municipality, 2. Twenty-one (21) years of age**

**C-UDO-80**  
**AN ORDINANCE AMENDING**  
**CHAPTER B, ARTICLE II AND CHAPTER B, ARTICLE III, Section II**  
**OF THE UNIFIED DEVELOPMENT ORDINANCES**

Be it ordained by the Village Council of the Village of Clemmons, North Carolina, that the *Unified Development Ordinances* is hereby amended as follows:

**Section 1.** Chapter B, Article III, "Other Development Standards" Section II-Sign Regulations of Chapter B "Zoning," is hereby rewritten to read as follows:

**Chapter B – Zoning Ordinance**  
**Article III – OTHER DEVELOPMENT STANDARDS**  
**Section II-Sign Regulations**

**(B) Permitted Signs**

(1) Signs Permitted in Any District. .... The following signs or uses of signs which meet the additional provisions of this Section are permitted in any zoning district, unless otherwise specified, with no permit required:

- (a) Entrance and Exit Signs. .... One entrance and one exit sign containing a maximum of six (6) square feet each and a maximum height of three (3) feet shall be permitted per driveway. Entrance and exit signs shall contain no commercial content other than a symbol, name or logo of the establishment it serves.
- (b) Emergency, Safety, Warning, or Traffic Signs. .... Emergency, safety, warning, or traffic signs installed by or at the direction of a governmental authority or with its approval shall be permitted without size limitations.
- (c) Local, State, and National Flags. .... Local, state, and national flags shall have no size limitations.
- (d) Real Estate Signs. .... In all RS and RM Districts, a real estate sign is limited to six (6) square feet. In all other districts, real estate signs shall not exceed eighteen (18) square feet. Lead-in (directional) signs are allowed from Friday noon to Monday noon.
- (e) Political Signs. .... ~~Political signs shall not exceed two (2) square feet in size.~~ Political signs shall meet North Carolina General Statute 136-32, Regulation of signs for any and all political signs as amended from time to time.
- (f) Religious Institution Bulletin Boards. .... On-premises bulletin boards for religious institutions shall not exceed fifty (50) square feet in size.
- (g) Religious Institution Directional Signs. .... Only two (2) directional signs are permitted for each religious institution, provided the signs shall not exceed six (6) square feet each and are located on the same street as the religious institution the signs identify. Lettering

- on the signs shall consist only of the name of the religious institution and a directional arrow.
- (h) Occupancy Signs. .... Occupancy signs shall be limited to one sign per dwelling unit or principal use, and no such sign shall exceed one square foot in area.
  - (i) Historical Markers. .... Historical markers shall be erected or placed by a bona fide historical association or by a governmental agency and shall not exceed twelve (12) square feet in area.
  - (j) Landmark Indicators. .... Landmark indicators including signs, banners or streamers displayed in the downtown, center city, or other limited areas, which promote special points of interest and events and do not exceed fourteen (14) square feet in area are permitted. Said signs shall be installed by the jurisdiction, its agents, or employees, at the direction of, or with the approval of, the Elected Body.
  - (k) Information, Direction, and Identification Signs. .... Information, direction, and identification signs installed by or at the direction of a governmental authority or with its approval and institutional use signs: On-premises ground and projecting signs not to exceed thirty-six (36) square feet. Signs shall be so located to not obstruct the vision of drivers of motor vehicles. Wall and roof signs shall also be permitted.
  - (l) Agricultural Signs. .... Up to two (2) off-premises directional signs are permitted for agricultural produce grown and sold on the premises. One twenty-four (24) square foot sign is permitted on-site for the off-premises sale of agricultural produce sold by the grower.
  - (m) Yard Sale Sign. .... An on-premises sign advertising a yard or garage sale shall not exceed two (2) square feet in size and shall be limited to one sign per lot. Such signs may be erected forty-eight (48) hours prior to the event and shall be removed within twenty-four (24) hours after the event. Lead-in (directional) off-premises yard sale signage shall not exceed two (2) square feet in size. Lead-in (directional) off-premises yard sale signs are permitted from Friday noon to Monday noon. Directional signage shall be located within one thousand (1,000) feet of the nearest intersection to the yard sale. Yard sale signage shall not be allowed in the public rights-of-way adjacent to an interchange.
  - (n) On-Premises Temporary Special Event Signs or Banners for Religious, Charitable, Civic, Educational, Fraternal, Governmental or Similar Non-Profit Organizations. .... Temporary signage for the previously stated groups is allowed provided:
    - (1) No more than one sign per street frontage shall be permitted per event.
    - (2) The sign/banner shall be located on the property on which the event will occur.
    - (3) The sign/banner shall be erected no sooner than seven (7) days before and removed twenty-four (24) hours after the event.
    - (4) A period of no fewer than seven (7) days shall exist between the removal of one sign/banner and the installation of another.
    - (5) The specific date or time period of the event being advertised shall be present on the sign/banner.
    - (6) The sign/banner shall not be any larger than thirty-two (32) square feet.

- (o) Construction, Development, and Lender Sign. .... Construction, developer and lender signs will be permitted one temporary on-premises sign per development under construction, not to exceed thirty-two (32) square feet in area and ten (10) feet in height for developments of five (5) acres or less and sixty-four (64) square feet for developments of more than five (5) acres. Developments of five (5) or more with five hundred (500) feet or more of linear frontage shall be permitted an additional on-premises sign of the same dimensions. Construction and development signs shall not be illuminated.

(2)Application of Table of Permitted Districts for Signs. .... The following signs shall be permitted in the zoning districts as indicated in Table B.3.6, and shall comply with all regulations of the applicable district unless otherwise regulated by specific regulations of this section.

**Section 3.** This ordinance shall be effective upon adoption.

Approved this \_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
John L. Wait, Mayor

Attest:

\_\_\_\_\_  
Lisa Shortt